

CARSON CITY BOARD OF SUPERVISORS

Minutes of the June 16, 2022 Meeting

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A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, June 16, 2022, in the Community Center Robert “Bob” Crowell Boardroom, 851 East William Street, Carson City, Nevada.

PRESENT:

Mayor Lori Bagwell
Supervisor Stacey Giomi, Ward 1
Supervisor Maurice White, Ward 2
Supervisor Stan Jones, Ward 3
Supervisor Lisa Schuette, Ward 4

STAFF:

Nancy Paulson, City Manager
Dan Yu, Assistant District Attorney
Stephanie Hicks, Deputy City Manager
Tamar Warren, Senior Public Meetings Clerk

NOTE: A recording of these proceedings, the Board’s agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk’s Office, during regular business hours. All meeting minutes are available for review at: <https://www.carson.org/minutes>.

1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE

(8:31:40) – Mayor Bagwell called the meeting to order at 8:31 a.m. Ms. Warren called roll and noted the presence of a quorum. Chelsea Thompson of LifePoint Church provided the invocation. At Mayor Bagwell’s request, Deni French led the Pledge of Allegiance.

5. PUBLIC COMMENT

(8:33:29) – Mayor Bagwell entertained public comments. Heather Matthews introduced herself as “a graduate of California State University Sacramento with a master’s degree in career counseling and a recipient of the William Randolph Hearst CSU Trustees award for outstanding achievement.” Ms. Matthews claimed that her award was used by the university to solicit donations. She also believed that her recreational vehicle (RV) was deliberately vandalized several times and that the City’s Code Enforcement had been unable to help. Ms. Matthews opposed “no-cause evictions,” wished to see a moratorium on such evictions, and stated that she had been working on having the item agendized for the upcoming legislative session, which she believed would benefit the seniors in the community.

(8:37:14) – Kathleen Franco Simmons introduced herself and stated that she would comment on agenda items 25.L and 25.M. She referenced her written public comments, incorporated into the record, and spoke in support of the Empire Cemetery rezoning and Master Plan amendment, adding that she wished them to match those of the Lone Mountain Cemetery.

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(8:38:35) – Deni French introduced himself and requested a clearer explanation of item 19.A and the several definitions of the term “standing,” calling the definition complicated.

6. FOR POSSIBLE ACTION: APPROVAL OF MINUTES – MAY 19, 2022.

(6:40:46) – Mayor Bagwell introduced the item and entertained comments or corrections and when none were forthcoming a motion.

(6:40:52) – Supervisor Giomi moved to approve the minutes of the May 19, 2022 Board of Supervisors meeting as presented. The motion was seconded by Supervisor Jones and carried 5-0-0.

7. SPECIAL PRESENTATIONS

7.A PRESENTATION OF LENGTH OF SERVICE CERTIFICATES TO CITY EMPLOYEES.

(8:41:42) – Mayor Bagwell invited the Board to join her to present length of service certificates. Each Board member read the accomplishments of a City employee after which they presented them with their longevity award certificates. The following employees were award recipients:

- Rebecca Neep, Carson City Sheriff’s Office Administrative Assistant – 30 Years
- Caron Machado, Property Appraiser – 20 years
- Jonathon Pedrini, Fire Battalion Chief – 15 years
- Nathan Richardson, Senior Water Distribution Technician – 15 years
- William Hughes, Detention Shift Supervisor – 10 years
- Raquel Espinoza, Victim/Witness Coordinator – 5 years
- Dylan Etchegaray, Deputy Sheriff – 5 years
- Courttney Nicholas, Fiscal Analyst – 5 years
- Daniel Stucky, Deputy Public Works Director – 5 years

The Board joined the award recipients for a commemorative photo.

CONSENT AGENDA

(8:53:50) – Mayor Bagwell Congratulated District Attorney Jason Woodbury, Sheriff Ken Furlong, Treasurer Andrew Rasor, and Assessor Kimberly Adams on their wins in the June primary elections. She also introduced the item and inquired whether the Board wished to pull items from the Consent Agenda. When none were forthcoming, she entertained a motion.

(8:54:20) – Supervisor Giomi moved to approve the Consent Agenda consisting of items 8.A, 8.B, 9.A, 10.A, 11.A, 12.A, 13.A, 13.B, 13.C, 13.D, 14.A, 15.A (Resolution No. 2022-R-19), 15.B, 15.C, 16.A, 16.B, 16.C, 16.D, 16.E, 16.F, 16.G, 16.H, 16.I, and 17.A as presented with the late material. Supervisor White seconded the motion.

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RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor White
AYES:	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

8. ASSESSOR

8.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE ANNUAL TECHNOLOGY FUND REPORT REQUIRED TO BE SUBMITTED BY THE CARSON CITY ASSESSOR PURSUANT TO NRS 250.085, CONTAINING THE PROJECTED EXPENDITURES FROM THE FUND FOR FISCAL YEAR (“FY”) 2022.

8.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A REQUEST TO REMOVE THE TAXES AND PENALTIES FROM THE UNSECURED TAX ROLLS FOR FISCAL YEARS ("FYS") 2017/18, 2018/19, 2019/20 AND 2020/21 PER NRS 361.5607 IN THE AMOUNT OF \$8,034.53.

9. CITY MANAGER

9.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION ON RATIFYING THE APPROVAL OF BILLS AND OTHER REQUESTS FOR PAYMENTS BY THE CITY MANAGER FOR THE PERIOD OF MAY 7, 2022 THROUGH JUNE 3, 2022.

10. COMMUNITY DEVELOPMENT

10.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A REQUEST FOR A HISTORIC TAX DEFERMENT ON PROPERTY ZONED SINGLE FAMILY 6,000 (“SF6”), LOCATED WITHIN THE HISTORIC DISTRICT AT 707 W ROBINSON STREET, APN 003-242-04.

11. DISTRICT ATTORNEY

11.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AMENDMENT NO. 2 TO THE ONE NEVADA AGREEMENT ON ALLOCATION OF OPIOID RECOVERIES ("ONE NEVADA AGREEMENT") TO PROVIDE AUTHORIZATION FROM CARSON CITY TO THE STATE OF NEVADA TO RECEIVE MONETARY AMOUNTS OBTAINED THROUGH THE NEGOTIATED RESOLUTION OF CLAIMS IN ANY OPIOID-RELATED LITIGATION AND TO CALCULATE AND DISTRIBUTE THOSE MONETARY AMOUNTS IN THE MANNER ESTABLISHED BY THE ONE NEVADA AGREEMENT AND ANY AMENDMENT THERETO.

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12. FINANCE

12.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES THROUGH JUNE 3, 2022, PER NRS 251.030 AND NRS 354.290.

13. HEALTH AND HUMAN SERVICES

13.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED AMENDMENT TO AND EXTENSION OF LEASE (“AMENDMENT”) BY AND BETWEEN CARSON CITY NV I SGF LLC, A DELAWARE LIMITED LIABILITY COMPANY (“LESSOR”) AND CARSON CITY (“CITY”) ON BEHALF OF THE CARSON CITY DEPARTMENT OF HEALTH AND HUMAN SERVICES AT THE RATE OF \$25,116.00 PER YEAR FOR A TERM OF 1 YEAR, COMMENCING ON JULY 1, 2022 AND TERMINATING ON JUNE 30, 2023.

13.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE PROPOSED SUBMITTAL OF AN APPLICATION BY CARSON CITY DEPARTMENT OF HEALTH AND HUMAN SERVICES (“CCHHS”) TO THE NEVADA HOUSING DIVISION FOR THE EMERGENCY SOLUTIONS GRANT (“ESG”) IN THE AMOUNT OF APPROXIMATELY \$65,000.

13.C FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE CREATION OF A FULL-TIME GRANT-FUNDED PUBLIC HEALTH PROGRAM SPECIALIST POSITION IN THE CARSON CITY DEPARTMENT OF HEALTH AND HUMAN SERVICES (“CCHHS”), WHICH WILL PROVIDE SERVICES TO THE CCHHS PUBLIC HEALTH PREPAREDNESS (“PHP”) DIVISION.

13.D FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE CREATION OF A THIRD FULLTIME GRANT-FUNDED PUBLIC HEALTH PREPAREDNESS (“PHP”) PLANNER POSITION IN THE CARSON CITY DEPARTMENT OF HEALTH AND HUMAN SERVICES (“CCHHS”), WHICH WILL PROVIDE SERVICES TO THE CCHHS PUBLIC HEALTH PREPAREDNESS DIVISION.

14. PARKS AND RECREATION

14.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED GRANT OF A NONEXCLUSIVE EASEMENT (“EASEMENT”) FROM CARSON CITY TO SIERRA PACIFIC POWER, A NEVADA CORPORATION, D/B/A NV ENERGY (“UTILITY”) AT NO COST TO CONSTRUCT, OPERATE, ADD TO, MODIFY, MAINTAIN BOARD OF SUPERVISORS PAGE 5 JUNE 16, 2022 AND REMOVE COMMUNICATION FACILITIES AND ELECTRIC LINE SYSTEMS FOR THE DISTRIBUTION OF ELECTRICITY (“FACILITIES”) LOCATED ON CARSON CITY PROPERTY WITH ASSESSOR PARCEL NUMBER 008-531-08 (“PROPERTY”).

15. PUBLIC WORKS

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15.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED RESOLUTION ACCEPTING THE DEDICATION OF RIGHT-OF-WAY DESIGNATED AS CARSON CITY ASSESSOR'S PARCEL NUMBER ("APN") 009-052-30 AND ALSO KNOWN AS A PORTION OF SOUTH CURRY STREET, AS OFFERED FOR DEDICATION BY THE PARCEL MAP FOR METCALF OHANA LLC, RECORDED AS MAP NUMBER 3002 ON JANUARY 12, 2021 ("PARCEL MAP").

15.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED NON-EXCLUSIVE UTILITY AND ACCESS EASEMENT ("EASEMENT") FROM CARSON CITY TO SOUTHWEST GAS CORPORATION ("SW GAS") FOR EXISTING NATURAL GAS PIPELINE AND APPURTENANCES (" GAS LINES") LOCATED ON CARSON CITY LAND WITH ASSESSOR PARCEL NUMBER 010-031-04 AND COMMONLY KNOWN AS THE CARSON CITY CORPORATE YARD ("PROPERTY").

15.C FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING (1) A PROPOSED ADMINISTRATIVE ORDER ON CONSENT ("AOC") BETWEEN CARSON CITY AND THE UNITED STATES ENVIRONMENTAL PROTECTION AGENCY ("EPA") WHEREIN CARSON CITY VOLUNTARILY AGREES TO UNDERTAKE SPECIFIED MEASURES TO REMEDY ALLEGED VIOLATIONS AND PREVENT FUTURE VIOLATIONS WITHIN THE WASTEWATER PRETREATMENT PROGRAM ("PROGRAM"), AND (2) DESIGNATING THE CARSON CITY PUBLIC WORKS DIRECTOR AS THE CITY'S AUTHORIZED REPRESENTATIVE FOR SUBMISSIONS REQUIRED BY THE AOC.

16. PURCHASING AND CONTRACTS

16.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A FORENSIC SUPPORT SERVICES AGREEMENT BETWEEN WASHOE COUNTY ON BEHALF OF THE WASHOE COUNTY SHERIFF'S OFFICE AND CARSON CITY ON BEHALF OF THE CARSON CITY SHERIFF'S OFFICE, FOR A FEE NOT TO EXCEED \$127,079 THROUGH JUNE 30, 2023, AND AUTHORIZATION FOR THE SHERIFF TO EXECUTE THE CONTRACT.

16.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AUTHORITY FOR THE CARSON CITY SHERIFF'S OFFICE ("CCSO") TO PURCHASE FOOD FOR CARSON CITY JAIL INMATES, FROM VENDORS INCLUDING, BUT NOT LIMITED TO, BAKEMARK, NATIONAL FOOD GROUP, NICHOLAS AND COMPANY AND FRANCO AMERICAN BAKING COMPANY, FOR A TOTAL NOT TO EXCEED AMOUNT OF \$250,000 THROUGH JUNE 30, 2023.

16.C FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A DETERMINATION THAT CONTRACT NO. 23300048 FOR PROFESSIONAL SERVICES IS NOT SUITABLE FOR PUBLIC BIDDING UNDER NRS 332.115, AND WHETHER TO AWARD CONTRACT 23300048 FOR CLINICAL TREATMENT AND COUNSELING SERVICES FOR MENTAL HEALTH COURT TO MARY BRYAN, A LICENSED CLINICIAN, FOR AN AMOUNT NOT TO EXCEED \$61,000, TO BE EFFECTIVE JULY 1, 2022 THROUGH JUNE 30, 2023.

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16.D FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AUTHORITY FOR THE CARSON CITY FIRE DEPARTMENT (“CCFD”) TO PURCHASE PERSONAL PROTECTIVE EQUIPMENT (“PPE”), INCLUDING TURNOUTS, AND OTHER SAFETY EQUIPMENT UTILIZING JOINDER CONTRACTS PS20060 AND PS20015 BETWEEN THE LEAGUE OF OREGON CITIES AND L.N. CURTIS & SONS FOR A NOT TO EXCEED AMOUNT OF \$125,000 THROUGH FISCAL YEAR (“FY”) 2023.

16.E FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AUTHORITY FOR THE CARSON CITY FIRE DEPARTMENT (“CCFD”) TO PURCHASE EMERGENCY MEDICAL SERVICES (“EMS”) EQUIPMENT AND SUPPLIES UTILIZING JOINDER CONTRACT PS20180 BETWEEN THE LEAGUE OF OREGON CITIES AND LIFEASSIST, INC. FOR A NOT TO EXCEED AMOUNT OF \$80,000, THROUGH FISCAL YEAR (“FY”) 2023.

16.F FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING AUTHORITY FOR THE CARSON CITY FIRE DEPARTMENT (“CCFD”) TO PURCHASE EMERGENCY MEDICAL SERVICES (“EMS”) EQUIPMENT AND SUPPLIES UTILIZING JOINDER CONTRACT MMS18016 BETWEEN THE MINNESOTA MULTISTATE CONTRACT ALLIANCE FOR PHARMACY (“MMCAP”) AND HENRY SCHEIN, INC. FOR A NOT TO EXCEED AMOUNT OF \$80,000, THROUGH FISCAL YEAR (“FY”) 2023.

16.G FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING CONTRACT NO. 23300010 (“CONTRACT”) WITH CANNON COCHRAN MANAGEMENT SERVICES, INC. (“CCMSI”) FOR CCMSI TO SERVE AS THE THIRD-PARTY ADMINISTRATOR FOR CARSON CITY’S SELF-INSURED WORKERS’ COMPENSATION CLAIMS THROUGH FISCAL YEAR (“FY”) 2025 FOR A TOTAL AMOUNT NOT TO EXCEED \$120,469

16.H FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED AMENDMENT TO EXTEND THE TERM OF AN EXISTING CONTRACT WITH ION WAVE TECHNOLOGIES, INC. (“IWT”) FOR CARSON CITY’S CONTINUED ACCESS TO THE NEVADA GOVERNMENT ELECTRONIC MARKETPLACE (“NGEM”) PROCUREMENT SOFTWARE, THROUGH FISCAL YEAR (“FY”) 2027, FOR AN AMOUNT NOT TO EXCEED \$86,250.

16.I FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A MODIFICATION TO THE FISCAL YEAR (“FY”) 2022 VEHICLE PURCHASE AUTHORITY TO PURCHASE TWO CHEVROLET SILVERADO 2500HDS, IN LIEU OF TWO FORD F-350S, FOR A NOT TO EXCEED AMOUNT OF \$103,286.94 UTILIZING JOINDER CONTRACT 99SWC-NV21-8888 BETWEEN THE STATE OF NEVADA AND MICHAEL HOHL MOTOR COMPANY (“MICHAEL HOHL”).

17. TREASURER

17.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE TREASURER’S MONTHLY STATEMENT OF ALL MONEY ON DEPOSIT, OUTSTANDING

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CHECKS AND CASH ON HAND FOR MAY 2022, SUBMITTED PER NEVADA REVISED STATUTES ("NRS") 354.280.

END OF CONSENT AGENDA

ORDINANCES, RESOLUTIONS, AND OTHER ITEMS

18. ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME

No items were pulled from the Consent Agenda.

19. DISTRICT ATTORNEY

19.A A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION TO ADOPT, ON SECOND READING, BILL NO. 106, A PROPOSED ORDINANCE ESTABLISHING VARIOUS PROVISIONS GOVERNING ADMINISTRATIVE APPEALS RELATED TO LAND USE AND ZONING.

(8:55:09) – Mayor Bagwell introduced the item noting that the proposed ordinance was being considered for a second reading. Mr. Woodbury referenced the Staff Report incorporated into the record, and offered to respond to the Board’s and the public’s questions; however, none were forthcoming. Mayor Bagwell entertained a motion.

(8:55:51) – Supervisor Jones moved to adopt on second reading Bill No. 106, Ordinance No. 2022-7. The motion was seconded by Supervisor White.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Jones
SECONDER:	Supervisor White
AYES:	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

20. AIRPORT AUTHORITY

20.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING THE CARSON CITY AIRPORT AUTHORITY’S (“CCAA”) 2022-2027 AIRPORT CAPITAL IMPROVEMENT PLAN (“ACIP”), AND THREE RELATED FEDERAL FISCAL YEAR (“FFY”) 2022 APPLICATIONS TO THE FEDERAL AVIATION ADMINISTRATION (“FAA”) FOR \$5,413,722.38 IN GRANT FUNDS, WITH AN ADDITIONAL 6.25% MATCH FROM CCAA IN THE AMOUNT OF \$360,915.62, TO FUND AUTOMATED WEATHER OBSERVING SYSTEM (“AWOS”) RELOCATION, APPROACH LIGHT SYSTEM INSTALLATION AND THE DESIGN AND CONSTRUCTION OF A NEW TERMINAL BUILDING.

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(8:56:18) – Mayor Bagwell introduced the item. Carson City Airport Manager Corey Jenkins introduced Nadine Burgard, Airport Project Manager at Armstrong Consultants, Inc., and presented the Staff Report, which is incorporated into the record. Ms. Burgard reviewed a presentation, also incorporated into the record, outlining the Carson City Airport Authority’s 2022-2027 Airport Capital Improvement Plan (ACIP), including the FAA grant applications. Supervisor White praised the proposed nighttime approach light system installation project and Mr. Jenkins provided additional detail on the grant proposal “to improve safety at the Airport.” Ms. Burgard highlighted the approvals necessary for the project, which she noted were being sought at this time. Mayor Bagwell inquired about the possibility of being awarded a grant for the design and construction of a new terminal and Mr. Jenkins believed “our odds are pretty low,” adding that historically the grants have been awarded to commercial airports. Supervisor Jones noted that the Authority was in communication with Senator Jacky Rosen’s office and Supervisor White encouraged the Authority to “think big” and create opportunities such as restaurants and rental cars. Mayor Bagwell entertained public comments.

(9:13:56) – Mr. French expressed concern about the takeoff and landing noise and considered the addition of jets a detriment to the environment. Mr. Jenkins explained that the noise complaints he receives are not about the few jets that currently use the Airport. Mayor Bagwell suggested having Mr. Jenkins and Mr. French discuss the noise topic offline. She also entertained a motion.

(9:17:59) – Supervisor Jones moved to approve the 2022-2027 Airport Capital Improvement Plan and the three related grant applications, as presented. The motion was seconded by Supervisor White.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Jones
SECONDER:	Supervisor White
AYES:	Supervisors Gioni, Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

21. HEALTH AND HUMAN SERVICES

21.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED INTERLOCAL CONTRACT BETWEEN CARSON CITY, THROUGH ITS DEPARTMENT OF HEALTH AND HUMAN SERVICES ("CCHHS") AND DOUGLAS COUNTY IN AN AMOUNT NOT TO EXCEED \$317,000 FOR THE PERIOD OF JULY 1, 2022 - JUNE 30, 2023, \$323,000 FOR THE PERIOD OF JULY 1, 2023 TO JUNE 30, 2024, AND \$337,000 FOR THE PERIOD OF JULY 1, 2024 THROUGH JUNE 30, 2025, TO PROVIDE ENVIRONMENTAL HEALTH SERVICES IN DOUGLAS COUNTY AND COVER THE EXPENSES OF THE ENVIRONMENTAL HEALTH POSITION(S) AND THE PROGRAM, INCLUDING SUPERVISION AND CARSON CITY OVERHEAD.

(9:18:29) – Mayor Bagwell introduced the item and entertained Board or public comments; however, none were forthcoming, therefore, she entertained a motion.

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(9:18:49) – Supervisor Schuette moved to approve the interlocal contract as proposed. The motion was seconded by Supervisor Jones.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Schuette
SECONDER:	Supervisor Jones
AYES:	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

22. PURCHASING AND CONTRACTS

22.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING CONTRACT 21300276 (“CONTRACT”) BETWEEN CARSON CITY AND CORE WEST, INC. (“CORE”) TO ENGAGE CORE AS A CONSTRUCTION MANAGER AT RISK (“CMAR”) FOR A NEW FIRE STATION WITH SHARED FACILITIES FOR EMERGENCY OPERATIONS (“PROJECT”), WITH CORE PROVIDING PRE-CONSTRUCTION CMAR SERVICES FOR THE PROJECT FOR A NOT TO EXCEED AMOUNT OF \$54,000.

(9:19:11) – Mayor Bagwell introduced the item and entertained Board or public comments; however, none were forthcoming. She also entertained a motion.

(9:19:33) – Supervisor Giomi moved to approve the contract as presented. The motion was seconded by Supervisor Jones.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor Jones
AYES:	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

23. CITY MANAGER

23.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING, AND A PUBLIC HEARING THE REPORT OF THE CITY MANAGER ON THE FISCAL IMPACT AND RECOMMENDED APPROVAL OF, THE PROPOSED COLLECTIVE BARGAINING AGREEMENT (“CBA”) BETWEEN CARSON CITY AND THE FRATERNAL ORDER OF POLICE, LAS VEGAS LODGE #1 (“FOP”) ON BEHALF OF THE CARSON CITY ALTERNATIVE SENTENCING

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OFFICERS, FOR A 5-YEAR TERM EFFECTIVE JULY 1, 2022 TO JUNE 30, 2027 WITH AN ESTIMATED FISCAL IMPACT OF \$312,688.64 FOR THE TERM OF THE CBA.

(9:19:54) – Mayor Bagwell introduced the item. Ms. Paulson reviewed the Staff Report and the accompanying agreement, both of which are incorporated into the record, and highlighted the proposed changes (redlined). She also recommended approval. Mayor Bagwell entertained Board and public comments and when none were forthcoming, a motion. She also thanked Staff and all the participants for their hard work on the contract.

(9:21:45) – Supervisor Schuette moved to approve the agreement and to authorize the District Attorney's Office to make any necessary revisions that are clerical and not substantive when finalizing the agreement. The motion was seconded by Supervisor Jones.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Schuette
SECONDER:	Supervisor Jones
AYES:	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

24. FINANCE

24.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED AGREEMENT FOR EXCESS WORKERS COMPENSATION AND EMPLOYER'S LIABILITY INSURANCE WITH SAFETY NATIONAL CASUALTY CORPORATION FOR A TOTAL ESTIMATED PREMIUM OF \$200,586 FOR FISCAL YEAR ("FY") 2023.

(9:22:54) – Mayor Bagwell introduced the item and entertained Board or public comments; however, none were forthcoming. She also entertained a motion.

(23:23:26) – Supervisor Giomi moved to approve the agreement as presented. The motion was seconded by Supervisor Jones.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor Jones
AYES:	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

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24.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING INSURANCE AGREEMENTS FOR A TOTAL AGGREGATE PREMIUM NOT TO EXCEED \$1,237,180 FOR FISCAL YEAR ("FY") 2023 TO BE PAID FROM THE INSURANCE FUND AND TO BE ENTERED INTO WITH: (1) THE NEVADA PUBLIC AGENCY INSURANCE POOL ("POOL") FOR PROPERTY INSURANCE (INCLUDING AUTOMOBILE PHYSICAL DAMAGE), BOILER AND MACHINERY, POLLUTION (EXCLUDING THE LANDFILL), CYBER INSURANCE, AUTO LIABILITY, GENERAL LIABILITY, EMPLOYMENT PRACTICES, ERRORS AND OMISSIONS AND LAW ENFORCEMENT LIABILITY COVERAGE AT A PREMIUM NOT TO EXCEED \$1,223,942; AND (2) GREAT AMERICAN FOR GOVERNMENT CRIME INSURANCE AT A TOTAL PREMIUM OF \$13,238.

(9:23:40) – Mayor Bagwell introduced the item and entertained Board or public comments; however, none were forthcoming, therefore, she entertained a motion.

(9:24:16) – Supervisor Giomi moved to approve the agreement as presented. The motion was seconded by Supervisor White.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor White
AYES:	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

24.C FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A FINAL APPROPRIATION FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT ("CDBG") FUNDING FOR FISCAL YEAR ("FY") 2023.

(9:24:34) – Mayor Bagwell introduced the item and entertained disclosures. Supervisors Giomi and Schuette read into the record prepared disclosure statements, advised of no disqualifying conflicts of interest, and stated that they would participate in discussion and action. Grants Administrator Mirjana Gavric reviewed the agenda materials which included the recommendations of the community-based Application Review Work Group (ARWG) and recommended approval. Mayor Bagwell entertained public comments.

(9:29:01) – Mr. French explained that most of the ADA-compatible sidewalks were a barrier during storms as water and snow collected, preventing wheelchair access. He recommended reconsidering the design. Mayor Bagwell thanked Mr. French and noted that his comments would be relayed to the Public Works team, adding that they must follow ADA design standards. She also entertained a motion.

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(9:30:32) – Supervisor Jones moved to approve the CDBG funding for fiscal year 2023 as recommended. The motion was seconded by Supervisor White.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Jones
SECONDER:	Supervisor White
AYES:	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

24.D FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED RESOLUTION TO AUGMENT AND AMEND THE CARSON CITY FISCAL YEAR ("FY") 2021-22 BUDGET IN THE AMOUNT OF \$44,723,437.

(9:31:04) – Mayor Bagwell introduced the item. Carson City Chief Financial Officer Sheri Russell presented the information included in the Staff Report and incorporated into the record. She noted that the proposed augmentation and revision were primarily due to bond issuance, negotiated employee contract changes, annual and sick leave payouts, overtime, fuel cost increases, Board of Supervisors’ actions, Internal Finance Committee approvals, federal and local grants, transfers of contingency, and unanticipated sources of revenue. She also clarified for Mayor Bagwell that the augmentation would not have any impact on fund balances due to the addition of revenues. Mayor Bagwell entertained Board and public comments and when none were forthcoming, a motion.

(9:37:38) – Supervisor White moved to adopt Resolution No. 2022-R-20. The motion was seconded by Supervisor Giomi.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor White
SECONDER:	Supervisor Giomi
AYES:	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

24.E FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED RESOLUTION FOR TEMPORARY INTERFUND LOANS FROM THE GENERAL FUND OR THE REGIONAL TRANSPORTATION FUND TO THE CARSON AREA METROPOLITAN PLANNING ORGANIZATION ("CAMPO") FUND FOR AN AMOUNT NOT TO EXCEED \$675,000, AND FROM THE GENERAL FUND TO THE TRANSIT FUND FOR AN AMOUNT NOT TO EXCEED \$875,000.

(9:38:00) – Mayor Bagwell introduced the item and entertained Board and public comments; however, none were forthcoming. She also entertained a motion.

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(9:38:40) – Supervisor Giomi moved to adopt Resolution No. 2022-R-21. The motion was seconded by Supervisor Schuette.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor Schuette
AYES:	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

25. COMMUNITY DEVELOPMENT - PLANNING

25.A FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED RESOLUTION PROVIDING FOR THE TRANSFER OF CARSON CITY’S 2022 PRIVATE ACTIVITY BOND VOLUME CAP ("BOND CAP") TO THE NEVADA RURAL HOUSING AUTHORITY ("NRHA").

(9:39:02) – Mayor Bagwell introduced the item and entertained Board or public comments and when none were forthcoming, a motion.

(9:39:44) – Supervisor Giomi moved to adopt Resolution No. 2022-R-22. The motion was seconded by Supervisor Schuette.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor Schuette
AYES:	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

25.B FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION TO INTRODUCE, ON FIRST READING, A PROPOSED ORDINANCE AMENDING SECTION 18.04.135 OF THE CARSON CITY MUNICIPAL CODE (“CCMC”) TO INCLUDE WATCHMAN’S QUARTERS IN THE LIST OF ACCESSORY USES FOR THE GENERAL COMMERCIAL USE DISTRICT.

(9:40:12) – Mayor Bagwell introduced the item. Planning Manager Heather Ferris presented the Staff Report and recommended approval. She also responded to clarifying questions. Supervisor White reiterated his position that zoning changes should not be done outside a Master Plan review and noted that he would not support the proposed bill. Mayor Bagwell was informed by Ms. Ferris that the item was properly noticed. Supervisor White indicated that the property owner was already living on the property. Ms. Ferris clarified that originally General

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Commercial zoning had allowed watchman’s quarters; however, it had been “dropped” in the early 2000s, adding that the Planning Commission felt it should be allowed. Supervisor Schuette was in favor of the proposed change because it would right an inconsistency since other zones allowed it. Mayor Bagwell entertained public comments.

(9:46:12) – Mr. French noted that he was sympathetic to the request by the applicant in the Planning Commission meeting; however, he was not in favor of “an across-the-board change.” Mayor Bagwell entertained a motion. Supervisor White clarified that he was not opposed to the idea; however, he believed it should be done during the Master Plan review. Mayor Bagwell noted that citizens were allowed to bring forward text amendments and entertained a motion. Supervisor Schuette pointed out that Staff had been able to make all the findings of fact.

(9:47:50) – Supervisor Schuette moved to introduce, on first reading, Bill No. 109. The motion was seconded by Supervisor Jones.

RESULT:	APPROVED (4-1-0)
MOVER:	Supervisor Schuette
SECONDER:	Supervisor Jones
AYES:	Supervisors Giomi, Jones, Schuette, and Mayor Bagwell
NAYS:	Supervisor White
ABSTENTIONS:	None
ABSENT:	None

ITEMS 25.C – 25.M

(9:48:12) – Mayor Bagwell introduced the item and noted that items 25.C through 25.M will be discussed concurrently and acted upon separately. She also referenced the earlier public comments regarding the items and entertained additional ones.

(9:49:01) – Joanne Grace introduced herself as a Genoa Lane resident and noted she was in favor of the proposed rezoning of the Genoa Lane property with the hope that it would become a park or a green belt.

(9:50:24) – Dan Leck introduced himself as a Bonanza Drive resident and was in favor of item 25.C; however, he requested a statement on the Assessor’s Parcel Map (APN) “indicating the referenced parcels are subject to a deed restriction, limiting the property to a neighborhood park or open space.”

(9:52:38) – Ms. Ferris gave background on the Planning Commission recommendations to the Board of Supervisors and presented the agenda materials for items 25.C through 25.M and indicated there were no projects associated with the Master Plan Amendment requests. Community Development Director Hope Sullivan clarified that deed restrictions are tools “independent of zoning,” which she called an implementation tool. Supervisor Giomi noted that even if this Board placed deed restrictions on certain properties, a future Board would be able to remove them. At Mayor Bagwell’s request, Ms. Ferris reviewed the locations of all the parcels indicated in agenda items 25.C through 25.M on a map. She also clarified for Supervisor Jones that the parcels are currently owned by the City and maintained by the Parks and Recreation Department; therefore, the proposed actions are

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to correct the zoning and Master Plan to be consistent with one another. Ms. Sullivan explained that an Open Space designation usually applied to privately held land whereas the Parks and Recreation designation was used for publicly owned land. She also clarified that “zoning and Master Plan don’t speak to operations” and that they have no bearing on the operation aspect of Ms. Simmons’ request to be able to bury relatives in the Empire Cemetery. Mayor Bagwell noted that the operational aspect of the parcels had not been agendized for discussion. There were no additional comments; therefore, Mayor Bagwell entertained appropriate motions for items 25.C through 25.M.

25.C FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A MASTER PLAN AMENDMENT TO CHANGE THE MASTER PLAN DESIGNATION FROM MEDIUM DENSITY RESIDENTIAL (“MDR”) TO PARKS AND RECREATION (“PR”) FOR APNS 008-852-28, 008-754-28, AND 008-754-29 AND LOW DENSITY RESIDENTIAL (“LDR”) TO PARKS AND RECREATION (“PR”) APNS 008-052-24, 008-051-23, 008-051- 24, AND 008-051-25, PARCELS LOCATED ON THE EAST SIDE OF IMUS ROAD BETWEEN ARROWHEAD DRIVE AND GENOA LANE.

(10:09:24) – Supervisor Giomi moved to approve the amendments to the Master Plan Land Use Map as presented. The motion was seconded by Supervisor White.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor White
AYES:	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

25.D FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION TO INTRODUCE, ON FIRST READING, AN ORDINANCE APPROVING A ZONING MAP AMENDMENT TO CHANGE THE ZONING FROM SINGLE-FAMILY 6,000 (“SF6”) TO PUBLIC NEIGHBORHOOD (“PN”) FOR APN 008-852-28 AND A PORTION OF 008-754-28; AND FROM SINGLE-FAMILY 1 ACRE (“SF1A”) TO PUBLIC NEIGHBORHOOD FOR APNS 008-052-24, 008-051-23; 008-051-24; 008-051-25; 008-754-29; AND A PORTION OF 008-754-28, PARCELS LOCATED ON THE EAST SIDE OF IMUS ROAD BETWEEN ARROWHEAD DRIVE AND GENOA LANE.

(10:09:27) – Supervisor Giomi moved to introduce, on first reading, Bill No. 110. The motion was seconded by Supervisor White.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor White
AYES:	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

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25.E FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION TO INTRODUCE, ON FIRST READING, AN ORDINANCE APPROVING A ZONING MAP AMENDMENT TO CHANGE THE ZONING FROM SINGLE-FAMILY 12,000 PLANNED UNIT DEVELOPMENT (“SF12-P”) TO PUBLIC NEIGHBORHOOD PLANNED UNIT DEVELOPMENT (“PN-P”) FOR THE PARCEL LOCATED ON THE EAST SIDE OF OAK RIDGE DRIVE, APPROXIMATELY 300 FEET SOUTH OF W. COLLEGE PARKWAY, APN 007-462-13.

(10:09:35) – Supervisor Giomi moved to introduce, on first reading, Bill No 111. The motion was seconded by Supervisor White.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor White
AYES:	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

25.F FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION TO INTRODUCE, ON FIRST READING, AN ORDINANCE APPROVING A ZONING MAP AMENDMENT TO CHANGE THE ZONING FROM SINGLE FAMILY 5 ACRE (“SF5A”) TO PUBLIC COMMUNITY (“PC”) FOR PARCELS LOCATED ON BOTH SIDES OF SIERRA VISTA LANE APPROXIMATELY 1 MILE SOUTH OF CARSON RIVER ROAD, APNS 010-121-08; 010-121-18; AND 010-121- 20.

(10:09:37) – Supervisor Giomi moved to introduce, on first reading, Bill No 112. The motion was seconded by Supervisor White.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor White
AYES:	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

25.G FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION TO INTRODUCE, ON FIRST READING, AN ORDINANCE APPROVING A ZONING MAP AMENDMENT TO CHANGE THE ZONING FROM SINGLE-FAMILY 12,000 (“SF12”) AND CONSERVATION RESERVE (“CR”) TO PUBLIC COMMUNITY (“PC”) FOR APN 007-061-18; AND FROM SINGLE-FAMILY 21,000 PLANNED UNIT DEVELOPMENT (“SF21-P”) TO PUBLIC COMMUNITY (“PC”) FOR APNS 007-322-32; 007-381-17; 007-382-27; 007-382-28; 007-383-07; 007-384-13; 007-385-09; 007-392-39; 007-394-16;

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007-394-17; 007-401-06; 007-401-21; 007-401-36; 007- 401-52; 007-401-68; 007-402-26, PARCELS LOCATED ON BOTH SIDES OF KINGS CANYON ROAD AND LONGVIEW WAY, WITHIN AND ADJACENT TO THE LONG RANCH ESTATES PLANNED UNIT DEVELOPMENT.

(10:09:43) – Supervisor Giomi moved to introduce, on first reading, Bill No 113. The motion was seconded by Supervisor White.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor White
AYES:	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

25.H FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A MASTER PLAN AMENDMENT TO CHANGE THE MASTER PLAN DESIGNATION FROM MEDIUM DENSITY RESIDENTIAL (“MDR”) TO PARKS & RECREATION (“PR”) FOR THE PARCEL LOCATED AT 1205 RACE TRACK RD., APN 010-732-05.

(10:09:49) – Supervisor Giomi moved to approve the amendment to the Master Plan Land Use Map as presented. The motion was seconded by Supervisor White.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor White
AYES:	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

25.I FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION TO INTRODUCE, ON FIRST READING, AN ORDINANCE APPROVING A ZONING MAP AMENDMENT TO CHANGE THE ZONING FROM SINGLE-FAMILY 6,000 SPECIFIC PLAN AREA (“SF6-SPA”) TO PUBLIC NEIGHBORHOOD SPECIFIC PLAN AREA (“PN-SPA”) FOR THE PARCEL LOCATED AT 1205 RACE TRACK RD, APN 010-732-05.

(10:10:33) – Supervisor Giomi moved to introduce, on first reading, Bill No 114. The motion was seconded by Supervisor White.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor White
AYES:	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

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25.J FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A MASTER PLAN AMENDMENT TO CHANGE THE MASTER PLAN DESIGNATION FROM MEDIUM DENSITY RESIDENTIAL (“MDR”) TO OPEN SPACE (“OS”) FOR THE PARCEL LOCATED AT 1640 TULE PEAK CIRCLE, APN 010-733-03.

(10:09:55) – Supervisor Giomi moved to approve the amendment to the Master Plan Land Use Map as presented. The motion was seconded by Supervisor White.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor White
AYES:	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

25.K FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION TO INTRODUCE, ON FIRST READING, AN ORDINANCE APPROVING A ZONING MAP AMENDMENT TO CHANGE THE ZONING FROM SINGLE-FAMILY 6,000 SPECIFIC PLAN AREA (“SF-6-SPA”) TO PUBLIC NEIGHBORHOOD SPECIFIC PLAN AREA (“PN-SPA”) FOR THE PARCEL LOCATED AT 1640 TULE PEAK CIRCLE, APN 010-733-03.

(10:10:06) – Supervisor Giomi moved to introduce, on first reading, Bill No 115. The motion was seconded by Supervisor White.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor White
AYES:	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

25.L FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION REGARDING A MASTER PLAN AMENDMENT TO CHANGE THE MASTER PLAN DESIGNATION FROM COMMUNITY / REGIONAL COMMERCIAL (“C/RC”) TO OPEN SPACE (“OS”) FOR A PARCEL LOCATED AT 5480 MORGAN MILL ROAD, APN 008-371-31.

(10:10:09) – Supervisor Giomi moved to approve the amendment to the Master Plan Land Use Map as presented. The motion was seconded by Supervisor White.

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RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor White
AYES:	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

25.M FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION TO INTRODUCE, ON FIRST READING, AN ORDINANCE APPROVING A ZONING MAP AMENDMENT TO CHANGE THE ZONING FROM GENERAL INDUSTRIAL BOARD OF SUPERVISORS PAGE 15 JUNE 16, 2022 (“GI”) TO CONSERVATION RESERVE (“CR”) FOR A PARCEL LOCATED AT 5480 MORGAN MILL ROAD, APN 008-371-31.

(10:10:11) – Supervisor Giomi moved to introduce, on first reading, Bill No 116. The motion was seconded by Supervisor White

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Giomi
SECONDER:	Supervisor White
AYES:	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

25.N FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION TO ADOPT, ON SECOND READING, BILL NO. 107, AN ORDINANCE RELATED TO IMPROVEMENT DISTRICTS, ESTABLISHING PROVISIONS TO LEVY THE DOWNTOWN NEIGHBORHOOD IMPROVEMENT DISTRICT (“DNID”) FISCAL YEAR (“FY”) 2023 ASSESSMENT FOR THE MAINTENANCE OF THE DOWNTOWN STREETScape ENHANCEMENT PROJECT.

(10:11:14) – Mayor Bagwell introduced the item. Ms. Sullivan indicated that there had been no changes between the first and the second reading of Bill No. 107. Mayor Bagwell entertained public comments and when none were forthcoming, a motion.

(10:11:40) – Supervisor Jones moved to adopt Ordinance No. 2022-8. The motion was seconded by Supervisor Schuette.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Jones
SECONDER:	Supervisor Schuette
AYES:	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

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25.O FOR POSSIBLE ACTION: DISCUSSION AND POSSIBLE ACTION TO ADOPT, ON SECOND READING, BILL NO. 108, AN ORDINANCE RELATED TO IMPROVEMENT DISTRICTS, ESTABLISHING PROVISIONS TO LEVY THE SOUTH CARSON NEIGHBORHOOD IMPROVEMENT DISTRICT (“SCNID”) FISCAL YEAR (“FY”) 2023 ASSESSMENT FOR THE MAINTENANCE OF THE SOUTH CARSON STREET COMPLETE STREETS PROJECT.

(10:12:10) – Mayor Bagwell introduced the item. Ms. Sullivan stated that there had been no changes to the proposed ordinance since the first reading. Mayor Bagwell entertained Board or public comments and when none were forthcoming, a motion.

(10:12:42) – Supervisor Schuette moved to adopt Ordinance No. 2022-9. The motion was seconded by Supervisor Jones.

RESULT:	APPROVED (5-0-0)
MOVER:	Supervisor Schuette
SECONDER:	Supervisor Jones
AYES:	Supervisors Giomi, Jones, Schuette, White, and Mayor Bagwell
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

26. BOARD OF SUPERVISORS

NON-ACTION ITEMS:

- FUTURE AGENDA ITEMS**
- STATUS REVIEW OF PROJECTS**
- INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS**
- CORRESPONDENCE TO THE BOARD OF SUPERVISORS**
- STATUS REPORTS AND COMMENTS FROM THE MEMBERS OF THE BOARD**
- STAFF COMMENTS AND STATUS REPORT**

(10:13:06) – Mayor Bagwell entertained Board reports. Ms. Paulson reminded everyone that City offices would be closed on Monday, June 20, 2022 in observance of the Juneteenth holiday, with the exception of the Elections Division (in the Carson City Courthouse) which would be open from 8:00 a.m. until 5:00 p.m. to accommodate the voters who need to cure their signatures. She also announced a special Board of Supervisors meeting on Friday, June 24, 2022 at 8:30 a.m. to canvass the vote for the June 2022 primary elections.

(10:13:55) – Ms. Hicks updated the Board on the Carson City Public Land Correction Act. She provided background noting that in 2018 the Board of Supervisors had approved technical map corrections to the Carson City Lands Bill (which had stalled during the COVID-19 pandemic) and had been introduced by the two Nevada senators and heard by the Committee on Energy and Natural Resources Subcommittee on June 6, 2022.

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(10:15:08) – Supervisor Giomi announced that the Great Western Steam Up would take place on July 1-4, 2022 at the Nevada State Railroad Museum, and that over 2,000 tickets had been sold to date (anticipated to increase to 4,000 by the date of the event) with 80 percent of the ticket sales being purchased by out-of-town visitors. He also provided an update on the Stetina's Carson City Paydirt Gravel Bike Race which had taken place on May 21, 2022, with 479 participants, 87 percent of whom were first-time visitors to Carson City, highlighting the increase in the Culture and Tourism Authority's room tax revenue. Supervisor Giomi informed the Board that a cultural map was "in the works" as well to be digitized to provide a better experience to visitors.

(10:19:48) – Supervisor Jones noted that he would not be in town to attend the June 24, 2022 special Board meeting.

(10:20:07) – Supervisor Schuette reported on the Carson Water Subconservancy meeting she had attended with Supervisor Giomi, and the information they had received on alternative and regenerative agriculture practices to improve soil health as ways to change farming practices. She also invited everyone to attend the Parks and Recreation Department's second Tails and Trails event, along with the Nevada Humane Society. The event would take place on June 19, 2022, from 10:00 a.m. until noon, at Riverview Park.

(10:21:45) – Supervisor Giomi announced the grand opening of the Stewart Indian School Cultural Center and Museum at 10 a.m. on Saturday, June 18, 2022, followed by the Father's Day Weekend Pow Wow.

(10:22:10) – Mayor Bagwell reported on the upcoming Nevada Association of Counties conference on September 27-29, 2022 in Virginia City and the Nevada League of Cities conference on August 9-12 in Las Vegas and noted that the Board members should inform the City Manager's Office should they wish to attend.

CLOSED NON-MEETING TO CONFER WITH MANAGEMENT REPRESENTATIVES AND COUNSEL

This item did not take place.

27. PUBLIC COMMENT

(10:23:11) – Mayor Bagwell entertained final public comments. Mr. French wished to address the homeless situation in the City and explained that "there's a huge need for restrooms in the parks" such as Mills Park. He also expressed concern that the portable restrooms are unsafe, and people may get locked in.

28. FOR POSSIBLE ACTION: TO ADJOURN

(10:26:07) – Mayor Bagwell adjourned the meeting at 10:26 a.m.

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The Minutes of June 16, 2022 Carson City Board of Supervisors meeting are so approved on this 21st day of July, 2022.

LORI BAGWELL, Mayor

ATTEST:

AUBREY ROWLATT, Clerk-Recorder

Attachments: written public comments



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** July 21, 2022

Staff Contact: Melanie Bruketta, HR Director

Agenda Title: Proclamation and presentation of the Employee-of-the-Quarter award to Jessica Arrendale, Information Technology Systems Technician. (Melanie Bruketta, mbruketta@carson.org)

Staff Summary: The Employee-of-the-Quarter program recognizes outstanding employees whose efforts have helped the City achieve the strategic goals adopted by the Board of Supervisors and who have demonstrated an effort to fulfill the City's mission, vision and values.

Agenda Action: Other / Presentation **Time Requested:** 10 Minutes

Proposed Motion

N/A

Board's Strategic Goal

Organizational Culture

Previous Action

On April 21, 2022, the Board of Supervisors presented the Employee-of-the-Quarter award to Shadow Kelly.

Background/Issues & Analysis

This program recognizes employees whose efforts have helped the City achieve the strategic goals adopted by the Board of Supervisors and who have displayed proficiency at assigned duties, promoted a pleasant working environment, who are dependable, innovative and/or who provide excellent customer service. An employee can nominate a co-worker who he/she believes is a deserving recipient. The nominations are reviewed by a committee comprised of employee representatives selected by the City Manager. The committee selected Jessica Arrendale, Information Technology Systems Technician, to receive the award this quarter.

Applicable Statute, Code, Policy, Rule or Regulation

Employee-of-the-Quarter Policy

Financial Information

Is there a fiscal impact? Yes

If yes, account name/number: General Fund, Employee Recognition account, 1010600-501422

Is it currently budgeted? Yes

Explanation of Fiscal Impact: A \$200.00 award is given to the employee selected as Employee-of-the-Quarter and a \$50.00 award is given to the employee(s) who nominates the selected employee.

Alternatives

N/A

Attachments:

[Proclamation_Employee-of-the_Quarter_July 2022.docx](#)

[Arrendale Nomination.pdf](#)

Board Action Taken:

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)



PROCLAMATION

A PROCLAMATION OF THE BOARD OF SUPERVISORS RECOGNIZING JESSICA ARRENDALE, INFORMATION TECHNOLOGY SYSTEMS TECHNICIAN, AS THE EMPLOYEE-OF-THE-QUARTER

WHEREAS, Carson City's quality of life attracts talented and loyal employees; and

WHEREAS, every day, Carson City employees put to use their broad array of skills and expertise with efficiency and integrity for the benefit of everyone in our City; and

WHEREAS, Carson City values its employees and acknowledges that recognizing employees for their hard work and dedication is critical to the future health and growth of our City; and

WHEREAS, we owe a substantial debt of gratitude to the Carson City employees and applaud those who go above and beyond in their loyalty and ability; and

WHEREAS, Jessica Arrendale, I.T. Systems Technician, has exceptional customer service, performing her duties with proficiency and a positive attitude and making sure the City can continue to operate safely and efficiently, thereby contributing to the fulfillment of the City's mission, values and vision; and

NOW THEREFORE I, Lori Bagwell, Mayor of Carson City, celebrate the dedicated accomplishments of Jessica Arrendale in serving the community and do hereby proclaim Jessica Arrendale to be **EMPLOYEE-OF-THE-QUARTER**.

Mayor Lori Bagwell

Carson City, Nevada



EMPLOYEE-OF-THE-QUARTER NOMINATION FORM

Do you have a co-worker that has displayed: proficiency at assigned duties, promoted a pleasant working environment, dependability, innovation in assigned duties, and/or excellence in customer service? If so, please take the time to nominate the employee for the "Employee-of-the-Quarter" award.

Criteria

Nominations may be made for outstanding performance and/or contributions to the team for activities such as, but not limited to, internal/external customer service, costs savings, productivity/work processes.

Nominating a Co-Worker

To nominate a co-worker, complete this form and submit to Human Resources. Submission can be made in person or by e-mail to: cchr@carson.org.

**Please review the deadlines in the Employee-of-the-Quarter policy.*

Nominee's Name

Jessica Arrendale

Nominee's significant contribution: (Please provide specific detailed example(s), please attach additional pages, if needed.)

Over the past quarter, Jessica Arrendale has been instrumental in increasing the efficiency and effectiveness of the Information Technology Team. Her attention to detail, response time, initiative, customer service and quality of work allowed her to resolve 271 tickets this past quarter. Jessica has also been recognized on numerous occasions while assisting other departments. Various City leaders and employees have made efforts to highlight Jessica's outstanding customer service and skill set. Jessica is one of the primary support technicians for all meetings at the Community Center to include the Board of Supervisors' meeting. Please see additional page attached.

Your Name

Andrew Rice

Date

06/28/2022

Your Signature Andrew Rice

Department Director/Elected Official Name

Frank Abella

Date

06/28/2022

Department Director/

Elected Official

Signature Frank Abella

Over the past quarter, Jessica Arrendale has been instrumental in increasing the efficiency and effectiveness of the Information Technology Team. Her attention to detail, response time, initiative, customer service and quality of work allowed her to resolve 271 tickets this past quarter. Jessica has also been recognized on numerous occasions while assisting other departments. Various City leaders and employees have made efforts to highlight Jessica's outstanding customer service and skill set. Jessica is one of the primary support technicians for all meetings at the Community Center to include the Board of Supervisors' meeting. This support is key to providing timely and accurate responses to IT issues that may arise for Board members or Carson City staff. The IT expertise Jessica provides also extends to benefit the public when they are presenting to the Board or participating in public comment. This support ensures a seamless interaction with elected City officials, employees of the City and the public at large. Jessica also provides support for the remote broadcast of many of these meetings which includes moderating public comment through Cisco WebEx. Jessica was also a primary support technician that supported the Elections for Carson City. Jessica provided direct support by ensuring all the election tablets and laptops were fully functional. Jessica also helped to ensure the Election volunteers and members of the Clerks office were sufficiently trained on how to login to each tablet or laptop. The Election login process differs from the standard login process for City laptops. Jessica's direct support for Elections was reflected in the overall success of the primary elections held by Carson City. Carson City voters were able to cast their ballots confidently and securely. Jessica has shown a great deal of growth in the short time she has been here, taking on difficult and non-conventional tasks. These tasks can require escalation to other members of the IT Team or outside vendors such as Central Square who maintain the Public Safety systems operated by the Sheriff's Office and Fire Department. The Public Safety systems allow the Sheriff's Office and Fire Department to assist with the safety and well-being of all Carson City residents. These non-conventional tasks can sometimes be for other cities, counties or external organizations that work directly with the City and require IT support to allow collaborative efforts to continue. Jessica's positive attitude and willingness to help fellow team members is evident with each task she responds to. It is a privilege to enthusiastically recommend Jessica for Employee of the Quarter for Carson City.



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** July 21, 2022

Staff Contact: Alana Mills, HR Generalist

Agenda Title: Presentation of Length of Service certificates to City Employees. (Alana Mills, amills@carson.org)

Staff Summary: Every month the Board of Supervisors presents Length of Service certificates to employees who have completed 5, 10, 15, 20, 25 and 30 years of City service.

Agenda Action: Other / Presentation **Time Requested:** 15 Minutes

Proposed Motion

N/A

Board's Strategic Goal

Organizational Culture

Previous Action

The Board of Supervisors presented the "Length of Service" certificates on June 17, 2022.

Background/Issues & Analysis

The Board of Supervisors wishes to recognize those employees who have provided, and continue to provide, dedicated service to the residents, business owners and visitors of Carson City. This month, the following employees are recognized:

25 Years:

Loralei Barr, Administrative Assistant

20 Years:

Tom Grundy, Water Operations Supervisor

10 Years:

Victoria Chandler, Office Specialist

Margaret Holloway, Advanced Practice RN

Israel Loyola, Deputy Sheriff

5 Years:

William Griffiths, Parks Shop Coordinator

Applicable Statute, Code, Policy, Rule or Regulation

N/A

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted? Yes

Explanation of Fiscal Impact:

Alternatives

Attachments:

Board Action Taken:

Motion: _____

- 1) _____
- 2) _____

Aye/Nay

(Vote Recorded By)



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** July 21, 2022

Staff Contact: Nancy Paulson, City Manager

Agenda Title: For Possible Action: Discussion and possible action on ratifying the approval of bills and other requests for payments by the City Manager for the period of June 4, 2022 through July 8, 2022. (Nancy Paulson, npaulson@carson.org)

Staff Summary: Pursuant to Carson City Municipal Code ("CCMC") Chapter 2.29, the Controller will present all bills or other requests for payment by the City to the City Manager for approval. Upon approval, the register book of bills and other requests for payment and warrants are presented at least once a month to the Board of Supervisors, who shall by motion entered into its minutes, ratify the action taken.

Agenda Action: Formal Action / Motion **Time Requested:** Consent

Proposed Motion

I move to ratify the approval of bills and other requests for payments by the City Manager for the period of June 4, 2022 through July 8, 2022.

Board's Strategic Goal

Efficient Government

Previous Action

N/A

Background/Issues & Analysis

N/A

Applicable Statute, Code, Policy, Rule or Regulation

CCMC Chapter 2.29

Financial Information

Is there a fiscal impact? Yes

If yes, account name/number: All Funds

Is it currently budgeted?

Explanation of Fiscal Impact: Accounts Payable & Wire Transfers \$ 10,737,020.21
Payroll Checks and Direct Deposits \$ 3,506,691.70

Alternatives

No viable alternative.

Attachments:

[Ratify the Bills Backup.pdf](#)

Board Action Taken:

Motion: _____

- 1) _____
- 2) _____

Aye/Nay

(Vote Recorded By)

City of Carson City

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 999 101000

FOR: All Except Stale

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
70122	07/01/2022	WIRE	000118 ANTHEM BLUE CROSS BLUE SH	691,380.98			
1860622	06/09/2022	WIRE	000186 BANK OF AMERICA		460,337.22		1 06/10/2022
3110622	06/07/2022	WIRE	000311 CANNON COCHRAN MNGMT SERV		108,541.85		1 06/23/2022
3110722	07/05/2022	WIRE	000311 CANNON COCHRAN MNGMT SERV		1,620.00		1 07/07/2022
3530622	06/23/2022	WIRE	000353 CARSON CITY SCHOOL DISTRI		173,314.63		1 06/23/2022
13690622	06/17/2022	WIRE	001369 PUBLIC EMPLOYEE'S BENEFIT		30,832.09		1 06/23/2022
15580622	06/15/2022	WIRE	001558 PERS ADMINISTRATIVE FUND		1,262,175.66		1 06/23/2022
24980622	06/10/2022	WIRE	002498 VOYA		77,530.36		1 06/10/2022
24990622	06/23/2022	WIRE	002499 NEVADA STATE CONTROLLER		20,135.11		1 06/23/2022
25010722	07/06/2022	WIRE	002501 BANK OF AMERICA EXPRESS T		58.33		1 07/07/2022
91110622	06/16/2022	WIRE	000911 HR SIMPLIFIED		44,117.76		1 06/16/2022
91120622	06/24/2022	WIRE	000911 HR SIMPLIFIED		44,193.13		1 06/24/2022
155810622	06/15/2022	WIRE	001558 PERS ADMINISTRATIVE FUND		2,141.54		1 06/23/2022
249810622	06/24/2022	WIRE	002498 VOYA		78,557.51		1 06/24/2022
249910622	06/23/2022	WIRE	002499 NEVADA STATE CONTROLLER		25,539.50		1 06/23/2022
250120622	06/10/2022	WIRE	002501 BANK OF AMERICA EXPRESS T		340,719.66		1 06/10/2022
250130622	06/09/2022	WIRE	002501 BANK OF AMERICA EXPRESS T		1,175.29		1 06/10/2022
250132222	06/24/2022	WIRE	002501 BANK OF AMERICA EXPRESS T		701.49		1 06/24/2022
250140622	06/13/2022	WIRE	002501 BANK OF AMERICA EXPRESS T		396.68		1 06/14/2022
250150622	06/24/2022	WIRE	002501 BANK OF AMERICA EXPRESS T		293,737.33		1 06/24/2022
311070122	07/05/2022	WIRE	000311 CANNON COCHRAN MNGMT SERV		39,196.00		1 07/07/2022
903096968	06/10/2022	PRINTED	002395 A CARLISLE & COMPANY OF N		2,951.38		1 06/14/2022
903096969	06/10/2022	PRINTED	003998 ACCO ENGINEERED SYSTEMS,		179,788.72		1 06/24/2022
903096970	06/10/2022	PRINTED	002473 JC WEIR INC.		862.55		1 06/14/2022
903096971	06/10/2022	PRINTED	002856 ALLIED ENVIRONMENTAL SERV		3,977.50		1 06/22/2022
903096972	06/10/2022	PRINTED	000076 ALPINE HELICOPTER SERVICE		6,063.75		1 06/16/2022
903096973	06/10/2022	PRINTED	000100 AMERICAN READY-MIX INC		405.00		1 06/14/2022
903096974	06/10/2022	PRINTED	000146 ATKINS NORTH AMERICA, INC		16,176.25		1 06/16/2022
903096975	06/10/2022	PRINTED	000147 AT&T		95.50		1 06/15/2022
903096976	06/10/2022	PRINTED	000148 AT&T		22,648.83		1 06/16/2022
903096977	06/10/2022	PRINTED	000165 AT&T ONENET SERVICE		23.43		1 06/14/2022
903096978	06/10/2022	PRINTED	000169 AWARDZONE LLC		96.95		1 06/16/2022
903096979	06/10/2022	PRINTED	000178 BADGER METER INC		9,510.05		1 06/17/2022
903096980	06/10/2022	PRINTED	002787 BAKEMARK USA LLC		1,694.03		1 06/13/2022
903096981	06/10/2022	PRINTED	000190 BARBER, FAITH		149.05		1 06/14/2022
903096982	06/10/2022	PRINTED	000250 BOARD OF REGENTS, SYSTEM		29,901.17		1 06/15/2022
903096983	06/10/2022	PRINTED	000362 CAMPAGNI AUTOMOTIVE RESOU		72,032.36		1 06/14/2022
903096984	06/10/2022	PRINTED	000387 CARSON VALLEY OIL CO		31,907.32		1 06/14/2022
903096985	06/10/2022	PRINTED	000390 CARSON WATER SUB-CONSERVA		37,260.38		1 06/14/2022
903096986	06/10/2022	PRINTED	000394 CASHMAN EQUIPMENT COMPANY		2,322.06		1 06/13/2022
903096987	06/10/2022	PRINTED	000423 CHARLES ABBOTT ASSOCIATES		200,821.39		1 06/16/2022
903096988	06/10/2022	PRINTED	000448 CINTAS CORPORATION NO. 2		240.33		1 06/15/2022
903096989	06/10/2022	PRINTED	000454 CLEAN HARBORS ENVIRONMENT		6,692.72		1 06/14/2022
903096990	06/10/2022	PRINTED	000477 COMMUNITY COUNSELING CENT		3,958.80		1 06/21/2022
903096991	06/10/2022	PRINTED	001469 OCCUPATIONAL HEALTH CENTE		135.00		1 06/15/2022
903096992	06/10/2022	PRINTED	002855 CTR ROOFING LTD		85,000.00		1 06/14/2022
903096993	06/10/2022	PRINTED	000575 DESERT HILLS FIRE & SECUR		810.71		1 06/14/2022
903096994	06/10/2022	PRINTED	000577 DESIGN WORKSHOP INC		4,352.50		1 06/15/2022
903096995	06/10/2022	PRINTED	000607 DOUGLAS COUNTY SHERIFF'S		7,879.80		1 06/16/2022
903096996	06/10/2022	PRINTED	002694 DUNGAREES INC		8,612.15		1 06/15/2022
903096997	06/10/2022	PRINTED	002510 ENVISIONWARE INC		554.50		1 07/05/2022
903096998	06/10/2022	PRINTED	000694 EVERGREEN AT MOUNTAIN VIE		4,781.10		1 06/14/2022

City of Carson City

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 999 101000

FOR: All Except Stale

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
903096999	06/10/2022	PRINTED	000724 DAIHOS USA INC		71.60		1 06/13/2022
903097000	06/10/2022	PRINTED	000736 FLYERS ENERGY LLC		10,422.22		1 06/13/2022
903097001	06/10/2022	PRINTED	000748 FRANCO AMERICAN BAKING CO		295.50		1 06/22/2022
903097002	06/10/2022	PRINTED	000777 GARLAND/DBS INC		117,558.73		1 06/15/2022
903097003	06/10/2022	PRINTED	000813 GRANICUS, LLC		5,351.88		1 06/17/2022
903097004	06/10/2022	PRINTED	000814 GRANITE CONSTRUCTION COMP		1,389.99		1 06/14/2022
903097005	06/10/2022	PRINTED	002693 GREG HERBACK		178,144.00		1 06/16/2022
903097006	06/10/2022	PRINTED	000888 HIGH SIERRA ELEVATOR INSP		400.00		1 06/17/2022
903097007	06/10/2022	PRINTED	000905 HORIZON CONSTRUCTION INC		17,017.25		1 06/21/2022
903097008	06/10/2022	PRINTED	000929 IC SOLUTIONS		13,529.97		1 06/14/2022
903097009	06/10/2022	PRINTED	002852 JACK HENRY & ASSOCIATES IN		4,943.33		1 06/14/2022
903097010	06/10/2022	PRINTED	002383 GRANATA ,LIZZETH		17.00		1 06/22/2022
903097011	06/10/2022	PRINTED	001131 LUMOS & ASSOCIATES, INC		1,137.50		1 06/13/2022
903097012	06/10/2022	PRINTED	001157 HAT LIMITED PARTNERSHIP		517.65		1 06/13/2022
903097013	06/10/2022	PRINTED	001159 MARATHON STAFFING GROUP I		8,987.77		1 06/16/2022
903097014	06/10/2022	PRINTED	001189 MCMAHON, ERIN		531.24		1 06/21/2022
903097015	06/10/2022	PRINTED	001213 MICHAEL BAKER INTERNATION		5,409.00		1 06/14/2022
903097016	06/10/2022	PRINTED	002348 MICROGENICS CORP.		4,773.35		1 06/14/2022
903097017	06/10/2022	PRINTED	999913 DANIEL STERN		500.00		1 06/14/2022
903097018	06/10/2022	PRINTED	999913 JOSEPH GOBERT		87.25		1 06/16/2022
903097019	06/10/2022	PRINTED	999913 RENAY LAPAILLE		150.00		1 06/14/2022
903097020	06/10/2022	PRINTED	999913 THOMAS GRUNDY		20.00		1 06/23/2022
903097021	06/10/2022	PRINTED	999913 Tim Jones - Reimbursement		128.00		1 06/21/2022
903097022	06/10/2022	PRINTED	001272 CHARLES ROBERT AYERS		700.00		1 06/15/2022
903097023	06/10/2022	PRINTED	001275 MUND, STEPHEN		616.00		1 06/14/2022
903097024	06/10/2022	PRINTED	001331 NEVADA BLUE LTD		395.40		1 06/22/2022
903097025	06/10/2022	PRINTED	001356 NEVADA HEALTH CENTERS INC		9,781.16		1 06/16/2022
903097026	06/10/2022	PRINTED	001357 NEVADA HUMANE SOCIETY		58,337.77		1 06/14/2022
903097027	06/10/2022	PRINTED	001370 NEVADA POWER PRODUCTS INC		1,358.99		1 06/15/2022
903097028	06/10/2022	PRINTED	002844 NICHOLS CONSULTING ENGINE		63,362.37		1 06/15/2022
903097029	06/10/2022	PRINTED	001432 NEVADA DIVISION OF ENVIRO		25,000.00		1 06/15/2022
903097030	06/10/2022	PRINTED	001461 NV ENERGY		3,666.37		1 06/13/2022
903097031	06/10/2022	PRINTED	001487 OFFICE DEPOT INC		86.49		1 07/01/2022
903097032	06/10/2022	PRINTED	003957 OLYMPUS AND ASSOCIATES, I		218,168.45		1 06/13/2022
903097033	06/10/2022	PRINTED	001513 OVERHEAD FIRE PROTECTION		535.30		1 06/13/2022
903097034	06/10/2022	PRINTED	004015 PARSONS DRILLING, INC.		5,222.88		1 06/13/2022
903097035	06/10/2022	PRINTED	001149 QUADIENT LEASING USA, INC		2,061.00		1 07/01/2022
903097036	06/10/2022	PRINTED	001669 RAY A MORGAN COMPANY LLC		463.29		1 06/14/2022
903097037	06/10/2022	PRINTED	999916 Christina Williams		598.00		1 06/27/2022
903097038	06/10/2022	PRINTED	999916 Erika Guzman		40.00		1 06/13/2022
903097039	06/10/2022	PRINTED	999916 Jacob Murray		130.00		1 06/13/2022
903097040	06/10/2022	PRINTED	999916 Kristel Avilez		1,000.00		1 06/22/2022
903097041	06/10/2022	PRINTED	999916 Oscar Guevara		40.00		1 06/16/2022
903097042	06/10/2022	PRINTED	999916 Pioneer High School		80.00		1 06/17/2022
903097043	06/10/2022	PRINTED	999916 Simeon Lopez		130.00		1 06/13/2022
903097044	06/10/2022	PRINTED	001690 STEVE AGUILAR		428.75		1 06/23/2022
903097045	06/10/2022	PRINTED	003069 RENO GREEN LANDSCAPING, I		148.58		1 06/17/2022
903097046	06/10/2022	PRINTED	001719 RIVERA, CHRIS		150.45		1 06/23/2022
903097047	06/10/2022	PRINTED	001740 RON WOOD FAMILY RESOURCE		19,784.09		1 06/14/2022
903097048	06/10/2022	PRINTED	003098 SIDDON MARTIN EMERGENCY		433,879.00		1 06/13/2022
903097049	06/10/2022	PRINTED	001892 SNYDER, TERRI		2,113.80		1 06/28/2022
903097050	06/10/2022	PRINTED	001904 SOUTHWEST GAS CORP		4,928.87		1 06/14/2022

City of Carson City

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 999 101000

FOR: All Except Stale

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
903097051	06/10/2022	PRINTED	001925 STAPLES BUSINESS ADVANTAG		14.16		1 06/13/2022
903097052	06/10/2022	PRINTED	002717 STATE OF NEVADA DIVISION		465.92		1 06/13/2022
903097053	06/10/2022	PRINTED	002310 STATE ROOFING SYSTEMS, IN		97,326.00		1 06/13/2022
903097054	06/10/2022	PRINTED	002317 SAINT TERESA OF AVILA CON		5,887.95		1 06/14/2022
903097055	06/10/2022	PRINTED	000692 TIAA, FSB		255.00		1 06/16/2022
903097056	06/10/2022	PRINTED	003048 RICHARD W. DWINELL II	500.00			
903097057	06/10/2022	PRINTED	002048 TRUJILLO, DANIEL F		21,843.75		1 06/24/2022
903097058	06/10/2022	PRINTED	002103 VANCE, JERRY		360.50		1 06/13/2022
903097059	06/10/2022	PRINTED	002112 VERITIV OPERATING COMPANY		2,717.99		1 06/14/2022
903097060	06/10/2022	PRINTED	002125 DEUCE NINE LLC		238.30		1 06/13/2022
903097061	06/10/2022	PRINTED	004415 WEST COAST PAVING, INC.	61,127.75			
903097062	06/10/2022	PRINTED	002177 WESTERN NEVADA SUPPLY CO		6,333.02		1 06/13/2022
903097063	06/10/2022	PRINTED	002224 YEAMAN, GUY		252.00		1 06/24/2022
903097064	06/17/2022	PRINTED	000059 ABBOTT LABORATORIES AND U		4,367.70		1 06/23/2022
903097065	06/17/2022	PRINTED	000067 ALLIANCEONE RECEIVABLES M		650.00		1 07/01/2022
903097066	06/17/2022	PRINTED	002856 ALLIED ENVIRONMENTAL SERV		2,349.50		1 06/28/2022
903097067	06/17/2022	PRINTED	000071 ALLSTREAM		2,589.29		1 06/22/2022
903097068	06/17/2022	PRINTED	004384 PACIFIC STORAGE COMPNAY		125.00		1 06/21/2022
903097069	06/17/2022	PRINTED	000134 ARTISTIC FENCE CO., INC.		4,651.00		1 06/30/2022
903097070	06/17/2022	PRINTED	000148 AT&T		9,162.85		1 06/22/2022
903097071	06/17/2022	PRINTED	000152 AT&T (775-71C-1404)		3,619.00		1 06/21/2022
903097072	06/17/2022	PRINTED	000154 AT&T (775-74C-1517)		7,799.00		1 06/22/2022
903097073	06/17/2022	PRINTED	000169 AWARDZONE LLC		36.80		1 06/23/2022
903097074	06/17/2022	PRINTED	002787 BAKEMARK INGREDIENTS LLC		1,578.48		1 06/22/2022
903097075	06/17/2022	PRINTED	004419 BARRY WILLIAM CRAWFORD		3,000.00		1 06/21/2022
903097076	06/17/2022	PRINTED	000198 BATTLE BORN TREE SERVICE		12,500.00		1 06/22/2022
903097077	06/17/2022	PRINTED	000283 BRUNO, CATHY		850.00		1 06/21/2022
903097078	06/17/2022	PRINTED	000284 BRUNO, JOE		1,928.50		1 06/21/2022
903097079	06/17/2022	PRINTED	000288 BUCHANAN, SHARI	984.32			
903097080	06/17/2022	PRINTED	000360 CARSON CITY SQUARE, LLC		5,622.84		1 06/29/2022
903097081	06/17/2022	PRINTED	000387 CARSON VALLEY OIL CO		26.81		1 06/21/2022
903097082	06/17/2022	PRINTED	000437 DONALD L. CHRISTENSEN		4,149.47		1 06/21/2022
903097083	06/17/2022	PRINTED	000447 CINDERLITE TRUCKING INC		12,943.99		1 06/23/2022
903097084	06/17/2022	PRINTED	000448 CINTAS CORPORATION NO. 2		15.15		1 06/22/2022
903097085	06/17/2022	PRINTED	004320 CINTAS CORPORATION		281.04		1 06/24/2022
903097086	06/17/2022	PRINTED	000457 CLINICAL PHARMACY CONSULT		525.00		1 06/28/2022
903097087	06/17/2022	PRINTED	003198 COLLEEN C. LYONS		2,500.00		1 06/27/2022
903097088	06/17/2022	PRINTED	000507 COSTANZO, CHRISTINA		900.31		1 06/22/2022
903097089	06/17/2022	PRINTED	000525 CRAWFORD, THOMAS		1,700.00		1 06/21/2022
903097090	06/17/2022	PRINTED	000526 CREAGER, MIKE		933.89		1 06/21/2022
903097091	06/17/2022	PRINTED	004328 DEBBIE FLETCHER		1,000.00		1 06/21/2022
903097092	06/17/2022	PRINTED	004423 DEITZ MEDIA & MARKETING,		4,058.82		1 06/24/2022
903097093	06/17/2022	PRINTED	000573 DEPT OF PUBLIC SAFETY		362.25		1 06/22/2022
903097094	06/17/2022	PRINTED	000575 DESERT HILLS FIRE & SECUR		36,064.00		1 06/22/2022
903097095	06/17/2022	PRINTED	000604 DOUGLAS COUNTY DEPT OF AL		11,177.20		1 06/21/2022
903097096	06/17/2022	PRINTED	000708 FENKELL, LARRY		1,243.76		1 06/21/2022
903097097	06/17/2022	PRINTED	000724 DAIHOS USA INC		74.00		1 06/21/2022
903097098	06/17/2022	PRINTED	000728 FISH		1,636.00		1 06/21/2022
903097099	06/17/2022	PRINTED	000748 FRANCO AMERICAN BAKING CO		315.20		1 07/01/2022
903097100	06/17/2022	PRINTED	004422 FRIENDS OF THE NEVADA STA		10,000.00		1 06/21/2022
903097101	06/17/2022	PRINTED	000757 FRONTIER COMMUNICATIONS		58.42		1 06/24/2022
903097102	06/17/2022	PRINTED	003093 GEOTECHNICAL & ENVIRONMEN		5,370.00		1 06/23/2022

City of Carson City

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 999 101000

FOR: All Except Stale

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
903097103	06/17/2022	PRINTED	004238 GOLD MEDAL CONSTRUCTION C		22,398.00		1 06/21/2022
903097104	06/17/2022	PRINTED	002379 GREAT WESTERN RECREATION,		2,090.76		1 06/27/2022
903097105	06/17/2022	PRINTED	000860 HARRY'S BUSINESS MACHINES		336.00		1 06/27/2022
903097106	06/17/2022	PRINTED	002942 TRAILERS PLUS INC		12,523.25		1 06/22/2022
903097107	06/17/2022	PRINTED	004421 HUSTLER HYDRAULICS, LLC	164.76			
903097108	06/17/2022	PRINTED	000929 IC SOLUTIONS		11,735.42		1 06/22/2022
903097109	06/17/2022	PRINTED	000971 JESSOP, MERL	850.00			
903097110	06/17/2022	PRINTED	003040 J-U-B ENGINEERS. INC.		6,450.00		1 06/22/2022
903097111	06/17/2022	PRINTED	002487 KATHARINE J COX		1,020.00		1 06/22/2022
903097112	06/17/2022	PRINTED	001024 K G WALTERS CONSTRUCTION		114,266.00		1 06/21/2022
903097113	06/17/2022	PRINTED	001040 KNECHT, RAQUEL		731.35		1 06/28/2022
903097114	06/17/2022	PRINTED	001041 ELEVATOR SERVICES INC.		208.90		1 06/21/2022
903097115	06/17/2022	PRINTED	001076 SHANE BELL		1,575.00		1 06/22/2022
903097116	06/17/2022	PRINTED	001102 RELX INC.		2,583.00		1 06/22/2022
903097117	06/17/2022	PRINTED	001103 LEXISNEXIS RISK DATA MANA		530.44		1 06/21/2022
903097118	06/17/2022	PRINTED	001130 LUM, KERSTIN		850.00		1 06/21/2022
903097119	06/17/2022	PRINTED	001131 LUMOS & ASSOCIATES, INC		975.00		1 06/21/2022
903097120	06/17/2022	PRINTED	001159 MARATHON STAFFING GROUP I		18,461.32		1 06/29/2022
903097121	06/17/2022	PRINTED	002613 MARY K BRYAN		4,500.00		1 06/21/2022
903097122	06/17/2022	PRINTED	002974 MIGUEL RIVERA-TORRES		1,700.00		1 06/21/2022
903097123	06/17/2022	PRINTED	999913 Anthony Viglietta		1,504.00		1 06/22/2022
903097124	06/17/2022	PRINTED	999913 CHRISTIE CONTRERAS		70.20		1 06/21/2022
903097125	06/17/2022	PRINTED	999913 Jennifer Williamson		490.00		1 06/24/2022
903097126	06/17/2022	PRINTED	999913 Keith, William		60.29		1 06/22/2022
903097127	06/17/2022	PRINTED	999913 LaCombe, William	227.92			
903097128	06/17/2022	PRINTED	999913 MARCIE VEST	318.00			
903097129	06/17/2022	PRINTED	999913 PAMALA GANGER		197.65		1 06/21/2022
903097130	06/17/2022	PRINTED	999913 SHERI RUSSELL		300.53		1 07/05/2022
903097131	06/17/2022	PRINTED	999913 TYSON LEAGUE		318.00		1 06/21/2022
903097132	06/17/2022	PRINTED	001243 MONARCH DIRECT LLC		1,191.67		1 06/27/2022
903097133	06/17/2022	PRINTED	003286 MOUNTAIN TOP CLEANING SER		1,950.00		1 06/28/2022
903097134	06/17/2022	PRINTED	004426 MUSGRAVE, CINDY		306.10		1 06/21/2022
903097135	06/17/2022	PRINTED	001342 NEVADA DEPARTMENT OF TAXA		8,142.42		1 06/22/2022
903097136	06/17/2022	PRINTED	002940 PACIFIC PUBLISHING COMPAN		77.75		1 06/22/2022
903097137	06/17/2022	PRINTED	001370 NEVADA POWER PRODUCTS INC	835.99			
903097138	06/17/2022	PRINTED	001372 NEVADA PRESORT & MAIL MAR		3,855.82		1 06/23/2022
903097139	06/17/2022	PRINTED	001373 NEVADA PUBLIC HEALTH FOUN	300.00			
903097140	06/17/2022	PRINTED	003261 NEVADA RUBBER STAMP COMPA		214.50		1 06/21/2022
903097141	06/17/2022	PRINTED	003166 NFP PROPERTY & CASUALTY S		4,100.40		1 06/22/2022
903097142	06/17/2022	PRINTED	002844 NICHOLS CONSULTING ENGINE		2,452.50		1 06/22/2022
903097143	06/17/2022	PRINTED	001402 NIELSEN CONSULTING, LLC		1,235.00		1 06/21/2022
903097144	06/17/2022	PRINTED	001458 NV ENERGY		341.90		1 06/22/2022
903097145	06/17/2022	PRINTED	001461 NV ENERGY		37,470.57		1 06/21/2022
903097146	06/17/2022	PRINTED	001494 OFFSITE DATA DEPOT LLC		505.10		1 06/21/2022
903097147	06/17/2022	PRINTED	003844 PACIFIC OFFICE AUTOMATION		1,155.16		1 06/27/2022
903097148	06/17/2022	PRINTED	001601 PORTER GROUP LLC		4,150.00		1 06/21/2022
903097149	06/17/2022	PRINTED	001609 POWERCOMM SOLUTIONS INC		5,152.00		1 06/29/2022
903097150	06/17/2022	PRINTED	001646 RAPID SPACE, LLC		2,940.00		1 06/21/2022
903097151	06/17/2022	PRINTED	001669 RAY A MORGAN COMPANY LLC		1,212.40		1 06/21/2022
903097152	06/17/2022	PRINTED	001681 REESE, RICHARD R.		835.00		1 06/21/2022
903097153	06/17/2022	PRINTED	003069 RENO GREEN LANDSCAPING, I		3,582.00		1 06/27/2022
903097154	06/17/2022	PRINTED	001700 RESOURCE CONCEPTS, INC.		6,380.00		1 06/21/2022

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903097155	06/17/2022	PRINTED	999915 ADRIANA ALVAREZ		100.00	1	06/22/2022
903097156	06/17/2022	PRINTED	999915 CONSTANCE BERG	50.00			
903097157	06/17/2022	PRINTED	999915 DEBBIE WONG	400.00			
903097158	06/17/2022	PRINTED	999915 JAMES HART		50.00	1	06/21/2022
903097159	06/17/2022	PRINTED	999915 JOEL WALKER	102.50			
903097160	06/17/2022	PRINTED	999915 JUAN MENA		150.00	1	06/27/2022
903097161	06/17/2022	PRINTED	999915 MATTHEW JOHNSON		643.54	1	07/01/2022
903097162	06/17/2022	PRINTED	999915 MATTHEW NIELSEN		100.00	1	06/21/2022
903097163	06/17/2022	PRINTED	999915 MV TRANSPORTATION	50.00			
903097164	06/17/2022	PRINTED	999915 RISE CANNABIS DISPENSARY	50.00			
903097165	06/17/2022	PRINTED	999915 SARANA BUSTOS		199.00	1	06/27/2022
903097166	06/17/2022	PRINTED	999915 SUSAN MAALOUF		50.00	1	06/23/2022
903097167	06/17/2022	PRINTED	999915 VAN WILLIAM MUNK		100.00	1	06/27/2022
903097168	06/17/2022	PRINTED	001728 ROBINSON, DONNA		1,700.00	1	06/22/2022
903097169	06/17/2022	PRINTED	001735 ROEN, PAUL	6,700.00			
903097170	06/17/2022	PRINTED	003053 RUNBECK ELECTION SERVICES		16,945.19	1	06/21/2022
903097171	06/17/2022	PRINTED	001952 SANSIO, INC.		1,156.00	1	06/21/2022
903097172	06/17/2022	PRINTED	001796 SATELLITE TRACKING OF PEO		491.25	1	06/22/2022
903097173	06/17/2022	PRINTED	002757 SHELBY HOLTE		633.00	1	06/21/2022
903097174	06/17/2022	PRINTED	999919 Daniel Vanhooser	331.59			
903097175	06/17/2022	PRINTED	999919 Johnny Shynovick		2,216.56	1	06/22/2022
903097176	06/17/2022	PRINTED	999919 Michael Orta		871.04	1	06/27/2022
903097177	06/17/2022	PRINTED	001828 SHRED-IT RENO		626.00	1	06/22/2022
903097178	06/17/2022	PRINTED	001835 SIERRA COUNSELING & NEURO		330.00	1	06/22/2022
903097179	06/17/2022	PRINTED	001865 SILVER STATE INDUSTRIES		989.36	1	06/22/2022
903097180	06/17/2022	PRINTED	001904 SOUTHWEST GAS CORP		633.88	1	06/23/2022
903097181	06/17/2022	PRINTED	001922 STANLEY CONVERGENT SECURI		83.66	1	06/27/2022
903097182	06/17/2022	PRINTED	001925 STAPLES BUSINESS ADVANTAG		700.12	1	06/21/2022
903097183	06/17/2022	PRINTED	001929 STATE OF NEVADA DEPARTMEN		79.50	1	06/24/2022
903097184	06/17/2022	PRINTED	002317 SAINT TERESA OF AVILA CON		3,500.00	1	06/27/2022
903097185	06/17/2022	PRINTED	001962 SUNSHINE REPORTING & LITI		3,014.60	1	06/22/2022
903097186	06/17/2022	PRINTED	002594 SWITCH, LTD		2,582.46	1	06/24/2022
903097187	06/17/2022	PRINTED	001977 SYSCO FOOD SERVICES OF SA		4,218.27	1	06/23/2022
903097188	06/17/2022	PRINTED	001989 TATRO, JOHN		1,051.25	1	06/22/2022
903097189	06/17/2022	PRINTED	002005 LB 1106		3,158.76	1	06/21/2022
903097190	06/17/2022	PRINTED	003233 DOUGLAS A. FOREMASTER		2,184.00	1	06/21/2022
903097191	06/17/2022	PRINTED	004203 TRC SOLUTIONS INC		3,222.71	1	06/27/2022
903097192	06/17/2022	PRINTED	003997 INTELLIGENT MARKING USA I		45,000.00	1	06/27/2022
903097193	06/17/2022	PRINTED	002081 USA SCALES INC		2,293.33	1	06/21/2022
903097194	06/17/2022	PRINTED	002083 U.S. BANK NATIONAL ASSOCI		181.00	1	06/22/2022
903097195	06/17/2022	PRINTED	002112 VERITIV OPERATING COMPANY		59.99	1	06/21/2022
903097196	06/17/2022	PRINTED	002139 WALTON'S CHAPEL OF THE VA		650.00	1	06/27/2022
903097197	06/17/2022	PRINTED	002176 WESTERN NEVADA REGIONAL Y		583.30	1	06/27/2022
903097198	06/17/2022	PRINTED	002177 WESTERN NEVADA SUPPLY CO		301.32	1	06/21/2022
903097199	06/17/2022	PRINTED	004381 WS ACQUISITION, LLC		28,676.65	1	06/21/2022
903097200	06/17/2022	PRINTED	002228 YOUNG, KARYN		901.95	1	06/21/2022
903097201	06/24/2022	PRINTED	004468 ALAN PATRICK LUMMEL JR		425.00	1	06/30/2022
903097202	06/24/2022	PRINTED	000091 AMERICAN FAMILY LIFE ASSU		1,511.98	1	06/30/2022
903097203	06/24/2022	PRINTED	000100 AMERICAN READY-MIX INC		1,419.00	1	06/28/2022
903097204	06/24/2022	PRINTED	000125 ARAMARK CORPORATION		75.08	1	06/27/2022
903097205	06/24/2022	PRINTED	000130 ARMAC CONSTRUCTION		5,331.82	1	06/27/2022
903097206	06/24/2022	PRINTED	000132 ARNOLD MACHINERY COMPANY		1,744.45	1	06/27/2022

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903097207	06/24/2022	PRINTED	004445 ATCHIAN, PHILIP J	21.50			
903097208	06/24/2022	PRINTED	000160 AT&T MOBILITY #2872445916		55.22	1	06/29/2022
903097209	06/24/2022	PRINTED	002787 BAKEMARK USA LLC		1,103.65	1	06/27/2022
903097210	06/24/2022	PRINTED	004456 BALL, GARETT		163.58	1	07/07/2022
903097211	06/24/2022	PRINTED	004143 BATES HOMES	99.18			
903097212	06/24/2022	PRINTED	004437 BEDROCK INVESTMENT LIMITE	59.29			
903097213	06/24/2022	PRINTED	000237 BISBEE, PATRICIA		1,024.54	1	06/30/2022
903097214	06/24/2022	PRINTED	004449 BORDEN, LEAH	58.41			
903097215	06/24/2022	PRINTED	004450 BRECKENRIDGE PROPERTY FUN		128.81	1	06/27/2022
903097216	06/24/2022	PRINTED	004462 BROWN, TREVOUR		148.99	1	07/06/2022
903097217	06/24/2022	PRINTED	003094 BROWN HEATING & AIR CONDI		12,030.70	1	06/28/2022
903097218	06/24/2022	PRINTED	000285 BRUNSWICK CANYON MATERIAL		4,741.61	1	06/29/2022
903097219	06/24/2022	PRINTED	004469 BRYAN T. WALSH		850.00	1	07/05/2022
903097220	06/24/2022	PRINTED	004455 BURKE, SHARON	117.12			
903097221	06/24/2022	PRINTED	004431 CALLI, BEN M	4.28			
903097222	06/24/2022	PRINTED	000315 CAPITAL BEVERAGES		3,818.58	1	06/29/2022
903097223	06/24/2022	PRINTED	000320 CAPITAL GLASS INC		2,878.50	1	06/29/2022
903097224	06/24/2022	PRINTED	004452 CAPSTONE COMMUNITIES, INC		68.43	1	06/28/2022
903097225	06/24/2022	PRINTED	004452 CAPSTONE COMMUNITIES, INC		22.31	1	06/28/2022
903097226	06/24/2022	PRINTED	004452 CAPSTONE COMMUNITIES, INC		100.18	1	06/28/2022
903097227	06/24/2022	PRINTED	002547 CARSON CITY TOWING, INC.		559.50	1	06/27/2022
903097228	06/24/2022	PRINTED	000369 NTC, A LIMITED LIABILITY		525.00	1	07/01/2022
903097229	06/24/2022	PRINTED	000372 CARSONNOWLLC		400.00	1	06/28/2022
903097230	06/24/2022	PRINTED	000373 VALERI BIANCHI-WOOD		150.00	1	07/06/2022
903097231	06/24/2022	PRINTED	002382 GREGORY MILTON-BOYD DEINE		1,987.00	1	06/28/2022
903097232	06/24/2022	PRINTED	000390 CARSON WATER SUB-CONSERVA		1,663.66	1	07/01/2022
903097233	06/24/2022	PRINTED	000394 CASHMAN EQUIPMENT COMPANY		19,217.50	1	06/28/2022
903097234	06/24/2022	PRINTED	000398 CASSINELLI LANDSCAPING &		5,580.00	1	06/27/2022
903097235	06/24/2022	PRINTED	000447 CINDERLITE TRUCKING INC		70.00	1	06/28/2022
903097236	06/24/2022	PRINTED	004434 COLTRIN, CHARLES		37.61	1	07/05/2022
903097237	06/24/2022	PRINTED	001469 OCCUPATIONAL HEALTH CENTE		174.00	1	07/01/2022
903097238	06/24/2022	PRINTED	000547 CWEA SIERRA SECTION		640.00	1	07/07/2022
903097239	06/24/2022	PRINTED	000547 CWEA SIERRA SECTION	566.00			
903097240	06/24/2022	PRINTED	002821 D & D PLUMBING, INC		14,373.00	1	06/28/2022
903097241	06/24/2022	PRINTED	003249 DATAENDURE	45,076.71			
903097242	06/24/2022	PRINTED	000560 DAVIS, MARIA C		280.00	1	07/05/2022
903097243	06/24/2022	PRINTED	000575 DESERT HILLS FIRE & SECUR		32,099.03	1	06/28/2022
903097244	06/24/2022	PRINTED	004461 EDEN MANAGEMENT	70.12			
903097245	06/24/2022	PRINTED	002380 EGGEN, LOREN ELIZABETH		192.00	1	06/29/2022
903097246	06/24/2022	PRINTED	004439 ESTATE OF DANNY KEMP	81.08			
903097247	06/24/2022	PRINTED	000689 EUROFINS EATON ANALYTICAL		761.00	1	07/01/2022
903097248	06/24/2022	PRINTED	000694 EVERGREEN AT MOUNTAIN VIE		5,022.30	1	06/28/2022
903097249	06/24/2022	PRINTED	003275 FELL, ROBERT J	117.80			
903097250	06/24/2022	PRINTED	000736 FLYERS ENERGY LLC		22,757.83	1	06/30/2022
903097251	06/24/2022	PRINTED	000748 FRANCO AMERICAN BAKING CO		315.20	1	07/01/2022
903097252	06/24/2022	PRINTED	004430 GLIDWELL, STEVEN MARK	30.68			
903097253	06/24/2022	PRINTED	004453 GULLICKSON, JODIE J		97.62	1	07/05/2022
903097254	06/24/2022	PRINTED	000860 HARRY'S BUSINESS MACHINES		178.00	1	06/28/2022
903097255	06/24/2022	PRINTED	000911 HR SIMPLIFIED		379.26	1	07/06/2022
903097256	06/24/2022	PRINTED	004446 HUNTER, JOHN H		286.98	1	06/27/2022
903097257	06/24/2022	PRINTED	004432 JAMESON, CONNIE S		37.67	1	07/01/2022
903097258	06/24/2022	PRINTED	004454 JOHNSON, MARK T		313.61	1	07/05/2022

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903097259	06/24/2022	PRINTED	001872 JOHNSON CONTROLS US HOLDI		254.95		1 07/01/2022
903097260	06/24/2022	PRINTED	004433 JUDNICH, MATT J		294.74		1 06/28/2022
903097261	06/24/2022	PRINTED	001011 ASSOCIATED PROFESSIONAL S		2,107.00		1 06/27/2022
903097262	06/24/2022	PRINTED	001012 KDJ COMPANY LTD		1,320.00		1 06/27/2022
903097263	06/24/2022	PRINTED	004436 KDN PROPERTIES SERIES LLC		147.07		1 06/27/2022
903097264	06/24/2022	PRINTED	001557 KENNETH BRIAN PEROTTI		425.00		1 06/27/2022
903097265	06/24/2022	PRINTED	002583 KIEN LAM BURKE		190.00		1 07/05/2022
903097266	06/24/2022	PRINTED	004472 KIMBERLY LYNN TRIPP		850.00		1 07/07/2022
903097267	06/24/2022	PRINTED	004465 KLIBANOW, LINDA S		4,875.00		1 06/28/2022
903097268	06/24/2022	PRINTED	001040 KNECHT, RAQUEL		136.27		1 06/28/2022
903097269	06/24/2022	PRINTED	002414 KNOWBE4, INC		9,360.00		1 06/30/2022
903097270	06/24/2022	PRINTED	001041 ELEVATOR SERVICES INC.		1,976.80		1 06/27/2022
903097271	06/24/2022	PRINTED	001050 KPS-3		44,648.00		1 07/05/2022
903097272	06/24/2022	PRINTED	004325 LACHEW, JIM		284.69		1 06/27/2022
903097273	06/24/2022	PRINTED	004330 LAW OFFICE OF JANICE HUBB		1,949.84		1 07/05/2022
903097274	06/24/2022	PRINTED	001094 LEGALSHIELD		464.19		1 06/30/2022
903097275	06/24/2022	PRINTED	003678 STOMMEL INC.		6,295.72		1 06/29/2022
903097276	06/24/2022	PRINTED	004316 LITTLE LANE, LLC	100.24			
903097277	06/24/2022	PRINTED	002479 LOGMEIN USA, INC.		220.00		1 06/28/2022
903097278	06/24/2022	PRINTED	004443 LOWE, REBECCA O		115.58		1 06/28/2022
903097279	06/24/2022	PRINTED	004451 LUIS BARRIENTOS		237.82		1 06/27/2022
903097280	06/24/2022	PRINTED	004444 LUNSTRUM, MARK J		128.14		1 06/29/2022
903097281	06/24/2022	PRINTED	001157 HAT LIMITED PARTNERSHIP		517.65		1 06/27/2022
903097282	06/24/2022	PRINTED	001159 MARATHON STAFFING GROUP I	21,589.74			
903097283	06/24/2022	PRINTED	004440 MCFADDEN, ROSETTA		23.00		1 07/01/2022
903097284	06/24/2022	PRINTED	001216 MICHAEL HOHL - SOUTH CARS	21,290.62			
903097285	06/24/2022	PRINTED	004457 MILLER, DOROTHY		63.79		1 06/28/2022
903097286	06/24/2022	PRINTED	999913 AMERICAN TRAFFIC SAFETY S		88.00		1 06/30/2022
903097287	06/24/2022	PRINTED	999913 Azucena Ledezma Rubio	327.56			
903097288	06/24/2022	PRINTED	999913 Cindy Lepe	212.00			
903097289	06/24/2022	PRINTED	999913 COREY HARE		87.25		1 06/27/2022
903097290	06/24/2022	PRINTED	999913 JOE MILLETT		396.00		1 06/28/2022
903097291	06/24/2022	PRINTED	999913 Lisa K. Taylor		188.37		1 06/30/2022
903097292	06/24/2022	PRINTED	999913 MAUREEN LOWE		4.88		1 06/27/2022
903097293	06/24/2022	PRINTED	999913 NICOLE DELORIA		45.00		1 06/30/2022
903097294	06/24/2022	PRINTED	999913 REID J. WILLIAMSON	267.50			
903097295	06/24/2022	PRINTED	001237 MOJAVE MAILING LLC	245.88			
903097296	06/24/2022	PRINTED	001243 MONARCH DIRECT LLC		165.00		1 06/30/2022
903097297	06/24/2022	PRINTED	003558 MOORE, RANDOLPH L		140.62		1 07/06/2022
903097298	06/24/2022	PRINTED	004476 NATHAN JAMES PRIMKA	425.00			
903097299	06/24/2022	PRINTED	002681 NEVADA CANCER COALITION		20,000.00		1 06/29/2022
903097300	06/24/2022	PRINTED	001338 STATE OF NEVADA		64,906.64		1 06/29/2022
903097301	06/24/2022	PRINTED	001347 NEVADA DIVISION OF STATE		3,415.00		1 06/30/2022
903097302	06/24/2022	PRINTED	002579 NEVADA FENCE, LLC		5,800.69		1 07/01/2022
903097303	06/24/2022	PRINTED	001356 NEVADA HEALTH CENTERS INC		3,065.46		1 06/29/2022
903097304	06/24/2022	PRINTED	001372 NEVADA PRESORT & MAIL MAR		5.90		1 06/28/2022
903097305	06/24/2022	PRINTED	001390 NEVADA STATE TREASURER		10.00		1 06/27/2022
903097306	06/24/2022	PRINTED	003256 NICHOLAS & CO., INC		8,042.07		1 06/27/2022
903097307	06/24/2022	PRINTED	001424 NORTH LAKE TAHOE FIRE PRO		125.00		1 06/29/2022
903097308	06/24/2022	PRINTED	001461 NV ENERGY		28,653.71		1 06/27/2022
903097309	06/24/2022	PRINTED	001467 NEVADA LEGISLATIVE COUNSE		40.99		1 07/05/2022
903097310	06/24/2022	PRINTED	002374 ON THE WALL, INC.		2,250.00		1 07/06/2022

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903097311	06/24/2022	PRINTED	004435 PENA, JOSE	301.44			
903097312	06/24/2022	PRINTED	004305 LAURA NIELSEN, PSYD		2,150.00		1 06/28/2022
903097313	06/24/2022	PRINTED	001609 POWERCOMM SOLUTIONS INC		472.50		1 06/29/2022
903097314	06/24/2022	PRINTED	001613 COMPLETE DOCUMENT MANAGEM		8,826.82		1 06/27/2022
903097315	06/24/2022	PRINTED	001633 PUBLIC EMPLOYEES RETIREME		3,405.35		1 06/27/2022
903097316	06/24/2022	PRINTED	001646 RAPID SPACE, LLC		117.85		1 06/27/2022
903097317	06/24/2022	PRINTED	001669 RAY A MORGAN COMPANY LLC		4,248.54		1 06/28/2022
903097318	06/24/2022	PRINTED	004470 RITA MAE CANNIZZARO-WALSH		850.00		1 06/30/2022
903097319	06/24/2022	PRINTED	001735 ROEN, PAUL	48,000.00			
903097320	06/24/2022	PRINTED	004442 ROGERS, LINDA	9.56			
903097321	06/24/2022	PRINTED	004459 ROYAL, LORI L	78.53			
903097322	06/24/2022	PRINTED	003283 SAPIENCE PRACTICE, LLC		16,000.00		1 06/27/2022
903097323	06/24/2022	PRINTED	004467 SHANA PETERSON		850.00		1 06/28/2022
903097324	06/24/2022	PRINTED	001857 STEVE REYNOLDS		153.00		1 06/28/2022
903097325	06/24/2022	PRINTED	004336 SILVER STATE LAW LLC		2,362.50		1 07/01/2022
903097326	06/24/2022	PRINTED	002323 AMANDA LONG		1,650.00		1 06/27/2022
903097327	06/24/2022	PRINTED	004256 S. R. SMITH, LLC		3,109.00		1 06/29/2022
903097328	06/24/2022	PRINTED	001922 STANLEY CONVERGENT SECURI		1,723.86		1 07/05/2022
903097329	06/24/2022	PRINTED	001925 STAPLES BUSINESS ADVANTAG		113.18		1 06/29/2022
903097330	06/24/2022	PRINTED	004458 STEFUN, WILLIAM	68.77			
903097331	06/24/2022	PRINTED	001967 SURF THRU INC		63.00		1 07/01/2022
903097332	06/24/2022	PRINTED	002594 SWITCH, LTD		2,582.46		1 06/30/2022
903097333	06/24/2022	PRINTED	001985 DOMINIC J SPALLONE III		1,275.00		1 06/27/2022
903097334	06/24/2022	PRINTED	001989 TATRO, JOHN	362.50			
903097335	06/24/2022	PRINTED	004441 TEBEAU, W MARVIN	192.55			
903097336	06/24/2022	PRINTED	003223 LAMAR TEXAS LIMITED PARTN		13,450.00		1 06/27/2022
903097337	06/24/2022	PRINTED	002014 THOMAS PETROLEUM LLC		57,125.80		1 06/28/2022
903097338	06/24/2022	PRINTED	003727 TIGER BUB, LLC	65.58			
903097339	06/24/2022	PRINTED	004474 TOM D HARRIS		850.00		1 06/28/2022
903097340	06/24/2022	PRINTED	004473 TREVOR CHARLES SMITH		850.00		1 07/01/2022
903097341	06/24/2022	PRINTED	002048 TRUJILLO, DANIEL F		12,237.50		1 06/28/2022
903097342	06/24/2022	PRINTED	004448 TUCKER DAHL, LLC		332.27		1 07/07/2022
903097343	06/24/2022	PRINTED	002062 UNIFORMITY OF NEVADA LLC		441.49		1 06/27/2022
903097344	06/24/2022	PRINTED	002104 VARN		1,015.00		1 06/28/2022
903097345	06/24/2022	PRINTED	003878 VITALIZE CLEANING SERVICE		299.00		1 07/01/2022
903097346	06/24/2022	PRINTED	004463 VOGL, SEAN G	46.87			
903097347	06/24/2022	PRINTED	004447 WALTHER, DOUGLAS		70.10		1 06/28/2022
903097348	06/24/2022	PRINTED	002139 WALTON'S CHAPEL OF THE VA		650.00		1 06/30/2022
903097349	06/24/2022	PRINTED	004429 WARD, EDWARD G		198.02		1 07/01/2022
903097350	06/24/2022	PRINTED	002148 WASHOE COUNTY SHERIFF'S O		2,041.00		1 06/30/2022
903097351	06/24/2022	PRINTED	002153 WASTE MANAGEMENT OF NEVAD		417.71		1 06/30/2022
903097352	06/24/2022	PRINTED	002173 WESTERN INSURANCE SPECIAL		3,331.66		1 06/28/2022
903097353	06/24/2022	PRINTED	002177 WESTERN NEVADA SUPPLY CO		5,645.57		1 06/27/2022
903097354	06/24/2022	PRINTED	099998 AIELA MAISEY HARTMAN		25.00		1 06/28/2022
903097355	06/24/2022	PRINTED	099998 AMANDA CHAMBERS		25.00		1 07/07/2022
903097356	06/24/2022	PRINTED	099998 ANIA BANNISTER		25.00		1 06/28/2022
903097357	06/24/2022	PRINTED	099998 BARBI BUCKLES	25.00			
903097358	06/24/2022	PRINTED	099998 CATHERINE STROUSE		25.00		1 06/27/2022
903097359	06/24/2022	PRINTED	099998 DAVID WISE	25.00			
903097360	06/24/2022	PRINTED	099998 DAWN WOOLVEN		25.00		1 07/01/2022
903097361	06/24/2022	PRINTED	099998 ETHNE MYLER		25.00		1 06/27/2022
903097362	06/24/2022	PRINTED	099998 JORDAN MACK		25.00		1 06/30/2022

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903097363	06/24/2022	PRINTED	099998 JOSEPH WOOLVEN		25.00		1 07/01/2022
903097364	06/24/2022	PRINTED	099998 KAYLA BUJE		25.00		1 06/27/2022
903097365	06/24/2022	PRINTED	099998 KERI SNODGRASS		25.00		1 06/27/2022
903097366	06/24/2022	PRINTED	099998 LANCE STEWART	25.00			
903097367	06/24/2022	PRINTED	099998 LANCE STEWART	25.00			
903097368	06/24/2022	PRINTED	099998 MATTHEW JOHNSON	25.00			
903097369	06/24/2022	PRINTED	099998 NICHOLAS MARTIN		25.00		1 06/27/2022
903097370	06/24/2022	PRINTED	099998 SARAH HARVILLE		25.00		1 06/27/2022
903097371	06/24/2022	PRINTED	099998 TAMARA WILLIAMS	25.00			
903097372	06/24/2022	PRINTED	099998 TANYA FONSECA	25.00			
903097373	06/24/2022	PRINTED	099998 TODD MYLER		25.00		1 06/27/2022
903097374	06/24/2022	PRINTED	099998 VIANCA GARCIA		25.00		1 06/29/2022
903097375	06/24/2022	PRINTED	004460 WU, ZIQIANG		281.46		1 06/30/2022
903097376	06/24/2022	PRINTED	004438 ZZ-156 KIRBY NISH	108.13			
903097377	07/01/2022	PRINTED	000023 MORLAN, WADE R		285.00		1 07/06/2022
903097378	07/01/2022	PRINTED	000036 ADVANCED COMPUTER TECHNOL	1,318.88			
903097379	07/01/2022	PRINTED	000100 AMERICAN READY-MIX INC		2,500.00		1 07/06/2022
903097380	07/01/2022	PRINTED	000100 PYRAMID MATERIALS, INC		2,222.55		1 07/06/2022
903097381	07/01/2022	PRINTED	000101 AMERIGAS		205.45		1 07/07/2022
903097382	07/01/2022	PRINTED	003768 PAM PER HER LLC		894.00		1 07/05/2022
903097383	07/01/2022	PRINTED	000128 ARC HEALTH AND WELLNESS		1,358.00		1 07/06/2022
903097384	07/01/2022	PRINTED	004209 ARCHERHALL, LLC		120.00		1 07/06/2022
903097385	07/01/2022	PRINTED	000138 ASHLEY & VANCE ENGINEERIN	412.50			
903097386	07/01/2022	PRINTED	000147 AT&T		35.12		1 07/05/2022
903097387	07/01/2022	PRINTED	000148 AT&T		3,475.63		1 07/06/2022
903097388	07/01/2022	PRINTED	002895 AT&T		655.62		1 07/07/2022
903097389	07/01/2022	PRINTED	000167 AUTUMN FUNERALS & CREMATI		650.00		1 07/06/2022
903097390	07/01/2022	PRINTED	000169 AWARDZONE LLC	40.80			
903097391	07/01/2022	PRINTED	002787 BAKEMARK USA LLC		2,817.92		1 07/05/2022
903097392	07/01/2022	PRINTED	002491 B&C CABINETS MILLWORK, IN		2,210.00		1 07/05/2022
903097393	07/01/2022	PRINTED	000240 BLACK EAGLE CONSULTING IN		2,168.00		1 07/06/2022
903097394	07/01/2022	PRINTED	002588 BRIAN DOUGLAS LEANY		6,500.00		1 07/05/2022
903097395	07/01/2022	PRINTED	000289 BUENO, JASON		800.00		1 07/07/2022
903097396	07/01/2022	PRINTED	000327 CAPITOL REPORTERS	1,223.20			
903097397	07/01/2022	PRINTED	000330 CARDINAL HEALTH 110		360.71		1 07/06/2022
903097398	07/01/2022	PRINTED	000352 CARSON CITY SCHOOL DISTRI	162,407.00			
903097399	07/01/2022	PRINTED	000387 CARSON VALLEY OIL CO		9.01		1 07/05/2022
903097400	07/01/2022	PRINTED	000394 CASHMAN EQUIPMENT COMPANY		6,312.21		1 07/05/2022
903097401	07/01/2022	PRINTED	000398 CASSINELLI LANDSCAPING &		5,580.00		1 07/06/2022
903097402	07/01/2022	PRINTED	000403 CCSO SPECIAL INVESTIGATIV	45.00			
903097403	07/01/2022	PRINTED	000418 CHANDLER, VICTORIA	95.83			
903097404	07/01/2022	PRINTED	000446 CHLIC-CHICAGO		49,215.61		1 07/06/2022
903097405	07/01/2022	PRINTED	004320 CINTAS CORPORATION	281.04			
903097406	07/01/2022	PRINTED	002390 CITI CARDS		2,136.62		1 07/06/2022
903097407	07/01/2022	PRINTED	002875 COMPUTER PROJECTION SYSTE		3,643.99		1 07/07/2022
903097408	07/01/2022	PRINTED	000487 CONSTRUCTION MATERIALS EN	505.00			
903097409	07/01/2022	PRINTED	000491 CONVERGEONE INC		2,257.41		1 07/05/2022
903097410	07/01/2022	PRINTED	002611 COORDINATED CONSULTING SV	4,005.00			
903097411	07/01/2022	PRINTED	000558 DAVIES ESQ, RICHARD P		2,350.00		1 07/05/2022
903097412	07/01/2022	PRINTED	000607 DOUGLAS COUNTY SHERIFF'S		4,171.44		1 07/07/2022
903097413	07/01/2022	PRINTED	000610 DOUGLAS COUNTY UTILITIES		144,264.62		1 07/05/2022
903097414	07/01/2022	PRINTED	002380 EGGEN, LOREN ELIZABETH		2,141.50		1 07/06/2022

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903097415	07/01/2022	PRINTED	000655 ELECTION SYSTEMS & SOFTWA		5,013.60	1	07/06/2022
903097416	07/01/2022	PRINTED	002401 ESTIPONA GROUP INC.	9,375.00			
903097417	07/01/2022	PRINTED	004319 EWT HOLDINGS III CORP.		4,800.00	1	07/07/2022
903097418	07/01/2022	PRINTED	002490 FARR WEST ENGINEERING	25,305.50			
903097419	07/01/2022	PRINTED	000724 DAIHOS USA INC		28.00	1	07/05/2022
903097420	07/01/2022	PRINTED	002805 FIRSTNET		14,000.00	1	07/07/2022
903097421	07/01/2022	PRINTED	000736 FLYERS ENERGY LLC		9,995.95	1	07/05/2022
903097422	07/01/2022	PRINTED	000748 FRANCO AMERICAN BAKING CO		551.60	1	07/07/2022
903097423	07/01/2022	PRINTED	004339 GALENA PROPERTY DEVELOPME		8,500.00	1	07/05/2022
903097424	07/01/2022	PRINTED	004206 BRIDGESTONE AMERICAS, INC		13,414.10	1	07/05/2022
903097425	07/01/2022	PRINTED	003988 GENOA FLATS LLC		2,325.00	1	07/07/2022
903097426	07/01/2022	PRINTED	000801 GONZALES, DAN	145.00			
903097427	07/01/2022	PRINTED	004029 GRAY MEDIA GROUP, INC.		1,222.00	1	07/06/2022
903097428	07/01/2022	PRINTED	000915 HUGHES WEED CONTROL	2,500.00			
903097429	07/01/2022	PRINTED	000924 HYDRAULIC INDUSTRIAL SERV	344.96			
903097430	07/01/2022	PRINTED	000931 IMPACT CONSTRUCTION		41,328.00	1	07/06/2022
903097431	07/01/2022	PRINTED	002514 INTEGRITY PEST MANAGEMENT	17,650.00			
903097432	07/01/2022	PRINTED	004144 JEFF KATZ ARCHITECTURAL C		8,985.00	1	07/05/2022
903097433	07/01/2022	PRINTED	004487 JENKINS, JOEL	128.48			
903097434	07/01/2022	PRINTED	000972 JFG SYSTEMS INC		80.00	1	07/06/2022
903097435	07/01/2022	PRINTED	002967 KANSAS CITY LIFE INSURANC		9,520.80	1	07/05/2022
903097436	07/01/2022	PRINTED	001011 ASSOCIATED PROFESSIONAL S	2,897.19			
903097437	07/01/2022	PRINTED	001040 KNECHT, RAQUEL	595.08			
903097438	07/01/2022	PRINTED	001053 KRONOS INC		11.92	1	07/06/2022
903097439	07/01/2022	PRINTED	003999 LARRY EMBREY	400.00			
903097440	07/01/2022	PRINTED	001126 L/P INSURANCE SERVICES IN		2,917.00	1	07/05/2022
903097441	07/01/2022	PRINTED	001131 LUMOS & ASSOCIATES, INC		4,579.00	1	07/06/2022
903097442	07/01/2022	PRINTED	001157 HAT LIMITED PARTNERSHIP		905.89	1	07/05/2022
903097443	07/01/2022	PRINTED	001159 MARATHON STAFFING GROUP I	18,471.44			
903097444	07/01/2022	PRINTED	003084 STEVEN F MASON		2,096.00	1	07/06/2022
903097445	07/01/2022	PRINTED	004210 RANDY L ROBERTSON	1,552.50			
903097446	07/01/2022	PRINTED	001216 MICHAEL HOHL - SOUTH CARS	52,955.69			
903097447	07/01/2022	PRINTED	002615 MIDWEST TAPE, LLC		70.92	1	07/06/2022
903097448	07/01/2022	PRINTED	002974 MIGUEL RIVERA-TORRES		2,255.00	1	07/05/2022
903097449	07/01/2022	PRINTED	001223 MILLARD REALTY		624.00	1	07/07/2022
903097450	07/01/2022	PRINTED	999913 BRENDA ROBERTS	39.00			
903097451	07/01/2022	PRINTED	999913 Fresno Court	166.00			
903097452	07/01/2022	PRINTED	999913 JUSTIN TIEARNEY		129.00	1	07/05/2022
903097453	07/01/2022	PRINTED	999913 REBECCA BUSTOS	8.49			
903097454	07/01/2022	PRINTED	999913 Samantha Torres	68.00			
903097455	07/01/2022	PRINTED	001237 MOJAVE MAILING LLC	175.00			
903097456	07/01/2022	PRINTED	001263 MOUNTAIN MACHINERY REPAIR		759.90	1	07/05/2022
903097457	07/01/2022	PRINTED	001305 NAVEX GLOBAL INC		8,012.19	1	07/05/2022
903097458	07/01/2022	PRINTED	001309 QUADIENT FINANCE USA, INC		140.54	1	07/07/2022
903097459	07/01/2022	PRINTED	001309 QUADIENT FINANCE USA, INC		418.68	1	07/07/2022
903097460	07/01/2022	PRINTED	001336 NEVADA COMM RECONSTRUCITO	65,000.00			
903097461	07/01/2022	PRINTED	001350 NEVADA ENERGY	3,000.00			
903097462	07/01/2022	PRINTED	002579 NEVADA FENCE, LLC	4,029.00			
903097463	07/01/2022	PRINTED	001356 NEVADA HEALTH CENTERS INC		16,454.14	1	07/07/2022
903097464	07/01/2022	PRINTED	001370 NEVADA POWER PRODUCTS INC	797.99			
903097465	07/01/2022	PRINTED	004485 NEVADA PUBLIC AGENCY INSU	15,318.55			
903097466	07/01/2022	PRINTED	001387 NEVADA STATE HEALTH LABOR	252.50			

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903097467	07/01/2022	PRINTED	003256 NICHOLAS & CO., INC		6,090.14	1	07/05/2022
903097468	07/01/2022	PRINTED	002844 NICHOLS CONSULTING ENGINE		6,130.00	1	07/06/2022
903097469	07/01/2022	PRINTED	004246 NORTHERN ARIZONA WIND & S	5,598.35			
903097470	07/01/2022	PRINTED	001461 NV ENERGY		713.20	1	07/05/2022
903097471	07/01/2022	PRINTED	001464 NV ENERGY/WASTE WATER SUM		29,916.50	1	07/05/2022
903097472	07/01/2022	PRINTED	001473 NEVADA STATE LIBRARY AND	530.18			
903097473	07/01/2022	PRINTED	888813 EDGAR HINOJOSA	40.00			
903097474	07/01/2022	PRINTED	003264 KENT'S OIL SERVICE		423.00	1	07/06/2022
903097475	07/01/2022	PRINTED	001521 PAC MACHINE COMPANY, INC		67,485.00	1	07/05/2022
903097476	07/01/2022	PRINTED	001531 PARADIGM SOFTWARE		1,055.00	1	07/06/2022
903097477	07/01/2022	PRINTED	002930 PDQ.COM	10,500.00			
903097478	07/01/2022	PRINTED	002495 PERKINS ESQ., THOMAS E		599.89	1	07/05/2022
903097479	07/01/2022	PRINTED	001581 PICTOMETRY INTERNATIONAL		22,008.51	1	07/07/2022
903097480	07/01/2022	PRINTED	001646 RAPID SPACE, LLC		6,015.40	1	07/05/2022
903097481	07/01/2022	PRINTED	001669 RAY A MORGAN COMPANY LLC		3,639.28	1	07/07/2022
903097482	07/01/2022	PRINTED	999916 ALICIA RIOS-MARQUEZ	1,000.00			
903097483	07/01/2022	PRINTED	999916 JIM WENINGER		5,830.18	1	07/07/2022
903097484	07/01/2022	PRINTED	002785 RESIDENCE PUBLISHING, INC		56.00	1	07/06/2022
903097485	07/01/2022	PRINTED	999915 ADAM BOND	50.00			
903097486	07/01/2022	PRINTED	999915 ADRIANA ALVAREZ		150.00	1	07/06/2022
903097487	07/01/2022	PRINTED	999915 CARSON NUGGET	100.00			
903097488	07/01/2022	PRINTED	999915 CONSTANCE BERG	60.00			
903097489	07/01/2022	PRINTED	999915 GENOVEVA GARCIA MARTINEZ	94.40			
903097490	07/01/2022	PRINTED	999915 GILBERT AVINA-RODRIGUEZ	100.00			
903097491	07/01/2022	PRINTED	999915 KRAIG PORTER	50.00			
903097492	07/01/2022	PRINTED	999915 MADISON ELAINE ADAMS		32.00	1	07/06/2022
903097493	07/01/2022	PRINTED	999915 MIGUEL ANGEL ROMERO-TORRE	191.00			
903097494	07/01/2022	PRINTED	999915 MIKE CASTRO	182.60			
903097495	07/01/2022	PRINTED	999915 PAUL SILVA	100.00			
903097496	07/01/2022	PRINTED	999915 PLAZA HOTEL	490.00			
903097497	07/01/2022	PRINTED	999915 SIERRA GARDENS LLC	100.00			
903097498	07/01/2022	PRINTED	999915 VAN WILLIAM MUNK	100.00			
903097499	07/01/2022	PRINTED	999915 WILLIAM NORMAN	250.00			
903097500	07/01/2022	PRINTED	002306 ROGUE 5 MEDIA, INC	3,600.00			
903097501	07/01/2022	PRINTED	001852 SIERRA SPRINGS APARTMENTS	400.00			
903097502	07/01/2022	PRINTED	001862 SILVER STATE BARRICADE &		272.00	1	07/06/2022
903097503	07/01/2022	PRINTED	001865 SILVER STATE INDUSTRIES		2,539.00	1	07/06/2022
903097504	07/01/2022	PRINTED	003684 SONIA TAGGART		400.00	1	07/05/2022
903097505	07/01/2022	PRINTED	001904 SOUTHWEST GAS CORP		18,932.53	1	07/05/2022
903097506	07/01/2022	PRINTED	004424 SPENCE, DANIEL		12,500.00	1	07/05/2022
903097507	07/01/2022	PRINTED	001922 STANLEY CONVERGENT SECURI	276.44			
903097508	07/01/2022	PRINTED	002607 SUN BADGE CO		701.50	1	07/06/2022
903097509	07/01/2022	PRINTED	001971 SWANSONS SERVICES CORP.		325.00	1	07/07/2022
903097510	07/01/2022	PRINTED	001975 SWIRE COCA COLA, USA		1,330.56	1	07/05/2022
903097511	07/01/2022	PRINTED	001977 SYSCO FOOD SERVICES OF SA		3,909.35	1	07/07/2022
903097512	07/01/2022	PRINTED	003204 T&T LAWNS PLUS, LLC		2,759.00	1	07/05/2022
903097513	07/01/2022	PRINTED	001985 DOMINIC J SPALLONE III		6,333.95	1	07/05/2022
903097514	07/01/2022	PRINTED	004027 TRAFFIC AND PARKING CONTR		11,383.00	1	07/07/2022
903097515	07/01/2022	PRINTED	001989 TATRO, JOHN	1,993.75			
903097516	07/01/2022	PRINTED	003653 TERRAPHASE ENGINEERING IN		7,427.52	1	07/05/2022
903097517	07/01/2022	PRINTED	002005 LB 1106		9,081.47	1	07/06/2022
903097518	07/01/2022	PRINTED	002623 THOMAS COMBS	650.00			

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903097519	07/01/2022	PRINTED	099992 KODY KRUPP	15.00			
903097520	07/01/2022	PRINTED	002536 TOTAL COURT SERVICES OF N		1,880.64	1	07/06/2022
903097521	07/01/2022	PRINTED	003241 ESCAPE VELOCITY HOLDINGS,	138,740.30			
903097522	07/01/2022	PRINTED	004130 TRACK GROUP AMERICAS, INC		2,730.50	1	07/06/2022
903097523	07/01/2022	PRINTED	002048 TRUJILLO, DANIEL F	25,950.00			
903097524	07/01/2022	PRINTED	002070 UNITED SITE SERVICES OF N		3,007.20	1	07/05/2022
903097525	07/01/2022	PRINTED	002076 D & C PROPERTIES LLC		753.00	1	07/06/2022
903097526	07/01/2022	PRINTED	002719 U.S. ARMOR CORPORATION		3,757.34	1	07/05/2022
903097527	07/01/2022	PRINTED	002111 KWAN SOFTWARE ENGINEERING		11,473.00	1	07/05/2022
903097528	07/01/2022	PRINTED	002117 MATTHEW PETERSON	1,783.50			
903097529	07/01/2022	PRINTED	002125 DEUCE NINE LLC	50.00			
903097530	07/01/2022	PRINTED	002792 WALTER B. FEY		12,500.00	1	07/05/2022
903097531	07/01/2022	PRINTED	002141 WARNER, COURTNEY	88.25			
903097532	07/01/2022	PRINTED	002155 WATERS ESQ., NOEL S.		12,500.00	1	07/06/2022
903097533	07/01/2022	PRINTED	002177 WESTERN NEVADA SUPPLY CO		3,097.32	1	07/05/2022
903097534	07/01/2022	PRINTED	002711 WHARTON CONCRETE FORMING		170.40	1	07/06/2022
903097535	07/01/2022	PRINTED	002199 WILLIS, ROBEY B	253.75			
903097536	07/01/2022	PRINTED	002205 WITTMAN ENTERPRISES LLC		14,334.62	1	07/06/2022
903097537	07/08/2022	PRINTED	000049 AHERN RENTALS INC	14,563.29			
903097538	07/08/2022	PRINTED	002856 ALLIED ENVIRONMENTAL SERV	3,441.00			
903097539	07/08/2022	PRINTED	000083 ALTEC INDUSTRIES INC	268.29			
903097540	07/08/2022	PRINTED	000091 AMERICAN FAMILY LIFE ASSU	1,511.98			
903097541	07/08/2022	PRINTED	002406 APPLIED PAVEMENT TECHNOLO	490.00			
903097542	07/08/2022	PRINTED	000125 ARAMARK CORPORATION	1,458.18			
903097543	07/08/2022	PRINTED	000128 ARC HEALTH AND WELLNESS	3,532.23			
903097544	07/08/2022	PRINTED	000146 ATKINS NORTH AMERICA, INC	7,585.00			
903097545	07/08/2022	PRINTED	000148 AT&T	5,266.46			
903097546	07/08/2022	PRINTED	002787 BAKEMARK USA LLC	687.50			
903097547	07/08/2022	PRINTED	000240 BLACK EAGLE CONSULTING IN	1,395.00			
903097548	07/08/2022	PRINTED	000285 BRUNSWICK CANYON MATERIAL	5,912.14			
903097549	07/08/2022	PRINTED	004482 BUTTNER, GERALDINE M	60.87			
903097550	07/08/2022	PRINTED	002382 GREGORY MILTON-BOYD DEINE	711.96			
903097551	07/08/2022	PRINTED	004481 CASALINO, PASQUALE F	24.35			
903097552	07/08/2022	PRINTED	000394 CASHMAN EQUIPMENT COMPANY	7,090.93			
903097553	07/08/2022	PRINTED	002552 CDW LLC	1,702.44			
903097554	07/08/2022	PRINTED	004320 CINTAS CORPORATION	93.68			
903097555	07/08/2022	PRINTED	004496 CIVICPLUS, LLC	475.00			
903097556	07/08/2022	PRINTED	000476 COMMUNITY CHEST	7,013.82			
903097557	07/08/2022	PRINTED	000477 COMMUNITY COUNSELING CENT	2,229.52			
903097558	07/08/2022	PRINTED	000527 CREATIVE BUS SALES INC	917.36			
903097559	07/08/2022	PRINTED	004483 CROWE, JEFFERY	10.06			
903097560	07/08/2022	PRINTED	000575 DESERT HILLS FIRE & SECUR	75.00			
903097561	07/08/2022	PRINTED	000583 DIAMOND DRUGS, INC	16,879.83			
903097562	07/08/2022	PRINTED	000589 DINTER ENGINEERING CO INC	17,458.00			
903097563	07/08/2022	PRINTED	002380 EGGEN, LOREN ELIZABETH	1,072.50			
903097564	07/08/2022	PRINTED	000660 MESA ENERGY SYSTEMS, INC.	2,151.00			
903097565	07/08/2022	PRINTED	002490 FARR WEST ENGINEERING	444.50			
903097566	07/08/2022	PRINTED	000721 FIREVENT, LLC	345.00			
903097567	07/08/2022	PRINTED	000724 DATOHS USA INC	71.60			
903097568	07/08/2022	PRINTED	002805 FIRSTNET	38.04			
903097569	07/08/2022	PRINTED	004206 BRIDGESTONE AMERICAS, INC	487.00			
903097570	07/08/2022	PRINTED	000787 GIANTS COMMUNITY FUND	302.50			

City of Carson City

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 999 101000

FOR: All Except State

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
903097571	07/08/2022	PRINTED	004477 GLOCALLY, INC	14,000.00			
903097572	07/08/2022	PRINTED	002693 GREG HERBACK	286,274.90			
903097573	07/08/2022	PRINTED	002497 HYDRO-DYNE ENGINEERING, I	14,341.96			
903097574	07/08/2022	PRINTED	002577 KRUPP BATTERIES, INC.	108.95			
903097575	07/08/2022	PRINTED	001023 KEYSTONE RIDGE DESIGNS IN	6,484.86			
903097576	07/08/2022	PRINTED	001026 KIMLEY-HORN & ASSOCIATES	5,915.00			
903097577	07/08/2022	PRINTED	003012 LARRY ALAN DAILEY	11,250.00			
903097578	07/08/2022	PRINTED	001076 SHANE BELL	4,665.00			
903097579	07/08/2022	PRINTED	001094 LEGALSIELD	464.19			
903097580	07/08/2022	PRINTED	004480 LIEBENDORFER, MAXINE	38.91			
903097581	07/08/2022	PRINTED	001126 L/P INSURANCE SERVICES IN	2,917.00			
903097582	07/08/2022	PRINTED	001131 LUMOS & ASSOCIATES, INC	55,485.00			
903097583	07/08/2022	PRINTED	001157 HAT LIMITED PARTNERSHIP	172.55			
903097584	07/08/2022	PRINTED	001159 MARATHON STAFFING GROUP I	23,463.77			
903097585	07/08/2022	PRINTED	002613 MARY K BRYAN	4,500.00			
903097586	07/08/2022	PRINTED	004210 RANDY L ROBERTSON	945.00			
903097587	07/08/2022	PRINTED	001183 JOSEPH MCELLISTREM	1,700.00			
903097588	07/08/2022	PRINTED	001213 MICHAEL BAKER INTERNATION	1,960.00			
903097589	07/08/2022	PRINTED	001216 MICHAEL HOHL - SOUTH CARS	62,682.16			
903097590	07/08/2022	PRINTED	999913 ALFRED & GABRIELLE ESCALA	16.33			
903097591	07/08/2022	PRINTED	999913 ALFRED & GABRIELLE ESCALA	9.24			
903097592	07/08/2022	PRINTED	999913 Anna Herring	49.95			
903097593	07/08/2022	PRINTED	999913 HNB PROPERTIES INC	77.56			
903097594	07/08/2022	PRINTED	999913 JOAN B PARSONS	12.87			
903097595	07/08/2022	PRINTED	999913 JULIE RUSS AGENCY LLC	19.98			
903097596	07/08/2022	PRINTED	999913 LAW OFFICES OF JOHN C HOP	25.00			
903097597	07/08/2022	PRINTED	999913 LB RESIDENTIAL HOLDINGS	13.35			
903097598	07/08/2022	PRINTED	999913 LB RESIDENTIAL HOLDINGS	9.00			
903097599	07/08/2022	PRINTED	999913 MALEA SCHADECK & LOUNNE M	6.48			
903097600	07/08/2022	PRINTED	999913 Miguel Albarran	131.81			
903097601	07/08/2022	PRINTED	999913 PINNACLE PROPERTY LLC	2,684.18			
903097602	07/08/2022	PRINTED	999913 REBECCA SHOAF	12.38			
903097603	07/08/2022	PRINTED	999913 SEWER EQUIPMENT CO OF AME	2,983.67			
903097604	07/08/2022	PRINTED	999913 Shelley Holland	31.46			
903097605	07/08/2022	PRINTED	999913 SUZANNE RICCI	14.95			
903097606	07/08/2022	PRINTED	001263 MOUNTAIN MACHINERY REPAIR	1,329.06			
903097607	07/08/2022	PRINTED	001356 NEVADA HEALTH CENTERS INC	2,175.46			
903097608	07/08/2022	PRINTED	002940 PACIFIC PUBLISHING COMPAN	333.25			
903097609	07/08/2022	PRINTED	004485 NEVADA PUBLIC AGENCY INSU	3,920.02			
903097610	07/08/2022	PRINTED	001390 NEVADA STATE TREASURER	12.00			
903097611	07/08/2022	PRINTED	001399 BRET ALLEN	27,318.00			
903097612	07/08/2022	PRINTED	002844 NICHOLS CONSULTING ENGINE	642.50			
903097613	07/08/2022	PRINTED	001402 NIELSEN CONSULTING, LLC	600.00			
903097614	07/08/2022	PRINTED	001437 NEVADA DEPT OF BUSINESS &	1,740.00			
903097615	07/08/2022	PRINTED	001461 NV ENERGY	16,799.65			
903097616	07/08/2022	PRINTED	001463 NV ENERGY/STREETS SUMMARY	29,879.75			
903097617	07/08/2022	PRINTED	001465 NV ENERGY/WATER SUMMARY	82,539.76			
903097618	07/08/2022	PRINTED	001467 NEVADA LEGISLATIVE COUNSE	934.48			
903097619	07/08/2022	PRINTED	001473 NEVADA STATE LIBRARY AND	127.84			
903097620	07/08/2022	PRINTED	004479 PAMEL ANNE CONWAY BREIJO	5.77			
903097621	07/08/2022	PRINTED	001527 PAPE' MACHINERY	633.60			
903097622	07/08/2022	PRINTED	001541 PARTNERSHIP CARSON CITY	10,384.00			

City of Carson City

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 999 101000

FOR: All Except Stale

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
903097623	07/08/2022	PRINTED	004478 PENTAGON INVESTMENT GROUP	572.44			
903097624	07/08/2022	PRINTED	002495 PERKINS ESQ., THOMAS E	290.00			
903097625	07/08/2022	PRINTED	001589 PITNEY BOWES GLOBAL FINAN	195.66			
903097626	07/08/2022	PRINTED	001613 COMPLETE DOCUMENT MANAGEM	2,036.21			
903097627	07/08/2022	PRINTED	001633 PUBLIC EMPLOYEES RETIREME	3,405.35			
903097628	07/08/2022	PRINTED	001646 RAPID SPACE, LLC	339.00			
903097629	07/08/2022	PRINTED	001669 RAY A MORGAN COMPANY LLC	4,292.13			
903097630	07/08/2022	PRINTED	999916 BRS PERMITTING	189.20			
903097631	07/08/2022	PRINTED	999916 MICHAEL LEGATZKE	160.00			
903097632	07/08/2022	PRINTED	001683 REGIONAL TRANSPORTATION C	14,392.50			
903097633	07/08/2022	PRINTED	001690 STEVE AGUILAR	297.50			
903097634	07/08/2022	PRINTED	003069 RENO GREEN LANDSCAPING, I	3,702.84			
903097635	07/08/2022	PRINTED	001724 R O ANDERSON ENGINEERING	650.00			
903097636	07/08/2022	PRINTED	004484 ROBERT KELLEY	76.44			
903097637	07/08/2022	PRINTED	001952 SANSIO, INC.	1,156.00			
903097638	07/08/2022	PRINTED	003283 SAPIENCE PRACTICE, LLC	2,500.00			
903097639	07/08/2022	PRINTED	002346 SCHROEDER, JOHN N.	478.25			
903097640	07/08/2022	PRINTED	004204 STEARNS, CONRAD AND SCHMI	1,517.04			
903097641	07/08/2022	PRINTED	999919 Brittany Stahl	1,158.31			
903097642	07/08/2022	PRINTED	999919 David Elliston	409.11			
903097643	07/08/2022	PRINTED	001828 SHRED-IT RENO	626.00			
903097644	07/08/2022	PRINTED	001837 BERRY ENTERPRISES, INC	707.61			
903097645	07/08/2022	PRINTED	001854 SIERRA TRANSPORTATION & T	5,386.00			
903097646	07/08/2022	PRINTED	001904 SOUTHWEST GAS CORP	4,165.51			
903097647	07/08/2022	PRINTED	001925 STAPLES BUSINESS ADVANTAG	1,107.72			
903097648	07/08/2022	PRINTED	002317 SAINT TERESA OF AVILA CON	3,500.00			
903097649	07/08/2022	PRINTED	001967 SURF THRU INC	539.00			
903097650	07/08/2022	PRINTED	003204 T&T LAWNS PLUS, LLC	6,600.00			
903097651	07/08/2022	PRINTED	002723 TAHOE FENCE CO., INC.	1,610.00			
903097652	07/08/2022	PRINTED	001989 TATRO, JOHN	1,595.00			
903097653	07/08/2022	PRINTED	003940 KATHLEEN M. TAYLOR	9,300.00			
903097654	07/08/2022	PRINTED	002014 THOMAS PETROLEUM LLC	60,648.62			
903097655	07/08/2022	PRINTED	002719 U.S. ARMOR CORPORATION	722.04			
903097656	07/08/2022	PRINTED	002083 U.S. BANK NATIONAL ASSOCI	258.14			
903097657	07/08/2022	PRINTED	002392 USI INSURANCE SERVICES LL	1,422,444.18			
903097658	07/08/2022	PRINTED	002125 DEUCE NINE LLC	119.40			
903097659	07/08/2022	PRINTED	002170 MDK, LLC	851.37			
903097660	07/08/2022	PRINTED	002177 WESTERN NEVADA SUPPLY CO	1,793.00			
903097661	07/08/2022	PRINTED	002730 ZULEMA NOEMI SCHEHR	182.50			
			715 CHECKS				
			CASH ACCOUNT TOTAL	3,837,973.29	6,899,046.92		

City of Carson City

AP CHECK RECONCILIATION REGISTER

		UNCLEARED	CLEARED
715 CHECKS	FINAL TOTAL	3,837,973.29	6,899,046.92

** END OF REPORT - Generated by Sheri Russell **

City of Carson City

DEDUCTIONS REPORT BY TYPE: BIWEEKLY

WARRANT: 220610 PAY PERIOD: 05/20/2022 TO 06/02/2022
 DEDUCTION: 9980 DIRDEP\$1 LOC RANGE: ALL
 ORG RANGE:

CHECK DATE: 06/10/2022

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
3230	AAKER, NICOLA J	1016800	6800	200.00	0.00			
2412	AGRELLA, KEVIN T	5203502	3502	100.00	0.00			
2272	ALBERTSON, ERICK J	1013034	3034	100.00	0.00			
2474	ARAMBURU, DIEGO F	1012512	2512	5.00	0.00			
5070	BECK, LYDIA M	7407201	7200	300.00	0.00			
4015	BERNTSON, HOUSTON J	1012512	2512	1.23	0.00			
2654	BOGGS, TRAVIS J	1012512	2512	250.00	0.00			
760	BRUKETTA, MELANIE	1010705	0705	1,500.00	0.00			
4542	BURT, CAMERON M	5012525	2525	50.00	0.00			
4678	CAREWICZ, SHELLI S	1013012	3012	100.00	0.00			
5086	CARILLO, JAIME	1012012	2012	1,000.00	0.00			
4240	CASSINELLI, JACQUELINE A	5700706	0706	700.00	0.00			
2690	CEBALLOS, MARICELA	1012017	2017	450.00	0.00			
4224	CHANEY, JOSHUA E	1012012	2012	300.00	0.00			
4599	CLARK, ROBIN M	1014300	4300	150.00	0.00			
4106	COOLEY, RICKY D	1013012	3012	2,000.00	0.00			
3631	COOPER, MATTHEW L	1012512	2512	100.00	0.00			
3285	CORTES, MAXINE	1014700	4700	135.00	0.00			
5390	CRUZ, ROBERTO A	2253026	3012	25.00	0.00			
4131	DANIELS, SHARON E	1012004	2005	250.00	0.00			
470	DAWLEY, DAVID	1010400	0400	250.00	0.00			
3200	DUQUE-JONES, CHARLINE A	1010300	0300	300.00	0.00			
2106	FELLOWS, ROBERT D	1013012	3012	350.00	0.00			
1507	FRY, CARL V	1012014	2005	2,400.00	0.00			
4540	GANGER, PAMALA A	1010701	0701	275.00	0.00			
1662	GARDNER, JASON A	1012512	2512	5.00	0.00			
2593	GONZALES, DANIEL G	1012011	2005	35.00	0.00			
2605	GONZALES, MELIAH H	1014700	4700	25.00	0.00			
4154	GREEN, COLE E	1012512	2512	500.00	0.00			
4786	GUTIERREZ, JESSE J	1012705	2705	50.00	0.00			
2782	HARNS, CHAD	1012512	2512	50.00	0.00			
3488	HERRING, ANNA C	1010500	0500	75.00	0.00			
358	HUCK, ELIZABETH A	1010300	0300	50.00	0.00			
3964	HUNT, BRENDA L	7607050	3005	500.00	0.00			
1474	HUNT, BRYON A	1012520	2520	20.00	0.00			
2842	JACKLETT, JAMES V	5103201	3201	100.00	0.00			
5269	JAMES, MARVIN R	1010400	3012	250.00	0.00			
1386	JENNINGS, TAMI D	1015055	5055	1,000.00	0.00			
5551	JOHNSON, MAIA	1010710	0710	300.00	0.00			
3560	KIPP, CHRISTINE V	7407200	7200	1,800.00	0.00			
4418	KIZER, JESSIE C	1012017	2017	50.00	0.00			
5161	KURLAND, ANA M	1016200	6200	30.00	0.00			
4083	LAPAILLE, RENAY D	1012706	2706	25.00	0.00			
5045	LAZANEO, GALIN J	2563038	3201	100.00	0.00			
3017	LEE, KIPLAN M	1012014	2005	700.00	0.00			
3719	LOYOLA, ISRAEL S	1012012	2005	250.00	0.00			
1726	MARSHALL, ADA D	1015055	5055	30.00	0.00			
1763	MARTENSEN, MARIE E	1012011	2005	25.00	0.00			
5362	MARTINOVICH, CHRISTOPHER	2503035	3012	250.00	0.00			
2893	MENDOZA, BRIAN P	1012014	2005	650.00	0.00			
2994	MIHELIC, BRADLEY J	1012512	2512	10.00	0.00			
4459	MUDGETT, ANGELA C	1012800	2800	1.00	0.00			

City of Carson City

DEDUCTIONS REPORT BY TYPE: BIWEEKLY

WARRANT: 220610 PAY PERIOD: 05/20/2022 TO 06/02/2022
 DEDUCTION: 9980 DIRDEP\$1 LOC RANGE: ALL
 ORG RANGE:

CHECK DATE: 06/10/2022

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
5145	MURRAY, RAY D	5103201	3201	750.00	0.00			
5786	OCONEILL, JESSICA M	1010701	0701	1,000.00	0.00			
4974	PETERSON, CASEY C	1012706	2706	700.00	0.00			
4543	PETERSON, CLAYTON T	1012512	2512	3.00	0.00			
3076	PETTY, CORY E	1012512	2512	5.00	0.00			
3834	PIER, CAMERON M	5103201	3702	222.00	0.00			
5680	PRESSWOOD, KRISTOPHER L	1014700	4700	150.00	0.00			
938	PRIMKA, JAMES W	1012004	2004	40.00	0.00			
4887	RATTI, ANIL K	5012525	2525	5.00	0.00			
5038	REGALADO, DANIEL R	1012012	2005	250.00	0.00			
5069	RENDINELLI, MARK A	5103201	3201	1,050.00	0.00			
5323	REYNOSO, JACK B	5012525	2525	600.00	0.00			
5473	RICE, RANDALL C	1013012	3012	150.00	0.00			
4238	ROBERTSON, ADAM C	5012525	2525	5.00	0.00			
5278	ROBINSON, DUSTIN M	5103201	3201	1,400.00	0.00			
5378	ROBINSON, GABRIELLE M	1012706	2706	600.00	0.00			
1850	ROSENKOETTER, DAVID G	1013012	3012	450.00	0.00			
3146	RUIZ, HAZEL P	2756800	6800	20.00	0.00			
4603	RUTHERFORD, BRUCE D	5603025	3025	450.00	0.00			
2785	SAUNDERS, SAMUEL B	1012512	2512	500.00	0.00			
3678	SCHULZ, DARREN L	1013012	3012	500.00	0.00			
2315	SCOTT, JEFFREY A	1012014	2014	167.00	0.00			
5314	SOLIMAN, STEFFI J	1010701	0701	100.00	0.00			
2278	SPEEGLE, DOUGLAS E	1012014	2005	100.00	0.00			
5475	THOMPSON, BRANDON S	1016200	6200	10.00	0.00			
1000	TIEARNEY, JUSTIN C	2563038	3038	720.00	0.00			
2649	TINAJERO, MARTHA A	1014700	4700	500.00	0.00			
1551	TORRES, BRENDA L	1014700	4700	1,500.00	0.00			
3461	TRIPP, KIMBERLY L	1012017	2005	50.00	0.00			
2613	TSCHETTER, MARTHA A	2752005	2005	200.00	0.00			
3219	TUCKER, MORGAN H	1012012	2012	500.00	0.00			
5130	VANBEUGE, BRENDON D	1012014	2005	100.00	0.00			
2663	WILDBLOOD, JASON A	1012014	2014	100.00	0.00			
	RECORD COUNT:	85	TOTAL	31,069.23	0.00			

DEDUCTION: 9981 DIRECT DEPOSIT AMT 2

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
4678	CAREWICZ, SHELLI S	1013012	3012	100.00	0.00			
2690	CEBALLOS, MARICELA	1012017	2017	500.00	0.00			
4599	CLARK, ROBIN M	1014300	4300	1,000.00	0.00			
4106	COOLEY, RICKY D	1013012	3012	600.00	0.00			
4131	DANIELS, SHARON E	1012004	2005	250.00	0.00			
3200	DUQUE-JONES, CHARLINE A	1010300	0300	50.00	0.00			
2106	FELLOWS, ROBERT D	1013012	3012	500.00	0.00			
2593	GONZALES, DANIEL G	1012011	2005	100.00	0.00			
2605	GONZALES, MELIAH H	1014700	4700	25.00	0.00			
1474	HUNT, BRYON A	1012520	2520	640.00	0.00			
2842	JACKLETT, JAMES V	5103201	3201	5.00	0.00			
1386	JENNINGS, TAMI D	1015055	5055	100.00	0.00			
3560	KIPP, CHRISTINE V	7407200	7200	500.00	0.00			

City of Carson City

DEDUCTIONS REPORT BY TYPE: BIWEEKLY

WARRANT: 220610

PAY PERIOD: 05/20/2022 TO 06/02/2022

CHECK DATE: 06/10/2022

DEDUCTION: 9981 DIRDEP\$2

LOC RANGE: ALL

ORG RANGE:

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
3075	NYBERG, KEVIN J	1012512	2512	1,100.00	0.00			
3076	PETTY, CORY E	1012512	2512	340.00	0.00			
4518	POTTEY, STEPHEN M	1013012	3012	1,924.07	0.00			
5473	RICE, RANDALL C	1013012	3012	150.00	0.00			
5378	ROBINSON, GABRIELLE M	1012706	2706	800.00	0.00			
4603	RUTHERFORD, BRUCE D	5603025	3025	215.00	0.00			
5314	SOLIMAN, STEFFI J	1010701	0701	300.00	0.00			
RECORD COUNT: 20				TOTAL	9,199.07	0.00		

DEDUCTION: 9982 DIRECT DEPOSIT AMT 3

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
470	DAWLEY, DAVID	1010400	0400	200.00	0.00			
3200	DUQUE-JONES, CHARLINE A	1010300	0300	300.00	0.00			
2106	FELLOWS, ROBERT D	1013012	3012	1,500.00	0.00			
2593	GONZALES, DANIEL G	1012011	2005	2,000.00	0.00			
2605	GONZALES, MELIAH H	1014700	4700	250.00	0.00			
1474	HUNT, BRYON A	1012520	2520	920.00	0.00			
4083	LAPAILLE, RENAY D	1012706	2706	100.00	0.00			
3076	PETTY, CORY E	1012512	2512	500.00	0.00			
4518	POTTEY, STEPHEN M	1013012	3012	72.54	0.00			
5473	RICE, RANDALL C	1013012	3012	150.00	0.00			
RECORD COUNT: 10				TOTAL	5,992.54	0.00		

DEDUCTION: 9983 DIRECT DEPOSIT AMT 4

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
470	DAWLEY, DAVID	1010400	0400	780.00	0.00			
2593	GONZALES, DANIEL G	1012011	2005	100.00	0.00			
3560	KIPP, CHRISTINE V	7407200	7200	25.00	0.00			
4083	LAPAILLE, RENAY D	1012706	2706	100.00	0.00			
1731	MAYS, BRIAN M	1012012	2005	2,600.00	0.00			
4518	POTTEY, STEPHEN M	1013012	3012	436.00	0.00			
RECORD COUNT: 6				TOTAL	4,041.00	0.00		

DEDUCTION: 9984 DIRECT DEPOSIT AMT 5

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
470	DAWLEY, DAVID	1010400	0400	270.00	0.00			
2593	GONZALES, DANIEL G	1012011	2005	75.00	0.00			
4083	LAPAILLE, RENAY D	1012706	2706	400.00	0.00			
RECORD COUNT: 3				TOTAL	745.00	0.00		

DEDUCTION: 9985 DIRECT DEPOSIT AMT 6

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
2593	GONZALES, DANIEL G	1012011	2005	25.00	0.00			
4083	LAPAILLE, RENAY D	1012706	2706	25.00	0.00			

City of Carson City

DEDUCTIONS REPORT BY TYPE: BIWEEKLY

WARRANT: 220610 PAY PERIOD: 05/20/2022 TO 06/02/2022
 DEDUCTION: 9985 DIRDEP\$6 LOC RANGE: ALL
 ORG RANGE:

CHECK DATE: 06/10/2022

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
RECORD COUNT:		2	TOTAL	50.00	0.00			

DEDUCTION: 9986 DIRECT DEPOSIT AMT 7

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
2593	GONZALES, DANIEL G	1012011	2005	6.00	0.00			
4083	LAPAILLE, RENAY D	1012706	2706	750.00	0.00			
RECORD COUNT:		2	TOTAL	756.00	0.00			

DEDUCTION: 9990 DIRECT DEPOSIT PER 1

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
5148	ABLANG, SCOTT R	1016854	6800	1,214.43	0.00			
4548	BAILEY, RYAN R	1012512	2512	1,034.52	0.00			
4961	BARBER, FAITH M	2756574	6800	372.71	0.00			
3025	BINDLEY, BRETT J	1012014	2014	272.53	0.00			
5196	BURR, LUCAS P	1010500	0500	424.19	0.00			
4542	BURT, CAMERON M	5012525	2525	1,464.98	0.00			
4279	COOK, CRAIG A	1012512	2512	213.06	0.00			
5714	CRUZ-FLORES, HECTOR	5603025	3025	217.57	0.00			
5695	EARL, DEVIN R	1014700	4700	1,660.53	0.00			
5489	FARRIS, MITCHELL D	1012512	2512	485.65	0.00			
2780	FRIEDLANDER, JEFFREY M	1012512	2512	34.17	0.00			
2396	GOMES, DANIEL A	1012012	2005	4,411.64	0.00			
2593	GONZALES, DANIEL G	1012011	2005	44.49	0.00			
2605	GONZALES, MELIAH H	1014700	4700	429.82	0.00			
5748	HARRIS, JESSICA M	1016200	6200	56.37	0.00			
5463	HASKELL, NICHOLAS S	1015055	5055	55.77	0.00			
5090	HUMMEL, ANDREW M	5103201	3201	3,021.35	0.00			
3646	JAMES, EDWIN D	7607050	3005	849.52	0.00			
5803	KEY, MICHAEL T	5603055	3201	605.35	0.00			
4871	LAWRENCE, ELIZABETH	2752800	2800	214.23	0.00			
5420	MORELLI, ELIZABETH R	1013904	3904	661.37	0.00			
4699	PEEK, CODY R	1012800	2800	178.27	0.00			
4778	QUEZADA, CAMERON M	2563038	3038	136.74	0.00			
5517	RICHARDS, GREGORY T	1012512	2512	1,932.06	0.00			
4817	SEPULVEDA, JOSE M	1015060	5060	12.75	0.00			
4915	SHAFFER, MICHAEL A	5603025	3025	264.24	0.00			
4785	SLAMON, SEAN P	1012505	2505	1,294.59	0.00			
RECORD COUNT:		27	TOTAL	21,562.90	0.00			

DEDUCTION: 9991 DIRECT DEPOSIT PER 2

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
3025	BINDLEY, BRETT J	1012014	2014	5,178.08	0.00			
4279	COOK, CRAIG A	1012512	2512	2,830.59	0.00			
2780	FRIEDLANDER, JEFFREY M	1012512	2512	3,382.72	0.00			
2396	GOMES, DANIEL A	1012012	2005	778.52	0.00			
2593	GONZALES, DANIEL G	1012011	2005	4,404.38	0.00			

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WARRANT: 220610

PAY PERIOD: 05/20/2022 TO 06/02/2022

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DEDUCTION: 9991 DIRDEP%2

LOC RANGE: ALL

ORG RANGE:

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
2605	GONZALES, MELIAH H	1014700	4700	2,435.66	0.00			
5090	HUMMEL, ANDREW M	5103201	3201	1,294.87	0.00			
3646	JAMES, EDWIN D	7607050	3005	3,870.04	0.00			
4871	LAWRENCE, ELIZABETH	2752800	2800	1,928.02	0.00			
4699	PEEK, CODY R	1012800	2800	3,387.05	0.00			
4778	QUEZADA, CAMERON M	2563038	3038	1,230.64	0.00			
4817	SEPULVEDA, JOSE M	1015060	5060	50.98	0.00			
4785	SLAMON, SEAN P	1012505	2505	3,883.75	0.00			
RECORD COUNT: 13 TOTAL				34,655.30	0.00			

DEDUCTION: 9999 DIRECT DEPOSIT NET

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
3230	AAKER, NICOLA J	1016800	6800	3,884.95	0.00			
5674	ABELLA, FRANK K	1010710	0710	4,350.96	0.00			
5148	ABLANG, SCOTT R	1016854	6800	653.92	0.00			
2612	ACOSTA, SALVADOR	1012014	2014	5,863.94	0.00			
5570	ADAMS, JOSHUA N	2752505	2505	2,117.89	0.00			
2007	ADAMS, KIMBERLY D	1010400	0400	2,568.45	0.00			
2412	AGRELLA, KEVIN T	5203502	3502	2,517.92	0.00			
4982	AKERS, CAROLINA E	1010620	0720	2,473.75	0.00			
5395	ALBARRAN-LOZANO, MIGUEL A	1012705	2705	3,484.73	0.00			
2272	ALBERTSON, ERICK J	1013034	3034	2,151.66	0.00			
5568	ALCANTAR, ALEXANDER S	1010710	0710	1,991.13	0.00			
3338	ALEGRIA, VANESSA C	1014700	4700	2,229.20	0.00			
4120	ALLEN, KATHLEEN A	1013012	3012	2,274.31	0.00			
4552	ALLEN, VICKI-DAWN R	1012705	2705	1,939.65	0.00			
5745	ALVAREZ-ORTEGA, MIGUEL I	1013034	3034	1,328.60	0.00			
1581	AMUNDSON, ROBERT C	2563038	3038	2,512.26	0.00			
3937	ANDERSON, DARREN S	1013012	3012	3,344.90	0.00			
4442	ANDERSON, WILLIAM D	1015012	5012	1,472.60	0.00			
2250	ANNETT, ALLEN J	1013904	3904	3,565.39	0.00			
2474	ARAMBURU, DIEGO F	1012512	2512	4,071.91	0.00			
5488	ARDINGER, ROBERT J	5012525	2525	2,270.16	0.00			
5064	ARGUST, RYAN F	5203502	3502	1,700.98	0.00			
3931	ARMSTRONG, THOMAS R	1014700	4700	4,920.07	0.00			
5696	ARNOLD, WENDY J	1015005	5005	252.70	0.00			
5584	ARRENDALE, JESSICA D	1010710	0710	1,600.51	0.00			
5266	ARRISON, CHRISTOPHER R	1012012	2005	3,870.85	0.00			
2946	ASHLEY, FRANCES M	2756800	6800	2,439.13	0.00			
2668	ATTASHIAN, RAFFI P	1012512	2512	5,393.57	0.00			
2097	AUNKST, MIA G	1015055	5055	228.91	0.00			
4598	AURAND, DAVID P	1012505	2505	2,595.07	0.00			
4244	BACA, REGINA M	1012800	2800	2,236.70	0.00			
4433	BAGWELL, LORRAINE H	1010100	0100	1,351.87	0.00			
4548	BAILEY, RYAN R	1012512	2512	1,551.77	0.00			
4134	BANISTER, ALI M	1012705	2705	4,376.85	0.00			
5329	BARAJAS, SINDY	1014700	4700	1,491.11	0.00			
4961	BARBER, FAITH M	2756574	6800	1,118.13	0.00			
3868	BARLOW, JUDY L	1016800	6800	3,169.87	0.00			
4579	BARNETT, KEITH A	1010710	0710	479.89	0.00			

City of Carson City

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 ORG RANGE:

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EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
1204	BARR, LORALEI	1012515	2515	2,911.23	0.00			
5341	BATEMAN, DAWN E	1015057	5057	289.74	0.00			
2611	BAUER, DENISE M	1012017	2005	5,144.02	0.00			
4790	BAUGH, MICHELE H	1012705	2705	2,692.78	0.00			
5686	BAUMANN, BRITTNEY C	2086550	2005	2,319.29	0.00			
5671	BAXTER, GARRET R	2563038	3038	1,475.74	0.00			
5076	BEAUDETTE, CAITLIN M	1015056	5056	1,544.67	0.00			
5070	BECK, LYDIA M	7407201	7200	1,586.56	0.00			
5690	BELLUSA, STEPHANIE A	1012705	2705	2,751.64	0.00			
5379	BENNETT, COLE G	1015055	5055	114.15	0.00			
5810	BENSON, JAMES F	1012515	2515	173.57	0.00			
4309	BENSON, KIRT A	1013034	3034	2,342.69	0.00			
3442	BERGENHEIER, ELAINE	1016800	6800	2,267.03	0.00			
4788	BERGGREN, GREGG E	2545047	5047	1,435.52	0.00			
4015	BERNTSON, HOUSTON J	1012512	2512	2,731.69	0.00			
2877	BIASOTTI, ANDREW J	1013034	3034	3,456.89	0.00			
4546	BINDLEY, CODY D	1012012	2005	4,642.63	0.00			
4249	BLATNICK, KYLE J	1013904	3904	1,786.57	0.00			
5261	BOBBITT, ALEXANDRA D	1012800	2800	661.19	0.00			
5258	BOEHME, JOSHUA L	2563038	3038	1,662.21	0.00			
3274	BOGGAN, JAMES T	1012014	2014	4,109.66	0.00			
3220	BOGGAN, JESSICA A	1014700	4700	3,382.35	0.00			
2654	BOGGS, TRAVIS J	1012512	2512	8,876.33	0.00			
5782	BOHEMIER, ALAN S	2503040	3012	2,340.53	0.00			
1724	BOOTH, JOSEPH D	2563038	3038	4,026.04	0.00			
956	BOOTHE, DUSTIN	1016800	6800	3,031.48	0.00			
5461	BORINO, BRYSON D	1012512	2512	2,211.57	0.00			
5271	BORN, AUBREY M	1012017	2005	2,374.61	0.00			
5533	BOTT, ELIZABETH M	1010500	0500	619.95	0.00			
3923	BOTTINO, WARREN J	2151500	1500	2,341.16	0.00			
5789	BOWMAN, FAITH L	1015057	5057	154.40	0.00			
4955	BOYER, CHRISTOPHER F	1012512	2512	2,392.84	0.00			
4779	BOYER, LYNDSY J	2545047	5047	2,180.25	0.00			
1095	BRADSHAW, JEFF R	5103201	3201	2,764.46	0.00			
5468	BRAGDON, ZACHARY E	7407201	7200	1,457.70	0.00			
5106	BRANDON, KELLY E	1010500	0500	2,794.23	0.00			
4993	BRANINBURG, MARILYN A	1012005	2005	1,466.93	0.00			
3444	BRANTINGHAM, MELANIE	1010500	0500	4,014.73	0.00			
2805	BREHM, NATHAN E	1012012	2005	4,013.82	0.00			
5204	BRISTOL, MARC D	1012512	2512	5,359.90	0.00			
5321	BROWN, ANDREA L	1012512	2512	2,632.88	0.00			
5783	BROWN, BARBARA G	1012004	2004	473.46	0.00			
4186	BROWN, JACK B	2563038	3038	1,789.56	0.00			
5333	BROWN, RANDALL E	1012800	2800	744.84	0.00			
760	BRUKETTA, MELANIE	1010705	0705	3,515.21	0.00			
4799	BRUNO, JOE A	1012004	2005	1,060.73	0.00			
4661	BUDGE, JENNIFER H	1015005	5005	4,873.59	0.00			
2948	BUENO, JASON J	1012012	2005	3,962.40	0.00			
4924	BURNHAM, JOHN R	1015012	5012	1,783.60	0.00			
3773	BURNHAM, TERENCE O	1012014	2005	3,417.93	0.00			
5383	BURNS, JOSHUA R	1012013	2013	1,301.06	0.00			
5196	BURR, LUCAS P	1010500	0500	1,696.75	0.00			

City of Carson City

DEDUCTIONS REPORT BY TYPE: BIWEEKLY

WARRANT: 220610 PAY PERIOD: 05/20/2022 TO 06/02/2022
 DEDUCTION: 9999 DIRECT DEP LOC RANGE: ALL
 ORG RANGE:

CHECK DATE: 06/10/2022

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
5809	BURROWS, BRITTANY A	1013012	3012	1,508.05	0.00			
4542	BURT, CAMERON M	5012525	2525	1,464.98	0.00			
4882	BURTON, HEATH D	5012525	2525	2,625.95	0.00			
5717	BURTRAW, DEMPSEY R	1010710	0710	2,342.32	0.00			
5750	BUSTOS, REBECCA D	2503035	3012	1,981.36	0.00			
5775	BYRNE, BRYAN J	2503035	3012	3,048.11	0.00			
5121	CAMACHO REYES, MIGUEL A	1010216	0216	2,296.43	0.00			
3466	CANNE, MICHAEL A	1012705	2705	751.39	0.00			
4678	CAREWICZ, SHELLI S	1013012	3012	1,458.76	0.00			
5086	CARILLO, JAIME	1012012	2012	1,723.87	0.00			
5765	CARLSON, JAKOB A	1015057	5057	129.06	0.00			
5571	CARLSON, JOHN T	2752505	2505	1,978.30	0.00			
5768	CARRILLO, LUIS E	1015012	5012	386.23	0.00			
2890	CARTER, JOSH J	1012014	2005	3,694.48	0.00			
5407	CASAREZ, SALVADOR N	5103201	3201	1,885.33	0.00			
5092	CASCI, FELECIA M	1010500	0500	2,013.86	0.00			
4240	CASSINELLI, JACQUELINE A	5700706	0706	1,023.57	0.00			
5066	CASTANEDA, VICTOR M	1012014	2005	2,822.63	0.00			
4263	CASTILLO-SALAZAR, STEVE	2563038	3038	1,582.74	0.00			
3333	CATLETT, JEFF W	2563038	3038	2,014.98	0.00			
2690	CEBALLOS, MARICELA	1012017	2017	2,525.37	0.00			
5709	CHALK, PAUL M	1016800	6800	1,924.50	0.00			
3728	CHANDLER, VICTORIA J	1016800	6800	1,497.60	0.00			
5448	CHANEY, DANIEL S	1012515	2515	208.97	0.00			
4224	CHANEY, JOSHUA E	1012012	2012	3,935.16	0.00			
4733	CHANEY, TEDDY L	2563038	3038	1,684.86	0.00			
2340	CHAPMAN, SCOTT M	1015060	5060	2,414.64	0.00			
5008	CHASE, JANET E	1015055	5055	82.42	0.00			
5298	CHRIST, JUSTIN A	2563038	3038	1,466.90	0.00			
3985	CHURCHWARD, JENNIFER A	1013012	3201	1,636.61	0.00			
4883	CLAMAN, JUSTIN B	5012525	2525	2,514.14	0.00			
4599	CLARK, ROBIN M	1014300	4300	809.32	0.00			
5764	CLARKE, KATHERINE L	1013015	3012	1,547.60	0.00			
1661	COLATORTI, JAMES P	1012512	2512	4,979.13	0.00			
5315	COLEGROVE, PATRICK T	1016200	6200	4,208.93	0.00			
5532	COLEMAN, CRAIG R	1013034	3034	1,371.03	0.00			
3272	COLLAZO, URIEL	1012014	2014	7,364.60	0.00			
3551	COLLIER, AARON S	5203502	3502	3,338.39	0.00			
5822	COLONICA, JOHN T	1015055	5055	327.46	0.00			
5562	CONNORS, TIMOTHY P	1015059	5059	611.86	0.00			
4106	COOLEY, RICKY D	1013012	3012	1,133.08	0.00			
2815	COOPER, CRISTAL A	1014700	4700	2,662.43	0.00			
3631	COOPER, MATTHEW L	1012512	2512	4,748.91	0.00			
3878	CORBIT, JUNE K	2756800	6800	1,171.94	0.00			
5320	CORBRIDGE, NICHOLAS L	1012800	2800	1,445.07	0.00			
3285	CORTES, MAXINE	1014700	4700	4,836.93	0.00			
5402	COSEL, CASSANDRA N	1012017	2017	2,274.54	0.00			
4582	COSTELLO, JOHN J	2545047	5047	2,139.81	0.00			
4716	COX, CHARLES E	1012005	2005	512.15	0.00			
862	COX, GEORGE	5103201	3702	1,930.48	0.00			
4884	COX, MICHAEL R	1012512	2525	2,783.58	0.00			
4775	CRAVEY, WILLIAM M	1010710	0710	2,227.25	0.00			

City of Carson City

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WARRANT: 220610

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DEDUCTION: 9999 DIRECT DEP

LOC RANGE: ALL

ORG RANGE:

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
3961	CRAWFORD, SUZANNE M	1010500	0500	2,559.98	0.00			
5467	CROWLEY, JOSEPH J	1013034	3034	1,300.04	0.00			
4664	CRUZ, DANTE H	1015060	5060	468.45	0.00			
5390	CRUZ, ROBERTO A	2253026	3012	2,029.94	0.00			
5714	CRUZ-FLORES, HECTOR	5603025	3025	1,958.11	0.00			
5752	CUPP, DENNIS M	2545047	5047	245.83	0.00			
4721	CUPP, JAMES W	1012800	2800	625.87	0.00			
4768	CUSTIS, MARK R	1015055	5055	106.50	0.00			
1301	DANEN, JASON T	5012525	2525	13,183.09	0.00			
2435	DANIEL, TAWNYA S	1014700	4700	2,961.40	0.00			
4131	DANIELS, SHARON E	1012004	2005	1,737.79	0.00			
2882	DANTZLER, FRANCES C	1012706	2706	2,984.01	0.00			
5449	DAVIDSON, SARA N	1012013	2013	1,331.92	0.00			
85	DAVIS, KURT E	1012800	2800	0.00	0.00			
470	DAWLEY, DAVID	1010400	0400	943.41	0.00			
5712	DAWSON, CHRISTIAN D	1012014	2014	2,034.86	0.00			
5244	DEFALCO, RYAN B	1015060	5060	133.84	0.00			
5772	DEFURIO, LISA M	1010500	0500	1,374.99	0.00			
5289	DELANEY, NATHAN J	1015012	5012	1,262.77	0.00			
5377	DELANEY, PAMELA A	1014700	4700	547.62	0.00			
2487	DEVERAUX, SHANE D	1013034	3034	2,009.51	0.00			
5670	DEWITT, CHARLES B	5203502	3502	1,616.14	0.00			
5397	DI FEDE, AMBER E	1012017	2017	2,049.65	0.00			
3218	DICKEY, JESSICA M	1012012	2005	3,682.23	0.00			
4159	DORAN, JOHN P	1015012	5012	1,960.68	0.00			
4911	DOUGHTY, SANDRA	1010217	0217	2,024.70	0.00			
1500	DOYAL, BRIAN A	1013012	3012	3,026.78	0.00			
3102	DRAKE, LINDA R	1010213	0213	2,340.12	0.00			
4890	DREWS, CASEY A	5251414	2515	3,149.15	0.00			
3651	DREWS, CODY J	1014700	4700	2,804.23	0.00			
4873	DUENAS-ESTRELLA, ISRAEL	1015012	5012	1,400.86	0.00			
5184	DUNCAN, LORI	1012505	2505	280.03	0.00			
3200	DUQUE-JONES, CHARLINE A	1010300	0300	1,722.07	0.00			
5381	DURAN, JAZLYN V	1015057	5057	620.37	0.00			
5193	DUREN, SAMANTHA J	1012014	2014	1,414.42	0.00			
5075	DZYAK, JAKOB A	1012013	2005	543.66	0.00			
5695	EARL, DEVIN R	1014700	4700	553.51	0.00			
4761	EARP, DANIEL J	1015057	5057	3,507.74	0.00			
4210	EGGERT, CHERYL A	1010212	0213	1,109.21	0.00			
3130	EISNER, DAVID F	5103201	3702	2,024.36	0.00			
5565	EISSINGER, LAUREN E	1012014	2014	3,298.80	0.00			
4362	ELDER, BRIAN W	1013012	3012	2,704.43	0.00			
5791	ELIAS, COHL M	1015055	5055	31.74	0.00			
3570	ENGELS, ERIC B	2563038	3038	2,568.29	0.00			
4936	ENTZ, MICHELLE R	1012706	2706	1,733.51	0.00			
5303	ESCALANTE, ELSIE M	1014700	4700	736.19	0.00			
4869	ESPINO, KYLE	1012012	2005	4,566.23	0.00			
4812	ESPINOZA, RAQUEL N	1010500	0500	1,534.22	0.00			
5455	ESTES, JACOB M	5103201	3702	1,803.09	0.00			
2829	ESTES, JAMES M	5203502	3502	2,433.13	0.00			
4840	ETCHEGARAY, DYLAN T	1012012	2005	3,573.56	0.00			
5322	EVANS, THOMAS G	5012525	2512	2,457.60	0.00			

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4225	EVANSON, RACHAEL N	1010600	0600	1,756.51	0.00			
5489	FARRIS, MITCHELL D	1012512	2512	1,942.60	0.00			
4388	FELIX, RYAN J	1012705	2705	5,404.19	0.00			
2106	FELLOWS, ROBERT D	1013012	3012	1,074.55	0.00			
5749	FEMATT-GALINDO, NOREEN M	1012014	2014	1,097.07	0.00			
5675	FENCL, AMANDA J	1010701	0701	1,403.21	0.00			
5050	FERRIS, HEATHER M	1011425	1425	3,620.18	0.00			
511	FISCHER, CARIN	1014700	4700	3,537.64	0.00			
4841	FOERSCHLER, CHARLENE	1012014	2005	3,510.95	0.00			
5825	FONSECA DELGADILLO, MOISE	1012012	2012	2,903.98	0.00			
5292	FOUTZ, MYLES L	1012012	2012	3,361.48	0.00			
2680	FRANZ, CHRISTINE M	1014700	4700	2,930.42	0.00			
5234	FRAZER, JACOB B	1015055	5055	118.27	0.00			
4774	FREEMAN, JEANNE M	2756800	6800	2,795.82	0.00			
5061	FREEMAN, JEFFREY A	1013012	3012	3,387.25	0.00			
4605	FREEMAN, MICHAEL P	1015055	5055	2,433.30	0.00			
5389	FRIEND, MICHAEL P	1013012	3012	3,138.50	0.00			
1507	FRY, CARL V	1012014	2005	2,307.14	0.00			
4623	FRYER, SHANE E	7607050	3005	1,749.79	0.00			
2781	FUHRMAN, DANIEL D	1012512	2512	2,340.02	0.00			
2458	FURLONG, KENNETH T	1012004	2005	4,761.50	0.00			
5828	GAFFORD, MARY J	1012017	2017	295.00	0.00			
3718	GALAS, VERONICA M	2756800	6800	1,567.62	0.00			
5719	GAMER, SYDNEY L	1016800	6800	1,587.87	0.00			
4540	GANGER, PAMALA A	1010701	0701	2,939.86	0.00			
4590	GARCIA, JEREMY N	1012014	2005	2,845.57	0.00			
4696	GARCIA, MICHELE A	1010217	0217	1,399.69	0.00			
4551	GARCIA, NICOLAS R	1012512	2512	2,743.33	0.00			
4828	GARCIA, SAVAHNA C	1015057	5057	0.00	0.00			
3453	GARCIA GONZALEZ, MARIA LO	1012706	2706	2,182.94	0.00			
5739	GARCIA OTERO, LAURA E	1016800	6800	1,291.23	0.00			
1662	GARDNER, JASON A	1012512	2512	2,829.61	0.00			
2372	GAULT, JASON A	1012012	2005	4,369.35	0.00			
5781	GAUNT, DANIEL D	1012800	2800	3,125.78	0.00			
5079	GAVRIC, MIRJANA	1010701	0701	2,775.01	0.00			
5226	GERMAIN-SANCHEZ, ANGELICA	1015057	5057	254.02	0.00			
4512	GETZ, STEVEN W	1013034	3034	1,742.50	0.00			
4414	GIBB, BRENDON M	1016853	6800	2,310.57	0.00			
2018	GIBSON, DONALD J	2752005	2005	40,394.45	0.00			
5813	GIBSON, HEATH D	1015012	5012	1,172.96	0.00			
4125	GIBSON, MICHAEL D	2752005	2005	3,303.59	0.00			
5111	GIOMI, JOHN C	1010217	0217	2,944.61	0.00			
145	GIOMI, ROBERT S	1010100	0100	752.85	0.00			
5614	GOBERT, JOSEPH A	5203502	3502	2,939.88	0.00			
5814	GOETZ, ALLISON A	1010300	0300	385.60	0.00			
5823	GOETZ, ROCKY D	1012012	2012	3,014.49	0.00			
4366	GOLDWATER, WHITNEY L	1012017	2017	2,541.77	0.00			
5104	GOMEZ, EMMA	5012525	2525	1,386.13	0.00			
5609	GOMEZ, JAYDEN O	1015060	5060	152.96	0.00			
5787	GONZALES, CHRISTOPHER A	1013012	3012	2,492.07	0.00			
4755	GONZALES, DANIEL B	1015054	3034	513.54	0.00			
5293	GOODNIGHT, DILLON M	6027505	5012	1,057.92	0.00			

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5615	GOODWIN, EMILY E	1015057	5057	93.22	0.00			
414	GOWER, CYNTHIA L	1013012	3012	57.36	0.00			
2283	GOWER, MITCHELL A	1013904	3904	2,511.37	0.00			
4749	GRANATA, LIZZETH	1012011	2011	2,841.09	0.00			
4570	GRAVES, JENNIFER C	1012005	2005	1,778.53	0.00			
4697	GREB, RYAN M	1012012	2005	5,105.28	0.00			
4154	GREEN, COLE E	1012512	2512	1,711.57	0.00			
5694	GREEN, JEREMIAH A	1012012	2012	3,316.52	0.00			
5516	GREEN, KENNETH C	2752505	2545	1,444.20	0.00			
5679	GREENLAW, BRIANNA R	1013012	3012	2,126.70	0.00			
3973	GREGG, ANA C	1016800	6800	1,556.06	0.00			
5842	GREGORY, ADDISON A	1010600	0600	0.00	0.00			
4858	GRIFFITTS, WILLIAM P	1015012	5012	1,708.15	0.00			
5502	GROTH, GARY R	2752505	2505	2,356.23	0.00			
1613	GRUNDY, TOM B	5203502	3502	3,222.75	0.00			
788	GUIMONT, ROBERT	1012800	2800	1,261.18	0.00			
4786	GUTIERREZ, JESSE J	1012705	2705	4,559.68	0.00			
836	GUTIERREZ, MARIBEL	1014300	4300	2,621.02	0.00			
3143	HALE, KELLY A	5203502	3201	3,414.41	0.00			
5793	HALE, SHANE J	2752505	2505	2,434.29	0.00			
3176	HARDGRAVE, ALBERT W	1015055	5055	254.82	0.00			
5592	HARDIMAN, ATHENA D	1011425	1425	370.09	0.00			
5543	HARE, COREY E	5203502	3502	1,460.73	0.00			
4804	HARJES, SHANNON P	2563038	3038	1,741.78	0.00			
1973	HARKLEROAD, JULIE C	1014700	4700	2,688.46	0.00			
2782	HARNS, CHAD	1012512	2512	2,617.87	0.00			
5784	HARRIS, CANDICE-SEREEN M	1015057	5057	289.02	0.00			
5748	HARRIS, JESSICA M	1016200	6200	169.09	0.00			
5702	HARRIS, TYLER W	1015060	5060	162.52	0.00			
5711	HARRISON, CAROL E	2086550	2014	1,824.95	0.00			
4202	HARVEY, KANDIS A	1016853	6800	2,375.42	0.00			
5611	HARWART, DONALD A	1010710	0710	1,527.98	0.00			
5151	HASKELL, NATALIE R	1015055	5055	315.14	0.00			
5463	HASKELL, NICHOLAS S	1015055	5055	223.10	0.00			
5147	HASLEM, TRAVIS J	1010400	0400	1,819.17	0.00			
1971	HATLEY, SAMUEL I	1012011	2005	3,591.82	0.00			
226	HEATH, CATHERINE	1012004	2005	287.70	0.00			
5729	HECIMOVICH, LISA M	5012535	2535	1,051.58	0.00			
4568	HENNEBERGER, DANIEL G	2752005	2005	3,786.37	0.00			
5299	HERBERT, JUSTIN T	5603025	3025	1,800.42	0.00			
3488	HERRING, ANNA C	1010500	0500	1,866.98	0.00			
4562	HESS, SHANNON L	1016566	6800	1,072.49	0.00			
5401	HEWLETT, KENNETH C	1012800	2800	380.74	0.00			
5300	HICKS, DWIGHT M	2563038	3038	1,785.78	0.00			
5327	HICKS, EMILY E	1010500	0500	1,527.74	0.00			
4735	HICKS, KOLBY B	1012011	2005	2,180.28	0.00			
4628	HICKS, STEPHANIE A	1010600	0600	5,445.21	0.00			
1264	HIGGINS, JOLIE C	1014700	4700	2,870.90	0.00			
5153	HIGGINS, NICHOLAS B	1014700	4700	1,474.75	0.00			
4767	HILL, ANTOINETTE F	5305067	5067	451.61	0.00			
5705	HILLIS, KIANA S	1015060	5060	131.46	0.00			
5387	HILLS, KENDRA L	1016800	6800	784.17	0.00			

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4447	HINOJOSA, EDGAR L	5603025	3025	2,348.89	0.00			
3319	HITCH, JOHN R	1012014	2005	3,789.70	0.00			
4419	HOELZEN, DANIELLE N	1010300	0300	1,349.39	0.00			
262	HOGEN, RORY A	5251414	3012	559.87	0.00			
5520	HOLCOMB, KAYLA R	1015057	5057	412.02	0.00			
5665	HOLLAND, DUSTIN J	5012525	2525	1,326.62	0.00			
3969	HOLLAND, SHELLEY L	5012525	2525	591.48	0.00			
4059	HOLLOWAY, MARGARET	1016800	6800	2,629.63	0.00			
5495	HOLM, ANDREW C	5012525	2525	2,428.25	0.00			
4904	HOLT, JOY N	1016200	6200	2,774.07	0.00			
5313	HOMER, ZACHARY D	5603025	3025	1,819.52	0.00			
5354	HOPPER, ERIK A	5012525	2525	2,637.08	0.00			
5016	HORN, TIMOTHY D	1015060	5060	406.10	0.00			
2298	HORTON, JESSE C	1012512	2512	2,759.65	0.00			
2152	HORTON, MICAH S	1012512	2512	5,912.10	0.00			
5638	HOTALING, DANIEL O	1015055	5055	169.53	0.00			
3465	HOTALING, SALVANETTE O	1016800	6800	3,193.46	0.00			
245	HOUSTON, ROBIN M	1010216	0216	315.54	0.00			
5337	HOWARD, DANIELLE A	1010212	0212	0.00	0.00			
1663	HOWE, TRAVIS W	1012512	2512	3,687.08	0.00			
358	HUCK, ELIZABETH A	1010300	0300	3,066.38	0.00			
5738	HUERTA, MARCO A JR	5012537	2537	1,215.62	0.00			
4027	HUGHES, WILLIAM A	1012706	2706	3,010.65	0.00			
5208	HUMPHREY, ALEXIS N	1015055	5055	60.42	0.00			
3964	HUNT, BRENDA L	7607050	3005	1,765.90	0.00			
1474	HUNT, BRYON A	1012520	2520	2,002.89	0.00			
577	HUTT, ERIC	1012012	2005	3,268.13	0.00			
2385	INGRAM, JACK H	2563038	3038	2,100.91	0.00			
4437	INMAN, BRETТА D	1016800	6800	2,486.40	0.00			
3216	IRWIN, MARK A	5103201	3201	2,705.72	0.00			
2842	JACKLETT, JAMES V	5103201	3201	3,297.39	0.00			
4514	JACKSON, ERIN M	1012705	2705	4,992.87	0.00			
5801	JACKSON, TRE A	5012535	2535	480.74	0.00			
4243	JACKSON, CHRISTOPHER G	1012705	2705	3,355.73	0.00			
5269	JAMES, MARVIN R	1010400	3012	1,636.61	0.00			
1386	JENNINGS, TAMI D	1015055	5055	1,350.93	0.00			
4428	JERARD, MICHAEL C	1012012	2005	3,398.68	0.00			
4643	JESSE, TYLER H	1013012	3012	2,489.70	0.00			
5630	JEZEK, LINCOLN C	1015057	5057	57.36	0.00			
5588	JILK, JONATHAN M	2752505	2545	6,835.99	0.00			
5144	JOHANSEN, MISTY A	1012013	2005	1,312.23	0.00			
5039	JOHNSON, BENJAMIN R	1010500	0500	3,521.50	0.00			
5722	JOHNSON, DEBRA M	5700706	0705	491.53	0.00			
5551	JOHNSON, MAIA	1010710	0710	2,239.90	0.00			
2623	JOHNSON, SARAH L	1012017	2017	3,048.16	0.00			
5589	JONES, CHRISTOPHER T	1013904	3904	1,595.73	0.00			
3099	JONES, DANIEL L	1012012	2005	3,041.02	0.00			
3833	JONES, DILLON C	1013904	3904	2,663.45	0.00			
5758	JONES, TIMOTHY K	1011425	1425	556.97	0.00			
5521	JONES, WARD S	1010100	0100	962.03	0.00			
4597	KAHABKA, HEATHER D	2756800	6800	1,420.72	0.00			
4094	KASTENS, DANIEL D	1015012	5012	2,291.85	0.00			

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5691	KAUBLE, ANDREW K	1010710	0710	3,384.54	0.00			
5604	KAUFMAN, KHALEEL W	1015060	5060	522.23	0.00			
5527	KEENNON, DOUGLAS A	1012014	2014	3,717.72	0.00			
3518	KELLY, SHADOW L	5203502	3502	2,150.68	0.00			
3755	KEPLER, DERRICK D	2752005	2005	3,345.68	0.00			
5640	KERR, EVAN W	5103201	3201	1,685.97	0.00			
5083	KERVER, TYLER J	1015012	5012	1,465.54	0.00			
5803	KEY, MICHAEL T	5603055	3201	2,421.41	0.00			
5480	KIEL, NATALIE S	1011430	1425	964.57	0.00			
5372	KINDORF, HARRY R	1015055	5055	44.65	0.00			
4522	KING, JON G	2563038	3038	1,954.06	0.00			
3560	KIPP, CHRISTINE V	7407200	7200	239.42	0.00			
4418	KIZER, JESSIE C	1012017	2017	2,857.44	0.00			
2878	KLUG, ERIC M	1015056	5056	1,816.01	0.00			
4617	KLUG, KRISTIN J	1016200	6200	193.93	0.00			
5114	KNIGHT, ROBERT A	5012537	2537	1,143.55	0.00			
4932	KOHBARGER, WILLIAM A	1011425	1425	2,142.62	0.00			
4763	KOHLER, JESSE W	1012512	2512	2,547.31	0.00			
5128	KOVAL, ANDREW B	1013034	3034	1,917.20	0.00			
4867	KRANTZ, GREGORY A	5603055	3201	3,449.14	0.00			
5747	KUKONU, KEALOHINANI S	1016200	6200	289.54	0.00			
5669	KULESZA, KAREN J	1013012	3012	2,107.62	0.00			
5776	KUREK, KATHARYN E	1016852	6800	2,717.02	0.00			
5161	KURLAND, ANA M	1016200	6200	2,099.42	0.00			
350	LAAKER, JOHN J JR	2563038	3038	2,646.43	0.00			
5742	LABATE, JOHN A	2453028	3201	2,614.15	0.00			
4931	LACHEW, JAMES F	1012012	2005	3,541.20	0.00			
5227	LAFOLLETTE, AMBER M	1010300	0300	2,077.66	0.00			
5807	LAHAIR, KELLY J	1015012	5012	1,170.98	0.00			
4602	LAMBERT, BART A	1012800	2800	3,399.31	0.00			
5657	LAMUSAO, FRANKLIN Q	1015012	5012	1,203.82	0.00			
5439	LANE, JOANMARIE G	1012706	2706	421.38	0.00			
5762	LANE, MORIAH R	1014700	4700	1,356.38	0.00			
5476	LANGSTAFF, JOSEPH R	1015012	5012	1,095.23	0.00			
5602	LANNOM, TROY A	1015060	5060	260.52	0.00			
4083	LAPAILLE, RENAY D	1012706	2706	1,516.80	0.00			
5477	LARSON, CRAIG A	1013034	3034	2,038.38	0.00			
5771	LARSON, DEBORAH R	1010500	0500	571.15	0.00			
1784	LAWLOR, LINDA L	1012705	2705	3,864.79	0.00			
5045	LAZANEO, GALIN J	2563038	3201	3,190.94	0.00			
4365	LEAGUE, TYSON D	1010500	0500	2,694.24	0.00			
5664	LEBLANC, ARENE J	1015055	5055	152.79	0.00			
5159	LECK, AUSTIN M	1012512	2512	3,122.52	0.00			
5093	LEDEZMA RUBIO, AZUCENA	1016800	6800	1,548.85	0.00			
3017	LEE, KIPLAN M	1012014	2005	2,134.46	0.00			
3036	LEET, KAREN L	1013012	3012	2,906.46	0.00			
2001	LEGROS, DAVID A	1012014	2005	4,337.13	0.00			
5641	LELAND, CHAD W	5012535	2535	218.52	0.00			
5672	LEWIS, JERRED S	5053702	3038	1,335.26	0.00			
5697	LEWIS, ROBERT D	5103201	3702	1,505.94	0.00			
4684	LIEBESPECK, PATTI A	1015005	5005	2,253.16	0.00			
5815	LINDSAY, CHRISTIAN L	2752505	2545	859.17	0.00			

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2783	LINSCOTT, JEFF F	1012512	2512	2,600.31	0.00			
3926	LIVESAY, APRIL G	1015005	5005	1,719.55	0.00			
4544	LOBATO MELGAREJO, CRISTIN	1014300	4300	1,663.89	0.00			
3512	LOCATELLI, RONALD G	1012014	2005	2,817.34	0.00			
952	LOPEZ, JULIO A	1014300	4300	4,763.14	0.00			
5666	LOPEZ, MARTHA	1016800	6800	1,460.94	0.00			
405	LOPEZ, SYLVIA C	1014700	4700	2,963.06	0.00			
4408	LOTZ, CHRISTOPHER M	1012012	2012	3,649.51	0.00			
5471	LOWE, AARON B	1012512	2512	4,030.26	0.00			
2870	LOWE, CRAIG E	1012011	2011	4,490.91	0.00			
4787	LOYOLA, DANIEL A	1012012	2005	4,626.65	0.00			
3719	LOYOLA, ISRAEL S	1012012	2005	5,749.51	0.00			
5698	LUCAS, EMMA J	1015057	5057	210.34	0.00			
1772	LUIS, KRISTIN N	1014700	4700	4,331.35	0.00			
5724	LUNT, ALAN	2802020	2014	1,091.44	0.00			
3549	LUTU, JAMES S	1012706	2706	2,249.91	0.00			
3682	MACAULEY, LINDA K	7407200	7200	1,486.96	0.00			
5837	MACDONALD, JENNIFER A	1010701	0701	0.00	0.00			
2335	MACHADO, CARON P	1010400	0400	2,430.39	0.00			
5388	MACIAS, BRANDON K	1013034	3034	1,555.26	0.00			
5053	MACIAS, CASSANDRA J	1010213	0213	1,421.32	0.00			
4555	MACIAS, EDGAR	1012705	2705	4,544.18	0.00			
5824	MACIAS, JOSE C	1012014	2014	3,110.30	0.00			
5646	MADERA, PEDRO A	2364700	4700	588.05	0.00			
2226	MANDEL, HEATHER V	1010300	0300	2,715.27	0.00			
5685	MANZO, HEATHER R	1011425	1425	2,970.57	0.00			
5659	MARCH, BRADEN J	1015060	5060	258.14	0.00			
2010	MARCH, RACHEL M	1016200	6200	2,738.07	0.00			
4958	MARQUEZ-MONTALVO, RAMON M	1012011	2011	3,782.94	0.00			
1726	MARSHALL, ADA D	1015055	5055	1,883.29	0.00			
1763	MARTENSEN, MARIE E	1012011	2005	2,067.72	0.00			
3128	MARTIN, ELIZABETH A	1012011	2005	2,424.62	0.00			
5370	MARTINEZ, PATRICIA M	1012013	2013	1,454.83	0.00			
5478	MARTINONI, ROBERTA L	1010216	0216	1,072.52	0.00			
5362	MARTINOVICH, CHRISTOPHER	2503035	3012	2,940.57	0.00			
2446	MASON, CHRISTOPHER J	1012512	2512	3,702.53	0.00			
4216	MASON, JENNIFER L	5103201	3201	2,706.12	0.00			
5840	MASTERS, MADISON L	1015057	5057	0.00	0.00			
1262	MATHIESEN, BRANDON N	5203502	3502	3,531.18	0.00			
4587	MAURER, TREY U	1015060	5060	1,273.21	0.00			
1731	MAYS, BRIAN M	1012012	2005	1,756.55	0.00			
1577	MAYS III, EARL A	1012014	2014	4,641.68	0.00			
4653	MCCARTHY, MEGAN L	1010705	0705	1,907.41	0.00			
5763	MCCREARY, MEGAN A	1012014	2014	1,497.60	0.00			
5731	MCDONALD, JEREMY R	1012706	2706	2,164.04	0.00			
3577	MCDONALD, THOMAS D	1012012	2005	2,846.00	0.00			
3520	MCMAHON, ERIN M	1012011	2005	3,057.80	0.00			
4068	MEAD, GAGE M	1012012	2012	4,519.34	0.00			
4500	MELGAREJO, SUSANA E	1016853	6800	68.98	0.00			
5785	MELGAREJO-LARA, JESSICA	1016574	6574	1,089.57	0.00			
5307	MELHAFF, COURTNEY L	1013012	3012	1,700.31	0.00			
5838	MENDEZ VARELA, SUSANA M	1016800	6800	0.00	0.00			

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2893	MENDOZA, BRIAN P	1012014	2005	2,371.13	0.00			
4928	MENENDEZ, ANDREW S	1015057	5057	1,976.75	0.00			
5829	MENJIVAR, MARIA E	1016853	6800	2,690.56	0.00			
1545	MERRITT, MATTHEW P	1012512	2512	4,097.31	0.00			
5511	MERRITT, NANCY L	1012505	2505	1,300.61	0.00			
5396	MESCH, TONIA L	2802020	2014	1,173.58	0.00			
5431	MESSMANN, EMILY A	1015057	5057	319.58	0.00			
4944	METZLER CURRY, LYNSY A	1010500	0500	1,952.70	0.00			
3727	MEYER, CECILIA A	5800704	0704	2,308.57	0.00			
5099	MEZA MARQUEZ, ANGEL L	1012014	2014	3,349.19	0.00			
5553	MICHAEL, CHRISTOPHER G	1015059	5059	417.91	0.00			
5274	MICHAEL, MOBBY T	1012706	2706	1,732.42	0.00			
4420	MIERAS, TAYLOR M	1012011	2005	3,968.05	0.00			
2994	MIHELIC, BRADLEY J	1012512	2512	5,351.97	0.00			
3741	MILES, SALLYANNE L	1016800	6800	977.48	0.00			
2667	MILLER, THOMAS T	1014700	4700	4,405.26	0.00			
4312	MILLS, ALANA N	1010705	0705	1,935.63	0.00			
5792	MILLS, GAGE J	2563038	3038	663.30	0.00			
5576	MILLS, HOPE M	1010212	0212	63.55	0.00			
5419	MOHR, JUDITH M	1013904	3904	1,645.11	0.00			
5453	MONROY, ALEXANDER T	1012011	2011	4,631.42	0.00			
4950	MONTOYA III, JULIAN M	1014700	4700	1,519.03	0.00			
5836	MOORE, CAMERON R	1013012	3012	0.00	0.00			
4702	MOORE, CORY M	5603025	3025	2,242.06	0.00			
3443	MOORE, JASON	2563038	3038	2,293.41	0.00			
5290	MOORE, MONICA R	1015055	5055	186.86	0.00			
5668	MOORE, ROD T	1010500	0500	554.51	0.00			
5773	MORA, OMAR	1015012	5012	1,098.53	0.00			
5420	MORELLI, ELIZABETH R	1013904	3904	661.36	0.00			
5678	MORELLI, PHILLIP L	5603025	3025	2,023.76	0.00			
4620	MORENO-BRAVO, BRYAN	5103201	3201	2,977.99	0.00			
5209	MORGAN, WALKER D	1015055	5055	233.70	0.00			
5755	MORO, MICHAEL T	1012014	2014	2,748.22	0.00			
5291	MORRILL, DOUGLAS F	1010500	0500	602.55	0.00			
5626	MORRIS, JAMES D	1013012	3012	1,802.58	0.00			
5304	MOSES, SIERRA J	5103201	3201	1,973.70	0.00			
2888	MOURNIGHAN, FRANK J	1012706	2706	3,285.26	0.00			
4459	MUDGETT, ANGELA C	1012800	2800	1,936.72	0.00			
5577	MUNDY, SEAN R	1012017	2017	1,903.70	0.00			
5145	MURRAY, RAY D	5103201	3201	1,593.18	0.00			
4103	MURRY, KEVIN R	1012011	2011	3,300.81	0.00			
5796	MURUATO, AIDA A	1014700	4700	1,674.39	0.00			
3203	NAVARRO, DAVID A	1015012	5012	3,312.63	0.00			
5210	NAYLOR, JEAN-MARIE	1016200	6200	1,507.80	0.00			
3724	NEAGOS, MIHAELA	1010500	0500	2,832.20	0.00			
3639	NEDDENRIEP, DEBORAH L	7607050	3005	1,387.67	0.00			
409	NEEP, REBECCA J	1012005	2005	2,484.29	0.00			
5470	NELLIS, ROBERT C	1013012	3012	3,495.57	0.00			
5400	NICHOLAS, AUSTEN R	5203502	3502	1,714.11	0.00			
4802	NICHOLAS, COURTNEY J	1013012	3012	2,415.34	0.00			
5759	NOBRIGA, DARIN A	1015056	5056	377.12	0.00			
2637	NOFTSKER, CHARLES A	2563038	3038	2,440.40	0.00			

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5105	NORMAN, KELLY M	2503035	3012	2,522.29	0.00			
5142	NUNEZ, JOSE A	1012012	2012	3,307.60	0.00			
5733	NUNEZ, JUDITH	1014700	4700	1,376.87	0.00			
3075	NYBERG, KEVIN J	1012512	2512	3,363.91	0.00			
2784	O BRIEN, SCOTT T	1012512	2512	2,863.40	0.00			
5844	OCHOA CARRILLO, MIRELLA	2756800	6800	0.00	0.00			
5786	OCONNELL, JESSICA M	1010701	0701	2,205.27	0.00			
3414	OKEZIE, KIMBERLY A	1014300	4300	4,360.59	0.00			
5573	OKUMA, BRANDON W	2752505	2505	1,861.35	0.00			
4340	OLSON, JASON L	1012011	2005	2,306.80	0.00			
5492	OLSON, KYLE T	5012525	2525	2,473.46	0.00			
2793	OLSON, STEVEN T	2752005	2012	4,555.95	0.00			
5481	OLVERA, CHELSEA	1015057	5057	385.14	0.00			
5433	OLVERA CABRAL, JOCELYN	1015057	5057	411.91	0.00			
4747	ORAVETZ, LEE M	1016854	6800	2,665.67	0.00			
5635	ORVALD, OWEN L	1015055	5055	92.64	0.00			
4081	OSTRANDER, MARY JANE A	1016574	6800	2,770.79	0.00			
4766	OTTO, CASEY G	1012005	2005	2,359.21	0.00			
5634	OVERLAY, CHRISTIE M	1011425	1425	1,445.93	0.00			
5140	PACHECO, CESAR R	1012012	2005	2,568.03	0.00			
3411	PALAMAR, SEAN C	1012012	2005	3,722.43	0.00			
5623	PAPKE, REBECCA K	1015057	5057	100.39	0.00			
4879	PARKER, MYA A	1015057	5057	234.73	0.00			
5677	PARSONS, VICTORIA L	1016200	6200	213.06	0.00			
1524	PAULSON, NANCY M	1010600	0600	5,495.50	0.00			
3457	PECK, KENNETH S	5103201	3201	2,508.48	0.00			
3348	PEDRINI, JONATHON J	1012512	2512	6,746.23	0.00			
4558	PENDRAGON, BRUCE	1012012	2005	4,068.64	0.00			
4933	PEQUEEN, AMANDA M	5103201	3201	2,212.02	0.00			
5535	PERRYMAN, LISA M	1013012	3012	2,200.08	0.00			
4974	PETERSON, CASEY C	1012706	2706	814.51	0.00			
4543	PETERSON, CLAYTON T	1012512	2512	4,552.93	0.00			
5107	PETERSON, DAVID C	7407200	7200	4,271.90	0.00			
4020	PETERSON, DUSTIN J	1012512	2512	4,035.88	0.00			
5466	PETERSON, KAILA N	1014700	4700	1,663.34	0.00			
3927	PETRI, TONYA J	1013012	3012	1,830.57	0.00			
3076	PETTY, CORY E	1012512	2512	2,877.95	0.00			
5119	PHAY, NICOLE D	1010216	0216	1,828.14	0.00			
4880	PHILIPPI, ALEXIS J	1010600	0600	578.03	0.00			
4444	PICKEL, LANE A	5203502	3502	1,737.36	0.00			
3834	PIER, CAMERON M	5103201	3702	2,196.77	0.00			
4807	PIERINI, CELESTE E	2756800	6800	254.94	0.00			
1104	PLATT, JOHN F	1013012	3012	3,050.52	0.00			
189	POPE, RICHARD D	1012012	2005	4,895.44	0.00			
5655	PORRAS, JASON M	1012705	2705	2,789.83	0.00			
5777	PORTER, ROBERT W JR	1013034	3034	1,328.60	0.00			
4518	POTTEY, STEPHEN M	1013012	3012	1,475.02	0.00			
5680	PRESSWOOD, KRISTOPHER L	1014700	4700	1,985.62	0.00			
5834	PRICE, CALEB J	5203502	3502	1,284.32	0.00			
2822	PRICE, RHONDA L	1010400	0400	1,544.24	0.00			
4209	PRICE, SHELBY L	1012520	2520	1,469.81	0.00			
5647	PRIETO, YVONNE J	1014700	4700	1,582.93	0.00			

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938	PRIMKA, JAMES W	1012004	2004	5,432.00	0.00			
5598	PRUDHOMME, NICHOLAS D	5012537	2537	2,500.38	0.00			
4594	PRUYT, GARRIT S	1010500	0500	4,447.30	0.00			
2255	PULLEN, JEFF J	1012012	2005	3,291.90	0.00			
5795	QUAGGE, ALEXANDER E	1010500	0500	2,777.78	0.00			
5041	QUAGLIERI, EDMUND P	5203502	3502	3,927.39	0.00			
5579	QUINTERO, MASON R	1015012	5012	1,007.66	0.00			
5720	RAISOR, KELLY J	2086550	6800	496.30	0.00			
3413	RAMOS, CHRISTOPHER L	1012014	2005	3,619.63	0.00			
5500	RANDOL, DUSTIN A	1012014	2014	3,497.12	0.00			
5097	RAPP, JESSICA R	1016800	6800	1,718.81	0.00			
5364	RASOR, ANDREW J	1010300	0300	2,629.70	0.00			
4887	RATTI, ANIL K	5012525	2525	8,689.53	0.00			
5769	REDDICK, ETHAN T	2752505	2505	1,283.62	0.00			
4397	REDWINE, NICHOLAS A	1013012	3012	2,136.93	0.00			
4535	REECE, DANIEL J	2752005	2011	3,755.04	0.00			
5703	REED, JARET J	5103201	3201	1,464.05	0.00			
2808	REED, RONALD J	1013034	3034	2,929.90	0.00			
5116	REESE, TODD E	1010500	0500	2,685.17	0.00			
5038	REGALADO, DANIEL R	1012012	2005	2,468.30	0.00			
3410	REID, JERAD M	5203502	3502	1,333.89	0.00			
5790	REID, KALEB J	1016200	3034	815.46	0.00			
5537	REILLY, DANA T	1013904	3904	1,860.68	0.00			
5069	RENDINELLI, MARK A	5103201	3201	1,410.01	0.00			
3027	RESECK, LENA E	1011425	1425	2,503.38	0.00			
5393	RESNICK, RACHELLE M	1010500	0500	2,667.89	0.00			
5406	REW, DENNIS J	5103201	3702	1,547.86	0.00			
3831	REYNA, KELLY J	5203502	3502	2,367.23	0.00			
5349	REYNA, KRISTINA L	5700706	0705	2,094.80	0.00			
5323	REYNOSO, JACK B	5012525	2525	2,024.96	0.00			
1796	RHINES, RUTH	1012005	2005	2,878.30	0.00			
5692	RICE, ANDREW W	1010710	0710	3,568.36	0.00			
5473	RICE, RANDALL C	1013012	3012	2,764.85	0.00			
5517	RICHARDS, GREGORY T	1012512	2512	214.67	0.00			
3289	RICHARDSON, NATHAN	5203502	3502	2,931.94	0.00			
3345	RIGGIN, DARIN G	1012012	2012	3,757.59	0.00			
4256	RIGGIN, KEVIN R	1012706	2706	2,958.53	0.00			
5518	RIKALO, ROBERT P	1010620	2800	664.21	0.00			
4776	RIOUX, CARI C	2756800	6800	1,920.04	0.00			
2307	RIVERA, CHRISTOPHER P	1012014	2014	4,721.66	0.00			
5405	ROBBINS, PAUL G	1012012	2012	4,675.27	0.00			
4238	ROBERTSON, ADAM C	5012525	2525	2,987.31	0.00			
5248	ROBINSON, BROOKE A	1015060	5060	451.08	0.00			
5278	ROBINSON, DUSTIN M	5103201	3201	927.53	0.00			
5378	ROBINSON, GABRIELLE M	1012706	2706	592.81	0.00			
5256	ROBINSON, GREGORY E	5012525	2525	2,370.49	0.00			
5436	RODRIGUEZ, DELIA A	1012012	2012	1,245.54	0.00			
5636	ROJAS PEREZ, SUMMER	1015055	5055	56.88	0.00			
5297	ROMAN, MICHAEL R	1015055	5055	48.94	0.00			
5826	RONK, WEHILANI A	1015057	5057	106.60	0.00			
5504	ROSAS, HESED S	1016800	6800	1,124.09	0.00			
5797	ROSASCHI, ROBERT L	5012535	2535	1,350.66	0.00			

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1850	ROSENKOETTER, DAVID G	1013012	3012	2,205.83	0.00			
5141	ROUTON, ROBERT F	1012014	2014	3,511.31	0.00			
4439	ROWLATT, AUBREY L	1010213	0213	2,894.53	0.00			
5642	RUGAMA MEZA, STEFANY	1016200	6200	168.67	0.00			
3146	RUIZ, HAZEL P	2756800	6800	1,967.75	0.00			
4298	RUMMEL, RODD L	2752505	2545	2,374.41	0.00			
5608	RUNDELL, ALYSSA M	1015060	5060	167.32	0.00			
4816	RUNDELL, RACHEL C	1015060	5060	257.23	0.00			
3934	RUSSELL, SHERI M	1010701	0701	4,685.47	0.00			
4603	RUTHERFORD, BRUCE D	5603025	3025	1,462.44	0.00			
4953	RYAN, PETER J	1012512	2512	3,861.29	0.00			
3434	RYBA, JUSTIN M	1012800	2800	3,660.64	0.00			
4255	SALANOA, JAMES T	1010600	0600	2,338.01	0.00			
3994	SALOGGA, MICHAEL J	2151500	1500	2,767.98	0.00			
4962	SAMANIEGO, CHARMAINE F	1010212	0212	494.95	0.00			
5767	SANCHEZ, KRISTIN A	1015005	5005	1,441.23	0.00			
5483	SANCHEZ, PATRICIA G	1013034	3034	540.61	0.00			
5177	SANDSTROM, KASSIE B	1016200	6200	900.43	0.00			
4264	SAPOSNEK, JEREMY M	1010400	0400	2,172.05	0.00			
2785	SAUNDERS, SAMUEL B	1012512	2512	2,613.16	0.00			
5737	SAWYERS, DYLAN M	5012537	2537	1,269.97	0.00			
75	SAYLO, RAYMONT C	1012004	2005	136.57	0.00			
5766	SCANLAND, JENNIFER L	1015055	5055	39.88	0.00			
5425	SCARBROUGH, ROBERT J	1013904	3904	1,450.27	0.00			
5508	SCHAIRER, KAYLA M	1012017	2017	1,766.73	0.00			
5126	SCHAMBRA, CATHERINE G	7607050	3005	1,681.24	0.00			
5794	SHELLHAMMER, TYLER F	2752505	2505	2,255.29	0.00			
5412	SCHILLER, LINDA C	1012013	2013	350.54	0.00			
5818	SCHMID, ANDREW R	2752505	2545	642.67	0.00			
5287	SCHMIDT, NIKKI D	1010400	0400	355.89	0.00			
5805	SCHMITZ, JEFFREY D	1015055	5055	132.81	0.00			
4741	SCHRECKENGOST, BRITTANY A	1012014	2014	1,717.51	0.00			
4870	SCHRECKENGOST, LESLEY	1012705	2705	1,404.82	0.00			
3048	SCHUELLER, LORA M	1013012	3012	86.04	0.00			
5526	SCHUETTE, LISA G	1010100	0100	759.16	0.00			
5507	SCHULTZ, PAMELA B	1010500	0500	1,789.46	0.00			
3678	SCHULZ, DARREN L	1013012	3012	3,753.88	0.00			
4378	SCHULZ, RAYMOND J	5103201	3702	1,735.99	0.00			
2315	SCOTT, JEFFREY A	1012014	2014	3,257.39	0.00			
5250	SEPULVEDA LOZANO, MELANIE	1015054	5054	554.33	0.00			
5103	SERRANO, KIMBERLY K	1014700	4700	1,778.01	0.00			
4615	SEWELL, JAZMYN D	1012706	2706	2,600.62	0.00			
5404	SHADRON, BILLIE J	1014700	4700	2,511.27	0.00			
4915	SHAFFER, MICHAEL A	5603025	3025	2,378.20	0.00			
4035	SHINE, NOLAN J	1012512	2512	2,532.10	0.00			
4545	SHULL, DENISE A	5012535	2525	1,699.06	0.00			
5606	SIEGMANN, SHAWNA M	1015060	5060	303.55	0.00			
5384	SIEVERS, CAMERON H	1012017	2017	2,556.52	0.00			
4387	SIMPSON, NICHOLAS G	1012012	2005	3,995.38	0.00			
5180	SINGH-LUEDTKE, OMATTIE	1010701	0701	2,469.30	0.00			
5835	SINGLETON, AMANDA N	1013012	3012	0.00	0.00			
4945	SLIGER, GARY A	5251414	3012	2,189.15	0.00			

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 DEDUCTION: 9999 DIRECT DEP LOC RANGE: ALL
 ORG RANGE:

CHECK DATE: 06/10/2022

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
4509	SMITH, KYLE A	1012014	2005	3,572.18	0.00			
2985	SMITH, MATTHEW R	1012012	2012	4,288.17	0.00			
5194	SMITH, PETER W	1010500	0500	3,441.08	0.00			
5721	SMITH, RANDY J	1010710	0710	2,606.64	0.00			
5029	SMITH, ROBERT G	1010500	0500	1,938.17	0.00			
5134	SMITH, SOMMER P	1015057	5057	340.30	0.00			
5314	SOLIMAN, STEFFI J	1010701	0701	1,205.42	0.00			
5639	SORENSEN, ILSE S	1015055	5055	122.75	0.00			
5761	SORHOUE, MATTHEW M	5603025	3025	1,902.60	0.00			
5645	SOULE, DEBRA J	7407254	7200	2,132.66	0.00			
5725	SOUZA, MARY E	1010217	0217	453.01	0.00			
2278	SPEEGLE, DOUGLAS E	1012014	2005	4,664.47	0.00			
4937	SPENCER II, DAVID L	1012004	2005	185.44	0.00			
4983	STAFFEN, LAUREN M	2756800	6800	1,922.73	0.00			
5676	STEELE, JAKE D	2752505	2545	990.66	0.00			
4200	STEVENS, CASEY T	1015060	5060	593.39	0.00			
5085	STEVENS-HUGHES, MICHAEL A	1013034	3034	1,071.34	0.00			
4410	STEVENSON, JAMIE D	1010701	0701	2,411.71	0.00			
3902	STOFFER, JENNIFER A	1012017	2005	2,504.22	0.00			
4311	STONE, JONATHAN M	1012012	2005	3,517.98	0.00			
5585	STONE, MARLINA M	1012800	2800	4,512.80	0.00			
5650	STOVALL, STEVEN M	1013904	3904	1,549.97	0.00			
2551	STROUP, TODD S	1015055	5055	354.22	0.00			
4819	STUCKY, DANIEL L	1013012	3012	4,053.17	0.00			
4619	SULLIVAN, HOPE V	1011425	1425	2,869.66	0.00			
5316	SWANSON, MICHAEL L	1010710	0710	3,115.77	0.00			
4090	SWANSON, TERRANCE A	2563038	3038	2,545.32	0.00			
5575	SWEETLAND, JUSTIN A	1013012	3012	920.48	0.00			
4422	SWIFT, HALEY C	1016200	6200	1,809.59	0.00			
5701	TANN, JACKSON J	1014700	4700	2,240.74	0.00			
5509	TANNER, LAWRENCE M	1013904	3904	1,351.45	0.00			
3246	THICKE, MICHAEL R	5203502	3502	2,791.95	0.00			
4618	THOMAS, DAVID C	1015012	5012	1,458.93	0.00			
5475	THOMPSON, BRANDON S	1016200	6200	123.16	0.00			
5832	THORNTON, STELLA K	1015057	5057	0.00	0.00			
1000	TIEARNEY, JUSTIN C	2563038	3038	2,685.64	0.00			
5751	TIEARNEY, KATIE A	1013012	3025	1,317.19	0.00			
4364	TIEARNEY, NATHAN J	5203502	3502	1,582.21	0.00			
5515	TIGNAC, JACOB W	2752505	2505	1,715.78	0.00			
2649	TINAJERO, MARTHA A	1014700	4700	2,138.75	0.00			
1551	TORRES, BRENDA L	1014700	4700	1,190.57	0.00			
5644	TORRES, FRANCISCO	2752005	2011	3,781.21	0.00			
4836	TORRES, KATE M	1015055	5055	244.07	0.00			
4981	TORRES, SAMANTHA M	1012011	2005	4,647.17	0.00			
5043	TOUPS, EMILY A	1010216	0216	2,038.94	0.00			
5469	TRAPP, NATHAN P	1012014	2014	3,552.61	0.00			
5115	TREMAINE, TY W	1012512	2512	1,847.38	0.00			
5566	TRIPP, JONATHAN A	1012012	2012	3,921.13	0.00			
3461	TRIPP, KIMBERLY L	1012017	2005	2,404.51	0.00			
4108	TRIPP, NATHANIEL J	1015056	5056	19.58	0.00			
2291	TROTTER, JOE C	1012011	2011	4,221.33	0.00			
2613	TSCHETTER, MARTHA A	2752005	2005	3,852.90	0.00			

City of Carson City

DEDUCTIONS REPORT BY TYPE: BIWEEKLY

WARRANT: 220610 PAY PERIOD: 05/20/2022 TO 06/02/2022
 DEDUCTION: 9999 DIRECT DEP LOC RANGE: ALL
 ORG RANGE:

CHECK DATE: 06/10/2022

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
5821	TUCKER, GABRIEL C	2752505	2545	1,206.36	0.00			
3219	TUCKER, MORGAN H	1012012	2012	3,690.91	0.00			
5560	TULLY, ADAM Q	1010500	0500	3,010.95	0.00			
5567	TURRELL, CHRISTOPHER H	1015059	5059	527.24	0.00			
4926	TUSHBANT, JEROME S	1012004	2004	5,221.80	0.00			
4371	TUTTLE, CHRISTINE A	1012004	2005	2,373.48	0.00			
478	TUTTLE, JEREMY J	1015055	5055	442.89	0.00			
5122	URIBE, ISELA	1012013	2013	1,302.92	0.00			
4765	VALDES, JOSHUA O	1012014	2005	3,069.52	0.00			
5130	VANBEUGE, BRENDON D	1012014	2005	1,183.19	0.00			
5437	VANBEUGE, JACOB D	1012014	2014	3,325.03	0.00			
5819	VASENDEN, SAMANTHA N	2752505	2545	996.63	0.00			
5613	VASEY, GEORGIA L	2545047	5047	2,052.13	0.00			
5376	VEGA, BRANDI M	1012706	2706	1,827.39	0.00			
4219	VIGLIETTA, ANTHONY W	1012012	2005	4,216.64	0.00			
4773	VILLAGRANA, PAOLA I	1012705	2705	4,683.16	0.00			
3643	WAKELING, EVELYN S	1014700	4700	2,377.89	0.00			
5770	WALKER, TYLER C	1015012	5012	1,200.27	0.00			
3572	WALL, ERIKA L	1012013	2013	2,155.42	0.00			
492	WALL, FRED	1012012	2005	6,140.31	0.00			
5735	WALLACE, MICHAEL P	5103201	3201	1,359.49	0.00			
5799	WALLS, COREY J	5103201	3201	1,657.99	0.00			
5760	WALSH, MEGAN N	1016853	6800	1,287.12	0.00			
4508	WARNER, COURTNEY E	2151500	1500	3,762.07	0.00			
3794	WARREN, TAMAR S	1010212	0212	1,727.81	0.00			
4236	WARTGOW, SANDRA M	5012525	2525	2,736.81	0.00			
5067	WASS, GRANT H	1015056	5056	427.58	0.00			
4952	WASZKIEWICZ, BRET A	5012525	2525	3,201.91	0.00			
4929	WATERMAN, VANESSA A	1012706	2706	1,999.59	0.00			
5335	WEAVER, JAKOB B	1012017	2017	1,459.79	0.00			
5581	WEIDNER, AMY C	1012014	2014	1,555.60	0.00			
5708	WEISS, KEVIN B	1010710	0710	1,775.64	0.00			
4287	WENTWORTH, NICHOLAS A	1015005	5005	2,134.05	0.00			
4502	WERNETT, JAMES A	1016200	6200	1,331.77	0.00			
5599	WETHERINGTON, CHASE R	2752505	2545	991.09	0.00			
5802	WEXLER, STUART B	7407205	7200	2,044.70	0.00			
5833	WHALEN, CLAYTON S	1015055	5055	0.00	0.00			
4984	WHITAKER, JARED L	2545047	5047	1,562.42	0.00			
5841	WHITE, ASHLI-NICOLE L	1015057	5057	0.00	0.00			
5816	WHITE, CARMEN E	1013034	3034	1,483.85	0.00			
5540	WHITE, JEANNIE M	1013034	3034	1,973.99	0.00			
5522	WHITE, MAURICE E	1010100	0100	629.09	0.00			
5135	WHITE, SARAH E	1010500	0500	2,922.65	0.00			
5346	WIELE, BRYCE C	1010400	0400	1,556.50	0.00			
4951	WIELKIE, JOHNATHAN S	5012525	2525	3,778.25	0.00			
3866	WIESE, SHAWN L	5103201	3201	3,154.99	0.00			
5479	WIEST, JAMIE M	1010212	0212	1,174.81	0.00			
2663	WILDBLOOD, JASON A	1012014	2014	3,340.11	0.00			
5830	WILKINSON, MICHAEL R	1012515	2515	4,605.95	0.00			
5558	WILLIAMS, MARQUIS D	2503035	3012	2,339.98	0.00			
4744	WILLIAMSON, JENNIFER C	1012515	2515	2,469.30	0.00			
5607	WILLIARD, RIDGE L	1015060	5060	329.85	0.00			

City of Carson City
DEDUCTIONS REPORT BY TYPE: BIWEEKLY

WARRANT: 220610 PAY PERIOD: 05/20/2022 TO 06/02/2022 CHECK DATE: 06/10/2022
 DEDUCTION: 9999 DIRECT DEP LOC RANGE: ALL
 ORG RANGE:

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
5385	WILLIS, ROSALINDA B	1012004	2004	358.89	0.00			
4960	WILSON, DANIELLE R	1012017	2005	491.73	0.00			
5411	WILSON, HALEY M	1016200	6200	1,390.51	0.00			
5447	WING, MICHELLE R	1010500	0500	1,191.54	0.00			
4971	WISE, ALLEN W	1015056	5056	417.91	0.00			
3032	WISE, URIAH V	5203502	3502	1,989.09	0.00			
5538	WITTER, SCOTT M	5203502	3502	1,322.18	0.00			
5203	WOLZ, MADELINE E	1015055	5055	327.31	0.00			
4092	WOOD, GARY N	2563038	3038	2,121.86	0.00			
5757	WOOD, STEPHEN J	1010600	0600	2,400.12	0.00			
4432	WOODBURY, JASON D	1010500	0500	4,174.64	0.00			
5359	WURSTER, BETHANY M	1012012	2012	3,525.59	0.00			
623	YANG, WENDY E	1014700	4700	2,816.05	0.00			
2705	YASUMOTO, SYLVIA M	1010213	0213	2,048.98	0.00			
5684	YOST, JANELLE L	1010500	0500	489.02	0.00			
4601	YU, JENG DAW	1010500	0500	5,442.04	0.00			
5529	ZAMPIRRO, GRANT A	1012014	2014	3,307.21	0.00			
5275	ZAVALA, FRANK	1012706	2706	0.00	0.00			
RECORD COUNT:		784	TOTAL	1,709,847.14	0.00			
GRAND TOTAL				1,817,918.18	0.00			

** END OF REPORT - Generated by Steffi Soliman **

City of Carson City

CURRENT CHECK REGISTER - BIWEEKLY

WARRANT: 220610

05/20/2022 to 06/02/2022

CHECK DATE: 06/10/2022

EMP #	NAME	TYP	NET PAY	CHECK #	CHECK DATE	SPECIAL
5337	HOWARD, DANIELLE A.	CK	1,446.53	000001547	06/10/2022	
5842	GREGORY, ADDISON A.	CK	446.14	000001548	06/10/2022	
5837	MACDONALD, JENNIFER	CK	1,200.65	000001549	06/10/2022	
5361	DAVIS, MARIAH M.	CK	95.68	000001550	06/10/2022	
5827	PERKINS, MARK A.	CK	1,510.66	000001551	06/10/2022	
5572	MADRID, CARLOS A.	CK	1,962.03	000001552	06/10/2022	
5820	ROEFER, FREDERICK A.	CK	1,083.44	000001553	06/10/2022	
398	AIKINS, ALBERT P.	CK	720.94	000001554	06/10/2022	
3777	LEWIS, JOHN W.	CK	877.82	000001555	06/10/2022	
5836	MOORE, CAMERON R.	CK	929.28	000001556	06/10/2022	
5835	SINGLETON, AMANDA N.	CK	963.11	000001557	06/10/2022	
5811	GOLSBY, MALIQ D.	CK	513.07	000001558	06/10/2022	
5845	NAVARRO, RILEY J.	CK	242.19	000001559	06/10/2022	
5651	DOOLEY, ELLA K.	CK	109.94	000001560	06/10/2022	
5808	EBERLE-BRINSON, JANE	CK	38.91	000001561	06/10/2022	
5774	GOSSSELIN, TODD A.	CK	79.54	000001562	06/10/2022	
5662	MUNOZ, BRENDIN C.	CK	214.45	000001563	06/10/2022	
5263	POOR, ANNE LISE J.	CK	109.08	000001564	06/10/2022	
5778	ROBBINS, PARIS L.	CK	92.93	000001565	06/10/2022	
5435	ROBINSON, SHANE R.	CK	69.70	000001566	06/10/2022	
5652	SERVICE, LORRELL S.	CK	140.16	000001567	06/10/2022	
5667	TORRES-CRUZ, ANTON H	CK	85.76	000001568	06/10/2022	
5643	TURNER, ANNA K.	CK	130.97	000001569	06/10/2022	
4659	URBAN, ANDREA C.	CK	73.97	000001570	06/10/2022	
5833	WHALEN, CLAYTON S.	CK	189.20	000001571	06/10/2022	
2242	VALLEY, BRIANA J.	CK	68.52	000001572	06/10/2022	
5806	ARNESON, ALYENE M.	CK	169.71	000001573	06/10/2022	
5839	DAVIS, LAUREN R.	CK	78.87	000001574	06/10/2022	
5753	ENGELS, LONDYN L.	CK	267.71	000001575	06/10/2022	
4828	GARCIA, SAVAHNA C.	CK	59.18	000001576	06/10/2022	
5843	HOULE, EMILY K.	CK	105.18	000001577	06/10/2022	
5840	MASTERS, MADISON L.	CK	54.97	000001578	06/10/2022	
5831	SIMOLA, COLBY T.	CK	54.97	000001579	06/10/2022	
5832	THORNTON, STELLA K.	CK	87.41	000001580	06/10/2022	
5841	WHITE, ASHLI-NICOLE	CK	117.11	000001581	06/10/2022	
3452	LOZANO-HERNANDEZ, DE	CK	300.46	000001582	06/10/2022	
5838	MENDEZ VARELA, SUSAN	CK	1,282.39	000001583	06/10/2022	
5844	OCHOA CARRILLO, MIRE	CK	131.11	000001584	06/10/2022	

38 ** TOTAL CHECK(S) 16,103.74

** END OF REPORT - Generated by Steffi Soliman **

City of Carson City

DEDUCTIONS REPORT BY TYPE: BIWEEKLY

WARRANT: 220624 PAY PERIOD: 06/03/2022 TO 06/16/2022
 DEDUCTION: 9980 DIRDEP\$1 LOC RANGE: ALL
 ORG RANGE:

CHECK DATE: 06/24/2022

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
3230	AAKER, NICOLA J	1016800	6800	200.00	0.00			
2412	AGRELLA, KEVIN T	5203502	3502	100.00	0.00			
2272	ALBERTSON, ERICK J	1013034	3034	100.00	0.00			
2474	ARAMBURU, DIEGO F	1012512	2512	5.00	0.00			
5070	BECK, LYDIA M	7407201	7200	300.00	0.00			
4015	BERNTSON, HOUSTON J	1012512	2512	1.23	0.00			
2654	BOGGS, TRAVIS J	1012512	2512	250.00	0.00			
760	BRUKETTA, MELANIE	1010705	0705	1,500.00	0.00			
4542	BURT, CAMERON M	5012525	2525	50.00	0.00			
4678	CAREWICZ, SHELLI S	1013012	3012	100.00	0.00			
5086	CARILLO, JAIME	1012012	2012	1,000.00	0.00			
4240	CASSINELLI, JACQUELINE A	5700706	0706	700.00	0.00			
2690	CEBALLOS, MARICELA	1012017	2017	450.00	0.00			
4224	CHANEY, JOSHUA E	1012012	2012	300.00	0.00			
4599	CLARK, ROBIN M	1014300	4300	150.00	0.00			
4106	COOLEY, RICKY D	1013012	3012	2,000.00	0.00			
3631	COOPER, MATTHEW L	1012512	2512	100.00	0.00			
3285	CORTES, MAXINE	1014700	4700	135.00	0.00			
5390	CRUZ, ROBERTO A	2253026	3012	25.00	0.00			
4131	DANIELS, SHARON E	1012004	2005	250.00	0.00			
470	DAWLEY, DAVID	1010400	0400	250.00	0.00			
3200	DUQUE-JONES, CHARLINE A	1010300	0300	300.00	0.00			
2106	FELLOWS, ROBERT D	1013012	3012	400.00	0.00			
1507	FRY, CARL V	1012014	2005	2,400.00	0.00			
4540	GANGER, PAMALA A	1010701	0701	300.00	0.00			
1662	GARDNER, JASON A	1012512	2512	5.00	0.00			
2593	GONZALES, DANIEL G	1012011	2005	35.00	0.00			
2605	GONZALES, MELIAH H	1014700	4700	25.00	0.00			
4154	GREEN, COLE E	1012512	2512	500.00	0.00			
4786	GUTIERREZ, JESSE J	1012705	2705	50.00	0.00			
2782	HARNS, CHAD	1012512	2512	50.00	0.00			
3488	HERRING, ANNA C	1010500	0500	75.00	0.00			
358	HUCK, ELIZABETH A	1010300	0300	50.00	0.00			
3964	HUNT, BRENDA L	7607050	3005	500.00	0.00			
1474	HUNT, BRYON A	1012520	2520	20.00	0.00			
2842	JACKLETT, JAMES V	5103201	3201	100.00	0.00			
5269	JAMES, MARVIN R	1010400	3012	250.00	0.00			
1386	JENNINGS, TAMI D	1015055	5055	1,000.00	0.00			
5551	JOHNSON, MAIA	1010710	0710	300.00	0.00			
3560	KIPP, CHRISTINE V	7407200	7200	1,800.00	0.00			
4418	KIZER, JESSIE C	1012017	2017	50.00	0.00			
5161	KURLAND, ANA M	1016200	6200	30.00	0.00			
4083	LAPAILLE, RENAY D	1012706	2706	25.00	0.00			
5045	LAZANEO, GALIN J	2563038	3201	100.00	0.00			
3017	LEE, KIPLAN M	1012014	2005	700.00	0.00			
3719	LOYOLA, ISRAEL S	1012012	2005	250.00	0.00			
1726	MARSHALL, ADA D	1015055	5055	30.00	0.00			
1763	MARTENSEN, MARIE E	1012011	2005	50.00	0.00			
5362	MARTINOVICH, CHRISTOPHER	2503035	3012	250.00	0.00			
2893	MENDOZA, BRIAN P	1012014	2005	650.00	0.00			
2994	MIHELIC, BRADLEY J	1012512	2512	10.00	0.00			
4459	MUDGETT, ANGELA C	1012800	2800	1.00	0.00			

City of Carson City

DEDUCTIONS REPORT BY TYPE: BIWEEKLY

WARRANT: 220624 PAY PERIOD: 06/03/2022 TO 06/16/2022
 DEDUCTION: 9980 DIRDEP\$1 LOC RANGE: ALL
 ORG RANGE:

CHECK DATE: 06/24/2022

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
5145	MURRAY, RAY D	5103201	3201	750.00	0.00			
4974	PETERSON, CASEY C	1012706	2706	700.00	0.00			
4543	PETERSON, CLAYTON T	1012512	2512	3.00	0.00			
3076	PETTY, CORY E	1012512	2512	5.00	0.00			
3834	PIER, CAMERON M	5103201	3702	275.00	0.00			
5680	PRESSWOOD, KRISTOPHER L	1014700	4700	150.00	0.00			
938	PRIMKA, JAMES W	1012004	2004	40.00	0.00			
4887	RATTI, ANIL K	5012525	2525	5.00	0.00			
5038	REGALADO, DANIEL R	1012012	2005	250.00	0.00			
5069	RENDINELLI, MARK A	5103201	3201	1,050.00	0.00			
5323	REYNOSO, JACK B	5012525	2525	600.00	0.00			
5473	RICE, RANDALL C	1013012	3012	150.00	0.00			
4238	ROBERTSON, ADAM C	5012525	2525	5.00	0.00			
5278	ROBINSON, DUSTIN M	5103201	3201	1,400.00	0.00			
5378	ROBINSON, GABRIELLE M	1012706	2706	600.00	0.00			
1850	ROSENKOETTER, DAVID G	1013012	3012	450.00	0.00			
3146	RUIZ, HAZEL P	2756800	6800	20.00	0.00			
4603	RUTHERFORD, BRUCE D	5603025	3025	450.00	0.00			
2785	SAUNDERS, SAMUEL B	1012512	2512	500.00	0.00			
3678	SCHULZ, DARREN L	1013012	3012	500.00	0.00			
2315	SCOTT, JEFFREY A	1012014	2014	167.00	0.00			
5314	SOLIMAN, STEFFI J	1010701	0701	100.00	0.00			
2278	SPEEGLE, DOUGLAS E	1012014	2005	100.00	0.00			
5475	THOMPSON, BRANDON S	1016200	6200	10.00	0.00			
1000	TIEARNEY, JUSTIN C	2563038	3038	720.00	0.00			
2649	TINAJERO, MARTHA A	1014700	4700	500.00	0.00			
1551	TORRES, BRENDA L	1014700	4700	1,500.00	0.00			
3461	TRIPP, KIMBERLY L	1012017	2005	50.00	0.00			
2613	TSCHETTER, MARTHA A	2752005	2005	200.00	0.00			
3219	TUCKER, MORGAN H	1012012	2012	500.00	0.00			
5130	VANBEUGE, BRENDON D	1012014	2005	100.00	0.00			
2663	WILDBLOOD, JASON A	1012014	2014	100.00	0.00			
	RECORD COUNT: 84	TOTAL		30,222.23	0.00			

DEDUCTION: 9981 DIRECT DEPOSIT AMT 2

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
4678	CAREWICZ, SHELLI S	1013012	3012	100.00	0.00			
2690	CEBALLOS, MARICELA	1012017	2017	500.00	0.00			
4599	CLARK, ROBIN M	1014300	4300	1,000.00	0.00			
4106	COOLEY, RICKY D	1013012	3012	600.00	0.00			
4131	DANIELS, SHARON E	1012004	2005	250.00	0.00			
3200	DUQUE-JONES, CHARLINE A	1010300	0300	50.00	0.00			
2106	FELLOWS, ROBERT D	1013012	3012	100.00	0.00			
2593	GONZALES, DANIEL G	1012011	2005	100.00	0.00			
2605	GONZALES, MELIAH H	1014700	4700	25.00	0.00			
1474	HUNT, BRYON A	1012520	2520	640.00	0.00			
2842	JACKLETT, JAMES V	5103201	3201	5.00	0.00			
1386	JENNINGS, TAMI D	1015055	5055	100.00	0.00			
3560	KIPP, CHRISTINE V	7407200	7200	500.00	0.00			
3075	NYBERG, KEVIN J	1012512	2512	1,100.00	0.00			

City of Carson City

DEDUCTIONS REPORT BY TYPE: BIWEEKLY

WARRANT: 220624

PAY PERIOD: 06/03/2022 TO 06/16/2022

CHECK DATE: 06/24/2022

DEDUCTION: 9981 DIRDEP\$2

LOC RANGE: ALL

ORG RANGE:

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
3076	PETTY, CORY E	1012512	2512	340.00	0.00			
4518	POTTEY, STEPHEN M	1013012	3012	1,924.07	0.00			
5473	RICE, RANDALL C	1013012	3012	150.00	0.00			
5378	ROBINSON, GABRIELLE M	1012706	2706	800.00	0.00			
4603	RUTHERFORD, BRUCE D	5603025	3025	215.00	0.00			
5314	SOLIMAN, STEFFI J	1010701	0701	300.00	0.00			
RECORD COUNT: 20				TOTAL	8,799.07	0.00		

DEDUCTION: 9982 DIRECT DEPOSIT AMT 3

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
470	DAWLEY, DAVID	1010400	0400	200.00	0.00			
3200	DUQUE-JONES, CHARLINE A	1010300	0300	300.00	0.00			
2106	FELLOWS, ROBERT D	1013012	3012	1,500.00	0.00			
2593	GONZALES, DANIEL G	1012011	2005	2,000.00	0.00			
2605	GONZALES, MELIAH H	1014700	4700	250.00	0.00			
1474	HUNT, BRYON A	1012520	2520	920.00	0.00			
4083	LAPAILLE, RENAY D	1012706	2706	100.00	0.00			
3076	PETTY, CORY E	1012512	2512	500.00	0.00			
4518	POTTEY, STEPHEN M	1013012	3012	72.54	0.00			
5473	RICE, RANDALL C	1013012	3012	150.00	0.00			
RECORD COUNT: 10				TOTAL	5,992.54	0.00		

DEDUCTION: 9983 DIRECT DEPOSIT AMT 4

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
470	DAWLEY, DAVID	1010400	0400	780.00	0.00			
2593	GONZALES, DANIEL G	1012011	2005	100.00	0.00			
3560	KIPP, CHRISTINE V	7407200	7200	25.00	0.00			
4083	LAPAILLE, RENAY D	1012706	2706	100.00	0.00			
1731	MAYS, BRIAN M	1012012	2005	2,600.00	0.00			
4518	POTTEY, STEPHEN M	1013012	3012	436.00	0.00			
RECORD COUNT: 6				TOTAL	4,041.00	0.00		

DEDUCTION: 9984 DIRECT DEPOSIT AMT 5

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
470	DAWLEY, DAVID	1010400	0400	270.00	0.00			
2593	GONZALES, DANIEL G	1012011	2005	75.00	0.00			
4083	LAPAILLE, RENAY D	1012706	2706	400.00	0.00			
RECORD COUNT: 3				TOTAL	745.00	0.00		

DEDUCTION: 9985 DIRECT DEPOSIT AMT 6

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
2593	GONZALES, DANIEL G	1012011	2005	25.00	0.00			
4083	LAPAILLE, RENAY D	1012706	2706	25.00	0.00			

City of Carson City

DEDUCTIONS REPORT BY TYPE: BIWEEKLY

WARRANT: 220624 PAY PERIOD: 06/03/2022 TO 06/16/2022
 DEDUCTION: 9985 DIRDEP\$6 LOC RANGE: ALL
 ORG RANGE:

CHECK DATE: 06/24/2022

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
RECORD COUNT:		2	TOTAL	50.00	0.00			

DEDUCTION: 9986 DIRECT DEPOSIT AMT 7

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
2593	GONZALES, DANIEL G	1012011	2005	6.00	0.00			
4083	LAPAILLE, RENAY D	1012706	2706	750.00	0.00			
RECORD COUNT:		2	TOTAL	756.00	0.00			

DEDUCTION: 9990 DIRECT DEPOSIT PER 1

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
5148	ABLANG, SCOTT R	1016854	6800	1,201.99	0.00			
4548	BAILEY, RYAN R	1012512	2512	1,245.50	0.00			
4961	BARBER, FAITH M	2756574	6800	423.48	0.00			
3025	BINDLEY, BRETT J	1012014	2014	198.77	0.00			
5196	BURR, LUCAS P	1010500	0500	411.94	0.00			
4542	BURT, CAMERON M	5012525	2525	1,727.80	0.00			
4279	COOK, CRAIG A	1012512	2512	314.89	0.00			
5714	CRUZ-FLORES, HECTOR	5603025	3025	176.81	0.00			
5695	EARL, DEVIN R	1014700	4700	1,660.53	0.00			
5489	FARRIS, MITCHELL D	1012512	2512	597.73	0.00			
2780	FRIEDLANDER, JEFFREY M	1012512	2512	49.95	0.00			
2396	GOMES, DANIEL A	1012012	2005	2,922.42	0.00			
2593	GONZALES, DANIEL G	1012011	2005	45.66	0.00			
2605	GONZALES, MELIAH H	1014700	4700	395.25	0.00			
5748	HARRIS, JESSICA M	1016200	6200	74.12	0.00			
5463	HASKELL, NICHOLAS S	1015055	5055	113.92	0.00			
5090	HUMMEL, ANDREW M	5103201	3201	2,966.56	0.00			
3646	JAMES, EDWIN D	7607050	3005	718.62	0.00			
5803	KEY, MICHAEL T	5603055	3201	563.14	0.00			
4871	LAWRENCE, ELIZABETH	2752800	2800	214.22	0.00			
5420	MORELLI, ELIZABETH R	1013904	3904	661.37	0.00			
4699	PEEK, CODY R	1012800	2800	140.10	0.00			
5587	PETERSON, BRYCE M	1015055	5055	88.30	0.00			
4778	QUEZADA, CAMERON M	2563038	3038	136.74	0.00			
5517	RICHARDS, GREGORY T	1012512	2512	2,256.94	0.00			
4817	SEPULVEDA, JOSE M	1015060	5060	15.30	0.00			
4915	SHAFFER, MICHAEL A	5603025	3025	257.32	0.00			
4785	SLAMON, SEAN P	1012505	2505	1,394.10	0.00			
RECORD COUNT:		28	TOTAL	20,973.47	0.00			

DEDUCTION: 9991 DIRECT DEPOSIT PER 2

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
3025	BINDLEY, BRETT J	1012014	2014	3,776.70	0.00			
4279	COOK, CRAIG A	1012512	2512	4,183.49	0.00			
2780	FRIEDLANDER, JEFFREY M	1012512	2512	4,944.64	0.00			
2396	GOMES, DANIEL A	1012012	2005	515.72	0.00			
2593	GONZALES, DANIEL G	1012011	2005	4,520.45	0.00			

City of Carson City

DEDUCTIONS REPORT BY TYPE: BIWEEKLY

WARRANT: 220624

PAY PERIOD: 06/03/2022 TO 06/16/2022

CHECK DATE: 06/24/2022

DEDUCTION: 9991 DIRDEP%2

LOC RANGE: ALL

ORG RANGE:

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
2605	GONZALES, MELIAH H	1014700	4700	2,239.75	0.00			
5090	HUMMEL, ANDREW M	5103201	3201	1,271.38	0.00			
3646	JAMES, EDWIN D	7607050	3005	3,273.72	0.00			
4871	LAWRENCE, ELIZABETH	2752800	2800	1,928.02	0.00			
4699	PEEK, CODY R	1012800	2800	2,661.99	0.00			
4778	QUEZADA, CAMERON M	2563038	3038	1,230.64	0.00			
4817	SEPULVEDA, JOSE M	1015060	5060	61.18	0.00			
4785	SLAMON, SEAN P	1012505	2505	4,182.30	0.00			
RECORD COUNT: 13 TOTAL				34,789.98	0.00			

DEDUCTION: 9999 DIRECT DEPOSIT NET

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
3230	AAKER, NICOLA J	1016800	6800	3,823.71	0.00			
5674	ABELLA, FRANK K	1010710	0710	4,291.32	0.00			
5148	ABLANG, SCOTT R	1016854	6800	647.22	0.00			
2612	ACOSTA, SALVADOR	1012014	2014	3,744.11	0.00			
5570	ADAMS, JOSHUA N	2752505	2505	2,671.11	0.00			
2007	ADAMS, KIMBERLY D	1010400	0400	2,568.45	0.00			
2412	AGRELLA, KEVIN T	5203502	3502	2,096.90	0.00			
4982	AKERS, CAROLINA E	1010620	0720	2,404.51	0.00			
5395	ALBARRAN-LOZANO, MIGUEL A	1012705	2705	2,415.98	0.00			
2272	ALBERTSON, ERICK J	1013034	3034	2,082.42	0.00			
5568	ALCANTAR, ALEXANDER S	1010710	0710	1,929.89	0.00			
3338	ALEGRIA, VANESSA C	1014700	4700	1,923.45	0.00			
4120	ALLEN, KATHLEEN A	1013012	3012	2,021.68	0.00			
4552	ALLEN, VICKI-DAWN R	1012705	2705	1,734.34	0.00			
5745	ALVAREZ-ORTEGA, MIGUEL I	1013034	3034	1,347.55	0.00			
1581	AMUNDSON, ROBERT C	2563038	3038	1,774.98	0.00			
3937	ANDERSON, DARREN S	1013012	3012	3,261.22	0.00			
4442	ANDERSON, WILLIAM D	1015012	5012	1,356.88	0.00			
2250	ANNETT, ALLEN J	1013904	3904	2,301.79	0.00			
2474	ARAMBURU, DIEGO F	1012512	2512	4,844.11	0.00			
5488	ARDINGER, ROBERT J	5012525	2525	3,587.18	0.00			
5064	ARGUST, RYAN F	5203502	3502	1,719.95	0.00			
3931	ARMSTRONG, THOMAS R	1014700	4700	4,858.83	0.00			
5696	ARNOLD, WENDY J	1015005	5005	473.89	0.00			
5584	ARRENDALE, JESSICA D	1010710	0710	1,539.27	0.00			
5266	ARRISON, CHRISTOPHER R	1012012	2005	2,512.70	0.00			
2946	ASHLEY, FRANCES M	2756800	6800	1,778.91	0.00			
2668	ATTASHIAN, RAFFI P	1012512	2512	7,853.87	0.00			
2097	AUNKST, MIA G	1015055	5055	283.60	0.00			
4598	AURAND, DAVID P	1012505	2505	2,595.07	0.00			
4244	BACA, REGINA M	1012800	2800	2,236.70	0.00			
4433	BAGWELL, LORRAINE H	1010100	0100	1,282.63	0.00			
4548	BAILEY, RYAN R	1012512	2512	1,868.25	0.00			
4134	BANISTER, ALI M	1012705	2705	4,317.21	0.00			
5329	BARAJAS, SINDY	1014700	4700	1,520.02	0.00			
4961	BARBER, FAITH M	2756574	6800	1,270.44	0.00			
3868	BARLOW, JUDY L	1016800	6800	2,867.00	0.00			
4579	BARNETT, KEITH A	1010710	0710	548.60	0.00			

City of Carson City

DEDUCTIONS REPORT BY TYPE: BIWEEKLY

WARRANT: 220624 PAY PERIOD: 06/03/2022 TO 06/16/2022
 DEDUCTION: 9999 DIRECT DEP LOC RANGE: ALL
 ORG RANGE:

CHECK DATE: 06/24/2022

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
1204	BARR, LORALEI	1012515	2515	2,145.72	0.00			
5341	BATEMAN, DAWN E	1015057	5057	891.44	0.00			
2611	BAUER, DENISE M	1012017	2005	4,930.29	0.00			
4790	BAUGH, MICHELE H	1012705	2705	2,623.54	0.00			
5686	BAUMANN, BRITTNEY C	2086550	2005	2,319.29	0.00			
5671	BAXTER, GARRET R	2563038	3038	1,428.67	0.00			
5076	BEAUDETTE, CAITLIN M	1015056	5056	708.40	0.00			
5070	BECK, LYDIA M	7407201	7200	1,525.32	0.00			
5690	BELLUSA, STEPHANIE A	1012705	2705	2,690.40	0.00			
5379	BENNETT, COLE G	1015055	5055	69.50	0.00			
5810	BENSON, JAMES F	1012515	2515	441.03	0.00			
4309	BENSON, KIRT A	1013034	3034	2,189.59	0.00			
3442	BERGENHEIER, ELAINE	1016800	6800	1,940.14	0.00			
4788	BERGGREN, GREGG E	2545047	5047	1,374.28	0.00			
4015	BERNTSON, HOUSTON J	1012512	2512	3,250.99	0.00			
2877	BIASOTTI, ANDREW J	1013034	3034	2,107.34	0.00			
4546	BINDLEY, CODY D	1012012	2005	2,304.26	0.00			
4249	BLATNICK, KYLE J	1013904	3904	1,664.47	0.00			
5258	BOEHME, JOSHUA L	2563038	3038	1,662.20	0.00			
3274	BOGGAN, JAMES T	1012014	2014	2,842.62	0.00			
3220	BOGGAN, JESSICA A	1014700	4700	2,397.50	0.00			
2654	BOGGS, TRAVIS J	1012512	2512	5,294.91	0.00			
5782	BOHEMIER, ALAN S	2503040	3012	2,271.29	0.00			
1724	BOOTH, JOSEPH D	2563038	3038	2,788.74	0.00			
956	BOOTHE, DUSTIN	1016800	6800	2,885.88	0.00			
5461	BORINO, BRYSON D	1012512	2512	3,311.81	0.00			
5271	BORN, AUBREY M	1012017	2005	1,557.64	0.00			
5533	BOTT, ELIZABETH M	1010500	0500	515.66	0.00			
3923	BOTTINO, WARREN J	2151500	1500	2,341.16	0.00			
5789	BOWMAN, FAITH L	1015057	5057	496.43	0.00			
4955	BOYER, CHRISTOPHER F	1012512	2512	3,606.55	0.00			
4779	BOYER, LYNDSY J	2545047	5047	2,119.01	0.00			
1095	BRADSHAW, JEFF R	5103201	3201	2,567.02	0.00			
5468	BRAGDON, ZACHARY E	7407201	7200	1,457.69	0.00			
5106	BRANDON, KELLY E	1010500	0500	2,732.99	0.00			
4993	BRANINBURG, MARILYN A	1012005	2005	1,047.20	0.00			
3444	BRANTINGHAM, MELANIE	1010500	0500	3,953.49	0.00			
2805	BREHM, NATHAN E	1012012	2005	3,446.17	0.00			
5204	BRISTOL, MARC D	1012512	2512	2,745.26	0.00			
5321	BROWN, ANDREA L	1012512	2512	2,855.60	0.00			
5783	BROWN, BARBARA G	1012004	2004	664.66	0.00			
4186	BROWN, JACK B	2563038	3038	1,601.07	0.00			
5333	BROWN, RANDALL E	1012800	2800	455.74	0.00			
760	BRUKETTA, MELANIE	1010705	0705	3,453.97	0.00			
4661	BUDGE, JENNIFER H	1015005	5005	4,779.46	0.00			
2948	BUENO, JASON J	1012012	2005	2,563.59	0.00			
4924	BURNHAM, JOHN R	1015012	5012	1,645.81	0.00			
3773	BURNHAM, TERENCE O	1012014	2005	2,931.66	0.00			
5383	BURNS, JOSHUA R	1012013	2013	1,308.03	0.00			
5196	BURR, LUCAS P	1010500	0500	1,647.76	0.00			
5809	BURROWS, BRITTANY A	1013012	3012	1,325.56	0.00			
4542	BURT, CAMERON M	5012525	2525	1,727.80	0.00			

City of Carson City

DEDUCTIONS REPORT BY TYPE: BIWEEKLY

WARRANT: 220624

PAY PERIOD: 06/03/2022 TO 06/16/2022

CHECK DATE: 06/24/2022

DEDUCTION: 9999 DIRECT DEP

LOC RANGE: ALL

ORG RANGE:

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
4882	BURTON, HEATH D	5012525	2525	3,145.25	0.00			
5717	BURTRAW, DEMPSEY R	1010710	0710	2,281.08	0.00			
5750	BUSTOS, REBECCA D	2503035	3012	1,981.37	0.00			
5775	BYRNE, BRYAN J	2503035	3012	2,986.86	0.00			
5121	CAMACHO REYES, MIGUEL A	1010216	0216	2,296.43	0.00			
3466	CANNE, MICHAEL A	1012705	2705	887.30	0.00			
4678	CAREWICZ, SHELLI S	1013012	3012	1,458.76	0.00			
5086	CARILLO, JAIME	1012012	2012	1,245.51	0.00			
5571	CARLSON, JOHN T	2752505	2505	3,170.57	0.00			
5768	CARRILLO, LUIS E	1015012	5012	691.12	0.00			
2890	CARTER, JOSH J	1012014	2005	2,785.99	0.00			
5407	CASAREZ, SALVADOR N	5103201	3201	1,553.43	0.00			
5092	CASCI, FELECIA M	1010500	0500	2,013.86	0.00			
4240	CASSINELLI, JACQUELINE A	5700706	0706	1,023.57	0.00			
5066	CASTANEDA, VICTOR M	1012014	2005	2,171.95	0.00			
4263	CASTILLO-SALAZAR, STEVE	2563038	3038	1,460.64	0.00			
3333	CATLETT, JEFF W	2563038	3038	2,157.69	0.00			
2690	CEBALLOS, MARICELA	1012017	2017	1,565.47	0.00			
4999	CHACON, KAITLYN J	1015057	5057	0.00	0.00			
5709	CHALK, PAUL M	1016800	6800	1,924.50	0.00			
3728	CHANDLER, VICTORIA J	1016800	6800	1,344.97	0.00			
5448	CHANEY, DANIEL S	1012515	2515	66.93	0.00			
4224	CHANEY, JOSHUA E	1012012	2012	2,363.35	0.00			
4733	CHANEY, TEDDY L	2563038	3038	1,684.86	0.00			
2340	CHAPMAN, SCOTT M	1015060	5060	2,353.40	0.00			
5008	CHASE, JANET E	1015055	5055	363.91	0.00			
5298	CHRIST, JUSTIN A	2563038	3038	1,466.90	0.00			
3985	CHURCHWARD, JENNIFER A	1013012	3201	1,406.96	0.00			
4883	CLAMAN, JUSTIN B	5012525	2525	3,029.73	0.00			
4599	CLARK, ROBIN M	1014300	4300	732.34	0.00			
5764	CLARKE, KATHERINE L	1013015	3012	1,528.99	0.00			
1661	COLATORTI, JAMES P	1012512	2512	5,645.30	0.00			
5315	COLEGROVE, PATRICK T	1016200	6200	4,208.93	0.00			
5532	COLEMAN, CRAIG R	1013034	3034	1,352.07	0.00			
3272	COLLAZO, URIEL	1012014	2014	3,214.24	0.00			
3551	COLLIER, AARON S	5203502	3502	2,163.24	0.00			
5822	COLONICA, JOHN T	1015055	5055	477.59	0.00			
5562	CONNORS, TIMOTHY P	1015059	5059	611.86	0.00			
4106	COOLEY, RICKY D	1013012	3012	1,066.35	0.00			
2815	COOPER, CRISTAL A	1014700	4700	2,160.24	0.00			
3631	COOPER, MATTHEW L	1012512	2512	3,437.15	0.00			
3878	CORBET, JUNE K	2756800	6800	962.51	0.00			
5320	CORBRIDGE, NICHOLAS L	1012800	2800	1,445.07	0.00			
3285	CORTES, MAXINE	1014700	4700	4,678.61	0.00			
5402	COSEL, CASSANDRA N	1012017	2017	2,885.01	0.00			
4582	COSTELLO, JOHN J	2545047	5047	2,078.57	0.00			
862	COX, GEORGE	5103201	3702	1,621.74	0.00			
4884	COX, MICHAEL R	1012512	2525	3,242.10	0.00			
4775	CRAVEY, WILLIAM M	1010710	0710	2,166.01	0.00			
3961	CRAWFORD, SUZANNE M	1010500	0500	2,214.56	0.00			
5467	CROWLEY, JOSEPH J	1013034	3034	1,344.34	0.00			
5390	CRUZ, ROBERTO A	2253026	3012	1,968.70	0.00			

City of Carson City

DEDUCTIONS REPORT BY TYPE: BIWEEKLY

WARRANT: 220624 PAY PERIOD: 06/03/2022 TO 06/16/2022
 DEDUCTION: 9999 DIRECT DEP LOC RANGE: ALL
 ORG RANGE:

CHECK DATE: 06/24/2022

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
5714	CRUZ-FLORES, HECTOR	5603025	3025	1,591.30	0.00			
5752	CUPP, DENNIS M	2545047	5047	131.11	0.00			
4768	CUSTIS, MARK R	1015055	5055	106.50	0.00			
1301	DANEN, JASON T	5012525	2525	5,130.96	0.00			
2435	DANIEL, TAWNYA S	1014700	4700	2,588.83	0.00			
4131	DANIELS, SHARON E	1012004	2005	1,676.55	0.00			
2882	DANTZLER, FRANCES C	1012706	2706	2,435.57	0.00			
5449	DAVIDSON, SARA N	1012013	2013	1,331.93	0.00			
85	DAVIS, KURT E	1012800	2800	280.74	0.00			
470	DAWLEY, DAVID	1010400	0400	943.41	0.00			
5712	DAWSON, CHRISTIAN D	1012014	2014	1,975.10	0.00			
5244	DEFALCO, RYAN B	1015060	5060	775.37	0.00			
5772	DEFURIO, LISA M	1010500	0500	1,374.99	0.00			
5289	DELANEY, NATHAN J	1015012	5012	1,192.84	0.00			
5377	DELANEY, PAMELA A	1014700	4700	547.62	0.00			
5804	DELUCA, BREANNA	1015055	5055	103.45	0.00			
2487	DEVERAUX, SHANE D	1013034	3034	1,621.23	0.00			
5670	DEWITT, CHARLES B	5203502	3502	1,268.19	0.00			
5397	DI FEDE, AMBER E	1012017	2017	1,675.89	0.00			
3218	DICKEY, JESSICA M	1012012	2005	3,617.44	0.00			
4159	DORAN, JOHN P	1015012	5012	1,888.98	0.00			
4911	DOUGHTY, SANDRA	1010217	0217	1,886.92	0.00			
1500	DOYAL, BRIAN A	1013012	3012	2,143.36	0.00			
3102	DRAKE, LINDA R	1010213	0213	2,340.12	0.00			
4890	DREWS, CASEY A	5251414	2515	3,523.06	0.00			
3651	DREWS, CODY J	1014700	4700	2,734.99	0.00			
4873	DUENAS-ESTRELLA, ISRAEL	1015012	5012	1,331.63	0.00			
5184	DUNCAN, LORI	1012505	2505	465.14	0.00			
3200	DUQUE-JONES, CHARLINE A	1010300	0300	1,253.88	0.00			
5381	DURAN, JAZLYN V	1015057	5057	1,019.58	0.00			
5660	DURAN, TALLAN J	1015060	5060	138.62	0.00			
5193	DUREN, SAMANTHA J	1012014	2014	1,414.42	0.00			
5075	DZYAK, JAKOB A	1012013	2005	421.63	0.00			
5695	EARL, DEVIN R	1014700	4700	553.51	0.00			
4761	EARP, DANIEL J	1015057	5057	3,445.68	0.00			
4210	EGGERT, CHERYL A	1010212	0213	2,065.25	0.00			
3130	EISNER, DAVID F	5103201	3702	1,602.76	0.00			
5565	EISSINGER, LAUREN E	1012014	2014	1,793.68	0.00			
4362	ELDER, BRIAN W	1013012	3012	2,624.06	0.00			
5791	ELIAS, COHL M	1015055	5055	208.05	0.00			
3570	ENGELS, ERIC B	2563038	3038	3,229.19	0.00			
4936	ENTZ, MICHELLE R	1012706	2706	1,692.65	0.00			
5303	ESCALANTE, ELSIE M	1014700	4700	394.84	0.00			
4869	ESPINO, KYLE	1012012	2005	2,731.12	0.00			
4812	ESPINOZA, RAQUEL N	1010500	0500	1,464.98	0.00			
5455	ESTES, JACOB M	5103201	3702	1,883.09	0.00			
2829	ESTES, JAMES M	5203502	3502	2,901.82	0.00			
4840	ETCHEGARAY, DYLAN T	1012012	2005	2,314.78	0.00			
5322	EVANS, THOMAS G	5012525	2512	2,916.12	0.00			
4225	EVANSON, RACHAEL N	1010600	0600	1,687.27	0.00			
5489	FARRIS, MITCHELL D	1012512	2512	2,390.94	0.00			
5856	FELIPE-HERNANDEZ, MIGUEL	1012014	2014	0.00	0.00			

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EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
4388	FELIX, RYAN J	1012705	2705	2,975.10	0.00			
2106	FELLOWS, ROBERT D	1013012	3012	1,355.31	0.00			
5749	FEMATT-GALINDO, NOREEN M	1012014	2014	1,097.07	0.00			
5675	FENCL, AMANDA J	1010701	0701	1,403.21	0.00			
5050	FERRIS, HEATHER M	1011425	1425	3,485.99	0.00			
511	FISCHER, CARIN	1014700	4700	0.00	0.00			
4841	FOERSCHLER, CHARLENE	1012014	2005	3,373.16	0.00			
5825	FONSECA DELGADILLO, MOISE	1012012	2012	2,150.77	0.00			
5292	FOUTZ, MYLES L	1012012	2012	2,423.63	0.00			
2680	FRANZ, CHRISTINE M	1014700	4700	2,463.07	0.00			
4774	FREEMAN, JEANNE M	2756800	6800	2,630.60	0.00			
5061	FREEMAN, JEFFREY A	1013012	3012	3,308.99	0.00			
4605	FREEMAN, MICHAEL P	1015055	5055	2,364.06	0.00			
5389	FRIEND, MICHAEL P	1013012	3012	3,035.04	0.00			
1507	FRY, CARL V	1012014	2005	809.44	0.00			
4623	FRYER, SHANE E	7607050	3005	1,465.17	0.00			
2781	FUHRMAN, DANIEL D	1012512	2512	2,799.32	0.00			
2458	FURLONG, KENNETH T	1012004	2005	4,034.63	0.00			
5828	GAFFORD, MARY J	1012017	2017	590.00	0.00			
3718	GALAS, VERONICA M	2756800	6800	1,506.37	0.00			
5719	GAMER, SYDNEY L	1016800	6800	1,521.16	0.00			
4540	GANGER, PAMALA A	1010701	0701	2,855.22	0.00			
4590	GARCIA, JEREMY N	1012014	2005	2,121.58	0.00			
4696	GARCIA, MICHELE A	1010217	0217	1,293.47	0.00			
4551	GARCIA, NICOLAS R	1012512	2512	5,351.99	0.00			
4828	GARCIA, SAVAHNA C	1015057	5057	552.22	0.00			
3453	GARCIA GONZALEZ, MARIA LO	1012706	2706	1,924.04	0.00			
5739	GARCIA OTERO, LAURA E	1016800	6800	1,482.93	0.00			
1662	GARDNER, JASON A	1012512	2512	3,107.05	0.00			
5547	GARDNER, MARK S	7607050	3005	78.84	0.00			
2372	GAULT, JASON A	1012012	2005	2,910.18	0.00			
5781	GAUNT, DANIEL D	1012800	2800	2,339.60	0.00			
5079	GAVRIC, MIRJANA	1010701	0701	2,775.01	0.00			
5226	GERMAIN-SANCHEZ, ANGELICA	1015057	5057	582.63	0.00			
4512	GETZ, STEVEN W	1013034	3034	1,703.46	0.00			
4414	GIBB, BRENDON M	1016853	6800	3,520.97	0.00			
5813	GIBSON, HEATH D	1015012	5012	1,172.96	0.00			
4125	GIBSON, MICHAEL D	2752005	2005	2,302.66	0.00			
5111	GIOMI, JOHN C	1010217	0217	2,875.37	0.00			
145	GIOMI, ROBERT S	1010100	0100	891.33	0.00			
5614	GOBERT, JOSEPH A	5203502	3502	1,755.04	0.00			
5814	GOETZ, ALLISON A	1010300	0300	423.84	0.00			
5823	GOETZ, ROCKY D	1012012	2012	2,155.16	0.00			
4366	GOLDWATER, WHITNEY L	1012017	2017	2,648.00	0.00			
5104	GOMEZ, EMMA	5012525	2525	1,475.85	0.00			
5609	GOMEZ, JAYDEN O	1015060	5060	28.68	0.00			
5787	GONZALES, CHRISTOPHER A	1013012	3012	2,422.83	0.00			
4755	GONZALES, DANIEL B	1015054	3034	513.54	0.00			
5293	GOODNIGHT, DILLON M	6027505	5012	1,057.92	0.00			
5615	GOODWIN, EMILY E	1015057	5057	517.89	0.00			
4631	GORDON, AUSTIN C	2755017	5060	140.22	0.00			
414	GOWER, CYNTHIA L	1013012	3012	319.58	0.00			

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EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
2283	GOWER, MITCHELL A	1013904	3904	1,743.81	0.00			
4749	GRANATA, LIZZETH	1012011	2011	2,190.43	0.00			
4570	GRAVES, JENNIFER C	1012005	2005	1,820.06	0.00			
4771	GRAY, KENNETH D	7607050	3005	145.68	0.00			
4697	GREB, RYAN M	1012012	2005	3,430.36	0.00			
4154	GREEN, COLE E	1012512	2512	3,103.34	0.00			
5694	GREEN, JEREMIAH A	1012012	2012	2,133.94	0.00			
5516	GREEN, KENNETH C	2752505	2545	7,780.91	0.00			
5679	GREENLAW, BRIANNA R	1013012	3012	2,126.70	0.00			
3973	GREGG, ANA C	1016800	6800	1,349.26	0.00			
4858	GRIFFITTS, WILLIAM P	1015012	5012	1,638.91	0.00			
5502	GROTH, GARY R	2752505	2505	2,612.76	0.00			
1613	GRUNDY, TOM B	5203502	3502	3,142.38	0.00			
788	GUIMONT, ROBERT	1012800	2800	1,408.42	0.00			
4786	GUTIERREZ, JESSE J	1012705	2705	3,269.96	0.00			
836	GUTIERREZ, MARIBEL	1014300	4300	2,621.02	0.00			
3143	HALE, KELLY A	5203502	3201	2,953.54	0.00			
5793	HALE, SHANE J	2752505	2505	2,663.94	0.00			
3176	HARDGRAVE, ALBERT W	1015055	5055	397.44	0.00			
5592	HARDIMAN, ATHENA D	1011425	1425	404.23	0.00			
5543	HARE, COREY E	5203502	3502	1,902.45	0.00			
4804	HARJES, SHANNON P	2563038	3038	1,741.78	0.00			
1973	HARKLEROAD, JULIE C	1014700	4700	2,641.96	0.00			
2782	HARNS, CHAD	1012512	2512	3,235.24	0.00			
5784	HARRIS, CANDICE-SEREEEN M	1015057	5057	540.68	0.00			
5748	HARRIS, JESSICA M	1016200	6200	222.36	0.00			
5702	HARRIS, TYLER W	1015060	5060	47.80	0.00			
5711	HARRISON, CAROL E	2086550	2014	1,576.63	0.00			
4202	HARVEY, KANDIS A	1016853	6800	0.00	0.00			
5611	HARWART, DONALD A	1010710	0710	1,458.73	0.00			
5151	HASKELL, NATALIE R	1015055	5055	183.50	0.00			
5463	HASKELL, NICHOLAS S	1015055	5055	455.69	0.00			
5147	HASLEM, TRAVIS J	1010400	0400	1,819.17	0.00			
1971	HATLEY, SAMUEL I	1012011	2005	2,997.71	0.00			
226	HEATH, CATHERINE	1012004	2005	170.11	0.00			
5729	HECIMOVICH, LISA M	5012535	2535	1,161.34	0.00			
4568	HENNEBERGER, DANIEL G	2752005	2005	2,312.33	0.00			
5299	HERBERT, JUSTIN T	5603025	3025	1,762.14	0.00			
3488	HERRING, ANNA C	1010500	0500	1,563.64	0.00			
5401	HEWLETT, KENNETH C	1012800	2800	711.25	0.00			
5300	HICKS, DWIGHT M	2563038	3038	1,744.10	0.00			
5327	HICKS, EMILY E	1010500	0500	1,414.90	0.00			
4735	HICKS, KOLBY B	1012011	2005	2,135.75	0.00			
4628	HICKS, STEPHANIE A	1010600	0600	5,383.97	0.00			
1264	HIGGINS, JOLIE C	1014700	4700	2,809.66	0.00			
5153	HIGGINS, NICHOLAS B	1014700	4700	1,474.75	0.00			
4767	HILL, ANTOINETTE F	5305067	5067	388.10	0.00			
5705	HILLIS, KIANA S	1015060	5060	224.19	0.00			
5387	HILLS, KENDRA L	1016800	6800	675.58	0.00			
4447	HINOJOSA, EDGAR L	5603025	3025	2,432.45	0.00			
3319	HITCH, JOHN R	1012014	2005	3,100.10	0.00			
4419	HOELZEN, DANIELLE N	1010300	0300	1,428.67	0.00			

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262	HOGEN, RORY A	5251414	3012	580.19	0.00			
3969	HOLLAND, SHELLEY L	5012525	2525	531.66	0.00			
4059	HOLLOWAY, MARGARET	1016800	6800	2,629.63	0.00			
5495	HOLM, ANDREW C	5012525	2525	2,988.67	0.00			
5848	HOLST, BAILEY J	1015057	5057	0.00	0.00			
4904	HOLT, JOY N	1016200	6200	2,774.07	0.00			
5313	HOMER, ZACHARY D	5603025	3025	2,082.66	0.00			
5354	HOPPER, ERIK A	5012525	2525	3,090.91	0.00			
5016	HORN, TIMOTHY D	1015060	5060	440.46	0.00			
2298	HORTON, JESSE C	1012512	2512	2,867.75	0.00			
2152	HORTON, MICAH S	1012512	2512	6,311.40	0.00			
5638	HOTALING, DANIEL O	1015055	5055	121.77	0.00			
3465	HOTALING, SALVANETTE O	1016800	6800	2,785.96	0.00			
245	HOUSTON, ROBIN M	1010216	0216	659.71	0.00			
5337	HOWARD, DANIELLE A	1010212	0212	1,446.53	0.00			
1663	HOWE, TRAVIS W	1012512	2512	3,346.20	0.00			
358	HUCK, ELIZABETH A	1010300	0300	2,951.87	0.00			
5738	HUERTA, MARCO A JR	5012537	2537	1,242.60	0.00			
4027	HUGHES, WILLIAM A	1012706	2706	2,503.96	0.00			
5208	HUMPHREY, ALEXIS N	1015055	5055	303.19	0.00			
3964	HUNT, BRENDA L	7607050	3005	2,205.99	0.00			
1474	HUNT, BRYON A	1012520	2520	3,167.81	0.00			
577	HUTT, ERIC	1012012	2005	2,683.72	0.00			
2385	INGRAM, JACK H	2563038	3038	1,972.28	0.00			
4437	INMAN, BRETТА D	1016800	6800	2,417.16	0.00			
3216	IRWIN, MARK A	5103201	3201	2,284.69	0.00			
2842	JACKLETT, JAMES V	5103201	3201	3,217.01	0.00			
4514	JACKSON, ERIN M	1012705	2705	2,634.46	0.00			
5801	JACKSON, TRE A	5012535	2535	596.43	0.00			
4243	JALKSON, CHRISTOPHER G	1012705	2705	2,367.95	0.00			
5269	JAMES, MARVIN R	1010400	3012	1,617.47	0.00			
1386	JENNINGS, TAMI D	1015055	5055	1,350.93	0.00			
4428	JERAULD, MICHAEL C	1012012	2005	2,334.57	0.00			
4643	JESSE, TYLER H	1013012	3012	2,410.86	0.00			
5630	JEZEK, LINCOLN C	1015057	5057	444.55	0.00			
5588	JILK, JONATHAN M	2752505	2545	1,413.77	0.00			
5144	JOHANSEN, MISTY A	1012013	2005	1,312.23	0.00			
5039	JOHNSON, BENJAMIN R	1010500	0500	3,460.26	0.00			
5722	JOHNSON, DEBRA M	5700706	0705	565.14	0.00			
5551	JOHNSON, MAIA	1010710	0710	2,178.66	0.00			
2623	JOHNSON, SARAH L	1012017	2017	2,715.65	0.00			
5589	JONES, CHRISTOPHER T	1013904	3904	1,237.61	0.00			
3099	JONES, DANIEL L	1012012	2005	2,694.80	0.00			
3833	JONES, DILLON C	1013904	3904	1,591.33	0.00			
5758	JONES, TIMOTHY K	1011425	1425	236.73	0.00			
5521	JONES, WARD S	1010100	0100	872.55	0.00			
4597	KAHABKA, HEATHER D	2756800	6800	1,342.38	0.00			
4094	KASTENS, DANIEL D	1015012	5012	2,230.61	0.00			
5691	KAUBLE, ANDREW K	1010710	0710	3,315.30	0.00			
5604	KAUFMAN, KHALEEL W	1015060	5060	897.72	0.00			
5527	KEENNON, DOUGLAS A	1012014	2014	1,971.75	0.00			
3518	KELLY, SHADOW L	5203502	3502	2,314.22	0.00			

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3755	KEPLER, DERRICK D	2752005	2005	1,820.21	0.00			
5640	KERR, EVAN W	5103201	3201	1,433.91	0.00			
5083	KERVER, TYLER J	1015012	5012	1,376.75	0.00			
5803	KEY, MICHAEL T	5603055	3201	2,252.56	0.00			
5480	KIEL, NATALIE S	1011430	1425	927.14	0.00			
5372	KINDORF, HARRY R	1015055	5055	155.94	0.00			
4522	KING, JON G	2563038	3038	1,877.50	0.00			
3560	KIPP, CHRISTINE V	7407200	7200	239.42	0.00			
4418	KIZER, JESSIE C	1012017	2017	2,493.02	0.00			
2878	KLUG, ERIC M	1015056	5056	1,746.77	0.00			
4617	KLUG, KRISTIN J	1016200	6200	327.78	0.00			
5114	KNIGHT, ROBERT A	5012537	2537	2,027.78	0.00			
4932	KOHBARGER, WILLIAM A	1011425	1425	2,073.38	0.00			
4763	KOHLER, JESSE W	1012512	2512	4,898.45	0.00			
5282	KOPP, DEVAN B	1015057	5057	167.45	0.00			
5128	KOVAL, ANDREW B	1013034	3034	1,395.91	0.00			
4867	KRANTZ, GREGORY A	5603055	3201	3,354.61	0.00			
5747	KUKONU, KEALOHINANI S	1016200	6200	363.28	0.00			
5669	KULESZA, KAREN J	1013012	3012	2,107.66	0.00			
5776	KUREK, KATHARYN E	1016852	6800	2,655.78	0.00			
5161	KURLAND, ANA M	1016200	6200	2,099.42	0.00			
350	LAAKER, JOHN J JR	2563038	3038	1,754.17	0.00			
5742	LABATE, JOHN A	2453028	3201	3,561.45	0.00			
4931	LACHEW, JAMES F	1012012	2005	0.00	0.00			
5227	LAFOLLETTE, AMBER M	1010300	0300	2,077.66	0.00			
5807	LAHAIR, KELLY J	1015012	5012	1,078.05	0.00			
4602	LAMBERT, BART A	1012800	2800	2,897.32	0.00			
5657	LAMUSAO, FRANKLIN Q	1015012	5012	1,203.82	0.00			
5439	LANE, JOANMARIE G	1012706	2706	421.38	0.00			
5762	LANE, MORIAH R	1014700	4700	1,356.38	0.00			
5476	LANGSTAFF, JOSEPH R	1015012	5012	1,095.23	0.00			
4083	LAPAILLE, RENAY D	1012706	2706	917.61	0.00			
5477	LARSON, CRAIG A	1013034	3034	2,326.44	0.00			
5771	LARSON, DEBORAH R	1010500	0500	619.14	0.00			
1784	LAWLOR, LINDA L	1012705	2705	3,803.55	0.00			
5045	LAZANEO, GALIN J	2563038	3201	2,363.82	0.00			
4365	LEAGUE, TYSON D	1010500	0500	3,168.24	0.00			
5664	LEBLANC, ARENE J	1015055	5055	458.39	0.00			
5159	LECK, AUSTIN M	1012512	2512	3,083.22	0.00			
5093	LEDEZMA RUBIO, AZUCENA	1016800	6800	1,608.20	0.00			
3017	LEE, KIPLAN M	1012014	2005	1,450.72	0.00			
3036	LEET, KAREN L	1013012	3012	2,723.07	0.00			
2001	LEGRÓS, DAVID A	1012014	2005	3,574.50	0.00			
5641	LELAND, CHAD W	5012535	2535	109.26	0.00			
5849	LEPORE, ANTHONY R	1012014	2014	0.00	0.00			
5672	LEWIS, JERRED S	5053702	3038	1,335.26	0.00			
5697	LEWIS, ROBERT D	5103201	3702	1,253.25	0.00			
4684	LIEBESPECK, PATTI A	1015005	5005	2,191.92	0.00			
5815	LINDSAY, CHRISTIAN L	2752505	2545	991.09	0.00			
2783	LINSCOTT, JEFF F	1012512	2512	3,599.24	0.00			
3926	LIVESAY, APRIL G	1015005	5005	1,566.93	0.00			
5649	LLAMAS CRUZ, ALEXANDRA	1015055	5055	123.81	0.00			

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EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
4544	LOBATO MELGAREJO, CRISTIN	1014300	4300	1,757.01	0.00			
3512	LOCATELLI, RONALD G	1012014	2005	1,910.62	0.00			
952	LOPEZ, JULIO A	1014300	4300	2,879.89	0.00			
5666	LOPEZ, MARTHA	1016800	6800	1,460.94	0.00			
405	LOPEZ, SYLVIA C	1014700	4700	2,902.01	0.00			
4408	LOTZ, CHRISTOPHER M	1012012	2012	2,624.50	0.00			
5471	LOWE, AARON B	1012512	2512	4,428.32	0.00			
2870	LOWE, CRAIG E	1012011	2011	3,683.30	0.00			
4787	LOYOLA, DANIEL A	1012012	2005	2,246.30	0.00			
3719	LOYOLA, ISRAEL S	1012012	2005	4,114.81	0.00			
5698	LUCAS, EMMA J	1015057	5057	616.69	0.00			
5852	LUCAS, KATE E	1015057	5057	0.00	0.00			
1772	LUIS, KRISTIN N	1014700	4700	4,110.74	0.00			
5724	LUNT, ALAN	2802020	2014	1,290.82	0.00			
3549	LUTU, JAMES S	1012706	2706	1,915.26	0.00			
3682	MACAULEY, LINDA K	7407200	7200	1,486.96	0.00			
5837	MACDONALD, JENNIFER A	1010701	0701	1,326.54	0.00			
2335	MACHADO, CARON P	1010400	0400	1,972.51	0.00			
5388	MACIAS, BRANDON K	1013034	3034	2,285.29	0.00			
5053	MACIAS, CASSANDRA J	1010213	0213	1,421.33	0.00			
4555	MACIAS, EDGAR	1012705	2705	2,501.98	0.00			
5824	MACIAS, JOSE C	1012014	2014	2,078.95	0.00			
5646	MADERA, PEDRO A	2364700	4700	588.05	0.00			
4783	MAFFEI, BRANDON P	1015054	5054	217.14	0.00			
2226	MANDEL, HEATHER V	1010300	0300	1,927.82	0.00			
5685	MANZO, HEATHER R	1011425	1425	2,894.01	0.00			
5659	MARCH, BRADEN J	1015060	5060	532.97	0.00			
2010	MARCH, RACHEL M	1016200	6200	2,087.39	0.00			
4958	MARQUEZ-MONTALVO, RAMON M	1012011	2011	2,590.33	0.00			
1726	MARSHALL, ADA D	1015055	5055	1,436.80	0.00			
1763	MARTENSEN, MARIE E	1012011	2005	1,769.28	0.00			
3128	MARTIN, ELIZABETH A	1012011	2005	1,965.31	0.00			
5370	MARTINEZ, PATRICIA M	1012013	2013	1,336.76	0.00			
5478	MARTINONI, ROBERTA L	1010216	0216	1,444.37	0.00			
5362	MARTINOVICH, CHRISTOPHER	2503035	3012	2,860.19	0.00			
2446	MASON, CHRISTOPHER J	1012512	2512	5,044.43	0.00			
4216	MASON, JENNIFER L	5103201	3201	2,549.19	0.00			
5840	MASTERS, MADISON L	1015057	5057	389.61	0.00			
1262	MATHIESEN, BRANDON N	5203502	3502	2,753.54	0.00			
5847	MATSON, MONICA N	1015057	5057	0.00	0.00			
4587	MAURER, TREY U	1015060	5060	440.46	0.00			
1731	MAYS, BRIAN M	1012012	2005	642.05	0.00			
1577	MAYS III, EARL A	1012014	2014	3,653.57	0.00			
4653	MCCARTHY, MEGAN L	1010705	0705	1,907.41	0.00			
5763	MCCREARY, MEGAN A	1012014	2014	1,819.30	0.00			
5731	MCDONALD, JEREMY R	1012706	2706	1,788.63	0.00			
3577	MCDONALD, THOMAS D	1012012	2005	2,437.23	0.00			
4709	MCFARREN, TIMOTHY C	2756800	6800	2,254.30	0.00			
3520	MCPMAHON, ERIN M	1012011	2005	2,822.95	0.00			
4068	MEAD, GAGE M	1012012	2012	2,284.70	0.00			
4500	MELGAREJO, SUSANA E	1016853	6800	1,339.43	0.00			
5785	MELGAREJO-LARA, JESSICA	1016574	6574	1,089.57	0.00			

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5307	MELHAFF, COURTNEY L	1013012	3012	1,700.30	0.00			
5838	MENDEZ VARELA, SUSANA M	1016800	6800	1,417.33	0.00			
2893	MENDOZA, BRIAN P	1012014	2005	1,778.73	0.00			
4928	MENENDEZ, ANDREW S	1015057	5057	1,913.26	0.00			
5829	MENJIVAR, MARIA E	1016853	6800	2,621.32	0.00			
1545	MERRITT, MATTHEW P	1012512	2512	5,314.11	0.00			
5511	MERRITT, NANCY L	1012505	2505	1,300.60	0.00			
5396	MESCH, TONIA L	2802020	2014	1,173.56	0.00			
5431	MESSMANN, EMILY A	1015057	5057	775.75	0.00			
4944	METZLER CURRY, LYNSY A	1010500	0500	1,952.70	0.00			
3727	MEYER, CECILIA A	5800704	0704	2,247.33	0.00			
5099	MEZA MARQUEZ, ANGEL L	1012014	2014	2,082.31	0.00			
5553	MICHAEL, CHRISTOPHER G	1015059	5059	510.11	0.00			
5274	MICHAEL, MOBBY T	1012706	2706	1,755.77	0.00			
4420	MIERAS, TAYLOR M	1012011	2005	3,065.98	0.00			
2994	MIHELIC, BRADLEY J	1012512	2512	4,539.51	0.00			
3741	MILES, SALLYANNE L	1016800	6800	266.41	0.00			
2667	MILLER, THOMAS T	1014700	4700	2,619.44	0.00			
4312	MILLS, ALANA N	1010705	0705	1,935.63	0.00			
5792	MILLS, GAGE J	2563038	3038	1,027.07	0.00			
5576	MILLS, HOPE M	1010212	0212	1,115.84	0.00			
5419	MOHR, JUDITH M	1013904	3904	977.17	0.00			
5453	MONROY, ALEXANDER T	1012011	2011	2,918.91	0.00			
4950	MONTOYA III, JULIAN M	1014700	4700	1,494.00	0.00			
5836	MOORE, CAMERON R	1013012	3012	801.36	0.00			
4702	MOORE, CORY M	5603025	3025	2,203.79	0.00			
3443	MOORE, JASON	2563038	3038	1,910.66	0.00			
5290	MOORE, MONICA R	1015055	5055	301.78	0.00			
5668	MOORE, ROD T	1010500	0500	534.07	0.00			
5773	MORA, OMAR	1015012	5012	1,246.40	0.00			
5420	MORELLI, ELIZABETH R	1013904	3904	661.36	0.00			
5678	MORELLI, PHILLIP L	5603025	3025	1,954.51	0.00			
4620	MORENO-BRAVO, BRYAN	5103201	3201	2,308.24	0.00			
5209	MORGAN, WALKER D	1015055	5055	379.38	0.00			
5755	MORO, MICHAEL T	1012014	2014	1,761.77	0.00			
5291	MORRILL, DOUGLAS F	1010500	0500	771.47	0.00			
5626	MORRIS, JAMES D	1013012	3012	1,186.97	0.00			
5304	MOSES, SIERRA J	5103201	3201	1,909.48	0.00			
2888	MOURNIGHAN, FRANK J	1012706	2706	3,206.42	0.00			
4459	MUDGETT, ANGELA C	1012800	2800	1,761.09	0.00			
5577	MUNDY, SEAN R	1012017	2017	2,848.72	0.00			
5145	MURRAY, RAY D	5103201	3201	2,682.98	0.00			
4103	MURRY, KEVIN R	1012011	2011	3,302.20	0.00			
5796	MURUATO, AIDA A	1014700	4700	1,714.89	0.00			
3203	NAVARRO, DAVID A	1015012	5012	3,251.39	0.00			
5845	NAVARRO, RILEY J	1015054	5054	0.00	0.00			
5210	NAYLOR, JEAN-MARIE	1016200	6200	1,507.80	0.00			
3724	NEAGOS, MIHAELA	1010500	0500	2,770.96	0.00			
3639	NEDDENRIEP, DEBORAH L	7607050	3005	952.95	0.00			
409	NEEP, REBECCA J	1012005	2005	1,595.80	0.00			
5470	NELLIS, ROBERT C	1013012	3012	3,404.69	0.00			
5854	NERSKA, ALEXANDRA K	1015055	5055	0.00	0.00			

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5400	NICHOLAS, AUSTEN R	5203502	3502	1,417.92	0.00			
4802	NICHOLAS, COURTTNEY J	1013012	3012	2,346.10	0.00			
5759	NOBRIGA, DARIN A	1015056	5056	278.17	0.00			
2637	NOFTSKER, CHARLES A	2563038	3038	1,929.39	0.00			
5105	NORMAN, KELLY M	2503035	3012	2,453.05	0.00			
5142	NUNEZ, JOSE A	1012012	2012	2,327.34	0.00			
5733	NUNEZ, JUDITH	1014700	4700	1,313.42	0.00			
3075	NYBERG, KEVIN J	1012512	2512	3,556.90	0.00			
2784	O BRIEN, SCOTT T	1012512	2512	3,322.68	0.00			
5844	OCHOA CARRILLO, MIRELLA	2756800	6800	291.36	0.00			
3414	OKEZIE, KIMBERLY A	1014300	4300	4,299.35	0.00			
5573	OKUMA, BRANDON W	2752505	2505	3,395.37	0.00			
5549	OLSEN, HAROLD P	7607050	3005	157.68	0.00			
4340	OLSON, JASON L	1012011	2005	2,335.91	0.00			
5492	OLSON, KYLE T	5012525	2525	3,913.80	0.00			
2793	OLSON, STEVEN T	2752005	2012	3,653.20	0.00			
5481	OLVERA, CHELSEA	1015057	5057	653.49	0.00			
5433	OLVERA CABRAL, JOCELYN	1015057	5057	383.78	0.00			
4747	ORAVETZ, LEE M	1016854	6800	2,584.43	0.00			
4081	OSTRANDER, MARY JANE A	1016574	6800	2,701.55	0.00			
4766	OTTO, CASEY G	1012005	2005	2,297.97	0.00			
5634	OVERLAY, CHRISTIE M	1011425	1425	1,374.39	0.00			
5140	PACHECO, CESAR R	1012012	2005	1,942.06	0.00			
3411	PALAMAR, SEAN C	1012012	2005	2,633.00	0.00			
5623	PAPKE, REBECCA K	1015057	5057	550.43	0.00			
4879	PARKER, MYA A	1015057	5057	684.07	0.00			
5677	PARSONS, VICTORIA L	1016200	6200	253.01	0.00			
1524	PAULSON, NANCY M	1010600	0600	5,434.26	0.00			
3457	PECK, KENNETH S	5103201	3201	2,203.24	0.00			
3348	PEDRINI, JONATHON J	1012512	2512	5,462.69	0.00			
4558	PENDRAGON, BRUCE	1012012	2005	3,339.09	0.00			
4933	PEQUEEN, AMANDA M	5103201	3201	2,212.02	0.00			
5535	PERRYMAN, LISA M	1013012	3012	2,004.99	0.00			
5587	PETERSON, BRYCE M	1015055	5055	132.46	0.00			
4974	PETERSON, CASEY C	1012706	2706	814.51	0.00			
4543	PETERSON, CLAYTON T	1012512	2512	3,251.22	0.00			
5107	PETERSON, DAVID C	7407200	7200	4,271.90	0.00			
4020	PETERSON, DUSTIN J	1012512	2512	3,610.42	0.00			
5262	PETERSON, EVAN H	1015055	5055	161.60	0.00			
5466	PETERSON, KAILA N	1014700	4700	1,418.21	0.00			
3927	PETRI, TONYA J	1013012	3012	1,562.64	0.00			
3076	PETTY, CORY E	1012512	2512	9,579.40	0.00			
5119	PHAY, NICOLE D	1010216	0216	2,150.21	0.00			
4880	PHILIPPI, ALEXIS J	1010600	0600	1,051.34	0.00			
4444	PICKEL, LANE A	5203502	3502	1,621.77	0.00			
3834	PIER, CAMERON M	5103201	3702	2,136.12	0.00			
4807	PIERINI, CELESTE E	2756800	6800	127.47	0.00			
485	PIROZZI, VINCENT G	1012005	2005	507.53	0.00			
4477	PITTENGER, BRIAN M	2752505	2505	0.00	0.00			
1104	PLATT, JOHN F	1013012	3012	2,186.38	0.00			
189	POPE, RICHARD D	1012012	2005	3,069.71	0.00			
5655	PORRAS, JASON M	1012705	2705	2,728.59	0.00			

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5777	PORTER, ROBERT W JR	1013034	3034	1,345.65	0.00			
4518	POTTEY, STEPHEN M	1013012	3012	1,384.14	0.00			
5680	PRESSWOOD, KRISTOPHER L	1014700	4700	2,049.85	0.00			
5834	PRICE, CALEB J	5203502	3502	1,243.19	0.00			
2822	PRICE, RHONDA L	1010400	0400	1,429.11	0.00			
4209	PRICE, SHELBY L	1012520	2520	1,469.81	0.00			
5647	PRIETO, YVONNE J	1014700	4700	1,582.94	0.00			
938	PRIMKA, JAMES W	1012004	2004	4,564.66	0.00			
5850	PRIMKA, NATHAN J	1012014	2014	0.00	0.00			
5598	PRUDHOMME, NICHOLAS D	5012537	2537	1,215.62	0.00			
4594	PRUYT, GARRIT S	1010500	0500	4,380.22	0.00			
2255	PULLEN, JEFF J	1012012	2005	2,982.81	0.00			
5795	QUAGGE, ALEXANDER E	1010500	0500	2,898.28	0.00			
5041	QUAGLIERI, EDMUND P	5203502	3502	3,847.01	0.00			
5579	QUINTERO, MASON R	1015012	5012	989.56	0.00			
5720	RAISOR, KELLY J	2086550	6800	678.40	0.00			
3413	RAMOS, CHRISTOPHER L	1012014	2005	2,857.26	0.00			
5500	RANDOL, DUSTIN A	1012014	2014	1,825.37	0.00			
5097	RAPP, JESSICA R	1016800	6800	1,581.02	0.00			
5364	RASOR, ANDREW J	1010300	0300	2,473.91	0.00			
4887	RATTI, ANIL K	5012525	2525	2,859.48	0.00			
5769	REDDICK, ETHAN T	2752505	2505	1,426.78	0.00			
5247	REDDICK, LESLIE B	1015054	5060	127.47	0.00			
4397	REDWINE, NICHOLAS A	1013012	3012	1,954.36	0.00			
4535	REECE, DANIEL J	2752005	2011	2,365.10	0.00			
5703	REED, JARET J	5103201	3201	1,713.63	0.00			
2808	REED, RONALD J	1013034	3034	2,860.66	0.00			
5116	REESE, TODD E	1010500	0500	2,415.85	0.00			
5038	REGALADO, DANIEL R	1012012	2005	1,817.62	0.00			
3410	REID, JERAD M	5203502	3502	1,333.89	0.00			
5790	REID, KALEB J	1016200	3034	899.15	0.00			
5537	REILLY, DANA T	1013904	3904	1,496.40	0.00			
5069	RENDINELLI, MARK A	5103201	3201	799.62	0.00			
3027	RESECK, LENA E	1011425	1425	2,057.60	0.00			
5393	RESNICK, RACHELLE M	1010500	0500	2,606.65	0.00			
5406	REW, DENNIS J	5103201	3702	1,831.48	0.00			
3831	REYNA, KELLY J	5203502	3502	4,022.80	0.00			
5349	REYNA, KRISTINA L	5700706	0705	2,058.70	0.00			
5323	REYNOSO, JACK B	5012525	2525	2,483.37	0.00			
1796	RHINES, RUTH	1012005	2005	2,055.42	0.00			
5692	RICE, ANDREW W	1010710	0710	3,508.72	0.00			
5473	RICE, RANDALL C	1013012	3012	2,673.98	0.00			
5517	RICHARDS, GREGORY T	1012512	2512	250.77	0.00			
3289	RICHARDSON, NATHAN	5203502	3502	2,065.38	0.00			
3345	RIGGIN, DARIN G	1012012	2012	2,768.87	0.00			
4256	RIGGIN, KEVIN R	1012706	2706	1,872.08	0.00			
5518	RIKALO, ROBERT P	1010620	2800	746.01	0.00			
4776	RIOUX, CARI C	2756800	6800	1,806.93	0.00			
2307	RIVERA, CHRISTOPHER P	1012014	2014	2,908.01	0.00			
5405	ROBBINS, PAUL G	1012012	2012	3,170.24	0.00			
4238	ROBERTSON, ADAM C	5012525	2525	4,493.45	0.00			
5248	ROBINSON, BROOKE A	1015060	5060	51.89	0.00			

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5278	ROBINSON, DUSTIN M	5103201	3201	1,124.55	0.00			
5378	ROBINSON, GABRIELLE M	1012706	2706	350.13	0.00			
5256	ROBINSON, GREGORY E	5012525	2525	2,933.44	0.00			
5436	RODRIGUEZ, DELIA A	1012012	2012	1,187.09	0.00			
5798	ROGERS, GREGORY L	1015055	5055	19.12	0.00			
5636	ROJAS PEREZ, SUMMER	1015055	5055	205.74	0.00			
5826	RONK, WEHLANI A	1015057	5057	480.42	0.00			
5504	ROSAS, HESED S	1016800	6800	1,124.09	0.00			
5797	ROSASCHI, ROBERT L	5012535	2535	1,051.78	0.00			
1850	ROSENKOETTER, DAVID G	1013012	3012	1,869.46	0.00			
5141	ROUTON, ROBERT F	1012014	2014	2,010.64	0.00			
4439	ROWLATT, AUBREY L	1010213	0213	2,825.29	0.00			
5642	RUGAMA MEZA, STEFANY	1016200	6200	213.06	0.00			
5221	RUGAMA ZELEDON, HAROLD A	1015055	5055	104.72	0.00			
3146	RUIZ, HAZEL P	2756800	6800	1,547.17	0.00			
4298	RUMMEL, RODD L	2752505	2545	2,313.17	0.00			
5608	RUNDELL, ALYSSA M	1015060	5060	102.77	0.00			
4816	RUNDELL, RACHEL C	1015060	5060	483.40	0.00			
3934	RUSSELL, SHERI M	1010701	0701	4,630.69	0.00			
4603	RUTHERFORD, BRUCE D	5603025	3025	1,286.38	0.00			
4953	RYAN, PETER J	1012512	2512	2,765.87	0.00			
3434	RYBA, JUSTIN M	1012800	2800	2,158.96	0.00			
4255	SALANOA, JAMES T	1010600	0600	2,259.17	0.00			
3994	SALOGGA, MICHAEL J	2151500	1500	2,698.74	0.00			
4962	SAMANIEGO, CHARMAINE F	1010212	0212	643.43	0.00			
5767	SANCHEZ, KRISTIN A	1015005	5005	1,161.02	0.00			
5483	SANCHEZ, PATRICIA G	1013034	3034	540.61	0.00			
5177	SANDSTROM, KASSIE B	1016200	6200	1,274.34	0.00			
4264	SAPOSNEK, JEREMY M	1010400	0400	2,018.96	0.00			
2785	SAUNDERS, SAMUEL B	1012512	2512	3,072.53	0.00			
5737	SAWYERS, DYLAN M	5012537	2537	1,269.97	0.00			
75	SAYLO, RAYMONT C	1012004	2005	250.38	0.00			
5766	SCANLAND, JENNIFER L	1015055	5055	102.29	0.00			
5425	SCARBROUGH, ROBERT J	1013904	3904	1,450.27	0.00			
5508	SCHAIRER, KAYLA M	1012017	2017	2,341.41	0.00			
5126	SCHAMBRA, CATHERINE G	7607050	3005	1,681.24	0.00			
3638	SCHANK, ERNEST C	7607050	3005	72.84	0.00			
5794	SHELLHAMMER, TYLER F	2752505	2505	2,514.94	0.00			
5412	SCHILLER, LINDA C	1012013	2013	473.46	0.00			
5818	SCHMID, ANDREW R	2752505	2545	1,319.89	0.00			
5287	SCHMIDT, NIKKI D	1010400	0400	206.73	0.00			
5805	SCHMITZ, JEFFREY D	1015055	5055	124.28	0.00			
4741	SCHRECKENGOST, BRITTANY A	1012014	2014	1,483.54	0.00			
4870	SCHRECKENGOST, LESLEY	1012705	2705	1,385.68	0.00			
3048	SCHUELLER, LORA M	1013012	3012	204.86	0.00			
5526	SCHUETTE, LISA G	1010100	0100	836.93	0.00			
5507	SCHULTZ, PAMELA B	1010500	0500	1,803.70	0.00			
3678	SCHULZ, DARREN L	1013012	3012	3,663.01	0.00			
4378	SCHULZ, RAYMOND J	5103201	3702	1,643.78	0.00			
2315	SCOTT, JEFFREY A	1012014	2014	2,495.79	0.00			
5250	SEPULVEDA LOZANO, MELANIE	1015054	5054	194.39	0.00			
5103	SERRANO, KIMBERLY K	1014700	4700	1,564.39	0.00			

City of Carson City

DEDUCTIONS REPORT BY TYPE: BIWEEKLY

WARRANT: 220624 PAY PERIOD: 06/03/2022 TO 06/16/2022
 DEDUCTION: 9999 DIRECT DEP LOC RANGE: ALL
 ORG RANGE:

CHECK DATE: 06/24/2022

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
4615	SEWELL, JAZMYN D	1012706	2706	2,142.21	0.00			
5404	SHADRON, BILLIE J	1014700	4700	2,511.27	0.00			
4915	SHAFFER, MICHAEL A	5603025	3025	2,315.88	0.00			
4035	SHINE, NOLAN J	1012512	2512	3,174.54	0.00			
4545	SHULL, DENISE A	5012535	2525	1,536.07	0.00			
5606	SIEGMANN, SHAWNA M	1015060	5060	231.84	0.00			
5384	SIEVERS, CAMERON H	1012017	2017	2,481.81	0.00			
4387	SIMPSON, NICHOLAS G	1012012	2005	2,649.16	0.00			
5180	SINGH-LUEDTKE, OMATTIE	1010701	0701	2,408.06	0.00			
5835	SINGLETON, AMANDA N	1013012	3012	1,091.03	0.00			
4945	SLIGER, GARY A	5251414	3012	2,506.22	0.00			
4509	SMITH, KYLE A	1012014	2005	2,355.20	0.00			
2985	SMITH, MATTHEW R	1012012	2012	3,325.33	0.00			
5194	SMITH, PETER W	1010500	0500	3,222.38	0.00			
5721	SMITH, RANDY J	1010710	0710	2,537.40	0.00			
5029	SMITH, ROBERT G	1010500	0500	1,867.33	0.00			
5134	SMITH, SOMMER P	1015057	5057	768.94	0.00			
5314	SOLIMAN, STEFFI J	1010701	0701	1,119.27	0.00			
5639	SORENSEN, ILSE S	1015055	5055	411.45	0.00			
5761	SORHOUET, MATTHEW M	5603025	3025	1,861.05	0.00			
5645	SOULE, DEBRA J	7407254	7200	2,132.66	0.00			
5725	SOUZA, MARY E	1010217	0217	248.15	0.00			
2278	SPEEGLE, DOUGLAS E	1012014	2005	3,457.01	0.00			
4937	SPENCER II, DAVID L	1012004	2005	203.84	0.00			
4983	STAFFEN, LAUREN M	2756800	6800	1,861.49	0.00			
5676	STEELE, JAKE D	2752505	2545	693.42	0.00			
4200	STEVENS, CASEY T	1015060	5060	485.42	0.00			
5085	STEVENS-HUGHES, MICHAEL A	1013034	3034	1,071.34	0.00			
4410	STEVENSON, JAMIE D	1010701	0701	2,342.47	0.00			
3902	STOFFER, JENNIFER A	1012017	2014	9,927.64	0.00			
4311	STONE, JONATHAN M	1012012	2005	3,278.43	0.00			
5585	STONE, MARLINA M	1012800	2800	4,080.41	0.00			
5650	STOVALL, STEVEN M	1013904	3904	1,485.21	0.00			
4819	STUCKY, DANIEL L	1013012	3012	3,972.79	0.00			
4619	SULLIVAN, HOPE V	1011425	1425	2,810.02	0.00			
4701	SVENSSON, CHLOE O	1015055	5055	0.00	0.00			
5316	SWANSON, MICHAEL L	1010710	0710	2,984.53	0.00			
4090	SWANSON, TERRANCE A	2563038	3038	2,292.70	0.00			
5575	SWEETLAND, JUSTIN A	1013012	3012	1,133.16	0.00			
4422	SWIFT, HALEY C	1016200	6200	1,694.76	0.00			
5701	TANN, JACKSON J	1014700	4700	2,164.19	0.00			
5509	TANNER, LAWRENCE M	1013904	3904	1,351.45	0.00			
3246	THICKE, MICHAEL R	5203502	3502	2,370.93	0.00			
4618	THOMAS, DAVID C	1015012	5012	1,839.57	0.00			
5475	THOMPSON, BRANDON S	1016200	6200	149.80	0.00			
5832	THORNTON, STELLA K	1015057	5057	573.73	0.00			
1000	TIEARNEY, JUSTIN C	2563038	3038	2,594.77	0.00			
5751	TIEARNEY, KATIE A	1013012	3025	1,317.19	0.00			
4364	TIEARNEY, NATHAN J	5203502	3502	1,582.21	0.00			
5515	TIGNAC, JACOB W	2752505	2505	2,645.34	0.00			
2649	TINAJERO, MARTHA A	1014700	4700	1,788.94	0.00			
1551	TORRES, BRENDA L	1014700	4700	747.10	0.00			

City of Carson City

DEDUCTIONS REPORT BY TYPE: BIWEEKLY

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 ORG RANGE:

CHECK DATE: 06/24/2022

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
5644	TORRES, FRANCISCO	2752005	2011	2,689.15	0.00			
4836	TORRES, KATE M	1015055	5055	337.37	0.00			
4981	TORRES, SAMANTHA M	1012011	2005	2,888.41	0.00			
5043	TOUPS, EMILY A	1010216	0216	2,448.73	0.00			
5469	TRAPP, NATHAN P	1012014	2014	2,012.12	0.00			
5115	TREMAINE, TY W	1012512	2512	2,396.06	0.00			
5566	TRIPP, JONATHAN A	1012012	2012	3,546.50	0.00			
3461	TRIPP, KIMBERLY L	1012017	2005	2,888.22	0.00			
2291	TROTTER, JOE C	1012011	2011	2,393.81	0.00			
2613	TSCHETTER, MARTHA A	2752005	2005	2,676.06	0.00			
5821	TUCKER, GABRIEL C	2752505	2545	1,179.38	0.00			
3219	TUCKER, MORGAN H	1012012	2012	2,960.35	0.00			
5560	TULLY, ADAM Q	1010500	0500	2,941.71	0.00			
5567	TURRELL, CHRISTOPHER H	1015059	5059	552.73	0.00			
4926	TUSHBANT, JEROME S	1012004	2004	4,435.30	0.00			
4371	TUTTLE, CHRISTINE A	1012004	2005	2,312.24	0.00			
5181	TUTTLE, EMMA J	1015055	5055	335.41	0.00			
478	TUTTLE, JEREMY J	1015055	5055	237.91	0.00			
5812	UHART, CASSANDRA M	7607050	3005	157.68	0.00			
5122	URIBE, ISELA	1012013	2013	1,302.92	0.00			
4765	VALDES, JOSHUA O	1012014	2005	1,468.76	0.00			
5130	VANBEUGE, BRENDON D	1012014	2005	1,109.84	0.00			
5437	VANBEUGE, JACOB D	1012014	2014	2,031.74	0.00			
5819	VASENDEN, SAMANTHA N	2752505	2545	1,326.43	0.00			
5613	VASEY, GEORGIA L	2545047	5047	1,990.89	0.00			
5376	VEGA, BRANDI M	1012706	2706	1,700.98	0.00			
5851	VIEIRA, LAUREN M	1012017	2017	0.00	0.00			
4219	VIGLIETTA, ANTHONY W	1012012	2005	2,562.67	0.00			
4773	VILLAGRANA, PAOLA I	1012705	2705	2,799.03	0.00			
3643	WAKELING, EVELYN S	1014700	4700	1,960.85	0.00			
5770	WALKER, TYLER C	1015012	5012	1,200.27	0.00			
3572	WALL, ERIKA L	1012013	2013	2,155.42	0.00			
492	WALL, FRED	1012012	2005	3,842.61	0.00			
5735	WALLACE, MICHAEL P	5103201	3201	1,359.49	0.00			
5799	WALLS, COREY J	5103201	3201	1,657.99	0.00			
5760	WALSH, MEGAN N	1016853	6800	1,352.43	0.00			
4508	WARNER, COURTNEY E	2151500	1500	3,702.43	0.00			
3794	WARREN, TAMAR S	1010212	0212	1,636.23	0.00			
4236	WARTGOW, SANDRA M	5012525	2525	2,675.57	0.00			
5067	WASS, GRANT H	1015056	5056	583.78	0.00			
4952	WASZKIEWICZ, BRET A	5012525	2525	2,749.25	0.00			
4929	WATERMAN, VANESSA A	1012706	2706	1,807.82	0.00			
5335	WEAVER, JAKOB B	1012017	2017	1,976.99	0.00			
5581	WEIDNER, AMY C	1012014	2014	1,471.49	0.00			
5708	WEISS, KEVIN B	1010710	0710	1,706.40	0.00			
4287	WENTWORTH, NICHOLAS A	1015005	5005	2,064.81	0.00			
4502	WERNETT, JAMES A	1016200	6200	1,331.77	0.00			
5599	WETHERINGTON, CHASE R	2752505	2545	697.67	0.00			
5802	WEXLER, STUART B	7407205	7200	2,044.70	0.00			
5833	WHALEN, CLAYTON S	1015055	5055	19.12	0.00			
4984	WHITAKER, JARED L	2545047	5047	1,491.58	0.00			
5841	WHITE, ASHLI-NICOLE L	1015057	5057	133.84	0.00			

City of Carson City

DEDUCTIONS REPORT BY TYPE: BIWEEKLY

WARRANT: 220624 PAY PERIOD: 06/03/2022 TO 06/16/2022 CHECK DATE: 06/24/2022
 DEDUCTION: 9999 DIRECT DEP LOC RANGE: ALL
 ORG RANGE:

EMP #	NAME	ORG	LOC	EMPE AMT	EMPR AMT	EMPE GROSS	LIMIT TYPE	DIFFERENCE
5816	WHITE, CARMEN E	1013034	3034	1,495.98	0.00			
5540	WHITE, JEANNIE M	1013034	3034	2,238.57	0.00			
5522	WHITE, MAURICE E	1010100	0100	542.54	0.00			
5135	WHITE, SARAH E	1010500	0500	2,861.41	0.00			
5346	WIELE, BRYCE C	1010400	0400	1,556.50	0.00			
4951	WIELKIE, JOHNATHAN S	5012525	2525	4,237.55	0.00			
3866	WIESE, SHAWN L	5103201	3201	3,520.89	0.00			
5479	WIEST, JAMIE M	1010212	0212	1,618.43	0.00			
2663	WILDBLOOD, JASON A	1012014	2014	2,429.31	0.00			
5830	WILKINSON, MICHAEL R	1012515	2515	5,004.01	0.00			
5558	WILLIAMS, MARQUIS D	2503035	3012	2,278.74	0.00			
4744	WILLIAMSON, JENNIFER C	1012515	2515	3,056.42	0.00			
5607	WILLIARD, RIDGE L	1015060	5060	380.03	0.00			
5385	WILLIS, ROSALINDA B	1012004	2004	409.88	0.00			
4960	WILSON, DANIELLE R	1012017	2005	381.58	0.00			
5411	WILSON, HALEY M	1016200	6200	1,390.51	0.00			
5447	WING, MICHELLE R	1010500	0500	1,191.54	0.00			
4971	WISE, ALLEN W	1015056	5056	545.62	0.00			
3032	WISE, URIAH V	5203502	3502	1,616.90	0.00			
5538	WITTER, SCOTT M	5203502	3502	1,322.18	0.00			
5203	WOLZ, MADELINE E	1015055	5055	542.10	0.00			
4092	WOOD, GARY N	2563038	3038	1,930.49	0.00			
5757	WOOD, STEPHEN J	1010600	0600	2,338.88	0.00			
4432	WOODBURY, JASON D	1010500	0500	4,174.64	0.00			
5124	WORKMAN, MICHAEL L	7607050	3005	78.84	0.00			
5359	WURSTER, BETHANY M	1012012	2012	3,204.31	0.00			
623	YANG, WENDY E	1014700	4700	2,816.05	0.00			
2705	YASUMOTO, SYLVIA M	1010213	0213	1,650.03	0.00			
5684	YOST, JANELLE L	1010500	0500	532.72	0.00			
4601	YU, JENG DAW	1010500	0500	5,270.30	0.00			
5529	ZAMPIRRO, GRANT A	1012014	2014	1,596.24	0.00			
5275	ZAVALA, FRANK	1012706	2706	0.00	0.00			
	RECORD COUNT: 798	TOTAL		1,532,411.26	0.00			
		GRAND TOTAL		1,638,780.55	0.00			

** END OF REPORT - Generated by Steffi Soliman **

City of Carson City

CURRENT CHECK REGISTER - BIWEEKLY

WARRANT: 220624

06/03/2022 to 06/16/2022

CHECK DATE: 06/24/2022

EMP #	NAME	TYP	NET PAY	CHECK #	CHECK DATE	SPECIAL
5842	GREGORY, ADDISON A.	CK	507.89	000001588	06/24/2022	
5361	DAVIS, MARIAH M.	CK	824.08	000001589	06/24/2022	
4931	LACHEW, JAMES F.	CK	3,310.17	000001590	06/24/2022	
5827	PERKINS, MARK A.	CK	500.77	000001591	06/24/2022	
5856	FELIPE-HERNANDEZ, MI	CK	2,055.68	000001592	06/24/2022	
5849	LEPORE, ANTHONY R.	CK	2,099.98	000001593	06/24/2022	
5850	PRIMKA, NATHAN J.	CK	1,822.11	000001594	06/24/2022	
5851	VIEIRA, LAUREN M.	CK	1,550.51	000001595	06/24/2022	
5572	MADRID, CARLOS A.	CK	2,975.48	000001596	06/24/2022	
4477	PITTENGER, BRIAN M.	CK	1,314.89	000001597	06/24/2022	
5820	ROEFER, FREDERICK A.	CK	991.09	000001598	06/24/2022	
5857	THOMAS PHIPPS, JORDA	CK	300.46	000001599	06/24/2022	
398	AIKINS, ALBERT P.	CK	327.78	000001600	06/24/2022	
3777	LEWIS, JOHN W.	CK	320.50	000001601	06/24/2022	
5548	NELSON, DAVID E.	CK	78.84	000001602	06/24/2022	
511	FISCHER, CARIN	CK	3,468.40	000001603	06/24/2022	
5811	GOLSBY, MALIQ D.	CK	730.39	000001604	06/24/2022	
5845	NAVARRO, RILEY J.	CK	1,214.95	000001605	06/24/2022	
5808	EBERLE-BRINSON, JANE	CK	39.39	000001606	06/24/2022	
5774	GOSELIN, TODD A.	CK	324.96	000001607	06/24/2022	
5788	KALLEY, EWAN F.	CK	19.12	000001608	06/24/2022	
5662	MUNOZ, BRENDIN C.	CK	446.39	000001609	06/24/2022	
5854	NERSKA, ALEXANDRA K.	CK	340.59	000001610	06/24/2022	
5263	POOR, ANNE LISE J.	CK	250.58	000001611	06/24/2022	
5778	ROBBINS, PARIS L.	CK	290.84	000001612	06/24/2022	
5435	ROBINSON, SHANE R.	CK	248.96	000001613	06/24/2022	
5652	SERVICE, LORRELL S.	CK	35.09	000001614	06/24/2022	
4701	SVENSSON, CHLOE O.	CK	112.71	000001615	06/24/2022	
5667	TORRES-CRUZ, ANTON H	CK	308.23	000001616	06/24/2022	
4659	URBAN, ANDREA C.	CK	31.90	000001617	06/24/2022	
2242	VALLEY, BRIANA J.	CK	188.42	000001618	06/24/2022	
5806	ARNESON, ALYENE M.	CK	475.64	000001619	06/24/2022	
4999	CHACON, KAITLYN J.	CK	342.60	000001620	06/24/2022	
5839	DAVIS, LAUREN R.	CK	520.05	000001621	06/24/2022	
5753	ENGELS, LONDYN L.	CK	344.17	000001622	06/24/2022	
5848	HOLST, BAILEY J.	CK	500.75	000001623	06/24/2022	
5843	HOULE, EMILY K.	CK	602.75	000001624	06/24/2022	
5852	LUCAS, KATE E.	CK	468.46	000001625	06/24/2022	
5847	MATSON, MONICA N.	CK	517.92	000001626	06/24/2022	
5853	RAMIREZ-RODRIGUEZ, C	CK	370.46	000001627	06/24/2022	
5831	SIMOLA, COLBY T.	CK	381.22	000001628	06/24/2022	
3452	LOZANO-HERNANDEZ, DE	CK	404.44	000001629	06/24/2022	
4202	HARVEY, KANDIS A.	CK	1,929.62	000001630	06/24/2022	

43 ** TOTAL CHECK(S) 33,889.23

** END OF REPORT - Generated by steffi soliman **



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** July 21, 2022

Staff Contact: Sheri Russell, Chief Financial Officer

Agenda Title: For Possible Action: Discussion and possible action regarding the report on the condition of each fund in the treasury and the statements of receipts and expenditures through July 8, 2022, per NRS 251.030 and NRS 354.290. (Sheri Russell, srussell@carson.org)

Staff Summary: NRS 251.030 requires the Chief Financial Officer (for the purpose of the statute acting as the County Auditor) to report to the Board of Supervisors, at each regular meeting thereof, the condition of each fund in the treasury. NRS 354.290 requires the County Auditor to report to the Board of Supervisors a statement of revenues and expenditures based on the accounts and funds as were used in the budget. A more detailed accounting is available on the City's website – www.carson.org.

Agenda Action: Formal Action / Motion **Time Requested:** Consent

Proposed Motion

I move to accept the report.

Board's Strategic Goal

Efficient Government

Previous Action

N/A

Background/Issues & Analysis

A "Condition of the Treasury Report" is attached indicating the beginning balance, receipts, disbursements, and the ending balance of each cash account for every fund in the City as of July 8, 2022.

It is important to note that there will always be timing differences with these balances - for example, while all departments take deposits to the bank on a daily basis, there is usually a delay between when the reports are prepared and when they are entered into the system.

Applicable Statute, Code, Policy, Rule or Regulation

NRS 251.030 and 354.290

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted?

Explanation of Fiscal Impact: N/A

Alternatives

N/A

Attachments:

[BOS Cash Report 07-08-2022.pdf](#)

Board Action Taken:

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)

CONDITION OF THE TREASURY REPORT

CASH ACTIVITY BETWEEN 06/24/2022 & 07/08/2022

FUND	FUND NAME	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE
101	GENERAL FUND	\$ 12,082,733.65	\$ 4,002,439.16	\$ 2,967,854.83	\$ 13,117,317.98
201	AIRPORT FUND	0.07	-	-	0.07
202	COOPERATIVE EXTENSION FUND	256,443.86	1,603.90	35.12	258,012.64
208	SUPPLEMENTAL INDIGENT FUND	3,248,483.28	932.97	13,226.98	3,236,189.27
210	CAPITAL PROJECTS FUND	23,932,553.64	856,609.91	289,560.15	24,499,603.40
215	SENIOR CENTER FUND	359,359.08	405.66	22,027.38	337,737.36
225	CARSON CITY TRANSIT FUND	294,579.71	-	28,294.78	266,284.93
230	LIBRARY GIFT FUND	48,310.91	60,777.76	-	109,088.67
235	LANDSCAPE MAINTENANCE FUND	487,826.85	-	2,759.00	485,067.85
236	ADMINISTRATIVE ASSESSMENT FUND	48,603.92	1,008.00	644.91	48,967.01
237	S. CARSON NEIGHBORHOOD IMPROV. DIST.	19,973.06	-	6,600.00	13,373.06
240	TRAFFIC/TRANSPORTATION FUND	21,036.01	295.00	310.55	21,020.46
245	CAMPO FUND	53,635.30	7,194.70	10,380.24	50,449.76
250	REGIONAL TRANSPORTATION FUND	4,135,336.46	434,380.68	333,364.61	4,236,352.53
253	V & T INFRASTRUCTURE FUND	2,450,500.00	184,863.46	86,887.37	2,548,476.09
254	QUALITY OF LIFE FUND	5,278,894.00	340,004.04	86,408.65	5,532,489.39
256	STREET MAINTENANCE FUND	1,504,859.78	498,665.64	229,330.46	1,774,194.96
275	GRANT FUND	9,111,173.64	10,587,270.35	327,323.42	19,371,120.57
280	COMMISSARY FUND	135,415.78	24,123.12	6,086.78	153,452.12
287	911 SURCHARGE FUND	1,243,639.51	1,656.00	13,918.29	1,231,377.22
310	INFRASTRUCTURE TAX FUND	1,790,088.47	169,162.28	66,881.99	1,892,368.76
340	EXTRAORDINARY MAINTENANCE FUND	12,266,148.55	-	3,565.30	12,262,583.25
350	RESIDENTIAL CONSTRUCTION TAX FUND	1,021,964.84	12,000.00	-	1,033,964.84
410	DEBT SERVICE FUND	(308,383.84)	657,742.34	-	349,358.50
501	AMBULANCE FUND	4,243,894.04	124,286.20	139,011.11	4,229,169.13
505	STORMWATER FUND	1,687,436.91	77,260.97	158,837.41	1,605,860.47
510	WASTEWATER FUND	24,791,087.28	635,394.64	327,388.93	25,099,092.99
520	WATER FUND	25,135,253.46	1,329,891.22	457,568.68	26,007,576.00
525	BUILDING PERMITS FUND	1,214,275.77	84,040.06	11,246.99	1,287,068.84
530	CEMETERY FUND	540,971.26	21,219.38	3,564.33	558,626.31
560	FLEET MANAGEMENT FUND	1,909,361.79	-	134,136.58	1,775,225.21
570	GROUP MEDICAL INSURANCE FUND	18,542.45	404,773.18	633,458.14	(210,142.51) ²
580	WORKERS COMPENSATION FUND	3,839,793.86	36,443.31	233,142.31	3,643,094.86
590	INSURANCE FUND	2,021,983.09	-	1,262,316.76	759,666.33
602	REDEVELOPMENT ADMINISTRATIVE FUND	122,566.91	-	8,072.92	114,493.99
603	REDEVELOPMENT REVOLVING FUND	2,837,823.31	-	974.44	2,836,848.87
604	REDEVELOPMENT TAX INCREMENT FUND	349,794.57	1,669.58	-	351,464.15
730	SCHOOL DEBT FUND	8,763,998.13	3,717.74	-	8,767,715.87
740	CARSON CITY TOURISM AUTHORITY	2,945,507.47	178,394.20	117,316.98	3,006,584.69
748	CARSON CITY SCHOOL OPERATING FUND	35,019.82	6,084.59	-	41,104.41
750	STATE OF NEVADA FUND	906,389.87	108,949.83	-	1,015,339.70
752	RANGE IMPROVEMENT FUND	166.65	-	-	166.65
756	EAGLE VALLEY WATER DISTRICT FUND	202.59	5.53	-	208.12
760	WATER SUB-CONSERVANCY FUND	1,560.33	243.42	24,476.92	(22,673.17) ¹
765	FISH AND GAME FUND	7,118.06	-	-	7,118.06
770	FORFEITURE ACCOUNT	99,460.14	-	1,567.42	97,892.72
780	DOWNTOWN NEIGHBORHOOD IMPROV. DIST.	135,461.89	-	5,580.00	129,881.89
793	CONTROLLER'S TRUST FUND	2,621.50	354.79	-	2,976.29
850	CARSON CITY OPEB TRUST FUND	2,811,642.97	48,395.29	135,455.29	2,724,582.97
TOTAL		\$ 163,905,110.65	\$ 20,902,258.90	\$ 8,149,576.02	\$ 176,657,793.53

¹ Timing difference - awaiting payroll reimbursement.

² Timing difference - medical insurance invoice paid before payroll withholdings posted.



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** July 21, 2022

Staff Contact: Darren Schulz, Public Works Director

Agenda Title: For Possible Action: Discussion and possible action regarding the proposed ratification of a short-term lease expiring on June 30, 2023, and titled "Water Lease Agreement" between Carson City and the Carson Water Subconservancy District ("CWSD"), to allow Carson City to use up to 100 acre-feet of surface water from the Upper and Lower Lost Lakes Reservoirs at no cost beyond permit fees anticipated to be approximately \$780 and the City to bear its own costs associated with the use of the City's existing water production and distribution system. (Darren Schulz, dschulz@carson.org)

Staff Summary: On June 15, 2022, the CWSD Board of Directors approved the Water Lease Agreement which, if approved by the Board of Supervisors, will provide Carson City with up to 100 acre-feet of additional surface water for use between October 1, 2022 and March 31, 2023. It has been the past practice of Carson City to lease these water rights as part of the City's conjunctive use management plan.

Agenda Action: Formal Action / Motion **Time Requested:** Consent

Proposed Motion

I move to ratify approval and execution of the agreement as presented.

Board's Strategic Goal

Sustainable Infrastructure

Previous Action

The Board of Supervisors approved similar agreements on June 3, 2021, July 2, 2020, and July 18, 2019, as well as in 2015 and 2016.

Background/Issues & Analysis

In order to provide additional surface water rights for the conjunctive use program, a lease of Carson River storage rights has been negotiated with the CWSD. The City, per the Alpine Decree, cannot pump decreed river water rights from the Carson River during the months of October through March. However, these rights will have been stored within the Lost Lakes reservoirs during the irrigation season, which allows for their use during the winter months, under conditions which will be stipulated by the State Water Engineer and Federal Water Master.

The only additional cost to the City are permit fees anticipated to be approximately \$780. The City will bear its own own costs associated with the use of the City's existing water production and distribution system. CWSD has opted not to charge the City on a per-acre-foot basis because it can no longer do so without incurring significant costs. The United States Forest Service ("USFS") is conducting their five-year review of CWSD's special use permit for the Lost Lakes. The USFS developed a new method for calculating the fees associated

with the permit. Currently, CWSD pays \$83 per year. Under USFS's new method, CWSD's permit fee would have gone up to over \$6,000 per year. However, USFS agreed to waive CWSD's fee because the City is a government agency, provided CWSD does not impose charges for the Lost Lake water.

Applicable Statute, Code, Policy, Rule or Regulation

Carson City Charter § 2.275; Alpine Decree

Financial Information

Is there a fiscal impact? Yes

If yes, account name/number: 5203502-500454 Water Purchase

Is it currently budgeted? Yes

Explanation of Fiscal Impact: Reduction in budget up to \$780; current budget available for FY 2023 is \$910,000.

Alternatives

Do not ratify approval and execution of the agreement, and/or provide alternative direction.

Attachments:

[#2022-23 CWSD Lost Lakes Agreement -SIGNED COPY.pdf](#)

Board Action Taken:

Motion: _____	1) _____	Aye/Nay
	2) _____	_____

(Vote Recorded By)



WATER LEASE AGREEMENT

Lost Lakes

This Water Lease Agreement is entered into between the CARSON WATER SUBCONSERVANCY DISTRICT, a political subdivision of the State of Nevada, by and through its duly constituted Board of Directors (hereinafter "CWSD") and CARSON CITY, a political subdivision of the State of Nevada, by and through its duly constituted Board of Supervisors (hereinafter "CITY").

WITNESSETH:

WHEREAS CWSD holds title to 219.0 acre feet of water rights, including storage rights in Upper and Lower Lost Lakes Reservoirs, Claim Numbers 812 and 813 in the Alpine Decree; and

WHEREAS CITY desires to use CWSD water for one (1) year for use within the boundaries of CITY for municipal purposes; and

WHEREAS CWSD has made or will make any necessary application(s) to the State Engineer for permission to use CWSD's water rights for the purposes contemplated under this Agreement.

THEREFORE, in consideration of the mutual undertakings and for other good and valuable consideration, the parties agree and contract as follows:

1. Term of Agreement /Use of Water

The term of this Agreement shall commence on the date both parties have executed the Agreement and shall continue through June 30, 2023. CITY agrees to use an amount not to exceed 100.0 acre feet of CWSD water from Lost Lakes.

The term of the "water delivery season" will be the period beginning October 1, 2022 and ending March 31, 2023. The amount of water that can be pumped by CITY shall be determined by the actual amount of water released from Lost Lakes less any loss of water determined by the State Engineer or the Federal Water Master, due to conveyance from Lost Lakes Reservoirs to CITY's point of re-diversion.

2. Costs of Diversion and Delivery of Water

CWSD will submit the Temporary Permit to the Nevada State Engineer and pay the application fees. The City will reimburse CWSD the fees once CWSD receives the Temporary Permit from the State Engineer. CWSD shall bear the costs of delivery of the water to CITY's point of re-diversion, including the Costs of operation and maintenance of upstream storage facilities and payment of water fees to the Federal Water Master. CITY shall bear the costs associated with pumping the water from the two induction wells (Well Numbers 25 and 41B), measuring devices, pipelines, and other transporting devices. The City must first use all the Mud Lake water before pumping the Lost Lake water.

3. Treatment

CITY shall be responsible for the treatment of all water for municipal purposes, including water leased from CWSD, to applicable local, state, and federal standards.

4. Relief from Performance

In the event that the State of Nevada or a court of competent jurisdiction prevents the delivery of the surface water that is the subject of this Agreement to CITY's point of re-diversion, or if the Federal Water Master prevents the use of the subject water, CWSD and CITY are relieved from performance under this Agreement unless CWSD and CITY make a different agreement in writing.

5. Required Approval

This Agreement will not become effective unless approved by appropriate official action of the Board of Supervisors of CITY and the Board of Directors of CWSD.

6. Authority to Sign

The Parties represent and warrant that the person executing this Agreement on behalf of each respective Party has full power and authority to enter into this Agreement and that the Parties are authorized by law to perform the services set forth in this Agreement.

7. Recordation

When fully executed, CITY shall record this Agreement with the Clerk-Recorder of Carson City, Nevada.

8. Limited Liability

CITY and CWSD do not waive and intend to assert all available Nevada Revised Statutes (NRS) Chapter 41 liability limitations in all cases. The contract liability of both Parties will not be subject to punitive or liquidated damages.

9. Indemnification

To the extent permitted by law, including, but not limited to, the provisions of NRS Chapter 41, each Party shall indemnify, hold harmless and defend, not excluding the other's right to participate, the other Party from and against all liability, claims, actions, damages, losses, and expenses, including but not limited to reasonable attorney's fees and costs, arising out of any alleged negligent or willful acts or omissions of the indemnifying Party, its officers, employees and agents. CITY further agrees to indemnify and hold CWSD harmless for any claims or actions including damages, costs and attorney's fees concerning the use of this water by CITY as specified in this Agreement.

10. Preamble: Recitals

The preamble and recitals are hereby made a part of this Agreement.

11. Continuing Appropriation

Pursuant to NRS 244.320, the Board of Supervisors of CITY has no authority to bind CITY to a contract beyond the terms of the Supervisors in office at the time of the contract approval. If a future Board of Supervisors of CITY does not appropriate money for this Agreement, CITY is no longer bound by this Agreement.

12. Notices

All notices or other communications required or permitted to be given under this Agreement must be in writing and shall be deemed to have been duly given if delivered personally by hand, or mailed by first class U.S. Mail, postage prepaid on the date posted to the other Party at the following address:

For notice purposes, the addresses of each party are as follows:

**CARSON WATER
SUBCONSERVANCY DISTRICT**

Edwin James
General Manager
777 E. William St., #110A
Carson City, NV 89701
775/887-7450

CARSON CITY

Darren Schulz
Public Works Director
3505 Butti Way
Carson City, NV 89701
775/887-2355 x- 7391

13. Severability

If any provision contained in this Agreement is held to be unenforceable by a court of law or equity, this Agreement will be construed as if the provision did not exist, the provisions will not be construed to render any other provision or provisions of this Agreement unenforceable, and the remaining terms of this Agreement will continue in full force and effect.

14. Public Records

Under NRS 239.010, CITY and CWSD information or documents may be open to public inspecting and copying. The Parties will have the duty to disclose unless a particular record is made confidential by law or a common law balancing of interests.

15. Separate Entities; Independent Contractor

The Parties are associated with each other only for the purposes and to the extent set forth in this Agreement. Nothing contained in this Agreement may be deemed or construed to create a partnership or joint venture, to create relationships of an employer-employee or principal-agent, or to otherwise create any liability for one Party whatsoever with respect to the indebtedness, liabilities, and obligations of the other Party. Each Party is and continues to be separate and distinct from the other Party, and each Party shall

have the sole right to supervise, manage, operate, control, and direct performance of the details incident to its duties under this Agreement. The Parties' respective employees, agents, attorneys, principals, or representatives shall not be considered employees, agents, attorneys, principals, or representatives of the other Party.

16. Governing Law and Jurisdiction

This Agreement and the rights and obligations of the Parties hereto shall be governed by and construed according to the laws of the State of Nevada. The Parties consent to the jurisdiction of the First Judicial District Court of the State of Nevada in and for Carson City for enforcement of this Agreement.

17. Breach

The failure of either Party to perform any obligation of this Agreement within 30 days after being given written notice by the non-breaching Party of the failure to perform shall be deemed a breach. Except as otherwise provided for by law or this Agreement, the rights and remedies of the Parties are not exclusive and are in addition to any other rights and remedies provided by law or equity, including, without limitation, actual damages. In any action brought to enforce or interpret the terms of this Agreement, the prevailing party shall be entitled to its attorney's fees and costs, whether such a result was achieved by settlement, alternative dispute resolution or litigation. The Parties agree that, in the event a lawsuit is filed and a Party is awarded attorney's fees under this Agreement or by the court, for any reason, the rate applied to recoverable attorney's fees shall not exceed the rate of \$125 per hour.

18. Waiver

No waiver of any right or remedy shall be effective unless in writing. A waiver of any right or a party's failure to insist on strict compliance with the terms of this Agreement shall not operate as a waiver of any other right or remedy.

19. No Third-Party Beneficiary

It is specifically agreed between the Parties that none of the provisions this Agreement create in the public or any member thereof a third-party beneficiary, or grant anyone not a Party to this Agreement any right to maintain a suit for personal injuries or property damage under the terms or provisions of this Agreement.

20. Entire Agreement; Modification

This Agreement constitutes the entire Agreement of the Parties and as such is intended as a complete and exclusive statement of the promises, representations, negotiations, discussions, and other agreements that may have been made in connection with the subject matter herein. Unless an integrated attachment to this Agreement specifically displays a mutual intent to amend a particular part of this Agreement, general conflicts in language between any such attachment and this Agreement shall be construed consistent

with the terms of this Agreement. No modification or amendment to this Agreement shall be binding upon the Parties unless the same is in writing and signed by the Parties hereto.

21. Counterparts

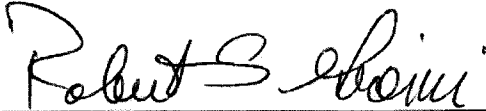
This Agreement may be executed in counterparts, each of which shall be deemed to be an original but all of which, taken together, shall constitute the same Agreement.

22. Force Majeure

Neither Party shall be deemed to be in violation of this Agreement if it is prevented from performing any of its obligations hereunder due to strikes, failure of public transportation, civil or military authority, acts of public enemy, accidents, fires, explosions, or acts of God, including, without limitation, earthquakes, floods, winds, or storms. In such an event the intervening cause must not be through the fault of the Party asserting such an excuse, and the excused Party is obligated to promptly perform in accordance with the terms of the Agreement after the intervening cause ceases.

IN WITNESS WHEREOF, the parties have executed this Agreement.

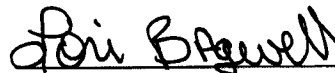
**CARSON WATER
SUBCONSERVANCY DISTRICT**



R. Stacey Giomi, Chairperson

Dated: 6/15/22

CARSON CITY



Lori Bagwell, Mayor

Dated: 6/22/22

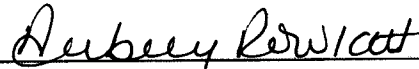
ATTEST:



Catrina Schambra, Secretary to the Board

Dated: 6/15/22

ATTEST:



Aubrey Rowlett, Clerk-Recorder

Dated: ^{AK}6/23/22



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** July 21, 2022

Staff Contact: Carol Akers, Purchasing and Contracts Administrator and Joy Holt, Library Business Manager

Agenda Title: For Possible Action: Discussion and possible action regarding authorization to purchase books and periodicals for the Carson City Library ("Library") from BTAC Acquisition Corp., dba Baker & Taylor, LLC ("Baker & Taylor") for a total not to exceed amount of \$100,000 through June 30, 2023. (Carol Akers, cakers@carson.org and Joy Holt, JHolt@carson.org)

Staff Summary: The Library has an annual budget of \$183,340 to purchase books, periodicals and publications. Baker & Taylor is used as the main vendor for book purchases; the Library also pays Baker & Taylor an annual fee of \$16,831 to lease materials.

Agenda Action: Formal Action / Motion **Time Requested:** Consent

Proposed Motion

I move to approve the purchase authority as requested.

Board's Strategic Goal

Efficient Government

Previous Action

N/A

Background/Issues & Analysis

Baker & Taylor is the main vendor for the Library's book purchasing.

FY 2022 \$83,607 (through 7/6/2022)

FY 2021 \$72,217.07

FY 2020 \$69,439.17

This is an annual request. The purchase amount exceeds \$50,000 and therefore requires Board of Supervisors' approval.

Applicable Statute, Code, Policy, Rule or Regulation

NRS 332.115(1)(k)

Financial Information

Is there a fiscal impact? Yes

If yes, account name/number: General Fund Library Books/Periodical/Publication account 1016200-500645

Is it currently budgeted? Yes

Explanation of Fiscal Impact: If approved, account 1016200-500645 will be reduced by a not to exceed amount of \$100,000. The available budget for FY 2023 is \$183,340.

Alternatives

Do not approve requested purchase authority and/or provide alternative direction to staff.

Attachments:

Board Action Taken:

Motion: _____	1) _____	Aye/Nay
	2) _____	_____

(Vote Recorded By)

NRS 332.115(1)(b)

Financial Information

Is there a fiscal impact? Yes

If yes, account name/number: General Fund – GIS Professional Services Account \ 1013015-500309

Is it currently budgeted? Yes

Explanation of Fiscal Impact: If approved, account 1013015-500309 will be reduced by \$125,000; the total budget for FY 2023 is \$307,400. If this contract and the related contract with Atkins (Contract No. 23300007 for \$95,000) are both approved, the remaining available budget for this account in FY 2023 will be \$87,400.

Alternatives

Do not approve the contract and/or provide alternative direction to staff.

Attachments:

[23300006_Draft_Contract.pdf](#)

Board Action Taken:

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)

PROFESSIONAL SERVICES CONSULTANT AGREEMENT

Contract No. 23300006

Title: On-Call Geographic Information System Services

THIS CONTRACT made and entered into this _____ day of _____, 2022, by and between Carson City, a consolidated municipality, a political subdivision of the State of Nevada, hereinafter referred to as "CITY", and Michael Baker International, Inc., hereinafter referred to as "CONSULTANT".

WITNESSETH:

WHEREAS, the Purchasing and Contracts Manager for **CITY** is authorized pursuant to Nevada Revised Statutes (hereinafter referred to as "NRS") 332 and 338 and Carson City Purchasing Resolution #1990-R71, to approve and accept this Contract as set forth in and by the following provisions; and

WHEREAS, this Contract is for consulting services from one or more licensed architects, engineers and/or land surveyors; and

WHEREAS, this Contract (does involve ___) (does not involve X) a "public work" construction project, which pursuant to NRS 338.010(17) means any project for the new construction, repair or reconstruction of an applicable project financed in whole or in part from public money; and

WHEREAS, CONSULTANT'S compensation under this agreement (does ___) (does not X) utilize in whole or in part money derived from one or more federal grant funding source(s); and

WHEREAS, it is deemed necessary that the services of **CONSULTANT** for **CONTRACT No. 23300006** (hereinafter referred to as "Contract") are both necessary and in the best interest of **CITY**; and

NOW, THEREFORE, in consideration of the aforesaid premises, and the following terms, conditions and other valuable consideration, the parties mutually agree as follows:

1. REQUIRED APPROVAL:

This Contract shall not become effective until signed by all parties and insurance certificates are received.

2. SCOPE OF WORK (Incorporated Contract Documents):

2.1 **CONSULTANT** shall provide and perform the following services set forth in Exhibit A, which shall all be attached hereto and incorporated herein by reference for and on behalf of **CITY** and hereinafter referred to as the "SERVICES".

2.2 **CONSULTANT** represents that it is duly licensed by **CITY** for the purposes of performing the SERVICES.

2.3 **CONSULTANT** represents that it is duly qualified and licensed in the State of Nevada for the purposes of performing the SERVICES.

For P&C Use Only	
CCBL expires	_____
GL expires	_____
AL expires	_____
PL expires	_____
WC expires	_____

PROFESSIONAL SERVICES CONSULTANT AGREEMENT

Contract No. 23300006

Title: On-Call Geographic Information System Services

2.4 **CONSULTANT** represents that it and/or the persons it may employ possess all skills and training necessary to perform the SERVICES described herein and required hereunder. **CONSULTANT** shall perform the SERVICES faithfully, diligently, in a timely and professional manner, to the best of its ability, and in such a manner as is customarily performed by a person who is in the business of providing such services in similar circumstances. **CONSULTANT** shall be responsible for the professional quality and technical accuracy of all SERVICES furnished by **CONSULTANT** to **CITY**.

2.5 **CONSULTANT** represents that neither the execution of this Contract nor the rendering of services by **CONSULTANT** hereunder will violate the provisions of or constitute a default under any other contract or agreement to which **CONSULTANT** is a party or by which **CONSULTANT** is bound, or which would preclude **CONSULTANT** from performing the SERVICES required of **CONSULTANT** hereunder, or which would impose any liability or obligation upon **CITY** for accepting such SERVICES.

2.6 Before commencing with the performance of any work under this Contract, **CONSULTANT** shall obtain all necessary permits and licenses as may be necessary. Before and during the progress of work under this Contract, **CONSULTANT** shall give all notice and comply with all the laws, ordinances, rules and regulations of every kind and nature now or hereafter in effect promulgated by any Federal, State, County, or other Governmental Authority, relating to the performance of work under this Contract. If **CONSULTANT** performs any work that is contrary to any such law, ordinance, rule or regulation, it shall bear all the costs arising therefrom.

2.7 Special Terms and Conditions for Engineers, Architects, and Land Surveying/Testing:

2.7.1 *Use of **CONSULTANT'S** Drawings, Specifications and Other Documents:*

2.7.1.1 The drawings, specifications and other documents prepared by **CONSULTANT** for this Contract are instruments of **CONSULTANT'S** service for use solely with respect to this Contract and, unless otherwise provided, **CONSULTANT** shall be deemed the author of these documents and shall retain all common law statutory and other reserved rights, including the copyright.

2.7.2 *Cost Accounting and Audits:*

2.7.2.1 If required by **CITY**, **CONSULTANT** agrees to make available to **CITY** for three (3) years after the completion of the SERVICES under this Contract, such books, records, receipts, vouchers, or other data as may be deemed necessary by **CITY** to enable it to arrive at appropriate cost figures for the purpose of establishing depreciation rates for the various materials and other elements which may have been incorporated into the SERVICES performed under this Contract.

2.7.3 *If Land Surveying or Testing SERVICES are provided to a Public Work Project involving actual Construction (not solely design work):*

2.7.3.1 DAVIS-BACON & RELATED ACTS 29 CFR PARTS 1,3,5,6,&7 AND NRS 338.070(5): **CONSULTANT** shall comply with Davis-Bacon Act and NRS 338.070(5). **CONSULTANT** and each covered contractor or subcontractor must provide a weekly statement of wages paid to each of its employees engaged in covered SERVICES. The statement shall be executed by **CONSULTANT** or subcontractor or by an authorized officer or employee of **CONSULTANT** or subcontractor who supervised the payment of

PROFESSIONAL SERVICES CONSULTANT AGREEMENT

Contract No. 23300006

Title: On-Call Geographic Information System Services

wages and shall be on the "Statement of Compliance" form. **CONSULTANT** shall submit a Statement of Compliance that is prescribed by the Nevada Labor Commissioner or contains identical wording. Per NRS 338.070(6) the records maintained pursuant to subsection 5 of this statute must be open at all reasonable hours to the inspection of the public body (the **CITY'S** representative) awarding the contract. The **CONSULTANT** engaged on the public work or subcontractor engaged on the public work shall ensure that a copy of each record for each calendar month is received by the public body awarding the contract (the **City**) **no later than 15 days after the end of the month.**

2.7.3.2 FEDERAL FUNDING: In the event federal funds are used for payment of all or part of this Contract, **CONSULTANT** shall submit a Statement of Compliance form WH347 or a form with identical wording and a Statement of Compliance prescribed by the Nevada Labor Commissioner **within 7 days after the regular pay date for the pay period.** The original Statements shall be delivered to Carson City Public Works, 3505 Butti Way, Carson City, Nevada 89703, attention Davis-Bacon/Federal Funding Compliance.

2.7.3.3 CERTIFIED PAYROLLS FOR DAVIS-BACON AND PREVAILING WAGE PROJECTS: The higher of the Federal or local prevailing wage rates for **CITY**, as established by the Nevada Labor Commission and the Davis-Bacon Act, shall be paid for all classifications of labor on this project SERVICES. Should a classification be missing from the Davis-Bacon rates the **CONSULTANT** shall complete a request of authorization for additional classification or rate form SF1444 in its entirety and submit it to the **CITY** for approval and submission to the U.S. Department of Labor. Also, in accordance with NRS 338, the hourly and daily wage rates for the State and Davis-Bacon must be posted at the work site by **CONSULTANT**. **CONSULTANT** shall ensure that a copy of **CONSULTANT'S** and subcontractor's certified payrolls for each calendar week are received by **CITY**.

2.7.3.3.1 Per NRS 338.070(5) a **CONSULTANT** engaged on a public work and each subcontractor engaged on the public work shall keep or cause to be kept:

(a) An accurate record showing, for each worker employed by the consultant or subcontractor in connection with the public work:

- (1) The name of the worker;
- (2) The occupation of the worker;
- (3) The gender of the worker, if the worker voluntarily agreed to specify that information pursuant to subsection 4, or an entry indicating that the worker declined to specify such information;
- (4) The ethnicity of the worker, if the worker voluntarily agreed to specify that information pursuant to subsection 4, or an entry indicating that the worker declined to specify such information;
- (5) If the worker has a driver's license or identification card, an indication of the state or other jurisdiction that issued the license or card; and
- (6) The actual per diem, wages and benefits paid to the worker; and

PROFESSIONAL SERVICES CONSULTANT AGREEMENT

Contract No. 23300006

Title: On-Call Geographic Information System Services

(b) An additional accurate record showing, for each worker employed by the consultant or subcontractor in connection with the public work who has a driver's license or identification card:

- (1) The name of the worker;
- (2) The driver's license number or identification card number of the worker; and
- (3) The state or other jurisdiction that issued the license or card.

2.7.3.3.2 The original payroll records shall be certified and shall be submitted weekly to Carson City Public Works, 3505 Butti Way, Carson City, Nevada 89703, attention Davis-Bacon/Federal Funding Compliance. Submission of such certified payrolls shall be a condition precedent for processing the monthly progress payment. **CONSULTANT**, as General Contractor, shall collect the wage reports from the subcontractors and ensure the receipt of a certified copy of each weekly payroll for submission to **CITY** as one complete package.

2.7.3.3.3 Pursuant to NRS 338.060 and 338.070, **CONSULTANT** hereby agrees to forfeit, as a penalty to **CITY**, not less than Twenty Dollars (\$20) nor more than Fifty Dollars (\$50) for each calendar day or portion thereof that each worker employed on the Contract is paid less than the designated rate for any WORK done under the Contract, by **CONSULTANT** or any subcontractor under him/her, or is not reported to **CITY** as required by NRS 338.070.

2.7.3.4 FAIR EMPLOYMENT PRACTICES: Pursuant to NRS 338.125, Fair Employment Practices, the following provisions must be included in any contract between **CONSULTANT** and a public body such as **CITY**:

2.7.3.4.1 *In connection with the performance of work or SERVICES under this Contract, CONSULTANT agrees not to discriminate against any employee or applicant for employment because of race, creed, color, national origin, sex, sexual orientation, gender identity, or age, including, without limitation, with regard to employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including without limitation, apprenticeship.*

2.7.3.4.2 **CONSULTANT** further agrees to insert this provision in all subcontracts hereunder, except subcontracts for standard commercial supplies or raw materials.

2.7.3.5 PREFERENTIAL EMPLOYMENT: Unless, and except if, this Contract is funded in whole or in part by federal grant funding (see 40 C.F.R. § 31.36(c) *Competition*), pursuant to NRS 338.130, in all cases where persons are employed in the construction of public works, preference must be given, the qualifications of the applicants being equal: (1) First: To persons who have been honorably discharged from the Army, Navy, Air Force, Marine Corps or Coast Guard of the United States, a reserve component thereof or the National Guard; and are citizens of the State of Nevada. (2) Second: To other citizens of the State of Nevada.

PROFESSIONAL SERVICES CONSULTANT AGREEMENT

Contract No. 23300006

Title: On-Call Geographic Information System Services

2.7.3.5.1 In connection with the performance of SERVICES under this Contract, **CONSULTANT** agrees to comply with the provisions of NRS 338.130 requiring certain preferences to be given to which persons are employed in the construction of a public work. If **CONSULTANT** fails to comply with the provisions of NRS 338.130, pursuant to the terms of NRS 338.130(3), this Contract is void, and any failure or refusal to comply with any of the provisions of this section renders this Contract void.

2.7.4 If the CITY was required by NRS 332.039(1) to advertise or request a proposal for this Agreement, by signing this Agreement, the **CONSULTANT** provides a written certification that the **CONSULTANT** is not currently engaged in, and during the Term shall not engage in, a Boycott of Israel. The term "Boycott of Israel" has the meaning ascribed to that term in Section 3 of Nevada Senate Bill 26 (2017). The **CONSULTANT** shall be responsible for fines, penalties, and payment of any State of Nevada or federal funds that may arise (including those that the CITY pays, becomes liable to pay, or becomes liable to repay) as a direct result of the **CONSULTANT's** non-compliance with this Section.

2.8 CITY Responsibilities:

2.8.1 **CITY** shall make available to **CONSULTANT** all technical data that is in **CITY'S** possession, reasonably required by **CONSULTANT** relating to the SERVICES.

2.8.2 **CITY** shall provide access to and make all provisions for **CONSULTANT** to enter upon public and private lands, to the fullest extent permitted by law, as reasonably required for **CONSULTANT** to perform the SERVICES.

2.8.3 **CITY** shall examine all reports, correspondence, and other documents presented by **CONSULTANT** upon request of **CITY**, and render, in writing, decisions pertaining thereto within a reasonable time so as not to delay the work of **CONSULTANT**.

2.8.4 It is expressly understood and agreed that all work done by **CONSULTANT** shall be subject to inspection and acceptance by **CITY** and approval of SERVICES shall not forfeit the right of **CITY** to require correction, and nothing contained herein shall relieve **CONSULTANT** of the responsibility of the SERVICES required under the terms of this Contract until all SERVICES have been completed and accepted by **CITY**.

3. CONTRACT TERM:

3.1 The term of this Contract begins retroactively on July 1, 2022, subject to Carson City Board of Supervisors' approval (anticipated to be July 21, 2022) and ends on June 30, 2023, unless sooner terminated by either party as specified in **Section 7** (CONTRACT TERMINATION).

4. NOTICE:

4.1 Except any applicable bid and award process where notices may be limited to postings by **CITY** on its Bid Opportunities website (www.carson.org), all notices or other communications required or permitted to be given under this Contract shall be in writing and shall be deemed to have been duly given if delivered personally in hand, by e-mail, by regular mail, by telephonic facsimile with simultaneous regular mail, or by certified mail, return receipt requested, postage prepaid on the date posted, and addressed to the other party at the address specified below.

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4.2 Notice to **CONSULTANT** shall be addressed to:

Polly Boardman, Associate Vice President
Michael Baker International
5470 Kietzke Lane, Suite 208
Reno, NV 89511
775-412-4607
Pboardman@mbakerintl.com

4.3 Notice to **CITY** shall be addressed to:

Carson City Purchasing and Contracts Department
Carol Akers, Purchasing and Contracts Administrator
201 North Carson Street, Suite 2
Carson City, NV 89701
775-283-7362 / FAX 775-887-2286
CAkers@carson.org

5. COMPENSATION:

5.1 The parties agree that **CONSULTANT** will provide the SERVICES specified in **Section 2** (SCOPE OF WORK) and **CITY** agrees to pay **CONSULTANT** the Contract's compensation based upon Time and Materials for a not to exceed maximum amount of One Hundred Twenty Five Thousand Dollars and 00/100 (\$125,000.00) and hereinafter referred to as "Contract Sum".

5.2 Contract Sum represents full and adequate compensation for the completed SERVICES, and includes the furnishing of all materials; all labor, equipment, tools, and appliances; and all expenses, direct or indirect, connected with the proper execution of the SERVICES.

5.3 **CONSULTANT** shall provide **CITY** with a scope of work for each task to be completed and if approved by the Public Works Director, **CONSULTANT** will be provided a "Task Order" authorizing the work.

5.4 **CITY** has provided a sample invoice and **CONSULTANT** shall submit its request for payment using said sample invoice.

5.5 Payment by **CITY** for the SERVICES rendered by **CONSULTANT** shall be due within thirty (30) calendar days from the date **CITY** acknowledges that the performance meets the requirements of this Contract or from the date the correct, complete, and descriptive invoice is received by **CITY** employee designated on the sample invoice, whichever is the later date.

5.6 **CITY** does not agree to reimburse **CONSULTANT** for expenses unless otherwise specified.

6. TIMELINESS OF BILLING SUBMISSION:

6.1 The parties agree that timeliness of billing is of the essence to this Contract and recognize that **CITY** is on a fiscal year which is defined as the period beginning July 1 and ending June 30 of the following year. All billings for dates of service prior to July 1 must be submitted to **CITY** no later than the first Friday in August of the same year. A billing submitted after the first Friday in August will subject **CONSULTANT** to an administrative fee not to exceed \$100.00. The parties hereby agree this is a

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reasonable estimate of the additional costs to **CITY** of processing the billing as a stale claim and that this amount will be deducted from the stale claim payment due to **CONSULTANT**.

7. CONTRACT TERMINATION:

7.1 Termination Without Cause:

7.1.1 Any discretionary or vested right of renewal notwithstanding, this Contract may be terminated upon written notice by mutual consent of both parties or unilaterally by either party without cause.

7.1.2 **CITY** reserves the right to terminate this Contract for convenience whenever it considers termination, in its sole and unfettered discretion, to be in the public interest. In the event that the Contract is terminated in this manner, payment will be made for SERVICES actually completed. If termination occurs under this provision, in no event shall **CONSULTANT** be entitled to anticipated profits on items of SERVICES not performed as of the effective date of the termination or compensation for any other item, including but not limited to, unabsorbed overhead. **CONSULTANT** shall require that all subcontracts which it enters related to this Contract likewise contain a termination for convenience clause which precludes the ability of any subconsultant to make claims against **CONSULTANT** for damages due to breach of contract, of lost profit on items of SERVICES not performed or of unabsorbed overhead, in the event of a convenience termination.

7.2 Termination for Nonappropriation:

7.2.1 All payments and SERVICES provided under this Contract are contingent upon the availability of the necessary public funding, which may include various internal and external sources. In the event that Carson City does not acquire and appropriate the funding necessary to perform in accordance with the terms of the Contract, the Contract shall automatically terminate upon **CITY'S** notice to **CONSULTANT** of such nonappropriation, and no claim or cause of action may be based upon any such nonappropriation.

7.3 Cause Termination for Default or Breach:

7.3.1 A default or breach may be declared with or without termination.

7.3.2 This Contract may be terminated by either party upon written notice of default or breach to the other party as follows:

7.3.2.1 If **CONSULTANT** fails to provide or satisfactorily perform any of the conditions, work, deliverables, goods, or any SERVICES called for by this Contract within the time requirements specified in this Contract or within any granted extension of those time requirements; or

7.3.2.2 If any state, county, city or federal license, authorization, waiver, permit, qualification or certification required by statute, ordinance, law, or regulation to be held by **CONSULTANT** to provide the goods or SERVICES or any services required by this Contract is for any reason denied, revoked, debarred, excluded, terminated, suspended, lapsed, or not renewed; or

7.3.2.3 If **CONSULTANT** becomes insolvent, subject to receivership, or becomes voluntarily or involuntarily subject to the jurisdiction of the bankruptcy court; or

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7.3.2.4 If **CITY** materially breaches any material duty under this Contract and any such breach impairs **CONSULTANT'S** ability to perform; or

7.3.2.5 If it is found by **CITY** that any quid pro quo or gratuities in the form of money, services, entertainment, gifts, or otherwise were offered or given by **CONSULTANT**, or any agent or representative of **CONSULTANT**, to any officer or employee of **CITY** with a view toward securing a contract or securing favorable treatment with respect to awarding, extending, amending, or making any determination with respect to the performing of such contract; or

7.3.2.6 If it is found by **CITY** that **CONSULTANT** has failed to disclose any material conflict of interest relative to the performance of this Contract.

7.4 Time to Correct (Declared Default or Breach):

7.4.1 Termination upon a declared default or breach may be exercised only after providing 7 (seven) calendar days written notice of default or breach, and the subsequent failure of the defaulting or breaching party, within five (5) calendar days of providing that default or breach notice, to provide evidence satisfactory to the aggrieved party demonstrating that the declared default or breach has been corrected. Time to correct shall run concurrently with any notice of default or breach and such time to correct is not subject to any stay with respect to the nonexistence of any Notice of Termination. Untimely correction shall not void the right to termination otherwise properly noticed unless waiver of the noticed default or breach is expressly provided in writing by the aggrieved party. There shall be no time to correct with respect to any notice of termination without cause or termination for nonappropriation.

7.5 Winding Up Affairs Upon Termination:

7.5.1 In the event of termination of this Contract for any reason, the parties agree that the provisions of this **Subsection 7.5** (Winding Up Affairs Upon Termination) survive termination:

7.5.1.1 The parties shall account for and properly present to each other all claims for fees and expenses and pay those which are undisputed and otherwise not subject to set off under this Contract. Neither party may withhold performance of winding up provisions solely based on nonpayment of fees or expenses accrued up to the time of termination; and

7.5.1.2 **CONSULTANT** shall satisfactorily complete SERVICES in progress at the agreed rate (or a pro rata basis if necessary) if so requested by **CITY**; and

7.5.1.3 **CONSULTANT** shall execute any documents and take any actions necessary to effectuate an assignment of this Contract if so requested by **CITY**; and

7.5.1.4 **CONSULTANT** shall preserve, protect, and promptly deliver into **CITY** possession all proprietary information in accordance **Section 19** (CITY OWNERSHIP OF PROPRIETARY INFORMATION).

7.6 Notice of Termination:

7.6.1 Unless otherwise specified in this Contract, termination shall not be effective until seven (7) calendar days after a party has provided written notice of default or breach, or notice of without cause termination. Notice of Termination may be given at the time of notice of default or breach, or notice of without cause termination. Notice of Termination may be provided separately at any time after the running of the 7-day notice period, and such termination shall be effective on

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the date the Notice of Termination is provided to the party unless a specific effective date is otherwise set forth therein. Any delay in providing a Notice of Termination after the 7-day notice period has run without a timely correction by the defaulting or breaching party shall not constitute any waiver of the right to terminate under the existing notice(s).

8. REMEDIES:

Except as otherwise provided for by law or this Contract, the rights and remedies of the parties shall not be exclusive and are in addition to any other rights and remedies provided by law or equity, including, without limitation, actual damages, and to a prevailing party reasonable attorney's fees and costs. The parties agree that, in the event a lawsuit is filed and a party is awarded attorney's fees by the court, for any reason, the amount of recoverable attorney's fees shall not exceed the rate of \$125 per hour. **CITY** may set off consideration against any unpaid obligation of **CONSULTANT** to **CITY**.

9. LIMITED LIABILITY:

CITY will not waive and intends to assert available NRS Chapter 41 liability limitations in all cases. Contract liability of both parties shall not be subject to punitive damages. Liquidated damages shall not apply unless otherwise expressly provided for elsewhere in this Contract. Damages for any **CITY** breach shall never exceed the amount of funds appropriated for payment under this Contract, but not yet paid to **CONSULTANT**, for the fiscal year budget in existence at the time of the breach. **CONSULTANT'S** tort liability shall not be limited.

10. FORCE MAJEURE:

Neither party shall be deemed to be in violation of this Contract if it is prevented from performing any of its obligations hereunder due to strikes, failure of public transportation, civil or military authority, act of public enemy, accidents, fires, explosions, or acts of God, including, without limitation, earthquakes, floods, winds, or storms. In such an event the intervening cause must not be through the fault of the party asserting such an excuse, and the excused party is obligated to promptly perform in accordance with the terms of this Contract after the intervening cause ceases.

11. INDEMNIFICATION:

11.1 To the extent permitted by law, including, but not limited to, the provisions of NRS Chapter 41, each party shall indemnify, hold harmless and defend, not excluding the other's right to participate, the other party from and against all liability, claims, actions, damages, losses, and expenses, including but not limited to reasonable attorney's fees and costs, arising out of any alleged negligent or willful acts or omissions of the indemnifying party, its officers, employees and agents. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of the indemnity which would otherwise exist as to any party or person described in this Section.

11.2 As required by NRS 338.155, if this Contract involves a "public work" construction project as defined above, **CONSULTANT** shall defend, indemnify and hold harmless the **CITY**, and the employees, officers and agents of the public body from any liabilities, damages, losses, claims, actions or proceedings, including without limitation, reasonable attorney's fees, to the extent that such liabilities, damages, losses, claims, actions or proceedings are caused by the negligence, errors, omissions, recklessness or intentional misconduct of the **CONSULTANT** or the employees or agents of the **CONSULTANT** in the performance of the Contract. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of the indemnity which would otherwise exist as to any party or person described in this section. However, with respect to any anticipated benefits to **CITY** resulting from the Scope of Work, **CONSULTANT** shall not be responsible or liable to **CITY** for any warranties, guarantees, fitness for a particular purpose or loss of anticipated profits resulting from any termination of this Contract. Additionally, **CONSULTANT** shall not be responsible for acts and decisions of third parties, including governmental agencies, other than **CONSULTANT'S** subcontractors, that impact project completion and/or success.

11.3 Except as otherwise provided in Subsection 11.5 below, the indemnifying party shall not be

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obligated to provide a legal defense to the indemnified party, nor reimburse the indemnified party for the same, for any period occurring before the indemnified party provides written notice of the pending claim(s) or cause(s) of action to the indemnifying party, along with:

11.3.1 a written request for a legal defense for such pending claim(s) or cause(s) of action; and

11.3.2 a detailed explanation of the basis upon which the indemnified party believes that the claim or cause of action asserted against the indemnified party implicates the culpable conduct of the indemnifying party, its officers, employees, and/or agents.

11.4 After the indemnifying party has begun to provide a legal defense for the indemnified party, the indemnifying party shall not be obligated to fund or reimburse any fees or costs provided by any additional counsel for the indemnified party, including counsel through which the indemnified party might voluntarily choose to participate in its defense of the same matter.

11.5 After the indemnifying party has begun to provide a legal defense for the indemnified party, the indemnifying party shall be obligated to reimburse the reasonable attorney's fees and costs incurred by the indemnified party during the initial thirty (30) day period of the claim or cause of action, if any, incurred by separate counsel.

12. **INDEPENDENT CONTRACTOR:**

12.1 **CONSULTANT**, as an independent contractor, is a natural person, firm or corporation who agrees to perform SERVICES for a fixed price according to his or its own methods and without subjection to the supervision or control of the **CITY**, except as to the results of the SERVICES, and not as to the means by which the SERVICES are accomplished.

12.2 It is mutually agreed that **CONSULTANT** is associated with **CITY** only for the purposes and to the extent specified in this Contract, and in respect to performance of the contracted SERVICES pursuant to this Contract. **CONSULTANT** is and shall be an independent contractor and, subject only to the terms of this Contract, shall have the sole right to supervise, manage, operate, control, and direct performance of the details incident to its duties under this Contract.

12.3 Nothing contained in this Contract shall be deemed or construed to create a partnership or joint venture, to create relationships of an employer-employee or principal-agent, or to otherwise create any liability for **CITY** whatsoever with respect to the indebtedness, liabilities, and obligations of **CONSULTANT** or any other party.

12.4 **CONSULTANT**, in addition to **Section 11** (INDEMNIFICATION), shall indemnify and hold **CITY** harmless from, and defend **CITY** against, any and all losses, damages, claims, costs, penalties, liabilities, expenses arising out of or incurred in any way because of, but not limited to, **CONSULTANT'S** obligations or legal duties regarding any taxes, fees, assessments, benefits, entitlements, notice of benefits, employee's eligibility to work, to any third party, subcontractor, employee, state, local or federal governmental entity.

12.5 Neither **CONSULTANT** nor its employees, agents, or representatives shall be considered employees, agents, or representatives of **CITY**.

13. **INSURANCE REQUIREMENTS (GENERAL):**

13.1 **NOTICE: The following general insurance requirements shall apply unless these general requirements are altered by any specific requirements set forth in CITY'S solicitation for bid document, the adopted bid or other document incorporated into this Contract by the parties.**

13.2 **CONSULTANT**, as an independent contractor and not an employee of **CITY**, must carry policies of insurance in amounts specified and pay all taxes and fees incident hereunto. **CITY** shall have no liability except as specifically provided in this Contract.

13.3 **CONSULTANT** shall not commence work before: (1) **CONSULTANT** has provided the required evidence of insurance to **CITY** Purchasing and Contracts, and (2) **CITY** has approved the insurance

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policies provided by **CONSULTANT**.

13.4 Prior approval of the insurance policies by **CITY** shall be a condition precedent to any payment of consideration under this Contract and **CITY'S** approval of any changes to insurance coverage during the course of performance shall constitute an ongoing condition subsequent this Contract. Any failure of **CITY** to timely approve shall not constitute a waiver of the condition.

13.5 *Insurance Coverage (13.6 through 13.23):*

13.6 **CONSULTANT** shall, at **CONSULTANT'S** sole expense, procure, maintain and keep in force for the duration of this Contract the following insurance conforming to the minimum requirements specified below. Unless specifically specified herein or otherwise agreed to by **CITY**, the required insurance shall be in effect prior to the commencement of work by **CONSULTANT** and shall continue in force as appropriate until the later of:

13.6.1 Final acceptance by **CITY** of the completion of this Contract; or

13.6.2 Such time as the insurance is no longer required by **CITY** under the terms of this Contract.

13.6.3 Any insurance or self-insurance available to **CITY** under its coverage(s) shall be in excess of and non-contributing with any insurance required from **CONSULTANT**. **CONSULTANT'S** insurance policies shall apply on a primary basis. Until such time as the insurance is no longer required by **CITY**, **CONSULTANT** shall provide **CITY** with renewal or replacement evidence of insurance no less than thirty (30) calendar days before the expiration or replacement of the required insurance. If at any time during the period when insurance is required by this Contract, an insurer or surety shall fail to comply with the requirements of this Contract, as soon as **CONSULTANT** has knowledge of any such failure, **CONSULTANT** shall immediately notify **CITY** and immediately replace such insurance or bond with an insurer meeting the requirements.

13.7 *General Insurance Requirements (13.8 through 13.23):*

13.8 **Certificate Holder:** Each certificate shall list Carson City c/o Carson City Purchasing and Contracts, 201 N. Carson Street, Suite 2, Carson City, NV 89701 as a certificate holder.

13.9 **Additional Insured:** By endorsement to the general liability insurance policy evidenced by **CONSULTANT**, The City and County of Carson City, Nevada, its officers, employees and immune contractors shall be named as additional insureds for all liability arising from this Contract.

13.10 **Waiver of Subrogation:** Each liability insurance policy, except for professional liability, shall provide for a waiver of subrogation in favor of City.

13.11 **Cross-Liability:** All required liability policies shall provide cross-liability coverage as would be achieved under the standard ISO separation of insureds clause.

13.12 **Deductibles and Self-Insured Retentions:** Insurance maintained by **CONSULTANT** shall apply on a first dollar basis without application of a deductible or self-insured retention unless otherwise specifically agreed to by **CITY**. Such approval shall not relieve **CONSULTANT** from the obligation to pay any deductible or self-insured retention. Any deductible or self-insured retention shall not exceed \$5,000.00 per occurrence, unless otherwise approved by **CITY**.

13.13 **Policy Cancellation:** Except for ten (10) calendar days' notice for non-payment of premium, premium, **CONSULTANT** or its insurers must provide thirty (30) calendar days prior written notice to Carson City Purchasing and Contracts if any policy will be canceled, non-renewed or if required coverage and /or limits reduced or materially altered, and shall provide that notices required by this paragraph shall be sent by mail to Carson City Purchasing and Contracts, 201 N. Carson Street, Suite 2, Carson City, NV 89701. When available, each insurance policy shall be endorsed to provide thirty (30) days' notice of cancellation, except for ten (10) days' notice for non-payment of premium, to City.

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13.14 **Approved Insurer:** Each insurance policy shall be issued by insurance companies authorized to do business in the State of Nevada or eligible surplus lines insurers under federal and Nevada law and having agents in Nevada upon whom service of process may be made, and currently rated by A.M. Best as "A-VII" or better.

13.15 **Evidence of Insurance:** Prior to commencement of work, **CONSULTANT** must provide the following documents to Carson City Purchasing and Contracts, 201 North Carson Street, Suite 2, Carson City, NV 89701:

13.16 **Certificate of Insurance:** **CONSULTANT** shall furnish City with a certificate(s) of insurance, executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements set forth herein. The Acord 25 Certificate of Insurance form or a form substantially similar must be submitted to Carson City Purchasing and Contracts to evidence the insurance policies and coverages required of **CONSULTANT**.

13.17 **Additional Insured Endorsement:** An Additional Insured Endorsement (CG20 10 or C20 26), signed by an authorized insurance company representative, must be submitted to Carson City Purchasing and Contracts to evidence the endorsement of **CITY** as an additional insured per **Subsection 13.9** (Additional Insured).

13.18 **Schedule of Underlying Insurance Policies:** If Umbrella or Excess policy is evidenced to comply with minimum limits, a copy of the Underlying Schedule from the Umbrella or Excess insurance policy may be required.

13.19 **Review and Approval:** Documents specified above must be submitted for review and approval by **CITY** Purchasing and Contracts prior to the commencement of work by **CONSULTANT**. Neither approval by **CITY** nor failure to disapprove the insurance furnished by **CONSULTANT** shall relieve **CONSULTANT** of **CONSULTANT'S** full responsibility to provide the insurance required by this Contract. Compliance with the insurance requirements of this Contract shall not limit the liability of **CONSULTANT** or its subcontractors, employees or agents to **CITY** or others, and shall be in addition to and not in lieu of any other remedy available to **CITY** under this Contract or otherwise. **CITY** reserves the right to request and review a copy of any required insurance policy or endorsement to assure compliance with these requirements.

13.20 **COMMERCIAL GENERAL LIABILITY INSURANCE:**

CONSULTANT shall maintain commercial general liability (CGL) and, if necessary, commercial umbrella insurance with a limit of not less than \$1,000,000 each occurrence.

13.20.1 *Minimum Limits required:*

13.20.2 Two Million Dollars (\$2,000,000.00) - General Aggregate.

13.20.3 Two Million Dollars (\$2,000,000.00) - Products & Completed Operations Aggregate.

13.20.4 One Million Dollars (\$1,000,000.00) - Each Occurrence.

13.20.5 CGL insurance shall be written on ISO occurrence form CG 00 01 04 13 (or a substitute form providing equivalent coverage) and shall cover liability arising from premises, operations, products-completed operations, personal and advertising injury, and liability assumed under an insured contract [(including the tort liability of another assumed in a business contract)].

13.20.6 City and County of Carson City, Nevada, its officers, employees and immune contractors shall be included as an insured under the CGL, using ISO additional insured endorsement CG 20 10 or CG 20 26, or a substitute providing equivalent coverage, and under the commercial umbrella, if any.

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- 13.20.7 This insurance shall apply as primary insurance with respect to any other insurance or self-insurance programs afforded to City. There shall be no endorsement or modification of the CGL to make it excess over other available insurance; alternatively, if the CGL states that it is excess or pro rata, the policy shall be endorsed to be primary with respect to the additional insured.
- 13.20.8 There shall be no endorsement or modification of the CGL limiting the scope of coverage for liability assumed under a contract.
- 13.20.9 Consultant waives all rights against City and its agents, officers, directors and employees for recovery of damages to the extent these damages are covered by the commercial general liability or commercial umbrella liability insurance maintained pursuant to this Contract. Insurer shall endorse CGL policy as required to waive subrogation against City with respect to any loss paid under the policy.
- 13.21 **BUSINESS AUTOMOBILE LIABILITY INSURANCE:**
- 13.21.1 *Minimum Limit required:*
- 13.21.2 Consultant shall maintain automobile liability and, if necessary, commercial umbrella liability insurance with a limit of not less than \$1,000,000 each accident for bodily injury and property damage.
- 13.21.3 Such insurance shall cover liability arising out of owned, hired, and non-owned autos (as applicable). Coverage as required above shall be written on ISO form CA 00 01, CA 00 05, CA 00 25, or a substitute form providing equivalent liability coverage.
- 13.21.4 Consultant waives all rights against City and its agents, officers, directors and employees for recovery of damages to the extent these damages are covered by the automobile liability or other liability insurance obtained by **CONSULTANT** pursuant this Contract.
- 13.22 **PROFESSIONAL LIABILITY INSURANCE**
- 13.22.1 *Minimum Limit required:*
- 13.22.2 **CONSULTANT** shall maintain professional liability insurance applying to all activities performed under this Contract with limits not less than One Million Dollars (\$1,000,000.00) and Two Million Dollars (\$2,000,000) in the aggregate.
- 13.22.3 Retroactive date: Prior to commencement of the performance of this Contract.
- 13.22.4 **CONSULTANT** will maintain professional liability insurance during the term of this Contract and for a period of three (3) years after termination of this Contract unless waived by the City. In the event of non-renewal or other lapse in coverage during the term of this Contract or the three (3) year period described above, **CONSULTANT** shall purchase Extended Reporting Period coverage for claims arising out of **CONSULTANT's** negligence acts, errors and omissions committed during the term of the Professional Liability Policy. The Extended Reporting Period shall continue through a minimum of three (3) years after termination date of this Contract.
- 13.22.5 A certified copy of this policy may be required.
- 13.23 **WORKERS' COMPENSATION AND EMPLOYER'S LIABILITY INSURANCE:**
- 13.23.1 **CONSULTANT** shall provide workers' compensation insurance as required by NRS Chapters 616A through 616D inclusive and Employer's Liability insurance

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with a minimum limit not less than \$1,000,000 each accident for bodily injury by accident or \$1,000,000 each employee for bodily injury by disease.

13.23.2 **CONSULTANT** may, in lieu of furnishing a certificate of an insurer, provide an affidavit indicating that **CONSULTANT** is a sole proprietor; that **CONSULTANT** will not use the services of any employees in the performance of this Contract; that **CONSULTANT** has elected to not be included in the terms, conditions, and provisions of NRS Chapters 616A-616D, inclusive; and that **CONSULTANT** is otherwise in compliance with the terms, conditions, and provisions of NRS Chapters 616A-616D, inclusive.

13.23.3 **CONSULTANT** waives all rights against City and its agents, officers, directors, and employees for recovery of damages to the extent these damages are covered by the workers' compensation and employer's liability or commercial umbrella liability insurance obtained by Consultant pursuant to this Contract. Consultant shall obtain an endorsement equivalent to WC 00 03 13 to affect this waiver.

14. BUSINESS LICENSE:

14.1 **CONSULTANT** shall not commence work before **CONSULTANT** has provided a copy of his Carson City business license to Carson City Purchasing and Contracts.

14.2 The Carson City business license shall continue in force until the later of: (1) final acceptance by **CITY** of the completion of this Contract; or (2) such time as the Carson City business license is no longer required by **CITY** under the terms of this Contract.

15. COMPLIANCE WITH LEGAL OBLIGATIONS:

CONSULTANT shall procure and maintain for the duration of this Contract any state, county, city, or federal license, authorization, waiver, permit, qualification or certification required by statute, ordinance, law, or regulation to be held by **CONSULTANT** to provide the goods or SERVICES or any services of this Contract. **CONSULTANT** will be responsible to pay all government obligations, including, but not limited to, all taxes, assessments, fees, fines, judgments, premiums, permits, and licenses required or imposed by law or a court. Real property and personal property taxes are the responsibility of **CONSULTANT** in accordance with NRS Chapter 361 generally and NRS 361.157 and 361.159, specifically regarding for profit activity. **CONSULTANT** agrees to be responsible for payment of any such government obligations not paid by its subcontractors during performance of this Contract. **CITY** may set-off against consideration due any delinquent government obligation.

16. WAIVER OF BREACH:

Failure to declare a breach or the actual waiver of any particular breach of this Contract or its material or nonmaterial terms by either party shall not operate as a waiver by such party of any of its rights or remedies as to any other breach.

17. SEVERABILITY:

If any provision contained in this Contract is held to be unenforceable by a court of law or equity, this Contract shall be construed as if such provision did not exist and the nonenforceability of such provision shall not be held to render any other provision or provisions of this Contract unenforceable.

18. ASSIGNMENT / DELEGATION:

To the extent that any assignment of any right under this Contract changes the duty of either party, increases the burden or risk involved, impairs the chances of obtaining the performance of this Contract, attempts to operate as a novation, or includes a waiver or abrogation of any defense to payment by **CITY**, such offending portion of the assignment shall be void, and shall be a breach of this Contract. **CONSULTANT** shall neither assign, transfer nor delegate any rights, obligations or duties under this Contract without the prior written approval of **CITY**. The parties do not intend to benefit any third party beneficiary regarding their respective performance under this

PROFESSIONAL SERVICES CONSULTANT AGREEMENT

Contract No. 23300006

Title: On-Call Geographic Information System Services

Contract.

19. CITY OWNERSHIP OF PROPRIETARY INFORMATION:

Any files, reports, histories, studies, tests, manuals, instructions, photographs, negatives, blue prints, plans, maps, data, system designs, computer programs, computer codes, and computer records (which are intended to be consideration under this Contract), or any other documents or drawings, prepared or in the course of preparation by **CONSULTANT** (or its subcontractors) in performance of its obligations under this Contract shall be the exclusive property of **CITY** and all such materials shall be delivered into **CITY** possession by **CONSULTANT** upon completion, termination, or cancellation of this Contract. **CONSULTANT** shall not use, willingly allow, or cause to have such materials used for any purpose other than performance of **CONSULTANT'S** obligations under this Contract without the prior written consent of **CITY**. Notwithstanding the foregoing, **CITY** shall have no proprietary interest in any materials licensed for use by **CITY** that are subject to patent, trademark or copyright protection.

20. PUBLIC RECORDS:

Pursuant to NRS 239.010, information or documents received from **CONSULTANT** may be open to public inspection and copying. **CITY** will have the duty to disclose unless a particular record is made confidential by law or a common law balancing of interests. **CONSULTANT** may clearly label specific parts of an individual document as a "trade secret" or "confidential" in accordance with NRS 332.061, provided that **CONSULTANT** thereby agrees to indemnify and defend **CITY** for honoring such a designation. The failure to so label any document that is released by **CITY** shall constitute a complete waiver of any and all claims for damages caused by any release of the records.

21. CONFIDENTIALITY:

CONSULTANT shall keep confidential all information, in whatever form, produced, prepared, observed or received by **CONSULTANT** to the extent that such information is confidential by law or otherwise required by this Contract.

22. FEDERAL FUNDING:

22.1 *In the event federal grant funds are used for payment of all or part of this Contract:*

22.1.1 **CONSULTANT** certifies, by signing this Contract, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency. This certification is made pursuant to the regulations implementing Executive Order 12549, Debarment and Suspension, 28 C.F.R. pt. 67, § 67.510, as published as pt. VII of the May 26, 1988, Federal Register (pp. 19160-19211), and any relevant program-specific regulations. This provision shall be required of every subcontractor receiving any payment in whole or in part from federal funds.

22.1.2 **CONSULTANT** and its subcontractors must be registered in the US Government System for Award Management (SAM) for verification on projects with federal funding.

22.1.3 **CONSULTANT** and its subcontractors shall comply with all terms, conditions, and requirements of the Americans with Disabilities Act of 1990 (P.L. 101-136), 42 U.S.C. 12101, as amended, and regulations adopted thereunder contained in 28 C.F.R. 26.101-36.999, inclusive, and any relevant program-specific regulations.

22.1.4 **CONSULTANT** and its subcontractors shall comply with the requirements of the Civil Rights Act of 1964, as amended, the Rehabilitation Act of 1973, P.L. 93-112, as amended, and any relevant program-specific regulations, and Executive Order 11478 (July 21, 2014) and shall not discriminate against any employee or offeror for employment because of race, national origin,

PROFESSIONAL SERVICES CONSULTANT AGREEMENT

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creed, color, sex, sexual orientation, gender identity, religion, age, disability or handicap condition (including AIDS and AIDS-related conditions).

22.1.5 If and when applicable to the particular federal funding and the Scope of Work under this Contract, **CONSULTANT** and its subcontractors shall comply with: American Iron and Steel (AIS) provisions of P.L. 113- 76, Consolidated Appropriations Act, 2014, Section 1605 – Buy American (100% Domestic Content of iron, steel and manufactured goods); Federal Highway Administration (FHWA) 23 U.S.C. § 313 – Buy America, 23 C.F.R. §635.410 (100% Domestic Content of steel, iron and manufactured products); Federal Transit Administration (FTA) 49 U.S.C. § 5323(j), 49 C.F.R. Part 661 – Buy America Requirements (See 60% Domestic Content for buses and other Rolling Stock).

23. LOBBYING:

23.1 The parties agree, whether expressly prohibited by federal law, or otherwise, that no funding associated with this Contract will be used for any purpose associated with or related to lobbying or influencing or attempting to lobby or influence for any purpose the following:

23.1.1 Any federal, state, county or local agency, legislature, commission, council or board;

23.1.2 Any federal, state, county or local legislator, commission member, council member, board member, or other elected official; or

23.1.3 Any officer or employee of any federal, state, county or local agency; legislature, commission, council or board.

24. GENERAL WARRANTY:

CONSULTANT warrants that it will perform all SERVICES required hereunder in accordance with the prevailing standard of care by exercising the skill and care normally required of individuals performing the same or similar SERVICES, under the same or similar circumstances, in the State of Nevada.

25. PROPER AUTHORITY:

The parties hereto represent and warrant that the person executing this Contract on behalf of each party has full power and authority to enter into this Contract. **CONSULTANT** acknowledges that this Contract is effective only for the period of time specified in this Contract. Any SERVICES performed by **CONSULTANT** before this Contract is effective or after it ceases to be effective is performed at the sole risk of **CONSULTANT**.

26. ALTERNATIVE DISPUTE RESOLUTION (Public Work):

If the SERVICES under this Contract involve a “public work” as defined under NRS 338.010(17), then pursuant to NRS 338.150, a public body charged with the drafting of specifications for a public work shall include in the specifications a clause requiring the use of a method of alternative dispute resolution (“ADR”) before initiation of a judicial action if a dispute arising between the public body and the **CONSULTANT** engaged on the public work cannot otherwise be settled. Therefore, unless ADR is otherwise provided for by the parties in any other incorporated attachment to this Contract, in the event that a dispute arising between **CITY** and **CONSULTANT** regarding that public work cannot otherwise be settled, **CITY** and **CONSULTANT** agree that, before judicial action may be initiated, **CITY** and **CONSULTANT** will submit the dispute to non-binding mediation. **CITY** shall present **CONSULTANT** with a list of three potential mediators. **CONSULTANT** shall select one person to serve as the mediator from the list of potential mediators presented by **CITY**. The person selected as mediator shall determine the rules governing the mediation.

27. GOVERNING LAW / JURISDICTION:

This Contract and the rights and obligations of the parties hereto shall be governed by, and construed according to, the laws of the State of Nevada, without giving effect to any principle of conflict-of-law that would require the

PROFESSIONAL SERVICES CONSULTANT AGREEMENT

Contract No. 23300006

Title: On-Call Geographic Information System Services

application of the law of any other jurisdiction. **CONSULTANT** consents and agrees to the jurisdiction of the courts of the State of Nevada located in Carson City, Nevada for enforcement of this Contract.

28. ENTIRE CONTRACT AND MODIFICATION:

This Contract and its integrated attachment(s) constitute the entire Contract of the parties and such are intended as a complete and exclusive statement of the promises, representations, negotiations, discussions, and other Contracts that may have been made in connection with the subject matter hereof. Unless an integrated attachment to this Contract specifically displays a mutual intent to amend a particular part of this Contract, general conflicts in language between any such attachment and this Contract shall be construed consistent with the terms of this Contract. Unless otherwise expressly authorized by the terms of this Contract, no modification or amendment to this Contract shall be binding upon the parties unless the same is in writing and signed by the respective parties hereto. Conflicts in language between this Contract and any other agreement between CITY and CONSULTANT on this same matter shall be construed consistent with the terms of this Contract. The parties agree that each has had their respective counsel review this Contract which shall be construed as if it was jointly drafted.

PROFESSIONAL SERVICES CONSULTANT AGREEMENT

Contract No. 23300006

Title: On-Call Geographic Information System Services

29. ACKNOWLEDGMENT AND EXECUTION:

This Contract may be executed in counterparts. The parties hereto have caused this Contract to be signed and intend to be legally bound thereby as follows:

CITY

Attn: Carol Akers, Purchasing & Contracts Administrator
Purchasing and Contracts Department
201 North Carson Street, Suite 2
Carson City, Nevada 89701
Telephone: 775-283-7362
Fax: 775-887-2286
CAkers@carson.org

CITY'S LEGAL COUNSEL

Carson City District Attorney
I have reviewed this Contract and approve
as to its legal form.

By: _____
Sheri Russell, Chief Financial Officer

By: _____
Deputy District Attorney

Dated _____

Dated _____

CITY'S ORIGINATING DEPARTMENT
**CONSULTANT will not be given authorization
to begin work until this Contract has been
signed by Purchasing and Contracts**

BY: Carol Akers
Purchasing & Contracts Administrator

Account: 1013015 500309

By: _____

Dated _____

PROFESSIONAL SERVICES CONSULTANT AGREEMENT

Contract No. 23300006

Title: On-Call Geographic Information System Services

Undersigned deposes and says under penalty of perjury: That he/she is **CONSULTANT** or authorized agent of **CONSULTANT**; that he/she has read the foregoing Contract; and that he/she understands the terms, conditions and requirements thereof.

CONSULTANT

BY: Polly Boardman

TITLE: Associate Vice President

FIRM: Michael Baker International

CARSON CITY BUSINESS LICENSE #: BL-005108

Address: 5470 Kietzke Lane, Suite 208

City: Reno **State:** NV **Zip Code:** 895115

Telephone: 775-412-4607

E-mail Address: pboardman@mbakerintl.com

(Signature of Consultant)

DATED _____

PROFESSIONAL SERVICES CONSULTANT AGREEMENT

Contract No. 23300006

Title: On-Call Geographic Information System Services

CONTRACT ACCEPTANCE AND EXECUTION:

The Board of Supervisors for Carson City, Nevada at their publicly noticed meeting of July 21, 2022 approved the acceptance of the attached Contract hereinbefore identified as **CONTRACT No. 23300006**. Further, the Board of Supervisors authorizes the Mayor of Carson City, Nevada to sign this document and record the signature for the execution of this Contract in accordance with the action taken.

CARSON CITY, NEVADA

LORI BAGWELL, MAYOR

DATED this 21st day of July 2022.

ATTEST:

AUBREY ROWLATT, CLERK-RECORDER

DATED this 21st day of July 2022.

June 16th, 2022

Tyler Jesse
Asset Manager
Carson City Information Technology
Carson City, NV 89701
775.283.7392

Re: Proposal for On-Call Geospatial Services, 2022-2023

Dear Tyler:

Per your request, I am submitting this proposal for providing GIS consulting services on behalf of Michael Baker International, Inc. (Michael Baker). This proposal is for a time and material contract with a not-to-exceed budget of \$125,000. The rate table for this project was approved by the Board in June 2019 and will be applicable throughout the contract.

We will provide services related to on-call GIS consulting as requested by Carson City, including, but not limited to, asset inventory, condition assessment, data development, quality control initiatives, scripting, GIS programming, map production (electronic and hard copy), and spatial analysis. A scope of work and cost proposal will be provided for each task assignment under this time and material contract for your review and approval.

I have attached a summary of some of the tasks we have completed for Carson City over the past few years, along with our ongoing and planned tasks for the upcoming fiscal year.

Please contact me at 775-771-8784 or at pboardman@mbakerintl.com if you have any questions.

We look forward to working with and supporting Carson City in the upcoming year.

Sincerely,



Polly Boardman, PMP
Vice President, CTS PMO Director

Highlights of Task Orders in Support of GIS Services

Completed	Ongoing	Planned
S. Carson St. Right-of-Way Research	Parcel Fabric Maintenance	GIS Strategic Plan Update 2022-2026
Water Allocation "Will Serve" List Review	Zoning Boundary Maintenance	ArcGIS Pro Upgrade: Parcel Fabric, Assessor Maps, Convert Attribute Assistant, Data Integrity
3-Year GIS Strategic Plan	Land Use Boundary Maintenance	Comprehensive Asset Installation Date Review and Update
Building Footprint Updates to Aerial Photography	Recorded Map Indexing	
Stormwater Infrastructure Asset Inventory	Utility Runbook Updates and Publishing	
Utility Maintenance Standard Operating Procedure Documentation	Fire Hydrant Flow Test Data Entry	
Utility Map Grid Update	Map Exhibits for District Attorney	
GIS Open Data Site Setup and Configuration	Esri Community Maps Submission	
Capital Project Planning App Configuration	Asset Inventory Updates from As-Built Drawings	
GIS Quality Control Dashboard Creation and Deployment	Assessor Map CAD to GIS Conversion and Updates	
COVID-19 Case Data Formatting	GIS Quality Control Dashboard Updates	
GIS Building Footprint Updates		
Assessor Map Conversion to GIS		
Census 2020 Redistricting		
E William St Complete Streets Public Engagement Portal		
911 Commonplace to GIS Address Data Review		
Recorded Map Indexing		
Hazard Mitigation Plan Update GIS Support		

Completed Task Examples performed by Michael Baker:

- 1. S. Carson Street Right-of-Way Research:** Michael Baker created polygonal representations of NDOT ROW along S. Carson St. to determine if NDOT documents were sufficient for inclusion in the GIS and also to visually represent NDOT land ownership along South Carson St.
- 2. Water Allocation Will Serve List Review:** We cleaned up the “Will Serve” excel spreadsheet of water allocations to better link incomplete building projects with water allocations.
- 3. Three-Year GIS Strategic Plan:** Michael Baker researched, met with stakeholders, conducted surveys, and wrote a GIS 3-Year Strategic Plan for Carson City. This report offers guidance to Carson City GIS stakeholders on the future direction of GIS resource planning and direction.
- 4. Building Footprint Updates to Aerial Photography:** We created and are currently maintaining the building footprint GIS layer on an annual basis. Footprints are aligned to the parcel fabric and imagery. Building footprints can aid in taxation calculations, unauthorized building additions, and planning.
- 5. Stormwater Infrastructure Asset Inventory:** We combed through construction drawings to add storm water features and attributes to the enterprise geodatabase. Michael Baker also performed edits and attribute updates on other utilities as needed, for integration with the City’s Asset Management system.
- 6. Utility Maintenance Standard Operating Procedure Documentation:** Includes SOP Creation and maintenance for Utility Editing, Fire Utilities, Sewer, Reclaimed Water, Stormwater, Water and Utility Grid Editing. Proper documentation of methods and tools is essential for data integrity.
- 7. Utility Map Grid Update:** Michael Baker updated utility grids and used definition queries to quickly create runbooks for all utilities under one grid feature class. We also streamlined processes to create efficiencies and insure reproducibility.
- 8. GIS Open Data Site Setup and Configuration:** We set up and are currently maintaining an ArcGIS Hub page to host Carson City Open Data, including data preparation and loading. The Open Data site reduces the number of public requests for GIS data and the need for person-to-person interaction, thus serving the community in a quick and efficient manner.
- 9. Capital Project Planning App Configuration:** A series of web applications was designed to allow users to create, plan, and track projects through project lifecycle, with added Smartsheet integration. The Capital Project Planning Applications streamline project planning through applications designed to allow all stakeholders to collaborate, review, and monitor projects at any point in the project lifecycle.
- 10. COVID-19 Case Data Formatting:** At the beginning of the pandemic, we formatted COVID-19 case data for the Carson City Epidemiologist to prep for automated input into public-facing COVID-19 case web portal. This effort provides a quick reformatting of data so staff can provide it to the public efficiently and accurately.
- 11. Census 2020 Redistricting:** Use of Esri Redistricting application to assist Carson City with updating Census Districts based on the 2020 Census data that was released in September 2021.

- 12. GIS Building Footprint Update:** With the new photo flights last summer, the building footprints in the GIS were updated for any building adjustments and additions.
- 13. Assessor Map CAD to GIS Conversion:** Michael Baker worked with the Assessor's Office and the Asset Manager to convert assessor map data and annotations from AutoCAD to the GIS environment. Maps were created from Data Driven Pages and stored on the P: drive. New updates were uploaded and provided to the Assessor's office as soon as addresses and APNs are finalized.
- 14. Recorded Map Indexing:** We created a spatial record of the parcel footprints for recorded maps from the city, and this is continually updated with development and parcel updates. This spatial record allows users to determine which recorded maps pertain to a specific area without having to open each map individually.
- 15. 911 Commonplace to GIS Address Data Review:** This effort provides mission critical data to emergency operations staff for dispatch and response, by ensuring that business name and address data is cross-checked to the City's GIS address database.
- 16. Hazard Mitigation Plan Update GIS Support:** Carson City performed the 5-year update of its Hazard Mitigation Plan, which includes the update of various GIS data layers, maps, and figures.

Ongoing Tasks in Support of Carson City

- 1. Parcel Fabric Maintenance:** Michael Baker performed document research and collection, pilot project area deliverable and review, rebuilt 3,500 parcels using coordinate geometry, tied parcels into the parcel fabric, attributed APNs, and performed quality assessment on 15,500 parcels already incorporated into parcel fabric. Ongoing updates to the parcel fabric are performed within a 3–5-day window of receiving the source documents for new developments. Esri's parcel fabric tools allow Carson City to store assessor data and recorded map data in the same model, reducing the number of competing parcel data sets used in a local government.
- 2. Zoning Boundary Maintenance:** We performed a comprehensive realignment of the GIS zoning boundaries and will maintain them in accordance with the parcel fabric. Alignment keeps data standardized, reduces discrepancies, and keeps data current so that researched questions may be answered quickly and accurately.
- 3. Land Use Boundary Maintenance:** We aligned the GIS planned land use boundaries with the parcel fabric and will continue to maintain boundary alignment. Alignment keeps data standardized, reduces discrepancies, and keeps data current so research questions may be answered quickly and accurately.
- 4. Utility Runbook Updates and Publishing:** Michael Baker created and currently maintains the utility runbooks for Water, Sewer, Storm Water, Reclaimed Water and Fire Hydrants. These runbooks provide standardized maps for utility managers and engineers and are available for quick reference.
- 5. Assessor Map CAD to GIS Conversion and Updates:** Converting CAD data to GIS environment

6. **Flow Test Data Entry:** We populate and enter test results and flow test forms into the GIS. Consolidating this and other data into the GIS creates efficiencies so users do not have to refer to multiple sources.
7. **Map Exhibits for District Attorney:** We create map exhibits for the District Attorney's court cases, when needed. GIS data can be extended to other departments who need map representations or figures as visual aid.
8. **Esri Community Maps Submission:** We prepared, uploaded, and continually refresh selected Open Data layers to the Esri Community Maps program. Sharing standardized data with the GIS community allows users to extend the usefulness of the data, keeps data standard and current, and frees up staff who might normally be responding to a GIS request.
9. **Asset Inventory Updates from As-Built Drawings:** We performed a pilot project that included updates from as-built maps that include file number and install dates. The plan is to update install dates and file numbers for Sewer, Storm Water, and Water feature classes. This effort consolidates data into one central location, providing efficiency and standardization.
10. **GIS Quality Control Dashboard/Updates:** This application allows a quick view of GIS data for the Asset Manager and GIS editors to track data quality issues and correct them. The dashboard is up and running; Michael Baker provides maintenance when needed, along with using the dashboard to verify the quality of the data on a periodic basis.

Currently Planned Tasks for 2022-2023 Contract Year

1. **Comprehensive Asset Installation Date Review and Update:** To better estimate asset useful life and forecast asset replacement, a comprehensive review of construction date from as-built drawings will be used to update various asset classes in the GIS database.
2. **ArcGIS Pro Upgrade:** Esri is phasing out their support of ArcMap and moving to ArcPro. Michael Baker is working with Atkins and Carson City to upgrade and then update to the new Pro platform. Updates due to the upgrade being much different than the old platform include Parcel Fabric, Assessor Maps, and Converting Attribute Assistant to Attribute Rules (Data Integrity).
3. **GIS Strategic Plan Update, 2022 – 2026:** After the completion of the goals set in the previous strategic plan, Michael Baker will work with Carson City stakeholders to determine the next steps in correlation with the City's overarching 2022 – 2026 Strategic Plan. The plan will include outreach, stakeholder engagement, and a newly written plan with updated goals and strategies.

Michael Baker International, Inc.

GIS On-Call Services Bill Rates

2022 – 2025

Staff Classification	2022 - 2025 Billed Rate
Project Manager	\$ 164.00
GIS Software/Systems Specialist	\$ 153.00
Technical Lead	\$ 137.00
Sr. GIS Analyst	\$ 117.00
GIS Analyst	\$ 97.00
GIS Technician	\$ 79.00
Graphics/Technical Writing	\$ 69.00



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** July 21, 2022

Staff Contact: Carol Akers, Purchasing & Contracts Administrator and Darren Schulz, Public Works Director

Agenda Title: For Possible Action: Discussion and possible action regarding Contract No. 23300007 with Atkins North America, Inc. (“Atkins”) for on-call Geographic Information System (“GIS”) services through Fiscal Year (“FY”) 2023, for a not to exceed amount of \$95,000. (Carol Akers, CAkers@carson.org and Randall Rice, RRice@carson.org)

Staff Summary: Atkins provides on-call GIS support to Carson City for the deployment of ESRI’s Enterprise GIS platform, deployment of web applications, mobile data collection tools, dashboard development, database management and system administration. In addition, Atkins supported the successful completion of the first phase of the CITYView application as well as finalizing the GIS Enterprise architecture update. Staff recommends continuing to engage Atkins to leverage the specialized technical skillsets Atkins possesses to perform the contracted work.

Agenda Action: Formal Action / Motion **Time Requested:** Consent

Proposed Motion

I move to approve the contract as presented.

Board's Strategic Goal

Efficient Government

Previous Action

N/A

Background/Issues & Analysis

Atkins has provided excellent on-call GIS and asset management support to Carson City staff for the last five years. This contract will allow Atkins to continue to provide on-call services for application development, database management and system administration support, all of which are critical to the success of the City’s GIS and asset management programs. GIS on-call support will not only benefit the Public Works Department divisions—including Water, Wastewater, Transportation and Engineering—but also other City Departments such as Parks, Recreation and Open Space, Fire and Health and Human Services.

On-call support for FY 2023 will include application development and support, database management support and system administration and support. Atkins has completed phase one of the CITYView application, which is a robust solution to phase down the over leveraging of Mapgeo, while providing more control within the organization. Phase one of the application includes: utility layers (sewer, water, storm water), parcel layers, construction drawings, and transportation layers (address layer, street centerline, JAC routes and stops). Atkins plans to begin phase two which will include the implementation of the planning layers, land base layers (zoning and masterplan) and right-of-way layer.

Moreover, Atkins has been assisting the City with upgrading its GIS Enterprise architecture which will support a new GIS user portal and maximize ArcGIS's value by enabling the City to more easily deploy new mobile apps, provide internet facing capability, split user load for more through-put and enable the use of all licenses.

This is an annual request. The purchase amount exceeds \$50,000 and therefore requires Board of Supervisors approval.

Applicable Statute, Code, Policy, Rule or Regulation

NRS 332.115(1)(b)

Financial Information

Is there a fiscal impact? Yes

If yes, account name/number: General Fund - GIS-Professional Services Account \ 1013015-500309

Is it currently budgeted? Yes

Explanation of Fiscal Impact: If approved, account 1013015-500309 will be reduced by \$95,000; the total budget for FY 2023 is \$307,400. If this contract, and the related contract with Michael Baker International (Contract No. 23300006 for \$125,000), are both approved, the remaining available budget in the account will be \$87,400.

Alternatives

Do not approve the contract and/or provide alternative direction to staff.

Attachments:

[23300007 Draft Contract.pdf](#)

Board Action Taken:

Motion: _____	1) _____	Aye/Nay
	2) _____	_____

(Vote Recorded By)

PROFESSIONAL SERVICES CONSULTANT AGREEMENT
Contract No. 23300007
Title: On-Call Geographic Information System (GIS) Services

THIS CONTRACT is made and entered into this _____ day of _____, 2022, by and between Carson City, a consolidated municipality, a political subdivision of the State of Nevada, hereinafter referred to as “**CITY**”, and Atkins North America, Inc., hereinafter referred to as “**CONSULTANT**”.

WITNESSETH:

WHEREAS, the Purchasing and Contracts Manager for **CITY** is authorized pursuant to Nevada Revised Statutes (hereinafter referred to as “NRS”) 332 and 338 and Carson City Purchasing Resolution #1990-R71, to approve and accept this Contract as set forth in and by the following provisions; and

WHEREAS, this Contract is for consulting services from one or more licensed architects, engineers and/or land surveyors; and

WHEREAS, this Contract (does involve ___) (does not involve X) a “public work” construction project, which pursuant to NRS 338.010(18) means any project for the new construction, repair or reconstruction of an applicable project financed in whole or in part from public money; and

WHEREAS, CONSULTANT’S compensation under this agreement (does ___) (does not X) utilize in whole or in part money derived from one or more federal grant funding source(s); and

WHEREAS, it is deemed necessary that the services of **CONSULTANT** for **CONTRACT No. 23300007** (hereinafter referred to as “Contract”) are both necessary and in the best interest of **CITY**; and

NOW, THEREFORE, in consideration of the aforesaid premises, and the following terms, conditions and other valuable consideration, the parties mutually agree as follows:

1. REQUIRED APPROVAL:

This Contract shall not become effective until and unless approved by the Carson City Board of Supervisors.

2. SCOPE OF WORK (Incorporated Contract Documents):

2.1 **CONSULTANT** shall provide and perform the following services set forth in Exhibit A, which shall all be attached hereto and incorporated herein by reference for and on behalf of **CITY** and hereinafter referred to as the “SERVICES”.

2.2 **CONSULTANT** represents that it is duly licensed by **CITY** for the purposes of performing the SERVICES.

2.3 **CONSULTANT** represents that it is duly qualified and licensed in the State of Nevada for the purposes of performing the SERVICES.

For P&C Use Only	
CCBL expires	_____
GL expires	_____
AL expires	_____
PL expires	_____
WC expires	_____

PROFESSIONAL SERVICES CONSULTANT AGREEMENT
Contract No. 23300007
Title: On-Call Geographic Information System (GIS) Services

2.4 **CONSULTANT** represents that it and/or the persons it may employ possess all skills and training necessary to perform the SERVICES described herein and required hereunder. **CONSULTANT** shall perform the SERVICES faithfully, diligently, in a timely and professional manner, to the best of its ability, and in such a manner as is customarily performed by a person who is in the business of providing such services in similar circumstances. **CONSULTANT** shall be responsible for the professional quality and technical accuracy of all SERVICES furnished by **CONSULTANT** to **CITY**.

2.5 **CONSULTANT** represents that neither the execution of this Contract nor the rendering of services by **CONSULTANT** hereunder will violate the provisions of or constitute a default under any other contract or agreement to which **CONSULTANT** is a party or by which **CONSULTANT** is bound, or which would preclude **CONSULTANT** from performing the SERVICES required of **CONSULTANT** hereunder, or which would impose any liability or obligation upon **CITY** for accepting such SERVICES.

2.6 Before commencing with the performance of any work under this Contract, **CONSULTANT** shall obtain all necessary permits and licenses as may be necessary. Before and during the progress of work under this Contract, **CONSULTANT** shall give all notice and comply with all the laws, ordinances, rules and regulations of every kind and nature now or hereafter in effect promulgated by any Federal, State, County, or other Governmental Authority, relating to the performance of work under this Contract. If **CONSULTANT** performs any work that is contrary to any such law, ordinance, rule or regulation, it shall bear all the costs arising therefrom.

2.7 Special Terms and Conditions for Engineers, Architects, and Land Surveying/Testing:

2.7.1 *Use of **CONSULTANT'S** Drawings, Specifications and Other Documents:*

2.7.1.1 The drawings, specifications and other documents prepared by **CONSULTANT** for this Contract are instruments of **CONSULTANT'S** service for use solely with respect to this Contract and, unless otherwise provided, **CONSULTANT** shall be deemed the author of these documents and shall retain all common law statutory and other reserved rights, including the copyright.

2.7.2 *Cost Accounting and Audits:*

2.7.2.1 If required by **CITY**, **CONSULTANT** agrees to make available to **CITY** for three (3) years after the completion of the SERVICES under this Contract, such books, records, receipts, vouchers, or other data as may be deemed necessary by **CITY** to enable it to arrive at appropriate cost figures for the purpose of establishing depreciation rates for the various materials and other elements which may have been incorporated into the SERVICES performed under this Contract.

2.7.3 *If Land Surveying or Testing SERVICES are provided to a Public Work Project involving actual Construction (not solely design work):*

2.7.3.1 DAVIS-BACON & RELATED ACTS 29 CFR PARTS 1,3,5,6,&7 AND NRS 338.070(5): **CONSULTANT** shall comply with Davis-Bacon Act and NRS 338.070(5). **CONSULTANT** and each covered contractor or subcontractor must provide a weekly statement of wages paid to each of its employees engaged in covered SERVICES. The statement shall be executed by **CONSULTANT** or subcontractor or by an authorized officer or employee of **CONSULTANT** or subcontractor who supervised the payment of

PROFESSIONAL SERVICES CONSULTANT AGREEMENT
Contract No. 23300007
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wages and shall be on the "Statement of Compliance" form. **CONSULTANT** shall submit a Statement of Compliance that is prescribed by the Nevada Labor Commissioner or contains identical wording. Per NRS 338.070(6) the records maintained pursuant to subsection 5 of this statute must be open at all reasonable hours to the inspection of the public body (the **CITY'S** representative) awarding the contract. The **CONSULTANT** engaged on the public work or subcontractor engaged on the public work shall ensure that a copy of each record for each calendar month is received by the public body awarding the contract (the **City**) **no later than 15 days after the end of the month.**

2.7.3.2 FEDERAL FUNDING: In the event federal funds are used for payment of all or part of this Contract, **CONSULTANT** shall submit a Statement of Compliance form WH347 or a form with identical wording and a Statement of Compliance prescribed by the Nevada Labor Commissioner **within 7 days after the regular pay date for the pay period.** The original Statements shall be delivered to Carson City Public Works, 3505 Butti Way, Carson City, Nevada 89703, attention Davis-Bacon/Federal Funding Compliance.

2.7.3.3 CERTIFIED PAYROLLS FOR DAVIS-BACON AND PREVAILING WAGE PROJECTS: The higher of the Federal or local prevailing wage rates for **CITY**, as established by the Nevada Labor Commission and the Davis-Bacon Act, shall be paid for all classifications of labor on this project SERVICES. Should a classification be missing from the Davis-Bacon rates the **CONSULTANT** shall complete a request of authorization for additional classification or rate form SF1444 in its entirety and submit it to the **CITY** for approval and submission to the U.S. Department of Labor. Also, in accordance with NRS 338, the hourly and daily wage rates for the State and Davis-Bacon must be posted at the work site by **CONSULTANT**. **CONSULTANT** shall ensure that a copy of **CONSULTANT'S** and subcontractor's certified payrolls for each calendar week are received by **CITY**.

2.7.3.3.1 Per NRS 338.070(5) a **CONSULTANT** engaged on a public work and each subcontractor engaged on the public work shall keep or cause to be kept:

(a) An accurate record showing, for each worker employed by the contractor or subcontractor in connection with the public work:

- (1) The name of the worker;
- (2) The occupation of the worker;
- (3) The gender of the worker, if the worker voluntarily agreed to specify that information pursuant to subsection 4, or an entry indicating that the worker declined to specify such information;
- (4) The ethnicity of the worker, if the worker voluntarily agreed to specify that information pursuant to subsection 4, or an entry indicating that the worker declined to specify such information;
- (5) If the worker has a driver's license or identification card, an indication of the state or other jurisdiction that issued the license or card; and
- (6) The actual per diem, wages and benefits paid to the worker; and

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(b) An additional accurate record showing, for each worker employed by the contractor or subcontractor in connection with the public work who has a driver's license or identification card:

- (1) The name of the worker;
- (2) The driver's license number or identification card number of the worker; and
- (3) The state or other jurisdiction that issued the license or card.

2.7.3.3.2 The original payroll records shall be certified and shall be submitted weekly to Carson City Public Works, 3505 Butti Way, Carson City, Nevada 89703, attention Davis-Bacon/Federal Funding Compliance. Submission of such certified payrolls shall be a condition precedent for processing the monthly progress payment. **CONSULTANT**, as General Contractor, shall collect the wage reports from the subcontractors and ensure the receipt of a certified copy of each weekly payroll for submission to **CITY** as one complete package.

2.7.3.3.3 Pursuant to NRS 338.060 and 338.070, **CONSULTANT** hereby agrees to forfeit, as a penalty to **CITY**, not less than Twenty Dollars (\$20) nor more than Fifty Dollars (\$50) for each calendar day or portion thereof that each worker employed on the Contract is paid less than the designated rate for any WORK done under the Contract, by **CONSULTANT** or any subcontractor under him/her, or is not reported to **CITY** as required by NRS 338.070.

2.7.3.4 FAIR EMPLOYMENT PRACTICES: Pursuant to NRS 338.125, Fair Employment Practices, the following provisions must be included in any contract between **CONSULTANT** and a public body such as **CITY**:

2.7.3.4.1 *In connection with the performance of work or SERVICES under this Contract, CONSULTANT agrees not to discriminate against any employee or applicant for employment because of race, creed, color, national origin, sex, sexual orientation, gender identity, or age, including, without limitation, with regard to employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including without limitation, apprenticeship.*

2.7.3.4.2 **CONSULTANT** further agrees to insert this provision in all subcontracts hereunder, except subcontracts for standard commercial supplies or raw materials.

2.7.3.5 PREFERENTIAL EMPLOYMENT: Unless, and except if, this Contract is funded in whole or in part by federal grant funding (see 40 C.F.R. § 31.36(c) *Competition*), pursuant to NRS 338.130, in all cases where persons are employed in the construction of public works, preference must be given, the qualifications of the applicants being equal: (1) First: To persons who have been honorably discharged from the Army, Navy, Air Force, Marine Corps or Coast Guard of the United States, a reserve component thereof or the National Guard; and are citizens of the State of Nevada. (2) Second: To other citizens of the State of Nevada.

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2.7.3.5.1 In connection with the performance of SERVICES under this Contract, **CONSULTANT** agrees to comply with the provisions of NRS 338.130 requiring certain preferences to be given to which persons are employed in the construction of a public work. If **CONSULTANT** fails to comply with the provisions of NRS 338.130, pursuant to the terms of NRS 338.130(3), this Contract is void, and any failure or refusal to comply with any of the provisions of this section renders this Contract void.

2.7.4 If the CITY was required by NRS 332.039(1) to advertise or request a proposal for this Agreement, by signing this Agreement, the **CONSULTANT** provides a written certification that the **CONSULTANT** is not currently engaged in, and during the Term shall not engage in, a Boycott of Israel. The term "Boycott of Israel" has the meaning ascribed to that term in Section 3 of Nevada Senate Bill 26 (2017). The **CONSULTANT** shall be responsible for fines, penalties, and payment of any State of Nevada or federal funds that may arise (including those that the CITY pays, becomes liable to pay, or becomes liable to repay) as a direct result of the **CONSULTANT's** non-compliance with this Section.

2.8 **CITY Responsibilities:**

2.8.1 **CITY** shall make available to **CONSULTANT** all technical data that is in **CITY'S** possession, reasonably required by **CONSULTANT** relating to the SERVICES.

2.8.2 **CITY** shall provide access to and make all provisions for **CONSULTANT** to enter upon public and private lands, to the fullest extent permitted by law, as reasonably required for **CONSULTANT** to perform the SERVICES.

2.8.3 **CITY** shall examine all reports, correspondence, and other documents presented by **CONSULTANT** upon request of **CITY**, and render, in writing, decisions pertaining thereto within a reasonable time so as not to delay the work of **CONSULTANT**.

2.8.4 It is expressly understood and agreed that all work done by **CONSULTANT** shall be subject to inspection and acceptance by **CITY** and approval of SERVICES shall not forfeit the right of **CITY** to require correction, and nothing contained herein shall relieve **CONSULTANT** of the responsibility of the SERVICES required under the terms of this Contract until all SERVICES have been completed and accepted by **CITY**.

3. **CONTRACT TERM:**

3.1 The term of this Contract begins retroactively on July 1, 2022, subject to Carson City Board of Supervisors' approval (anticipated to be July 21, 2022) and ends on June 30, 2023, unless sooner terminated by either party as specified in **Section 7** (CONTRACT TERMINATION).

4. **NOTICE:**

4.1 Except any applicable bid and award process where notices may be limited to postings by **CITY** on its Bid Opportunities website (www.carson.org), all notices or other communications required or permitted to be given under this Contract shall be in writing and shall be deemed to have been duly given if delivered personally in hand, by e-mail, by regular mail, by telephonic facsimile with simultaneous regular mail, or by certified mail, return receipt requested, postage prepaid on the date posted, and addressed to the other party at the address specified below.

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4.2 Notice to **CONSULTANT** shall be addressed to:

Brian Janes, Project Director
Atkins North America, Inc.
10509 Professional Circle, Suite 102
Reno, NV 89521
775-789-9831
brian.james@atkinsglobal.com

4.3 Notice to **CITY** shall be addressed to:

Carson City Purchasing and Contracts Department
Carol Akers, Purchasing and Contracts Administrator
201 North Carson Street, Suite 2
Carson City, NV 89701
775-283-7362 / FAX 775-887-2286
cakers@carson.org

5. COMPENSATION:

5.1 The parties agree that **CONSULTANT** will provide the SERVICES specified in **Section 2** (SCOPE OF WORK) and **CITY** agrees to pay **CONSULTANT** the Contract's compensation based upon Time and Materials for a not to exceed maximum amount of Ninety Five Thousand Dollars and 00/100 (\$95,000.00), and hereinafter referred to as "Contract Sum".

5.2 Contract Sum represents full and adequate compensation for the completed SERVICES, and includes the furnishing of all materials; all labor, equipment, tools, and appliances; and all expenses, direct or indirect, connected with the proper execution of the SERVICES.

5.3 **CONSULTANT** shall provide **CITY** with a scope of work for each task to be completed and if approved by the Public Works Director, **CONSULTANT** will be provided a "Task Order" authorizing the work.

5.4 **CITY** has provided a sample invoice and **CONSULTANT** shall submit its request for payment using said sample invoice.

5.5 Payment by **CITY** for the SERVICES rendered by **CONSULTANT** shall be due within thirty (30) calendar days from the date **CITY** acknowledges that the performance meets the requirements of this Contract or from the date the correct, complete, and descriptive invoice is received by **CITY** employee designated on the sample invoice, whichever is the later date.

5.6 **CITY** does not agree to reimburse **CONSULTANT** for expenses unless otherwise specified.

6. TIMELINESS OF BILLING SUBMISSION:

6.1 The parties agree that timeliness of billing is of the essence to this Contract and recognize that **CITY** is on a fiscal year which is defined as the period beginning July 1 and ending June 30 of the following year. All billings for dates of service prior to July 1 must be submitted to **CITY** no later than the first Friday in August of the same year. A billing submitted after the first Friday in August will subject

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CONSULTANT to an administrative fee not to exceed \$100.00. The parties hereby agree this is a reasonable estimate of the additional costs to **CITY** of processing the billing as a stale claim and that this amount will be deducted from the stale claim payment due to **CONSULTANT**.

7. CONTRACT TERMINATION:

7.1 Termination Without Cause:

7.1.1 Any discretionary or vested right of renewal notwithstanding, this Contract may be terminated upon written notice by mutual consent of both parties or unilaterally by either party without cause.

7.1.2 **CITY** reserves the right to terminate this Contract for convenience whenever it considers termination, in its sole and unfettered discretion, to be in the public interest. In the event that the Contract is terminated in this manner, payment will be made for SERVICES actually completed. If termination occurs under this provision, in no event shall **CONSULTANT** be entitled to anticipated profits on items of SERVICES not performed as of the effective date of the termination or compensation for any other item, including but not limited to, unabsorbed overhead. **CONSULTANT** shall require that all subcontracts which it enters related to this Contract likewise contain a termination for convenience clause which precludes the ability of any subconsultant to make claims against **CONSULTANT** for damages due to breach of contract, of lost profit on items of SERVICES not performed or of unabsorbed overhead, in the event of a convenience termination.

7.2 Termination for Nonappropriation:

7.2.1 All payments and SERVICES provided under this Contract are contingent upon the availability of the necessary public funding, which may include various internal and external sources. In the event that Carson City does not acquire and appropriate the funding necessary to perform in accordance with the terms of the Contract, the Contract shall automatically terminate upon **CITY'S** notice to **CONSULTANT** of such nonappropriation, and no claim or cause of action may be based upon any such nonappropriation.

7.3 Cause Termination for Default or Breach:

7.3.1 A default or breach may be declared with or without termination.

7.3.2 This Contract may be terminated by either party upon written notice of default or breach to the other party as follows:

7.3.2.1 If **CONSULTANT** fails to provide or satisfactorily perform any of the conditions, work, deliverables, goods, or any SERVICES called for by this Contract within the time requirements specified in this Contract or within any granted extension of those time requirements; or

7.3.2.2 If any state, county, city or federal license, authorization, waiver, permit, qualification or certification required by statute, ordinance, law, or regulation to be held by **CONSULTANT** to provide the goods or SERVICES or any services required by this Contract is for any reason denied, revoked, debarred, excluded, terminated, suspended, lapsed, or not renewed; or

7.3.2.3 If **CONSULTANT** becomes insolvent, subject to receivership, or becomes voluntarily or involuntarily subject to the jurisdiction of the bankruptcy court; or

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7.3.2.4 If **CITY** materially breaches any material duty under this Contract and any such breach impairs **CONSULTANT'S** ability to perform; or

7.3.2.5 If it is found by **CITY** that any quid pro quo or gratuities in the form of money, services, entertainment, gifts, or otherwise were offered or given by **CONSULTANT**, or any agent or representative of **CONSULTANT**, to any officer or employee of **CITY** with a view toward securing a contract or securing favorable treatment with respect to awarding, extending, amending, or making any determination with respect to the performing of such contract; or

7.3.2.6 If it is found by **CITY** that **CONSULTANT** has failed to disclose any material conflict of interest relative to the performance of this Contract.

7.4 Time to Correct (Declared Default or Breach):

7.4.1 Termination upon a declared default or breach may be exercised only after providing 7 (seven) calendar days written notice of default or breach, and the subsequent failure of the defaulting or breaching party, within five (5) calendar days of providing that default or breach notice, to provide evidence satisfactory to the aggrieved party demonstrating that the declared default or breach has been corrected. Time to correct shall run concurrently with any notice of default or breach and such time to correct is not subject to any stay with respect to the nonexistence of any Notice of Termination. Untimely correction shall not void the right to termination otherwise properly noticed unless waiver of the noticed default or breach is expressly provided in writing by the aggrieved party. There shall be no time to correct with respect to any notice of termination without cause or termination for nonappropriation.

7.5 Winding Up Affairs Upon Termination:

7.5.1 In the event of termination of this Contract for any reason, the parties agree that the provisions of this **Subsection 7.5** (Winding Up Affairs Upon Termination) survive termination:

7.5.1.1 The parties shall account for and properly present to each other all claims for fees and expenses and pay those which are undisputed and otherwise not subject to set off under this Contract. Neither party may withhold performance of winding up provisions solely based on nonpayment of fees or expenses accrued up to the time of termination; and

7.5.1.2 **CONSULTANT** shall satisfactorily complete SERVICES in progress at the agreed rate (or a pro rata basis if necessary) if so requested by **CITY**; and

7.5.1.3 **CONSULTANT** shall execute any documents and take any actions necessary to effectuate an assignment of this Contract if so requested by **CITY**; and

7.5.1.4 **CONSULTANT** shall preserve, protect, and promptly deliver into **CITY** possession all proprietary information in accordance **Section 19** (CITY OWNERSHIP OF PROPRIETARY INFORMATION).

7.6 Notice of Termination:

7.6.1 Unless otherwise specified in this Contract, termination shall not be effective until seven (7) calendar days after a party has provided written notice of default or breach, or notice of without cause termination. Notice of Termination may be given at the time of notice of default or breach, or notice of without cause termination. Notice of Termination may be provided separately

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at any time after the running of the 7-day notice period, and such termination shall be effective on the date the Notice of Termination is provided to the party unless a specific effective date is otherwise set forth therein. Any delay in providing a Notice of Termination after the 7-day notice period has run without a timely correction by the defaulting or breaching party shall not constitute any waiver of the right to terminate under the existing notice(s).

8. REMEDIES:

Except as otherwise provided for by law or this Contract, the rights and remedies of the parties shall not be exclusive and are in addition to any other rights and remedies provided by law or equity, including, without limitation, actual damages, and to a prevailing party reasonable attorney's fees and costs. The parties agree that, in the event a lawsuit is filed and a party is awarded attorney's fees by the court, for any reason, the amount of recoverable attorney's fees shall not exceed the rate of \$125 per hour. **CITY** may set off consideration against any unpaid obligation of **CONSULTANT** to **CITY**.

9. LIMITED LIABILITY:

CITY will not waive and intends to assert available NRS Chapter 41 liability limitations in all cases. Contract liability of both parties shall not be subject to punitive damages. Liquidated damages shall not apply unless otherwise expressly provided for elsewhere in this Contract. Damages for any **CITY** breach shall never exceed the amount of funds appropriated for payment under this Contract, but not yet paid to **CONSULTANT**, for the fiscal year budget in existence at the time of the breach. **CONSULTANT'S** tort liability shall not be limited.

10. FORCE MAJEURE:

Neither party shall be deemed to be in violation of this Contract if it is prevented from performing any of its obligations hereunder due to strikes, failure of public transportation, civil or military authority, act of public enemy, accidents, fires, explosions, or acts of God, including, without limitation, earthquakes, floods, winds, or storms. In such an event the intervening cause must not be through the fault of the party asserting such an excuse, and the excused party is obligated to promptly perform in accordance with the terms of this Contract after the intervening cause ceases.

11. INDEMNIFICATION:

11.1 To the extent permitted by law, including, but not limited to, the provisions of NRS Chapter 41, each party shall indemnify, hold harmless and defend, not excluding the other's right to participate, the other party from and against all liability, claims, actions, damages, losses, and expenses, including but not limited to reasonable attorney's fees and costs, arising out of any alleged negligent or willful acts or omissions of the indemnifying party, its officers, employees and agents. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of the indemnity which would otherwise exist as to any party or person described in this Section.

11.2 As required by NRS 338.155, if this Contract involves a "public work" construction project as defined above, **CONSULTANT** shall defend, indemnify and hold harmless the **CITY**, and the employees, officers and agents of the public body from any liabilities, damages, losses, claims, actions or proceedings, including without limitation, reasonable attorney's fees, to the extent that such liabilities, damages, losses, claims, actions or proceedings are caused by the negligence, errors, omissions, recklessness or intentional misconduct of the **CONSULTANT** or the employees or agents of the **CONSULTANT** in the performance of the Contract. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of the indemnity which would otherwise exist as to any party or person described in this section. However, with respect to any anticipated benefits to **CITY** resulting from the Scope of Work, **CONSULTANT** shall not be responsible or liable to **CITY** for any warranties, guarantees, fitness for a particular purpose or loss of anticipated profits resulting from any termination of this Contract. Additionally, **CONSULTANT** shall not be responsible for acts and decisions of third parties, including governmental agencies, other than **CONSULTANT'S** subcontractors, that impact project completion and/or success.

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11.3 Except as otherwise provided in **Subsection 11.5** below, the indemnifying party shall not be obligated to provide a legal defense to the indemnified party, nor reimburse the indemnified party for the same, for any period occurring before the indemnified party provides written notice of the pending claim(s) or cause(s) of action to the indemnifying party, along with:

11.3.1 a written request for a legal defense for such pending claim(s) or cause(s) of action; and

11.3.2 a detailed explanation of the basis upon which the indemnified party believes that the claim or cause of action asserted against the indemnified party implicates the culpable conduct of the indemnifying party, its officers, employees, and/or agents.

11.4 After the indemnifying party has begun to provide a legal defense for the indemnified party, the indemnifying party shall not be obligated to fund or reimburse any fees or costs provided by any additional counsel for the indemnified party, including counsel through which the indemnified party might voluntarily choose to participate in its defense of the same matter.

11.5 After the indemnifying party has begun to provide a legal defense for the indemnified party, the indemnifying party shall be obligated to reimburse the reasonable attorney's fees and costs incurred by the indemnified party during the initial thirty (30) day period of the claim or cause of action, if any, incurred by separate counsel.

12. INDEPENDENT CONTRACTOR:

12.1 **CONSULTANT**, as an independent contractor, is a natural person, firm or corporation who agrees to perform SERVICES for a fixed price according to his or its own methods and without subjection to the supervision or control of the **CITY**, except as to the results of the SERVICES, and not as to the means by which the SERVICES are accomplished.

12.2 It is mutually agreed that **CONSULTANT** is associated with **CITY** only for the purposes and to the extent specified in this Contract, and in respect to performance of the contracted SERVICES pursuant to this Contract. **CONSULTANT** is and shall be an independent contractor and, subject only to the terms of this Contract, shall have the sole right to supervise, manage, operate, control, and direct performance of the details incident to its duties under this Contract.

12.3 Nothing contained in this Contract shall be deemed or construed to create a partnership or joint venture, to create relationships of an employer-employee or principal-agent, or to otherwise create any liability for **CITY** whatsoever with respect to the indebtedness, liabilities, and obligations of **CONSULTANT** or any other party.

12.4 **CONSULTANT**, in addition to **Section 11** (INDEMNIFICATION), shall indemnify and hold **CITY** harmless from, and defend **CITY** against, any and all losses, damages, claims, costs, penalties, liabilities, expenses arising out of or incurred in any way because of, but not limited to, **CONSULTANT'S** obligations or legal duties regarding any taxes, fees, assessments, benefits, entitlements, notice of benefits, employee's eligibility to work, to any third party, subcontractor, employee, state, local or federal governmental entity.

12.5 Neither **CONSULTANT** nor its employees, agents, or representatives shall be considered employees, agents, or representatives of **CITY**.

13. INSURANCE REQUIREMENTS (GENERAL):

13.1 **NOTICE: The following general insurance requirements shall apply unless these general requirements are altered by any specific requirements set forth in CITY'S solicitation for bid document, the adopted bid or other document incorporated into this Contract by the parties.**

13.2 **CONSULTANT**, as an independent contractor and not an employee of **CITY**, must carry policies of insurance in amounts specified and pay all taxes and fees incident hereunto. **CITY** shall have no liability except as specifically provided in this Contract.

13.3 **CONSULTANT** shall not commence work before: (1) **CONSULTANT** has provided the required

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evidence of insurance to **CITY** Purchasing and Contracts, and (2) **CITY** has approved the insurance policies provided by **CONSULTANT**.

13.4 Prior approval of the insurance policies by **CITY** shall be a condition precedent to any payment of consideration under this Contract and **CITY'S** approval of any changes to insurance coverage during the course of performance shall constitute an ongoing condition subsequent this Contract. Any failure of **CITY** to timely approve shall not constitute a waiver of the condition.

13.5 *Insurance Coverage (13.6 through 13.23):*

13.6 **CONSULTANT** shall, at **CONSULTANT'S** sole expense, procure, maintain and keep in force for the duration of this Contract the following insurance conforming to the minimum requirements specified below. Unless specifically specified herein or otherwise agreed to by **CITY**, the required insurance shall be in effect prior to the commencement of work by **CONSULTANT** and shall continue in force as appropriate until the later of:

13.6.1 Final acceptance by **CITY** of the completion of this Contract; or

13.6.2 Such time as the insurance is no longer required by **CITY** under the terms of this Contract.

13.6.3 Any insurance or self-insurance available to **CITY** under its coverage(s) shall be in excess of and non-contributing with any insurance required from **CONSULTANT**. **CONSULTANT'S** insurance policies shall apply on a primary basis. Until such time as the insurance is no longer required by **CITY**, **CONSULTANT** shall provide **CITY** with renewal or replacement evidence of insurance no less than thirty (30) calendar days before the expiration or replacement of the required insurance. If at any time during the period when insurance is required by this Contract, an insurer or surety shall fail to comply with the requirements of this Contract, as soon as **CONSULTANT** has knowledge of any such failure, **CONSULTANT** shall immediately notify **CITY** and immediately replace such insurance or bond with an insurer meeting the requirements.

13.7 *General Insurance Requirements (13.8 through 13.23):*

13.8 **Certificate Holder:** Each certificate shall list Carson City c/o Carson City Purchasing and Contracts, 201 N. Carson Street, Suite 2, Carson City, NV 89701 as a certificate holder.

13.9 **Additional Insured:** By endorsement to the general liability insurance policy evidenced by **CONTRACTOR**, The City and County of Carson City, Nevada, its officers, employees and immune contractors shall be named as additional insureds for all liability arising from this Contract.

13.10 **Waiver of Subrogation:** Each liability insurance policy, except for professional liability, shall provide for a waiver of subrogation in favor of City.

13.11 **Cross-Liability:** All required liability policies shall provide cross-liability coverage as would be achieved under the standard ISO separation of insureds clause.

13.12 **Deductibles and Self-Insured Retentions:** Insurance maintained by **CONTRACTOR** shall apply on a first dollar basis without application of a deductible or self-insured retention unless otherwise specifically agreed to by **CITY**. Such approval shall not relieve **CONTRACTOR** from the obligation to pay any deductible or self-insured retention. Any deductible or self-insured retention shall not exceed \$5,000.00 per occurrence, unless otherwise approved by **CITY**.

13.13 **Policy Cancellation:** Except for ten (10) calendar days' notice for non-payment of premium, **CONTRACTOR** or its insurers must provide thirty (30) calendar days prior written notice to Carson City Purchasing and Contracts if any policy will be canceled, non-renewed or if required coverage and /or limits reduced or materially altered, and shall provide that notices required by this paragraph shall be sent by mail to Carson City Purchasing and Contracts, 201 N. Carson Street, Suite 2, Carson City, NV 89701. When available, each insurance policy shall be endorsed to provide thirty (30) days' notice of

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cancellation, except for ten (10) days' notice for non-payment of premium, to City.

13.14 **Approved Insurer:** Each insurance policy shall be issued by insurance companies authorized to do business in the State of Nevada or eligible surplus lines insurers under federal and Nevada law and having agents in Nevada upon whom service of process may be made, and currently rated by A.M. Best as "A-VII" or better.

13.15 **Evidence of Insurance:** Prior to commencement of work, **CONTRACTOR** must provide the following documents to Carson City Purchasing and Contracts, 201 North Carson Street, Suite 2, Carson City, NV 89701:

13.16 **Certificate of Insurance:** **CONTRACTOR** shall furnish City with a certificate(s) of insurance, executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements set forth herein. The Acord 25 Certificate of Insurance form or a form substantially similar must be submitted to Carson City Purchasing and Contracts to evidence the insurance policies and coverages required of **CONTRACTOR**.

13.17 **Additional Insured Endorsement:** An Additional Insured Endorsement (CG20 10 or C20 26), signed by an authorized insurance company representative, must be submitted to Carson City Purchasing and Contracts to evidence the endorsement of **CITY** as an additional insured per **Subsection 13.9** (Additional Insured).

13.18 **Schedule of Underlying Insurance Policies:** If Umbrella or Excess policy is evidenced to comply with minimum limits, a copy of the Underlying Schedule from the Umbrella or Excess insurance policy may be required.

13.19 **Review and Approval:** Documents specified above must be submitted for review and approval by **CITY** Purchasing and Contracts prior to the commencement of work by **CONTRACTOR**. Neither approval by **CITY** nor failure to disapprove the insurance furnished by **CONTRACTOR** shall relieve **CONTRACTOR** of **CONTRACTOR'S** full responsibility to provide the insurance required by this Contract. Compliance with the insurance requirements of this Contract shall not limit the liability of **CONTRACTOR** or its sub-contractors, employees or agents to **CITY** or others, and shall be in addition to and not in lieu of any other remedy available to **CITY** under this Contract or otherwise. **CITY** reserves the right to request and review a copy of any required insurance policy or endorsement to assure compliance with these requirements.

13.20 **COMMERCIAL GENERAL LIABILITY INSURANCE:**

CONTRACTOR shall maintain commercial general liability (CGL) and, if necessary, commercial umbrella insurance with a limit of not less than \$1,000,000 each occurrence.

13.20.1 *Minimum Limits required:*

13.20.2 Two Million Dollars (\$2,000,000.00) - General Aggregate.

13.20.3 Two Million Dollars (\$2,000,000.00) - Products & Completed Operations Aggregate.

13.20.4 One Million Dollars (\$1,000,000.00) - Each Occurrence.

13.20.5 CGL insurance shall be written on ISO occurrence form CG 00 01 04 13 (or a substitute form providing equivalent coverage) and shall cover liability arising from premises, operations, products-completed operations, personal and advertising injury, and liability assumed under an insured contract [(including the tort liability of another assumed in a business contract)].

13.20.6 City and County of Carson City, Nevada, its officers, employees and immune contractors shall be included as an additional insured under the CGL, using ISO additional insured endorsement CG 20 10 or CG 20 26, or a substitute providing equivalent coverage, and under the commercial umbrella, if any.

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- 13.20.7 This insurance shall apply as primary insurance with respect to any other insurance or self-insurance programs afforded to City. There shall be no endorsement or modification of the CGL to make it excess over other available insurance; alternatively, if the CGL states that it is excess or pro rata, the policy shall be endorsed to be primary with respect to the additional insured.
- 13.20.8 There shall be no endorsement or modification of the CGL limiting the scope of coverage for liability assumed under a contract.
- 13.20.9 Contractor waives all rights against City and its agents, officers, directors and employees for recovery of damages to the extent these damages are covered by the commercial general liability or commercial umbrella liability insurance maintained pursuant to this Contract. Insurer shall endorse CGL policy as required to waive subrogation against City with respect to any loss paid under the policy.
- 13.21 **BUSINESS AUTOMOBILE LIABILITY INSURANCE:**
- 13.21.1 *Minimum Limit required:*
- 13.21.2 Contractor shall maintain automobile liability and, if necessary, commercial umbrella liability insurance with a limit of not less than \$1,000,000 each accident for bodily injury and property damage.
- 13.21.3 Such insurance shall cover liability arising out of owned, hired, and non-owned autos (as applicable). Coverage as required above shall be written on ISO form CA 00 01, CA 00 05, CA 00 25, or a substitute form providing equivalent liability coverage.
- 13.21.4 Contractor waives all rights against City and its agents, officers, directors and employees for recovery of damages to the extent these damages are covered by the automobile liability or other liability insurance obtained by **CONTRACTOR** pursuant this Contract.
- 13.22 **PROFESSIONAL LIABILITY INSURANCE**
- 13.22.1 *Minimum Limit required:*
- 13.22.2 **CONTRACTOR** shall maintain professional liability insurance applying to all activities performed under this Contract with limits not less than One Million Dollars (\$1,000,000.00) and Two Million Dollars (\$2,000,000) in the aggregate.
- 13.22.3 Retroactive date: Prior to commencement of the performance of this Contract.
- 13.22.4 **CONTRACTOR** will maintain professional liability insurance during the term of this Contract and for a period of three (3) years after termination of this Contract unless waived by the City. In the event of non-renewal or other lapse in coverage during the term of this Contract or the three (3) year period described above, **CONTRACTOR** shall purchase Extended Reporting Period coverage for claims arising out of **CONTRACTOR's** negligence acts, errors and omissions committed during the term of the Professional Liability Policy. The Extended Reporting Period shall continue through a minimum of three (3) years after termination date of this Contract.
- 13.22.5 A certified copy of this policy may be required.
- 13.23 **WORKERS' COMPENSATION AND EMPLOYER'S LIABILITY INSURANCE:**
- 13.23.1 **CONTRACTOR** shall provide workers' compensation insurance as required by

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NRS Chapters 616A through 616D inclusive and Employer's Liability insurance with a minimum limit not less than \$1,000,000 each accident for bodily injury by accident or \$1,000,000 each employee for bodily injury by disease.

13.23.2 **CONTRACTOR** may, in lieu of furnishing a certificate of an insurer, provide an affidavit indicating that **CONTRACTOR** is a sole proprietor; that **CONTRACTOR** will not use the services of any employees in the performance of this Contract; that **CONTRACTOR** has elected to not be included in the terms, conditions, and provisions of NRS Chapters 616A-616D, inclusive; and that **CONTRACTOR** is otherwise in compliance with the terms, conditions, and provisions of NRS Chapters 616A-616D, inclusive.

13.23.3 **CONTRACTOR** waives all rights against City and its agents, officers, directors, and employees for recovery of damages to the extent these damages are covered by the workers' compensation and employer's liability or commercial umbrella liability insurance obtained by Contractor pursuant to this Contract. Contractor shall obtain an endorsement equivalent to WC 00 03 13 to affect this waiver.

14. BUSINESS LICENSE:

14.1 **CONSULTANT** shall not commence work before **CONSULTANT** has provided a copy of his Carson City business license to Carson City Purchasing and Contracts.

14.2 The Carson City business license shall continue in force until the later of: (1) final acceptance by **CITY** of the completion of this Contract; or (2) such time as the Carson City business license is no longer required by **CITY** under the terms of this Contract.

15. COMPLIANCE WITH LEGAL OBLIGATIONS:

CONSULTANT shall procure and maintain for the duration of this Contract any state, county, city, or federal license, authorization, waiver, permit, qualification or certification required by statute, ordinance, law, or regulation to be held by **CONSULTANT** to provide the goods or SERVICES or any services of this Contract. **CONSULTANT** will be responsible to pay all government obligations, including, but not limited to, all taxes, assessments, fees, fines, judgments, premiums, permits, and licenses required or imposed by law or a court. Real property and personal property taxes are the responsibility of **CONSULTANT** in accordance with NRS Chapter 361 generally and NRS 361.157 and 361.159, specifically regarding for profit activity. **CONSULTANT** agrees to be responsible for payment of any such government obligations not paid by its subcontractors during performance of this Contract. **CITY** may set-off against consideration due any delinquent government obligation.

16. WAIVER OF BREACH:

Failure to declare a breach or the actual waiver of any particular breach of this Contract or its material or nonmaterial terms by either party shall not operate as a waiver by such party of any of its rights or remedies as to any other breach.

17. SEVERABILITY:

If any provision contained in this Contract is held to be unenforceable by a court of law or equity, this Contract shall be construed as if such provision did not exist and the nonenforceability of such provision shall not be held to render any other provision or provisions of this Contract unenforceable.

18. ASSIGNMENT / DELEGATION:

To the extent that any assignment of any right under this Contract changes the duty of either party, increases the burden or risk involved, impairs the chances of obtaining the performance of this Contract, attempts to operate as a novation, or includes a waiver or abrogation of any defense to payment by **CITY**, such offending portion of the assignment shall be void, and shall be a breach of this Contract. **CONSULTANT** shall neither assign, transfer nor delegate any rights, obligations or duties under this Contract without the prior written approval of **CITY**. The

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parties do not intend to benefit any third party beneficiary regarding their respective performance under this Contract.

19. CITY OWNERSHIP OF PROPRIETARY INFORMATION:

Any files, reports, histories, studies, tests, manuals, instructions, photographs, negatives, blue prints, plans, maps, data, system designs, computer programs, computer codes, and computer records (which are intended to be consideration under this Contract), or any other documents or drawings, prepared or in the course of preparation by **CONSULTANT** (or its subcontractors) in performance of its obligations under this Contract shall be the exclusive property of **CITY** and all such materials shall be delivered into **CITY** possession by **CONSULTANT** upon completion, termination, or cancellation of this Contract. **CONSULTANT** shall not use, willingly allow, or cause to have such materials used for any purpose other than performance of **CONSULTANT'S** obligations under this Contract without the prior written consent of **CITY**. Notwithstanding the foregoing, **CITY** shall have no proprietary interest in any materials licensed for use by **CITY** that are subject to patent, trademark or copyright protection.

20. PUBLIC RECORDS:

Pursuant to; NRS 239.010, information or documents received from **CONSULTANT** may be open to public inspection and copying. **CITY** will have the duty to disclose unless a particular record is made confidential by law or a common law balancing of interests. **CONSULTANT** may clearly label specific parts of an individual document as a "trade secret" or "confidential" in accordance with NRS 332.061, provided that **CONSULTANT** thereby agrees to indemnify and defend **CITY** for honoring such a designation. The failure to so label any document that is released by **CITY** shall constitute a complete waiver of any and all claims for damages caused by any release of the records.

21. CONFIDENTIALITY:

CONSULTANT shall keep confidential all information, in whatever form, produced, prepared, observed or received by **CONSULTANT** to the extent that such information is confidential by law or otherwise required by this Contract.

22. FEDERAL FUNDING:

22.1 In the event federal grant funds are used for payment of all or part of this Contract:

22.1.1 CONTRACTOR certifies, by signing this Contract, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency. This certification is made pursuant to the regulations implementing Executive Order 12549, Debarment and Suspension, 28 C.F.R. pt. 67, § 67.510, as published as pt. VII of the May 26, 1988, Federal Register (pp. 19160-19211), and any relevant program-specific regulations. This provision shall be required of every subcontractor receiving any payment in whole or in part from federal funds.

22.1.2 CONTRACTOR and its subcontractors shall comply with all terms, conditions, and requirements of the Americans with Disabilities Act of 1990 (P.L. 101-136), 42 U.S.C. 12101, as amended, and regulations adopted thereunder contained in 28 C.F.R. 26.101-36.999, inclusive, and any relevant program-specific regulations.

22.1.3 CONTRACTOR and its subcontractors shall comply with the requirements of the Civil Rights Act of 1964, as amended, the Rehabilitation Act of 1973, P.L. 93-112, as amended, and any relevant program-specific regulations, and Executive Order 11478 (July 21, 2014) and shall not discriminate against any employee or offeror for employment because of race, national origin, creed, color, sex, sexual orientation, gender identity, religion, age, disability or handicap condition (including AIDS and AIDS-related conditions).

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22.1.4 If and when applicable to the particular federal funding and the Scope of Work under this Contract, **CONTRACTOR** and its subcontractors shall comply with: American Iron and Steel (AIS) provisions of P.L. 113- 76, Consolidated Appropriations Act, 2014, Section 1605 – Buy American (100% Domestic Content of iron, steel and manufactured goods); Federal Highway Administration (FHWA) 23 U.S.C. § 313 – Buy America, 23 C.F.R. §635.410 (100% Domestic Content of steel, iron and manufactured products); Federal Transit Administration (FTA) 49 U.S.C. § 5323(j), 49 C.F.R. Part 661 – Buy America Requirements (See 60% Domestic Content for buses and other Rolling Stock).

23. LOBBYING:

23.1 The parties agree, whether expressly prohibited by federal law, or otherwise, that no funding associated with this Contract will be used for any purpose associated with or related to lobbying or influencing or attempting to lobby or influence for any purpose the following:

23.1.1 Any federal, state, county or local agency, legislature, commission, council or board;

23.1.2 Any federal, state, county or local legislator, commission member, council member, board member, or other elected official; or

23.1.3 Any officer or employee of any federal, state, county or local agency; legislature, commission, council or board.

24. STANDARD CARE:

CONSULTANT agrees that it will perform all SERVICES required hereunder in accordance with the prevailing standard of care by exercising the skill and care normally required of individuals performing the same or similar SERVICES, under the same or similar circumstances, in the State of Nevada.

25. PROPER AUTHORITY:

The parties hereto represent and warrant that the person executing this Contract on behalf of each party has full power and authority to enter into this Contract. **CONSULTANT** acknowledges that this Contract is effective only after approval by the Carson City Board of Supervisors and only for the period of time specified in this Contract. Any SERVICES performed by **CONSULTANT** before this Contract is effective or after it ceases to be effective is performed at the sole risk of **CONSULTANT**.

26. ALTERNATIVE DISPUTE RESOLUTION (Public Work):

If the SERVICES under this Contract involve a “public work” as defined under NRS 338.010(18), then pursuant to NRS 338.150, a public body charged with the drafting of specifications for a public work shall include in the specifications a clause requiring the use of a method of alternative dispute resolution (“ADR”) before initiation of a judicial action if a dispute arising between the public body and the **CONSULTANT** engaged on the public work cannot otherwise be settled. Therefore, unless ADR is otherwise provided for by the parties in any other incorporated attachment to this Contract, in the event that a dispute arising between **CITY** and **CONSULTANT** regarding that public work cannot otherwise be settled, **CITY** and **CONSULTANT** agree that, before judicial action may be initiated, **CITY** and **CONSULTANT** will submit the dispute to non-binding mediation. **CITY** shall present **CONSULTANT** with a list of three potential mediators. **CONSULTANT** shall select one person to serve as the mediator from the list of potential mediators presented by **CITY**. The person selected as mediator shall determine the rules governing the mediation.

27. GOVERNING LAW / JURISDICTION:

This Contract and the rights and obligations of the parties hereto shall be governed by, and construed according to, the laws of the State of Nevada, without giving effect to any principle of conflict-of-law that would require the application of the law of any other jurisdiction. **CONSULTANT** consents and agrees to the jurisdiction of the courts of the State of Nevada located in Carson City, Nevada for enforcement of this Contract.

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28. ENTIRE CONTRACT AND MODIFICATION:

This Contract and its integrated attachment(s) constitute the entire Contract of the parties and such are intended as a complete and exclusive statement of the promises, representations, negotiations, discussions, and other Contracts that may have been made in connection with the subject matter hereof. Unless an integrated attachment to this Contract specifically displays a mutual intent to amend a particular part of this Contract, general conflicts in language between any such attachment and this Contract shall be construed consistent with the terms of this Contract. Unless otherwise expressly authorized by the terms of this Contract, no modification or amendment to this Contract shall be binding upon the parties unless the same is in writing and signed by the respective parties hereto and approved by the Carson City Board of Supervisors. Conflicts in language between this Contract and any other agreement between CITY and CONSULTANT on this same matter shall be construed consistent with the terms of this Contract. The parties agree that each has had their respective counsel review this Contract which shall be construed as if it was jointly drafted.

PROFESSIONAL SERVICES CONSULTANT AGREEMENT
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29. ACKNOWLEDGMENT AND EXECUTION:

This Contract may be executed in counterparts. The parties hereto have caused this Contract to be signed and intend to be legally bound thereby as follows:

CITY

Finance Department
Attn: Carol Akers, Purchasing & Contracts Administrator
Purchasing and Contracts Department
201 North Carson Street, Suite 2
Carson City, Nevada 89701
Telephone: 775-283-7362
Fax: 775-887-2286
cakers@carson.org

CITY'S LEGAL COUNSEL

Carson City District Attorney

I have reviewed this Contract and approve as to its legal form.

By: _____
Sheri Russell, Chief Financial Officer

By: _____
Deputy District Attorney

Dated _____

Dated _____

CITY'S ORIGINATING DEPARTMENT
CONSULTANT will not be given authorization to begin work until this Contract has been signed by Purchasing and Contracts

BY: Carol Akers
Purchasing & Contracts Administrator

Account: 1013015-500309

By: _____

Dated _____

PROFESSIONAL SERVICES CONSULTANT AGREEMENT
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Undersigned deposes and says under penalty of perjury: That he/she is **CONSULTANT** or authorized agent of **CONSULTANT**; that he/she has read the foregoing Contract; and that he/she understands the terms, conditions and requirements thereof.

CONSULTANT

BY: Brian Janes

TITLE: Project Director

FIRM: Atkins North America, Inc.

CARSON CITY BUSINESS LICENSE #: BL-000707

Address: 10509 Professional Circle, Suite 102

City: Reno **State:** NV **Zip Code:** 89521

Telephone: 775-789-9831

E-mail Address: brian.janes@atkinsglobal.com

(Signature of Contractor)

DATED _____

PROFESSIONAL SERVICES CONSULTANT AGREEMENT
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CONTRACT ACCEPTANCE AND EXECUTION:

The Board of Supervisors for Carson City, Nevada at their publicly noticed meeting of July 21, 2022, approved the acceptance of the attached Contract hereinbefore identified as **CONTRACT No. 23300007**. Further, the Board of Supervisors authorizes the Mayor of Carson City, Nevada to sign this document and record the signature for the execution of this Contract in accordance with the action taken.

CARSON CITY, NEVADA

LORI BAGWELL, MAYOR

DATED this 21st day of July, 2022.

ATTEST:

AUBREY ROWLATT, CLERK-RECORDER

DATED this 21st day of July, 2022.

PROFESSIONAL SERVICES CONSULTANT AGREEMENT
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SAMPLE INVOICE

Invoice Number: _____
 Invoice Date: _____
 Invoice Period: _____

Invoice shall be submitted to:

Carson City Public Works
 Attn: Randall Rice, email: RRice@carson.org
 3505 Butti Way
 Carson City NV 89701

Line Item #	Description	Unit Cost	Units Completed	Total \$\$
Total for this invoice				

Original Contract Sum	\$	_____
Less amount previously billed	\$	_____
= contract sum prior to this invoice	\$	_____
Less this invoice	\$	_____
=Dollars remaining on Contract	\$	_____

ENCLOSE COPIES OF RECEIPTS & INVOICES FOR EXPENSES & OUTSIDE SERVICES

Tyler Jesse
Asset Management
3505 Butti Way
Carson City, NV 89701-3498

29 June, 2022

Dear Tyler,

Per your request, I am submitting this proposed on-call contract, providing GIS professional services as detailed below on behalf of Atkins North America for Fiscal Year 2023. The task below describes the efforts to be executed under this contract. Additionally, I have also included a summary (Attachment A) of the completed tasks that Atkins has provided the City support for in the past few years, along with our ongoing and planned tasks for Fiscal Year 2023. This proposal is for a time and material contract with a maximum budget not to exceed as detailed in the table below.

Task	Name	Fee
1	GIS On-Call Support	\$95,000
	Total	\$95,000

GIS On-Call Support

The City has made great progress with the implementation of enterprise GIS within the past few years. Successes include the deployment of Esri's Enterprise GIS platform, deployment of web applications, mobile data collection tools, and dashboards. Supporting various departments inside public works including Water, Wastewater, Engineering, Parks, and Transportation. Also, departments outside of public works, such as the Fire Department and Health and Human Services. Building on these successes, Atkins North America will provide services related to GIS On-Call support for Fiscal Year 2023 including, but not limited to:

- Application development and support
 - Existing application maintenance and improvements
 - Support for existing applications including troubleshooting technical issues
 - Support for improvements to existing applications, including configuration updates and addition of new functionality
 - Field data collection application configuration and development
 - Support for existing field data collection configurations and the implementation of new field data collection applications
 - Web application configuration and development

- Integration of GIS with City systems and data
 - Implementation of new GIS web applications to support City functions
 - Support for the integration of GIS with other systems including READYAsset, and the County's Assessors systems and
- Database management support
 - New schema development
 - Creation of new GIS datasets, including the data design and connectivity between datasets
 - Database optimization
 - GIS database optimization through automated tasks and configuration of dataset indices
- System administration and support
 - Optimization of enterprise GIS platform components
 - Platform upgrades and re-structuring to better utilize system components
 - Routine system support and maintenance
 - Portal, Server and SDE administration support including upgrades and system maintenance

Thank you for this opportunity and feel free to contact me anytime.



Brian Janes, P.E.
Project Director
775-789-9831

Attachment A – FY 2023 Professional Services Fee Schedule

Attachment A: Highlights of Task in Support of GIS Services

COMPLETED	ONGOING	PLANNED
ArcGIS Enterprise Implementation	Enterprise GIS Architecture Update, finalization of the configuration.	Development Capacity Analysis Automation
Enterprise Asset Management System Evaluation	GIS Portal/Server Backup and Failover Strategy	Migration of GIS map services currently served on VGIS server
Sanitary Sewer Manhole Inspection Mobile Data Collection	City GIS Portal Site Improvements	GIS Mobile Data Collection General Support
Sanitary Sewer Manhole Inspection Dashboard	ArcGIS Server Security Improvements	Data & Workflow Coordination between GIS and READYAsset
Sanitary Sewer CCTV Dashboard POSM Integration	CITYview Module for Planning	Environmental Pre-treatment GIS App Support & Workflow Development
Defensible Space Mobile Data Collection	Strategic Asset Management Plan Development	Parks/Facilities Asset Hierarchy Development
Defensible Space Dashboard	CATSMP Data Collection Support	Data Provisioning Assistance for Asset Management BI/Dashboarding
Water Meter Mobile Data Collection	New Fire Hydrant Inspection Mobile Data Collection	Enterprise Geodatabase Restructuring
Water Valve Inspection Mobile Data Collection	Fire Hydrant Flow Testing Mobile Data Collection	Migrate Capital Projects Planning Apps to GIS Portal
Water Valve Inspection Dashboard	City GIS Portal Site Improvements	Manhole Inspection Data Review & Workflow Improvements
Fire Hydrant Maintenance Inspection Mobile App	Lead and Copper Solution Deployment	Pavement Maintenance Capture & linkage to Projects Data
City GIS Portal Web Application		Asset Management Policy Development
Construction Drawing Index Web Application		Asset Systems Plans Development
Recorded Maps Index Web Application		GIS editing dashboard Development (version tracking)
Community Development Status Web Application		Water System Asset Criticality Analysis Support
GIS to CAD Automated Conversion		Field Asset Data Collection Workflow Improvement (collecting field assets at time on install)
Environmental Permit Assets Mobile Data Collection		City Road Closure Application Development
Environmental Permit Assets Web Application		
Transportation Data Schema		
CITYview modules for Utilities and Transportation		

Completed Tasks Performed by Atkins:

1. **ArcGIS Enterprise Implementation** – This task involved an on-premise installation and configuration of ArcGIS Enterprise, including, Portal for ArcGIS, ArcGIS Server, and ArcGIS Data Store. The platform was configured to utilize the City’s authentication system providing a single sign-on experience. Customization to the City’s Portal homepage was performed to provide a distinctive and branded experience.
2. **Enterprise Asset Management System Evaluation** – This task involved the assessment and evaluation of asset management systems. This effort included; requirements development, vendor solicitation, evaluation criteria, scoring development, vendor demonstrations, demonstration scoring, demonstrations summaries, and a final evaluation report.
3. **Sanitary Sewer Manhole Inspection Mobile Data Collection** – This task involved the creation of a field data collection configuration for the purposes of capturing information related to sanitary sewer manhole inspections. The configuration included manhole attributes and manhole condition information. The configuration also included the calculation of overall condition based on the individual condition responses.
4. **Sanitary Sewer Manhole Inspection Dashboard** – This task involved the creation of a dashboard web application for the display of results generated from sanitary sewer manhole inspections. The dashboard displays manholes by condition rating, the total completed inspections, the number of manholes by condition rating, summaries for condition ratings (including individual ratings by manhole), and a filter tool that allow users to focus on specific ratings. The dashboard is map based and interactive, allowing users to investigate specific manhole attributes and conditions, including viewing pictures taken during the inspection.
5. **Sanitary Sewer CCTV Dashboard POSM Integration** – This task involved the creation of a dashboard web application for the display of results generated during sanitary sewer CCTV inspections. The dashboard displays sewer pipe reaches by PACP ratings (overall, structural, and maintenance), the total length of sewer pipe inspected, summaries of the ratings by pipe (including individual ratings by pipe), graphs depicting the results based on rating, including the length of pipe surveyed by contractor, and a filter tool that allow users to focus on specific ratings. The dashboard is map based and interactive, allowing users to investigate specific pipe attributes and conditions, including viewing the inspection reports and links to videos captured during the inspection.
6. **Defensible Space Mobile Data Collection** – This task involved the creation of a field data collection configuration for the purposes of capturing information related to the Fire Departments defensible space inspections.
7. **Defensible Space Dashboard** – This task involved the creation of a dashboard web application for the display of results generated during the Fire Departments defensible space inspections. The dashboard displays locations of property inspections categorized by property type (improved/not improved) and by inspection status. The dashboard also displays the total number of inspections performed, the total number of properties by inspection status, including individual inspection results for each property inspected. Inspection reports can also be generated by individual property or for

multiple properties at one time.

8. **Water Meter Mobile Data Collection** - This task involved the creation of a field data collection configuration for the purposes of capturing information related to water meter locations and attributes.
9. **Water Valve Inspection Mobile Data Collection** - This task involved the creation of a field data collection configuration for the purposes of capturing information related to water valve inspections, including locations and attributes.
10. **Water Valve Inspection Web Application** - This task involved the creation of a web application for the display of results generated during water meter inspections and exercising. The web application displays locations of valves, a list of inspected valves, date filters, and individual valve details.
11. **Fire Hydrant Maintenance Inspection Mobile Data Collection** - This task involved the creation of a field data collection configuration for the purposes of capturing information related to fire hydrant maintenance and inspections, including locations and attributes.
12. **Construction Drawing Index Web Application** – This task involved the re-development of the City’s existing construction drawing application. The new application provides a filter tool to easily identify drawings based on year, title, index #, permit #, and/or street/address. The application displays the drawing boundaries, provides drawing details, and drawings can be viewed directly within the application or downloaded via direct link.
13. **Recorded Maps Index Web Application** - This task involved the re-development of the City’s existing recorded maps index application. The new application provides a filter tool to easily identify maps based on date, name, document #, map #, and/or street(s). The application displays the map boundaries, provides map details, and maps can be viewed from the county recorders document management system, accessible via direct link.
14. **Community Development Status Web Application** – This task involved the creation of a web application for the purposes of displaying current development status information. Property locations under development review are displayed and listed by the status of the review. Users can select an address within the list and view the location on a map. Information about the location, including the current status is displayed. Direct links provide access to the Community Development Departments property documents for the location.
15. **GIS to CAD Automated Conversion** - This task involved the automation of the process for extraction and conversion of utility, parcel, and street data from the Enterprise GIS database to AutoCAD dwg files for use in Engineering projects. The process is scheduled to run periodically to provide Engineers with the latest utility asset information on a regular basis.
16. **Environmental Permit Assets Mobile Data Collection** – This task involved the creation of a field data collection configuration for the purposes of capturing the locations of assets (grease interceptors, sand/oil separators and type 1 manholes) located at permitted locations that are owned and managed by permit holders. Integration with the City’s READYAsset platform provides permit information as well as open work order information related to the permitted location.
17. **Environmental Permit Assets Web Application** – This task involved the creation of a web application for the purposes of displaying environmental permit locations and viewing/editing their related assets. Permit and open work order information originating from READYAsset is searchable and viewable. Searching and identification of locations by information such as known chemicals onsite is supported within the web application.

18. **Transportation Data Schema** – This task involves the development of GIS database schemas for features related to transportation infrastructure. Including intersections, crosswalks, signals, signs, and other related features.

In Progress Tasks:

1. **Enterprise GIS Architecture Update** – Atkins will support the City with a re-structuring of GIS system components in order to optimize service and licensing. Deployment and configuration of parallel servers have been implemented, migration of services, automated processes and applications to be completed in the near term.
2. **GIS Portal/Server Backup and Failover Strategy** – Building on the GIS architecture restructuring, Atkins will support the City with a disaster recovery and fail over strategy that will solidify the platform as use is further adopted throughout the city.
3. **CITYview GIS Web Application** – This effort will include the creation of a module for planning within the CITYview GIS web application, built upon the City’s Enterprise GIS platform. This web application will serve to replace the functionality in the current, third party hosted MapGeo application.
4. **CATSMP Data Collection Support** - This task involved the creation of a field data collection configuration and web application for the purposes of capturing transportation infrastructure assets
5. **Strategic Asset Management Plan Development** – This effort will include the first-generation strategic asset management plan (SAMP). Which will describe the activities that should be performed to ensure assets are managed and used optimally in the delivery of the City’s goals and objectives
6. **New Fire Hydrant Inspection Mobile Data Collection** – This task involves the creation of a field data collection configuration for the purposes of capturing information related to the installation of new fire hydrants.
7. **Fire Hydrant Flow Testing Mobile Data Collection** - This task involves the creation of a field data collection configuration for the purposes of capturing information related to fire hydrant flow testing. Testing parameters and results input into the form are utilized for real time capacity calculations.
8. **City GIS Portal Site Improvements** – This task involves the continued support for the improvements and updates to the City’s GIS Portal site. The City’s GIS Portal site functions and the main access hub for all the City’s GIS applications.
9. **Lead and Copper Solution Configuration and Deployment** - Support includes the deployment of Esri’s Lead and Copper solution for water services. Includes the creation of service line data depicting the connection from the water main to the meter (City) and connections from the meter to the structures (private).

Planned Tasks for FY 2022 and Beyond

1. **Development Capacity Analysis Automation** - This effort includes the creation of processes/workflows that can be automated to support the annual development capacity analysis.

2. **Map Service Migration** – Following the successful completion of the setup and configuration of the new Enterprise GIS environment, map services that are currently served on the VGIS server will be migrated into the City’s Enterprise GIS.
3. **GIS Mobile Data Collection General Support** – Ongoing efforts to support field data collection throughout City departments.
4. **Data & Workflow Coordination between GIS and READYAsset** – Support for the further integration between GIS and the City’s work order and asset management system.
5. **Environmental Pretreatment GIS App Support & Workflow Development** – Web & mobile application and data workflow in support of the city’s pre-treatment program.
6. **Parks/Facilities Asset Hierarchy Development** – Building upon the success of the facility condition assessment and in support of the City’s asset management program, Atkins will assist the City with the development of asset hierarchy’s for parks and facilities.
7. **Enterprise Geodatabase Restructuring** – This effort will support the modernization of legacy datasets. Schemas will be evaluated, updated data designs will be developed and implemented.
8. **Migrate Capital Projects Planning Apps to GIS Portal** – This effort will include the migration of apps, maps and data that are currently hosted on ArcGIS Online. ArcGIS Online is a credit-based model that also requires named user licensing. Moving these items to the City’s Portal will reduce the credit consumption on ArcGIS online and place them within the centralized environment providing better access for City staff.
9. **Manhole Inspection Data Review & Workflow Improvements** – This effort will include re-vamping the manhole inspection field data collection configuration. Improvements will target simplifying input and incorporating additional collection inputs.
10. **Pavement Maintenance Capture:** – This effort will include the creation of data collection processes and workflows to support capture of pavement maintenance information for city owned pavement assets. This information will be linked to current project data to assist with the planning and execution of future maintenance activities.
11. **Strategic Asset Management Plan Development** – This effort will include the first-generation strategic asset management plan (SAMP). Which will describe the activities that should be performed to ensure assets are managed and used optimally in the delivery of the City’s goals and objectives
12. **Asset Management Policy Development** – This effort will include the development of an asset management policy template that is seeded with “leading text” to facilitate ideation and direct text development by senior City staff. The template will be taken directly from ISO 55000 best practice. Atkins will facilitate the City’s work on making the policy content its own. The outcome will be either a final policy for adoption, or an advanced draft.
13. **Asset Systems Plans Development** – This effort will develop asset type specific asset management plans (or AMPs). An AMP is a tactical 3 to 5-year management plan for a specific asset type, where the management plan is inclusive of maintenance, operations, rehab/renewal, capacity planning, fit for purpose, risk, and more. AMPs are the ‘play-book’ that pull the multiple disparate business silos into a cohesive unit that supports asset performance targets. Atkins will develop AMPs one asset type at a time in either on-site or remote workshops.

14. **Data Provisioning Assistance for Asset Management BI/Dashboarding** – This effort will stand up a pilot PowerBI asset management dashboard and document the data, people, process, and technology gaps found through the pilot. The PowerBI dashboard will be intended to be a living deliverable that the City can continue to progress.
15. **GIS Editing Dashboard Development (version tracking)** – This effort will include the creation of a web dashboard for the purposes of identifying and tracking edits made to City assets through various data capture and editing application interfaces.
16. **Water System Asset Criticality Analysis Support** – This effort will develop a normalized criticality scale for all City asset types, and then will assign criticality scores to individual asset types that make up the water transmission and distribution system(s). Criticality scores and their application to assets will be developed in workshop environments with key asset SMEs from a number of City business areas (not just maintenance, not just engineering). Workshops will be heavily reliant on GIS as a common visualization tool.
17. **Field Asset Data Collection Workflow Improvement** – This effort will include the development of new protocols, procedures, and workflows to support data collection on assets in the field at the time of install. Field data collection configurations will also be developed in support of this effort.
18. **City Road Closure Application Development** – This effort will include the development of a web application to identify and communicate information related to road closures within the city related to maintenance and other activities.

ATTACHMENT A

FY 2023 PROFESSIONAL SERVICES FEE SCHEDULE

OFFICE PERSONNEL

Asset Management SME	299.00/hr.
Sr. Project Director	244.00/hr.
Sr. Software Developer III	194.00/hr.
Project Manager	190.00/hr.
Sr. GIS Analyst II	167.00/hr.
Sr. Software Developer I	133.00/hr.
Sr. GIS Analyst I	118.00/hr.
GIS Analyst II	109.00/hr.

EQUIPMENT

Company Vehicle Charges	\$48.00/day
Personal Vehicle Mileage	\$0.575/mile

NOTES:

- (1) Hourly rates for positions not listed will be negotiated on an as needed basis.
- (2) Hourly rates are applicable for fiscal year from July 1, 2022 to June 30, 2023.
- (3) Hourly rates beyond June 30, 2023 will be negotiated as needed.



STAFF REPORT

Report To: Board of Supervisors

Meeting Date: July 21, 2022

Staff Contact: Carol Akers, Purchasing & Contracts Administrator and Darren Schulz, Public Works Director

Agenda Title: For Possible Action: Discussion and possible action regarding authorization to purchase radio communications equipment and related services through joinder contract #P697-16-016 between Harris Corporation and the Nevada Department of Transportation ("NDOT") for a not to exceed amount of \$1,200,000 through Fiscal Year ("FY") 2023. (Carol Akers, cakers@carson.org and James Jacklett, jjacklett@carson.org)

Staff Summary: This purchase authority and joinder contract will allow the City to acquire the radio equipment, and associated goods and services, necessary to support its public safety radio system during FY 2023, in accordance with the Public Safety Radio System Plan.

Agenda Action: Formal Action / Motion

Time Requested: Consent

Proposed Motion

I move to approve the purchase authority as presented.

Board's Strategic Goal

Safety

Previous Action

On July 1, 2021, the Board of Supervisors ("Board") approved the purchase of radio equipment through joinder contract #P697-16-016 between Harris Corporation and NDOT for a not to exceed amount of \$1,600,000 for FY 2022.

On December 5, 2019, the Board approved the purchase of radio equipment through joinder contract #P697-16-016 between Harris Corporation and NDOT for a not to exceed amount of \$1,200,000 for FY 2020.

On November 15, 2018, the Board approved the purchase of radio equipment through joinder contract #P697-16-016 between Harris Corporation and NDOT for a total annual amount not to exceed \$500,000.

Background/Issues & Analysis

Full service agreement can be found at: <https://www.carson.org/home/showpublisheddocument?id=68396>

The joinder contract and purchase authority requested would allow City staff to purchase radio equipment, and related goods and services, from Harris Corporation for FY 2023. The purchases will be made from the approved budgets of either the radio division or the requesting department, depending upon the nature of the purchase. For example, a purchase for replacement radios would be made from the radio fund designated for this purpose. The purchase of an additional radio for a user department that determined a need to add one would be funded from that user department's approved budget.

This authorization does not allocate additional funding to any budget, nor does it authorize expenditures beyond the approved budget limits.

The not-to-exceed limit is intentionally set at the high end of the City’s foreseeable needs for FY 2023, with the expectation that actual expenditures will fall well below the limit. The limit is determined by considering the sum of applicable budgets, previous expenditures, planned actions, best-case productivity and execution speed.

During FY 2022, the not-to-exceed amount for this joinder contract was set at \$1,600,000, and the actual expenditures to Harris Corporation under the joinder contract were only \$463,829.76.

This is an annual request. The purchase amount exceeds \$50,000 and therefore requires Board of Supervisors' approval.

Applicable Statute, Code, Policy, Rule or Regulation

NRS 332.115(1)(b)-(d) and 332.195

Financial Information

Is there a fiscal impact? Yes

If yes, account name/number: Project P303821007 Public Safety Radio System

Capital Projects Fund - Equipment Expense 2101002-500676 \$195,100

Fleet Management Fund – Radio Equipment, 5603055-507775 - \$752,137

Fleet Management Fund – Radio Maintenance, 5603055-500309 - \$25,000

Accounts to be determined and provided by requesting departments at time of request - \$227,763

Is it currently budgeted? Yes

Explanation of Fiscal Impact: The approval of this joinder and authorization will allow the Public Works Department to purchase radio equipment. It will reduce 210 Capital Projects Fund by \$195,100; current budget available is \$545,845. It will reduce the Fleet Management Fund 5603055 by \$777,137 and it will reduce that of the requesting department based on the nature of the purchase by \$227,763. Note that for FY 2022, the Fleet division currently has an unspent balance of \$597,282 in 5603055-507775, which will be rolled forward during the first round of augmentation to FY 2023. This will be added to the FY 2023 budget of \$154,855, creating an available budget in FY 2023 of \$752,137; for account number 500309, the available budget is \$25,000.

Alternatives

Do not approve the purchase authority and/or provide alternative direction to staff.

Attachments:

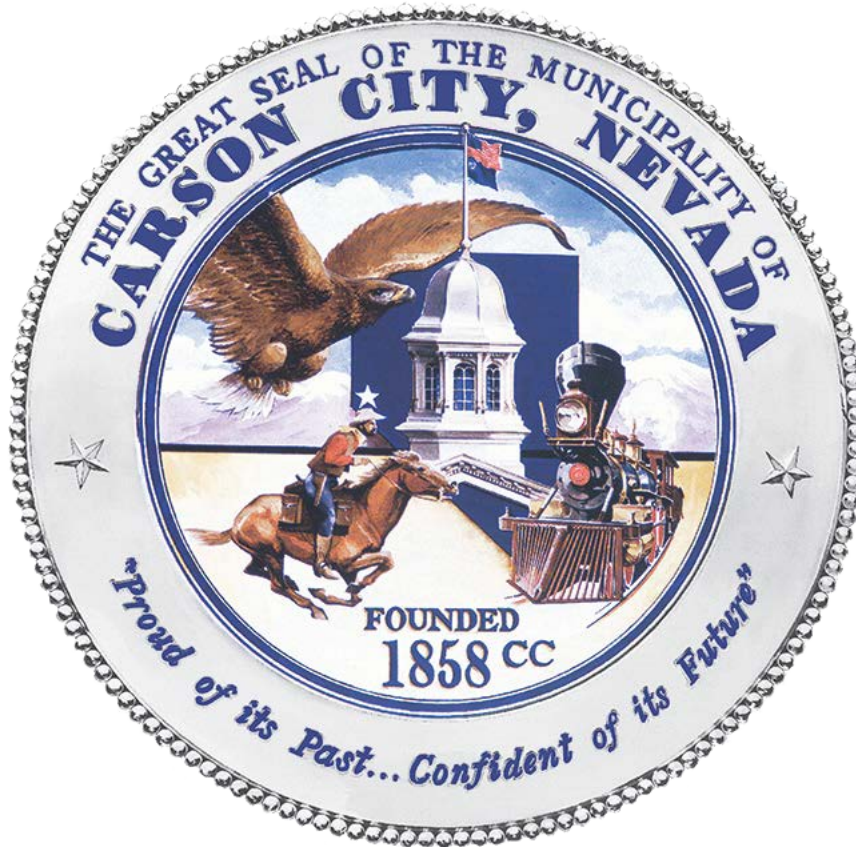
[20191126_Carson_City_Radio_System_Plan-revx.pdf](#)

[NDOT_Formal_Approval_Letter.pdf](#)

Board Action Taken:

Motion: _____	1) _____	Aye/Nay
	2) _____	_____

(Vote Recorded By)



CARSON CITY
PUBLIC SAFETY RADIO SYSTEM PLAN
2019

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EXECUTIVE SUMMARY

The Carson City Radio System supports critical voice communications to the consolidated municipality of Carson City, NV including the business functions of the Sheriff's Office, Fire Department, Public Works Department, Alternative Sentencing, Juvenile Services, Health and Human Services, and Parks and Recreation. The radio system also supports interoperable communications with regional partners and mutual aid cooperators.

The City's existing radio system is a conventional repeated VHF system. The radio system has been maintained in its current state with minimal upgrade activity since the early 2000's. Large parts of the system are comprised of obsolete and/or end-of-life equipment. Carson City has identified a need for improvements and modernization of the system in addition to an increased level of service and capability from the system. This report lays out the actions identified to directly address the limitations defined by the radio users group and deliver the capabilities deemed necessary to better support the needs of the public safety users who rely on it for both routine and mission-critical communications needs.

The City previously completed a needs assessment and user survey. A number of alternatives were considered to address the limitations and deficiencies identified during that process. Consideration was also given to improve system longevity, reliability, performance, and interoperability. Based on the information gathered, the City has identified various issues affecting the current system, which it intends to mitigate or eliminate, including the following:

- End-of-life equipment is utilized throughout the existing system for both infrastructure and end-user equipment. The end-of-life equipment should be removed from service to bring the system up to a supported state.
- A lack of channel capacity negatively impacts operations. Capacity is not sufficient to meet day-to-day call volume requirements and incident or event needs simultaneously. Capacity should be increased to support daily operations plus one event or incident simultaneously.
- Coverage is inconsistent across resources and sites. In-building coverage is a real concern and is lacking throughout the area. Simplex/TAC channels are used to overcome coverage problems but are not supervised or recorded by dispatch and are only suitable for close proximity radio-to-radio communications. Coverage should be improved to ensure consistent reliable supervised communications for all routinely utilized resources.

- Interoperability with State and Washoe County agencies is limited. Interoperability with those agencies needs to be improved without negatively affecting existing VHF interoperability with quad county agencies.
- Reliability needs to be enhanced through redundancy. Action is required to eliminate existing single points of failure.

The solutions proposed in this report directly address those limitations and deficiencies and meet the objectives identified by the radio user group.

BACKGROUND

Carson City, Nevada (City) has recognized that the existing public safety radio system is no longer meeting operational requirements. Three major reasons for seeking enhancements to the system are:

Improving System Coverage Characteristics—The current system has insufficient coverage, which results in significant areas of the City having less-than-adequate signal strength, and less-than-reliable radio system performance.

Capacity—Challenges faced by the City have grown faster than its communications capability. Existing communications resources are barely adequate to support normal daily operations let alone complex events like the Nevada day celebration or incidents such as spring flooding.

End-of-Life Service Limitations—Elements of the current system have reached end of life for guaranteed system support. Moving forward, support, maintenance, and repair of the current system will be on a best-effort basis rather than a service guaranteed by the manufacturer. This circumstance results in added risk of potential service interruptions when system problems occur.

1 TECHNICAL BASELINE

The following information summarizes the technical baseline for the current system to include recommendations for proposed enhancements.

1.1 CURRENT SYSTEM DESIGN

The existing radio system is a simple conventional repeated VHF system comprised of a primary repeater site that serves all daily operational needs. A second repeater site is installed on top of the Sierra range and provides supplemental coverage to the portion of Carson City that is west of the ridge. The third site is located at the corporate yard and is equipped with three backup channels and is intended to provide limited communications capability in the event of a primary site failure.

Three primary public safety channels are equipped with remote receiver (voter) solutions that are installed at locations distributed throughout the City. A temporary fix was implemented in 2018 to restore the stability of the remote receiver system by moving from telephone lines to wireless radios. This system is comprised of a mix of equipment and is not configured per the manufacturer's suggestions. The remote receiver systems are beyond the end of their manufacturer guaranteed support window; thus, future maintenance and repair efforts will be on a best-effort basis resulting in an increased risk of potential outages and operational disruptions that may take longer to remedy.

The primary repeater site (Sugarloaf) is located north of Carson City and provides good coverage of the developed valley of Carson City. The repeater location was established as early as 1982 through a lease with BLM. A new tower and building was constructed in 2014, and the repeater equipment was relocated and commissioned in early 2015. Three low power, reduced coverage repeaters were added in 2019 as an interim solution for capacity requirements. Seven repeaters are installed at the site as shown in Table 1. Three of the repeaters are new and have an anticipated service life of 15 years. Four of the repeaters are at end of life and replacement is recommended.

TABLE 1 SUGARLOAF

Channel	Repeater Mode of Operation	Function	Note
FD Main	Analog Conventional Voted	Primary Channel for Fire Department Dispatching	Equipped with remote receiver network
SO Main	Analog Conventional Voted	Primary Channel for Sheriff's Office Dispatching	Equipped with remote receiver network
LG Main	P25 Conventional Standalone	Primary Channel for Local Government	
SO Secondary	P25 Conventional Encrypted Standalone	Secondary Channel for Sheriff's Office Dispatch - Sensitive Information	
FD 2 North	P25 Conventional Standalone	Secondary channel for Fire Department	Added 2019 – Low power, reduced coverage
Event 1 North	P25 Conventional Standalone	Event Channel- Priority of use	Added 2019 – Low power, reduced coverage
Event 2 North	P25 Conventional Standalone	Event Channel- Priority of use	Added 2019 – Low power, reduced coverage

The second repeater site (Snow Valley) is located west of Carson City on Snow Valley Peak. The site provides supplemental coverage to the west slope of the Sierra range and Lake Tahoe. The site does not provide acceptable coverage to the east slope of the Sierra range or the south-west developed valley portion of Carson City. The site shares frequencies with three of the Sugarloaf repeaters preventing the independent operation of either set of resources. The repeaters at Snow Valley have irregular and limited use due to the interference with the primary channels and poor operational coverage. Repeaters installed at the site are shown in Table 2. The repeater equipment suffered a direct lightning strike in early 2019, and although repairs have been made the longevity of the equipment is unknown. The buildings at the site are in fair condition, but the tower structure is in need of replacement.

TABLE 2 SNOW VALLEY

Channel	Repeater Mode of Operation	Function	Note
FD Snow	Analog Conventional Standalone	Mountain Channel for Fire Department	Interferes with FD Main, low power, limited coverage
SO Snow	Analog Conventional Standalone	Mountain Channel for Sheriff's Office	Interferes with SO Main, low power, limited coverage
LG Snow	P25 Conventional Standalone	Mountain Channel for Local Government	Interferes with LG Main, low power, limited coverage

The third repeater site (Corporate Yard) is located at the City corporate yard. The site provides backup communications capability for the developed valley portion of Carson City in the event of a failure with the primary site. Due to location, the south-east portion of the valley has poor coverage from this site. Three low power, reduced coverage repeaters were added in 2019 as an interim solution to meet redundancy/reliability requirements and meet Public Safety requirements. Repeaters installed at the site are shown in Table 3. The repeaters are new and have an anticipated service life of 15 years.

TABLE 3 CORPORATE YARD

Channel	Repeater Mode of Operation	Function	Note
FD 2 Valley	P25 Conventional Standalone	Redundant Secondary channel for Fire Department	Added 2019 – Low power, reduced coverage, uses the same frequency as FD2 North
Event 1 Valley	P25 Conventional Standalone	Redundant Event Channel-Priority of use	Added 2019 – Low power, reduced coverage, uses the same frequency as Event 1 North
Event 3 Valley	P25 Conventional Standalone	Additional Event Channel-Priority of use	Added 2019 – Low power, reduced coverage, independent from primary site

The City utilizes a number of simplex channels to meet operational requirements. Simplex channels are low power radio-to-radio channels that provide short-range communications without the need for any

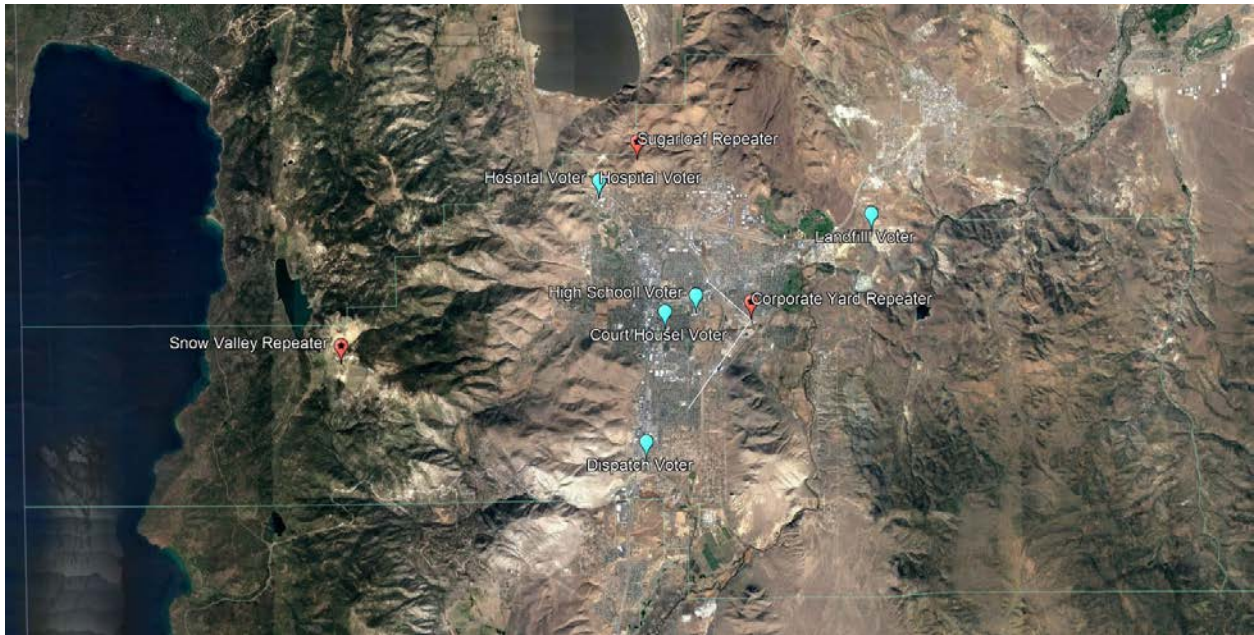
additional infrastructure. The City’s over-dependence on simplex channels is due to a lack of repeated channels and quality system capacity. Simplex channels used are shown in Table 4.

TABLE 4 SIMPLEX CHANNELS

Channel	Mode of Operation	Function	Note
SO Tac 1	P25 Encrypted	Law Enforcement Operations	
SO Tac 2	Analog Conventional	Law Enforcement Operations	
FD Tac 1	Analog Conventional – Enhanced with remote receivers (voted)	Primary operational channel for urban Fire/EMS indoor/structure	
FD Tac 2	Analog Conventional	Primary operational channel for urban outdoor on-scene	
LG Tac 1	P25 Conventional	Local Government tactical on-scene	
LG Tac 2	P25 Conventional	Local Government tactical on-scene	
Jail	Analog Conventional indoor repeater	Internal Jail Operations	Repeater installed specifically for coverage within the facility
SO SAR	Analog Conventional	Search and Rescue	
Juvenile	Analog Conventional	Juvenile Parole and Probation	

1.2 COVERAGE

System coverage is driven by the number, location, and configuration of transmit-and-receive sites. The current system design uses three repeater sites and five remote receiver sites distributed around the City. The existing configuration is the result of years of operational refinement rather than a comprehensive performance based design.



The existing system coverage does not adequately cover the entire City, and coverage does not extend much farther than the county lines. Coverage differs significantly from one channel to another and commonly leads to confusion and inefficiencies in response activities.

Modern public safety radio system coverage designs generally will provide a higher level of coverage/signal strength compared with the current system. Radio system user feedback indicates that the current level of coverage is insufficient and often unreliable in many areas of the City.

The City should increase coverage for all public safety channels to deliver coverage/signal strength to ensure that a portable radio with 20 decibels (dB) of building loss would work reliably. Doing so would significantly improve coverage and signal strength across the City, resulting in more reliable system performance for public safety users.

1.3 CAPACITY

The City operates a conventional radio system. Conventional radio systems do not utilize the spectrum efficiently. They require two frequencies to be assigned and dedicated in order to deliver a single functional channel. Acquiring additional frequencies to add the capacity required by the City is extremely difficult due to the lack of available spectrum in the VHF band. In 2018 the City successfully acquired and licensed six additional frequencies to provide three functional channels. Due to co-channel interference and band congestion, the City was only able to license the channels with a fraction of the output power and coverage that it has with legacy channels. The new channels, now operational, do not offer adequate building penetration to meet primary public safety operational requirements.

The City does not currently have enough capacity to support daily operations and one additional incident or event at the same time. The City has been reliant upon outside support to facilitate a minimum level of acceptable communication capability during planned events. Use of outside resources including state cross-band repeaters, radios borrowed from Washoe County, DEM, and NDOT, and resource support from the military via the 92nd Civil Support Team have been critical to the success in recent years. The availability of these resources to the City is contingent upon no greater need by the owning agencies. In the event of a regional event/incident it is highly unlikely that they will be available.

It is essential that the City take action to ensure that it has the capacity required to meet operational requirements to include day-to-day business needs and during events, incidents, and emergencies.

1.4 SUBSCRIBER RADIOS

Subscriber units (mobile, portable, and control stations) are primarily single band VHF radios that are not compatible with regional partners operating on the 800MHz statewide system. The approximate number of radios currently in use on the system includes 543 portables and 369 mobiles. Of these, 151 are new multi-band fully compliant radios representing approximately 17% of the total inventory.

In order to allow for interoperability with regional partners, all subscriber radios should be fully compatible with P25 Phase 2 and operate on both the VHF and 800MHz bands. The City has started to deploy multi-band fully compliant radios. Currently, 151 of the radios are multi-band and fully compatible with regional partners representing approximately 17% of the total inventory.

Approximately 761 subscriber units in the City need to be replaced. Subscriber radio replacement has been funded and managed by Public Works since 2018.

1.5 CONSOLIDATED DISPATCH CENTER

The City has one public safety answering point (PSAP), which currently has six radio positions. The PSAP is responsible for dispatching all fire/rescue, law enforcement, and local government departments within the City. The dispatch center has the capability to communicate with other PSAPs, but generally does not have the ability to communicate via radio directly with most outside agencies.

The PSAP uses Motorola Gold Elite dispatch consoles. This console version has a significant amount of electronics located within the communications equipment room. The backroom infrastructure received an end-of-manufacturer-support notice in 2012 and has officially been without manufacturer support since December 2018. The City has been purchasing parts from online auction sites to maintain the system.

The dispatch center also has a standalone Zetron system, which supports resource based paging through the radio system from the Computer-Aided Dispatch (CAD) software. Most agencies have moved away from audible paging due to the delay it introduces in emergency response and the inability for it to support complex resource assignments. The City has embarked on a phased approach to move to CAD based resource paging and is in the beginning stages of identifying costs.

1.6 EQUIPMENT END-OF-LIFE

As stated earlier, the existing radio system is primarily comprised of equipment that is no longer supported by the manufacturer. Public Works has received funding to replace the most critical components of the system and ensure operational readiness for the first responders and community.

1.7 FREQUENCY CONSIDERATIONS

The VHF band currently used by the City suffers from a number of problems. Band congestion and lack of availability has led to disorganization. The few channels that the City has are not arranged in a way that allows the City to provide reliable in building coverage even when solutions such as building distributed antenna systems are utilized. The restrictions on the band no longer allow the power output needed to penetrate structures, and the interference causes sub-optimal performance.

The 700/800 megahertz (MHz) band utilized on the statewide radio system is an advantageous band for semi-urban areas like Carson City. The 700/800 MHz spectrum offers a good balance of signal penetration and coverage. The band is organized and reliable in-building coverage is possible and much more economical than VHF solutions.

1.8 SYSTEM RESILIENCY AND SINGLE POINTS OF FAILURE

- Several single points of failure and system resilience concerns have been identified in the current system.
- Dispatch console hardware is obsolete and operating on Windows XP
- Primary public safety channels and remote receiver system all depend on a single communication site (Sugarloaf)
- The backup radio sites do not have indoor or outdoor coverage to fully support daily public safety operations
- Radio network has no redundancy

1.9 CONNECTIVITY/BACKHAUL

The PSAP and radio sites are interconnected by microwave Ethernet radios. The radio networking equipment is on an isolated network. The operation of the primary public safety channels and the remote receive sites is dependent upon network connectivity. No redundancy is provided for the microwave links. The routing/switching equipment is end-of-life and without redundancy.

AT&T-leased telephone lines are the current method used for backhaul connectivity between the PSAP and the public safety complex and several other sites equipped with control stations. Leased circuits have proven unreliable, and the City has replaced most links with microwave connectivity.

The Nevada Quad County Interconnect (NQCI) is utilized to provide connectivity from the City PSAP to regional PSAPs and the Washoe County Regional Communications System. The system is currently utilized to provide dispatch console to dispatch console connectivity between the counties. The equipment comprising the NQCI is nearing the end of its useful life.

1.10 INTEROPERABILITY

Current radio interoperability with regional VHF based agencies is good. The similar use of VHF equipment allows native communication through a channel change. Interoperability with regional 800 MHz radio users is primarily accomplished by carrying two radios, one City and one loaner 800 MHz. Interoperability for planned events is highly reliant on patching VHF and 800 MHz channels together with portable interoperability gateways. Limited patching capability exists at the PSAP since the City radio console does not have the ability to communicate on 800 MHz. Several other solutions including PSAP to PSAP communication channels (Nevada Dispatch Interconnect Project) and state cross-band conventional repeaters are in place but are not favored due to training and performance implications.

1.11 MAINTENANCE

The City has historically been dependent upon a radio service provider for maintenance and repair of the radio system. Repair response by the provider has become a significant concern over that last several years. The broad service area, lack of technician resources, and large number of customers reliant upon the provider commonly result in a no-response or delayed response when the City calls for service. The City currently staffs a single communication technician position within the Public Works department. The technician is responsible for coordinating all radio system activities for all departments. The technician does not have the training necessary to maintain the existing system without support from the provider. The City relies upon the provider for after-hours response and support. The single City technician is not on standby and not required to respond after hours. Modern radio systems are technologically complicated and require specialized training for proper maintenance. The response and repair capability maintained by the City to support the radio system should be increased to ensure sustained operational readiness.

2 OPERATIONAL BASELINE

The following information summarizes the operational baseline for the current system.

2.1 SYSTEM USER OBSERVATIONS

The City contracted with Federal Engineering (FE) to develop a memorandum documenting the needs and requirements of their system users. In-person interviews were conducted to gather information from users about the operational and technical needs for radio system communications. Data gathered through the interviews helped to identify the ability of the current systems to meet users' needs, to identify any unmet needs, and to gather ideas for meeting those unmet needs. The interviews included a mix of public safety and public service disciplines, including a cross section of field users, technical staff, and interoperability partners. Participating agencies attended one or more group sessions:

- Session #1 Carson City Local Government User Focus Group.
- Session #2: Carson City Fire Department Focus Group
- Session #3 Regional Fire Department Partners with Carson City Fire Department
- Session #4: Regional Law Enforcement Partners with Carson City Sheriff's Office
- Session #5: Carson Law Enforcement Focus Group
- Session #6: Sheriff's Private Individual Interview
- Session #7: Fire Chief's Private Individual Interview

To gather additional feedback on system concerns and requirements, FE collaborated with the City to develop an assessment questionnaire. The questionnaire focused on system coverage, channel capacity, system reliability, radio and dispatch features, customer support, and regional interoperability.

To assess satisfaction with the current system performance and identify the future system requirements, FE completed a thorough analysis of in-person interviews web-based surveys. In addition to the cumulative data results from key stakeholders and users, the following assessment highlights any agency-specific comments or concerns.

2.1.1 COVERAGE

Users require radio system coverage within and outside the Carson City and County boundaries. While the majority of users operate within the City and County, there are departments that require radios to work in the Carson River Canyon, Reno, Sparks, Storey County, Lyon County, Douglas County, Washoe County, and at Lake Tahoe. Carson City's geographic area includes rural and mountainous areas, commercial and industrial buildings, hospitals, schools, and casinos/retail space.

Analysis of user interview and web survey results concludes that current system coverage is an area of concern for many of the system users. Half of the system users reported mobile coverage as adequate, and more than three-fourths of system users reported poor to adequate coverage for portable radios on street or in building.

The consensus is that there are many areas with no coverage with the current system, particularly in rural areas and in buildings. Unless facilities have bidirectional amplifier (BDA) systems installed, there are many coverage issues with different structure types, including multi-story buildings, jails, hospitals, casinos, campuses, etc.

System users expressed the need for improved mobile, portable on-street, and portable in- building coverage within the City and County boundaries. During the interviews, stakeholders re-iterated the importance of additional tower locations to address the numerous areas of inadequate coverage for public service and public safety users. All stakeholders agree that the new system shall provide at a minimum, the equivalent coverage that exists today, but also address the areas of inadequate coverage.

2.1.2 CHANNEL CAPACITY

Survey results show that the current system does not have sufficient channel capacity to support normal (busy hour) and heavy (emergency) voice traffic. On a day-to-day basis, system users experience occasional channel congestion on repeated channels, causing them to switch over to simplex tactical (TAC) channel(s). Dispatchers also report that they often have to wait for emergency or non-emergency calls to end before they get on the radio to transmit. When a Public Safety channel is being utilized for emergency traffic, the limited number of repeated channels causes problems for other operations taking place in the City.

Depending on the location and nature of the incident (flood, snow, etc.), as well as the number of agencies involved, system capacity is impacted by those high call volumes. In heavy loading conditions

such as large emergency or weather-related incidents, all four repeaters (SO Primary, FD Main, LG Main and SO Secondary) are used heavily causing other traffic to wait or use TAC channels. TAC channels do work well for some departments when used for Special Enforcement Team or Fire ground operations. However, use of TAC channels does have a negative impact on other department operations because they are not repeated, recorded or secure, and they become unusable when users exceed line-of-sight (LOS) distances. There are also reports of poor audio quality with TAC channels including difficulty hearing transmissions, delayed responses, and garbled sounds.

Users state that they do not have the operational ability to safely run a complex incident or simultaneous incidents due to the lack of repeated channels. Law Enforcement conveys that they do not have enough repeated and encrypted channels to support tactical/covert operations, public events, or records checks; along with day-to-day operations. Multiple agencies utilizing the same repeater during emergency operations results in wait times of 10- 40 seconds and up to several minutes, according to users.

System users have a requirement for additional LG, FD, and SO (repeated and TAC) channels to alleviate current channel congestion during normal and heavy loading conditions, and to support future capacity needs including City growth and events (planned or unplanned). NOTE: Since the assessment, four new low power channels have been activated and were used to support the 2019 Epic Rides event. Limited building penetration and reduced coverage has been observed with these channels limiting their usefulness compared to the primary channels.

There is interest from the City and users for a Project 25 (P25) Phase 2 system which would increase the number of talk paths per voice channel. Technical staff believes that personnel would use the system more if they had dedicated divisional talk groups versus one repeated channel they currently have. If the City were to implement that technology, the recommended capacity of the new system would be less than or equal to 1% Grade of Service (GoS), meaning less than one percent of all attempted calls (i.e., push-to-talks) will be either queued or blocked. This reflects a Public Safety grade of service.

2.1.3 SYSTEM RELIABILITY

While the system has performed well over the years, users report that it was occasionally down for failures several times in recent years. It is important to note that significant portions of the system are at or near end of life with limited or no support from the manufacturer over the next few years. Feedback from the users regarding system reliability indicates that technology obsolescence, parts availability, and the expiration of vendor support are areas of major concern.

Users state that the current system is outdated and unsafe. Deputies working patrol are consistently concerned with radio problems which directly affect safety and ability to coordinate during dangerous

operations and calls. Carson City relies heavily on mutual aid during critical incidents, however, the current interoperability system is unreliable or difficult to use.

Reliability issues arise from a number of reasons, including lack of redundancy (single-site systems), level of spares and parts availability, and previous phone line carriers. Spring floods have proven that single-site, systems with no redundancy are single points of failure. The current backhaul network does not have path redundancy or ring protection, thus resulting in other points of failure. Users also state that there are insufficient in-service spares to support day-to-day operations, a limited supply of accessories, and that they rely on depot support for more serious repairs.

Given that the current system supports a number of user types, including public safety and public service, stakeholders require a new system that is fault tolerant with no single point of failure. A Public Safety grade availability of 99.999% would provide the City a maximum downtime of 5.26 minutes per year. Stakeholders express the need for a system with fault tolerant architecture, reliable backhaul connectivity, vendor onsite and remote support, software upgrade agreements, and an increased level of spares. Geographic redundancy provides continued operations from a secondary site in the event the primary site fails. A ring protected backhaul network provides alternate path(s) to sites in the event of a linkfailure.

A recommended 10% level of spares for a system of this size and scope would help to minimize the downtime of critical system components.

2.1.4 REGIONAL INTEROPERABILITY

Carson City recognizes that communications are critical in providing public safety. However, the current system does not allow for multiple agency communications during critical events. Survey results show that over three-fourths of system users rate the current interoperability as adequate or below. Carson City has a need to interoperate with a number of agencies, including local law enforcement, Fire/EMS, and public works agencies, as well as other county, state, federal and tribal agencies. The most widely used communications methods for interoperability consists of programmed channels (on same frequency band), console patches, phone (cellular or other), or carrying multiple radios (for different frequency bands).

User interviews confirmed that the need for overall improved interoperability capabilities in a future radio system is extremely important. The majority of system users and interoperability partners express the need for the following interoperability capabilities:

- Interoperability with local City and County agencies, including Fire, Local Government, and Sheriff's Office
- Interoperability with State agencies including:
 - Nevada Capitol Police and Legislative Police
 - Nevada Department of Transportation (NDOT)
 - Nevada Division of Emergency Management (Nevada National Guard)
 - Nevada Highway Patrol (NHP)
 - Nevada Public Health Preparedness (as part of the Division of Public and Behavioral Health)
 - Nevada State Parks
- Regional interoperability with Quad-County (Carson, Douglas, Lyon, Storey) law enforcement and fire agencies
- Interoperability with medical providers including Carson Tahoe Hospital, Carson Valley Medical Center, South Lyon Medical Center
- Interoperability with other surrounding agencies, including Reno PD, Sparks PD, Washoe County, Truckee Meadows
- Interoperability with Federal and tribal agencies, including Bureau of Land Management (BLM), United States Forest Service (USFS)

Technical staff advises that some of the above capabilities may exist, but users may not have adequate knowledge and/or training on how to access the other systems. Education (channel names) and training is needed for switching to other agency channels.

Users did express a concern regarding the potential for any one Quad-County agency moving to a different frequency band and technology. The three other counties would need to follow suit in order to maintain the current Quad-County regional interoperability. Some users briefly discussed the benefits of a regional-based, shared radio system.

The Nevada Shared Radio System (NSRS), including Nevada Department of Transportation (NDOT), NV Energy and the Washoe County Regional Communications System (WCRCS), is in the process of migrating to a 700/800 MHz P25 Phase 2 platform. From an interoperability standpoint, there are stakeholders that feel the best solution for Carson City is to join the NSRS 700/800 MHz P25 trunking system.

2.1.5 RADIO AND DISPATCH FEATURES

Field users expressed the need for new standards-based, P25 system that offers a number of standard features including group calls, emergency calls, and private calls. Users expressed an interest in the following optional features, prioritized from most important to least important:

1. Global Positioning System (GPS)

GPS or AVL (Automatic Vehicle Location) systems typically use the standardized GPS protocol within the P25 standard. In some cases, vendors have also created higher efficiency proprietary protocols to improve system operation. The hope is that these extensions will become standardized in the future.

2. Standards-based Voice Encryption

While many legacy radio systems have had encryption options, prior to P25 there was no standardized encryption system for Land Mobile Radio. P25 brings to the user a thorough set of encryption standards that go beyond the basis of the encryption protocol and include key distribution and keymanagement.

3. Over-the-air Programming (OTAP)

OTAP is proprietary to the specific subscriber user equipment being programmed. Additional infrastructure may be needed, depending on the vendor selected. However, by using the standardized underlying data services to transport the programming information, it is possible for maintenance personnel to install any vendor's subscriber programming equipment on their own or any other vendor's infrastructure.

4. User Authentication

User Authentication ensures that only properly authorized subscriber radios may communicate on the system. This prevents both the unauthorized use of radio resources as well as preventing unauthorized (and potentially disruptive or fraudulent) communications with workgroups.

5. Over-the-air Rekeying (OTAR)

OTAR facilitates key system/subscriber management without the need to touch each radio physically. The digital encryption standard uses the same Vocoder and modulation as P25 non-encrypted voice; therefore, the use of encryption does not reduce either range or voice clarity.

Technical staff also mention that future/desired LMR system features include GPS for unit tracking in CAD, OTAR for re-keying of crypto key, OTAP for remote program changes, and Remote Disable in case of a lost / stolen radio.

The City has a need to replace five end-of-life consoles on the dispatch floor and one in the training room. If call traffic (calls for service) were to increase significantly, additional console positions and dispatch operators may be required in the future. Dispatchers expressed the need for new mission-critical, IP-based dispatch consoles compatible with a standards-based P25 radio system. While there are many features that come standard with these consoles, dispatchers rated the following features as top ten (shown in alphabetical order):

1. Alert Tone(s) (one-time tone)
2. Call History
3. Call Playback (instant playback on dispatch console)
4. Dispatch Priority (interrupt a transmitting subscriber radio)
5. Display Loss of Network Connectivity
6. Emergency Alarm (Receipt, Ack, Clear)
7. Emergency Call (Receipt, Ack, Clear)
8. RF (Control-Station) Backup
9. Unit ID Display
10. Voice encryption

Almost half the system users also expressed an interest in using mission critical push to talk (MCPTT) over a Long Term Evolution (LTE) network for daily and/or emergency communications. The consensus is that this capability would most beneficial for Admin and Command Staff, not fire ground suppression forces or law enforcement officers on patrol.

2.1.6 CUSTOMER SUPPORT

Users were asked to rate their level of satisfaction with the customer/technical support that the City/radio shop currently provides. Although the ratings ranged from very dissatisfied to very satisfied, over half of the field users and dispatchers were satisfied to very satisfied.

Users also rated how responsive the City/radio shop is to their customer service needs. While the ratings ranged the full spectrum, more than half of the field users and dispatchers rated the City/radio shop as very to extremely responsive. The City did mention that their local radio shop, which is located in Reno, is fairly responsive except when they are responding to a higher priority. While no details were provided, there was some discussion regarding prior issues (turnover and return for work) with Sierra Electronics.

Other comments indicate that the City/radio shop is very supportive and does whatever it can in their power to fix issues. However, the shop is working feverishly on an outdated system, and with declining spares holding, are limited in how much longer they can support the system.

With regards to improvements, users have complained for years about the lack of connectivity with dispatch in certain areas, primarily while using portable radios. There still have been no improvements made in this area. Users felt that this is a dangerous and serious situation and are concerned about the safety of employees when they can't effectively communicate.

There were reports that the City is very limited with funding and staff, which results in requests usually taking several days to get equipment replaced such as microphones and antennas for vehicles. Because the City is understaffed with radio technicians, Fire performs much of the radio programming. The users and stakeholders conveyed that the City requires improved funding processes and staffing levels, allowing for improved inventory, proactive systems monitoring, maintenance, and engineering, which would help them to better meet the customer service needs of its system users.

Technical staff reports that their ability to monitor the performance (including outages) of City LMR and backhaul equipment, sites, and other items throughout the system is adequate at best. Technical staff states that the ability to monitor switches, repeaters and network gateways along with monitoring dispatch console status is necessary. A new network management system (NMS) would allow for quick and efficient diagnosis of system errors and malfunctions leading to a rapid recovery from system issues. The management functions would allow for the effective administration of the systems' security and functionality parameters from City specified locations. The NMS would have a license server for the management of software licenses across the network. The NMS would also have the capability to receive and analyze traps containing status/error data and the ability to archive system data and maintain an electronic history of alarm events.

3 RADIO SYSTEM PERFORMANCE FINDINGS

Through this fact-finding process and analysis of the information, the three key reasons for the City's decision to replace its current radio system have been validated and reinforced.

Improving System Coverage Characteristics—The current system has insufficient coverage, which results in significant areas of the City having less-than-adequate signal strength, and less-than-reliable radio system performance.

Capacity—Challenges faced by the City have grown faster than its communications capability. Existing communications resources are barely adequate to support normal daily operations let alone complex events like the Nevada day celebration or incidents such as spring flooding.

End-of-Life Service Limitations—Elements of the current system have reached end of life for guaranteed system support. Moving forward, support, maintenance and repair of the current system will be on a best-effort basis rather than a service guaranteed by the manufacturer. This circumstance results in added risk of potential service interruptions when system problems occur.

4 SYSTEM ALTERNATIVE EVALUATION

The City identified a number of system alternatives. The top three alternatives were evaluated against each other. The top factors considered during this evaluation included cost, performance, and sustainability.

4.1 ALTERNATIVES CONSIDERED

4.1.1 ALTERNATIVE 1 – REFRESH EXISTING ANALOG CONVENTIONAL SYSTEMS

- Refresh LG, FD, and SO systems with new analog conventional equipment
- Leverage existing sites to greatest extent possible; only adding new towers and shelters where needed
- Provide at a minimum, the equivalent system coverage that exists today, while improving mobile, portable on-street, and portable in-building coverage in areas where inadequate coverage exists
 - If applicable, new redundant simulcast control and voting equipment
- Leverage existing licensed frequencies, and adding additional channels as needed to alleviate current channel congestion during normal and heavy loading conditions
- New analog conventional repeaters (upgradeable to P25), with new antennas, transmission lines, combiners and multi-couplers
- If needed, new control station(s) and/or gateway(s) for interoperability with other regional and state systems
- New microwave backhaul, including loop protected rings and monitored hot standby spares (if applicable) and new antenna systems, DC power plants, and dehydrator systems
- New network management system and terminals
- Install new mission-critical, IP-based dispatch consoles compatible with a standards-based P25 radio system, each with a backup control station

- Upgrade and/or replace existing (end-of-life) subscriber equipment operation

4.1.2 ALTERNATIVE 2 – REPLACE EXISTING SYSTEMS WITH CITYWIDE P25 SYSTEM

- LG, FD, and SO systems replaced with a shared Citywide P25 system
 - New shared, redundant (geographically separated) system control:
 - New network management system and terminals
 - If applicable, new redundant simulcast control and voting equipment
 - New interoperability gateway(s) for connection to conventional systems
 - Optional ISSI connection(s) for interoperability with other P25 systems
- Leverage existing sites to greatest extent possible; only adding new towers and shelters where needed
- Provide at a minimum, the equivalent system coverage that exists today, while improving mobile, portable on-street, and portable in-building coverage in areas where inadequate coverage exists
- Leverage existing licensed frequencies, and adding additional channels as needed to achieve public-safety grade of service of less than or equal to 1% for blocked or queued calls
- New P25 repeaters, with new antennas, transmission lines, combiners and multi-couplers
- New microwave backhaul, including loop protected rings and monitored hot standby spurs (if applicable) and new antenna systems, DC power plants, and dehydrator systems
- Install new mission-critical, IP-based dispatch consoles compatible with a standards-based P25 radio system, each with a backup control station
- Upgrade and/or replace existing subscriber equipment for P25 operation

4.1.3 ALTERNATIVE 3 – JOIN THE STATEWIDE NSRS P25 SYSTEM

- LG, FD, and SO system users migrate to the statewide NSRS P25 system
 - NSRS responsible for coverage guarantee within the City and County boundaries
 - NSRS responsible for system capacity to handle the City's existing and future subscriber units
 - NSRS responsible for system reliability including system core, RF sites, and backhaul network
 - Carson City responsible for any NSRS usage fees (one-time and/or recurring charges)
- Maintain existing conventional systems for interoperability with other regional agencies
- If needed and allowed, new network management terminal(s) to manage City subscribers on the NSRS core
- Install new mission-critical, IP-based dispatch consoles compatible with a standards-based P25 radio system, each with a backup control station
- Upgrade and/or replace existing subscriber equipment for 700/800 MHz P25 Phase 2 operation

4.2 BEST ALTERNATIVE

After thorough review of all factors, joining the Statewide NSRS P25 System was selected as the best alternative. The City is proposing that it migrate operations from the existing system to the statewide system. The migration process will consist of a series of phases. Each phase will have a number of actions and steps that must be completed in order to advance. The duration of each phase is not based on a schedule but rather on completion of certain requirements or milestones. A number of external factors directly affect milestone completion.

4.2.1 PHASE 1 – MULTI-BAND OPERATION

In order to provide interoperability with regional partners it is necessary to support operation on multiple frequency bands including VHF and 800 MHz. Departments may shift primary operations onto the statewide 800 MHz system as soon as they are satisfied that the delivered level of service meets their requirements. VHF infrastructure will need to be maintained to support City functions and interoperability with regional VHF users. Specific actions required to initiate and support this phase include:

1. Statewide Radio System Operating Agreement
2. Subscriber Radio Replacement
3. Radio Console Replacement
4. VHF Infrastructure end-of-life equipment replacement
5. Voice Logger Licensing Upgrade
6. Channel to talk-group patching
7. Network redundancy improvements

4.2.2 PHASE 2 – OPERATION ON STATEWIDE 800 MHz WITH VHF INTEROPERABILITY

This phase represents the period where the City will utilize the statewide radio system as the primary form of public safety communications but regional VHF users will still require full support for VHF interoperability. Specific actions projected to occur during this phase include:

1. Buildout of the new statewide radio system for the Carson City region
2. Indoor coverage improvements for critical heavy buildings
3. Re-purpose VHF infrastructure from primary capability to interoperability support
4. Regional VHF agency migration to the statewide radio system

4.2.4 PHASE 3 –800 MHZ REGIONAL OPERATION

The third phase represents the mature state of the region on a current generation P25 800 MHz fully interoperable system. Due to external agency autonomy this phase may never be realized. Specific actions projected to occur during this phase include:

1. Technical and operational refinement
2. Maintenance and sustainment activities including normal lifecycle equipment replacement

4.2.5 PHASE 4 –FUTURE TECHNOLOGY

The rapid growth of technology in our lives will continue to impact mission critical communications. The future systems are likely going to be built onto and integrate with P25 technology. The statewide system is built on the latest standards and capability and is positioned to leverage these advancements as they become necessary. The cost to the City for these future improvements should be less than if the City were to implement them independent of the statewide system and its user agencies.

5 DETAILED ACTIONS AND COST ESTIMATE

The City has identified and planned the activities necessary to initiate the first phase of improvement. A detailed overview of the actions is presented along with cost estimates and funding status.

5.1 INTERLOCAL AGREEMENT – STATEWIDE RADIO SYSTEM

The Statewide Public Safety Radio System (Nevada Shared Radio System) through its members Washoe County, Nevada Department of Transportation (NDOT), and NV Energy has contracted Harris Corporation to build a new P25 Phase 2 radio system. The new Radio System is comprised of 127 communication sites, a geographically redundant communication core, 24 dispatch centers, emergency readiness assets including six Site-on-Wheels, and additional interoperability and asset management components.

NDOT alone has invested over \$55M into the new Radio System. Joint use of the Radio System provides for efficient use of resources and specifically addresses the needs identified by Carson City radio users including capacity, coverage, capability, and reliability.

The City may participate on the statewide radio system as a user under NDOT. A user agreement has been drafted that will allow the City to operate radios on the system for an annual fee based on the number of radios activated on the system. The City will be a voting member of the NSRS user group and will be a non-voting member of the NSRS technical advisory committee.

COST: Cost will be based on the number of radios activated on the system each year. Current cost per radio is \$705. The City intends to operate less than 900 radios on the system and is committed to controlling the size of the subscriber radio inventory to meet level of service requirements without excess. The agreement for approval is capped at \$5,076,000 for the initial ten-year term.

5.2 RADIO CONSOLE REPLACEMENT

The existing radio dispatch console system is beyond end-of-life and is no longer supported by the manufacturer. The system is considered critical as it is necessary to support PSAP operation. The radio console is used by the PSAP to dispatch and communicate with public safety responders via the radio system. The console also provides the interface to the 911 phone

system and is necessary for dispatchers to communicate with the public. Radio consoles connect to and communicate with a radio core network. The proposed solution will connect to the statewide public safety radio system's geographically redundant core network. Utilizing the Statewide System core will provide savings in excess of one million dollars over the initial 10-year period when compared to purchasing and maintaining a City owned radio core. Six back-up radios will also be installed and configured to provide fallback communications capability to ensure that a disruption in connectivity to the statewide system core will not prevent dispatchers from talking to public safety responders.

The proposed solution will be purchased under the terms and conditions of the state contract with Harris Corp. optimal delivery of services and discounted pricing.

COST: The purchase includes \$458,563 for equipment. Engineering, project management, installation and training are covered by state contract #P697-16-016. The ongoing cost for support and services is anticipated at \$21,862 per year starting year three. Each console will also require an annual radio unit fee to NDOT for operation on the statewide system estimated at \$705 each or \$4,230 for six consoles annually. The available budget in 5603055-507745 is \$600,000 and was approved in FY18 CIP.

5.3 SUBSCRIBER REPLACEMENT

Replacement of existing subscriber radios is required in order to support multi-band operation and communicate on the statewide system. The City will not be able to complete phase 1 and transition to phase 2 until existing radios are replaced. Three year replacement is proposed to coincide with the buildout of the new statewide system for the Carson City region.

The City proposes to execute a joinder to the state contract with Harris Corp. to realize significant savings. The purchasing contract includes a 72.2% discount on subscriber equipment. Historical discounts available to the City have been in the range of 26-30%.

COST: \$2.1M over three years. \$700,700 approved FY20 CIP to replace 33%. Revised business practices may result in a reduction in inventory and reduced outlay in year three.

5.4 VHF REPEATER-INFRASTRUCTURE REPLACEMENT

Existing end-of-life equipment should be replaced to ensure reliable performance through phase 1 and phase 2 of the migration. The equipment will be purchased through joinder to the state purchasing agreement with Harris Corp. in order to leverage the equipment discounts and guarantee compatibility.

The most important repeater and infrastructure components are the ones that are used to deliver the primary law enforcement and fire department channels. The equipment includes mountain top repeaters and the distributed receive system (voting system). The equipment that comprises each resource must be replaced at the same time in order to maintain the delivered coverage and capability of the channel.

After the primary repeater equipment is replaced the control station and public safety complex repeater will be replaced. Detailed design and planning for this second phase of replacement is not complete. As a result remaining funds will be utilized this year to start the effort and additional funding will be requested in FY21 if necessary.

COST: \$197,569 estimate for primary repeater replacement. Approved in FY20 CIP.

The discounts attained on the radio console replacement will result in a savings of \$141,437. The balance will be utilized before the \$197,569 approved in FY20 in order to satisfy bond requirements. The remainder will be utilized towards replacement of control stations and the public safety complex repeater.

5.5 RECORDING LOGGER UPGRADE

The existing Recording Logger is connected to individual VHF control stations via analog four-wire audio. P25 systems are digital and provide a significant amount of information along with call audio. This information includes unit identification (ID), affiliated radio sites, talk group information, and other data that may be useful in the event that the call needs to be recalled and reviewed in the future. The existing logger requires additional licensing to support P25 recording. The storage array on the logging recorder is also at end-of-life and the manufacturer has advised that it should be replaced as they are no longer able to provide support. Additional channel licenses are also required to support the addition of new talk groups needed for phase 1 multi-band operation.

COST: \$119,840 Approved in FY20 Budget

5.6 COMMUNICATION STAFF RESOURCE ADDITION

The City has one Communication Technician within Public Works assigned to the Control Systems Division. The position has been vacated and filled twice in three years. Exit interviews have reflected that the City is asking too much of this position and that the workload is not reasonable.

The City does not have a technician on-call to respond or maintain the radio system after hours. Modern radio systems are very sophisticated and technical and require specialized training and experience to ensure reliable operation. The City has relied upon a radio service shop in Reno for response maintenance. Calls for service are often met with technician unavailability and delay. Delays of weeks have become normal and the lack of availability regularly inhibits unit productivity and detracts from operational readiness.

Public Works intends to request the addition of a Communications Foreman during the FY21 budget cycle. The position will be instrumental in delivered success through the phased migration and improvement of the radio system and will ensure that a technician is always on duty to provide reliable public safety communications.

COST: \$90,255 for salary and benefits for FY21. This is not funded and will be requested during the FY2021 budget development cycle in accordance with policy.

5.7 FIRE STATION ALERTING CAD INTEGRATION

The City currently uses audible tone paging for fire station alerting and automation. Most agencies have moved away from tone based paging due to inherent limitations to include:

1. Incompatibility with P25
2. Lost air-time
3. Delayed radio traffic
4. Inability to scale without complex/expensive station control systems

The Fire Department is currently in the second phase of upgrading the station alert systems. The capabilities implemented so far have been limited to soft tones and selective dorm control. The third phase of station alert system improvement will integrate the Computer Assisted Dispatch

(CAD) system with the station alert systems via IP connection. This will enable the department to shift operations to P25 channels and increase automation capability, and flexibility.

COST: Projected costs are \$100,000 including \$50,000 to ComTech Communications for fire station alerting system equipment and implementation services and \$50,000 to Central Square for CAD licensing and implementation services. This is not currently budgeted and will be submitted as a FY21 CIP request.

5.8 INDOOR COVERAGE IMPROVEMENTS

Portable coverage is more limited than mobile coverage. Portable radios typically are limited to transmitter power output (TPO) five watts, compared with mobile radios, which typically have a TPO of 50 watts. Due to a less-effective antenna system, a portable radio needs significantly more received signal power compared with a mobile radio to clearly receive a signal.

Indoor coverage is the most limited radio coverage level. Public safety radio users often need to communicate within buildings. Buildings further impede the radio wave, making it more difficult for the portable radio inside the building to interpret the signal. A plethora of building factors—such as the type of construction, number of floors, number of windows, location of the building relative to tower sites, placement of fire-walls, location of electrical wiring, and the location of the user within the building—impact the path of the radio wave and the ability of the radio to interpret a received signal. When designing a radio system, buildings typically are quantified as to how much they degrade a radio signal. Because there are so many factors associated with in-building coverage losses, there is no perfect way to quantify such coverage. Typical building losses range from 6 dB of signal reduction to 24 dB. Losses within a building may differ dramatically from one location within a single building to another. Radio systems are designed to meet categories of average building-loss specifications. Coverage within individual buildings may be enhanced through bidirectional amplifiers (BDAs) that reradiate received signals from outside the building to inside the building.

Assessment of indoor coverage for the new statewide radio system will be required as the new and refreshed sites are brought online. The City will likely need to work with building owners to install BDAs in order to ensure satisfactory coverage.

COST: Unknown and unfunded

This is an anticipated and projected need. Requests will be submitted as needs are identified.

The cost of indoor coverage solutions is impossible to predict due to the variations in different buildings. BDAs operating on the statewide 800 MHz band are significantly less expensive than

BDAs for VHF systems. Additionally, building owners may be required to cover the costs of these solutions based on local ordinance and fire code.

6 FINANCIAL CONSIDERATIONS

6.1 PROGRAM FUNDING

The radio program is funded through internal service charges that are assessed upon the end user departments based upon the total number of Radio Equivalency Units (REUs) assigned to their radio inventories. The REU for each radio is determined through consideration of three different costs. The budget for the radio division is divided by the total number of REUs in order to determine the cost per REU for the budget year.

6.1.1 Operation and Maintenance

The amount of effort and costs associated with maintaining the radio is considered. Radios that require more effort to maintain are assigned a higher REU.

6.1.2 STATEWIDE RADIO SYSTEM OPERATION

The City will be assessed a fee by NDOT annually for each radio that is registered and activated for operation on the statewide radio system. Radios that are not configured for operation on the statewide system will not be assessed this fee. Radios that operate on the system will be assigned a higher REU.

6.1.3 RADIO REPLACEMENT FEE

Each radio maintained by the City is assigned a useful life. The purchase cost of the radio will be divided by the years of useful life in order to determine an annual depreciation cost. When a radio reaches the end of its useful life it will be replaced by the radio program at no cost to the user department. The City anticipates a 10 year service life for subscriber radios. More expensive radios will be assigned a higher REU.

6.2 BUDGET PROJECTIONS

The following figures represent the projected costs in accordance with this plan.

6.2.1 TEN YEAR BUDGET

		Fleet Radio (FY20-FY29)	11/5/2019										
Org	Object	Project Description	FY2020	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	10 Yr Total
5603055		Radio Console Replacement	\$ 458,563	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 458,563
5603055		Subscriber Radio Replacement	154,855	154,855	154,855	-	-	-	-	-	-	-	464,565
5603055		PS Radio Voice Recorder P25	26,485	-	-	-	-	-	-	-	-	-	26,485
5603055		PS Legacy Radio Repeater Replacement	197,569	-	-	-	-	-	-	-	-	-	197,569
		Total Capital	837,472	154,855	154,855	-	-	-	-	-	-	-	1,147,182
5603055		Communications Foreman (T5)(New)(100%)		90,255	94,608	99,177	103,983	109,032	114,339	119,916	125,784	131,952	989,046
		Communications Technician (T2)(100%)		78,887	82,730	86,770	91,020	95,489	100,191	105,137	107,333	110,278	857,835
		Salaries and Benefits³		169,142	177,338	185,947	195,003	204,521	214,530	225,053	233,117	242,230	1,846,881
5603055	500309	Professional Services ⁶	25,000	25,000	25,000	25,000	10,000	10,000	10,000	10,000	10,000	10,000	160,000
5603055	500330	Training	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	50,000
5603055	500427	Microwave/Ethernet Maintenance ²	20,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	155,000
5603055	500430	Equipment Repair & Maintenance	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	20,000
5603055	500433	Software Maintenance Contract ^{4,5}	20,586	20,586	20,586	42,000	62,000	62,000	62,000	62,000	62,000	62,000	475,758
5603055	500436	Facility Maintenance ¹	-	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	45,000
5603055	500437	Radio Maintenance	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	700,000
5603055	500504	Subscription Services ¹	-	211,500	352,500	564,000	634,500	634,500	634,500	634,500	634,500	634,500	4,935,000
5603055	500625	Operating Supplies	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	50,000
5603055	500674	Small Tools/Instruments	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	30,000
5603055	500676	Technical Equipment	200,000	-	-	-	-	-	-	-	-	-	250,000
5603055	508101	Principal - Fleet & Cap Proj Tax Fund	120,000	122,000	125,000	-	-	-	-	-	-	-	367,000
5603055	509101	Interest - Fleet & Cap Proj Tax Fund	7,818	5,045	2,441	-	-	-	-	-	-	-	15,304
		Services & Supplies and Bond Payments	478,404	489,131	630,527	736,000	811,500	811,500	811,500	811,500	811,500	1,061,500	7,453,062
		TOTAL FLEET RADIO DEPARTMENT EXPENSES	\$ 1,315,876	\$ 813,128	\$ 962,720	\$ 921,947	\$ 1,006,503	\$ 1,016,021	\$ 1,026,030	\$ 1,036,553	\$ 1,044,617	\$ 1,303,730	\$ 10,447,125
		Working Capital	(237,472)	(154,855)	(154,855)	-	-	-	-	-	-	-	(547,182)
		Debt Service obtained for Radio Equipment	(600,000)	-	-	-	-	-	-	-	-	-	(600,000)
		Total O&M Charge	478,404	446,773	455,365	357,947	372,003	381,521	391,530	402,053	410,117	419,230	9,299,943
		Total Subscriber Replacement Charge	-	-	-	-	-	-	-	-	-	250,000	250,000
		Total NSRS Subscriber Fees	-	211,500	352,500	564,000	634,500	634,500	634,500	634,500	634,500	634,500	4,935,000
		CAPITAL paid from 210 Fund - (anticipated to be paid in FY21 & FY22)											
2100000		Subscriber Radio Replacement	545,845	545,845	545,845	-	-	-	-	-	-	-	1,637,535
2100000		PS Radio Voice Recorder P25	93,355	-	-	-	-	-	-	-	-	-	93,355
		TOTAL CAPITAL PROJECTS FUND INVESTMENT	639,200	545,845	545,845	-	-	-	-	-	-	-	1,730,890
		TOTAL ESTIMATED RADIO SYSTEM 10 YEAR PLAN	\$ 1,955,076	\$ 1,358,973	\$ 1,508,565	\$ 921,947	\$ 1,006,503	\$ 1,016,021	\$ 1,026,030	\$ 1,036,553	\$ 1,044,617	\$ 1,303,730	\$ 12,178,015
	Notes												
		1 FY21-Add new accounts for Facility Maintenance and Subscription Services(NSRS User Fees)											
		2 FY21-Reduce Microwave and Ethernet Maintenance											
		3 FY21-Salaries and Wages-1 New FTE Communication Foreman, 1 Existing FTE Communication Technician, (Assuming no termination 4.5% Merit increase every year)											
		4 FY23-Radio Console Warranty Coverage Ends, Warranty Extension Cost \$21,434/Yr (Software Maintenance Contract)											
		5 FY24-Subscriber Radio warranty's begin to expire. Harris Technical Support Services required \$20,000/Yr (Software Maintenance Contract)											
		6 FY24-Professional Services reduced due to decreased need due to system migration											

FIGURE 1

6.2.2 FIVE YEAR GENERAL FUND PROJECTION

Budget Worksheet	FY20 FINAL BUDGET	FY21 PROJECTION	FY22 PROJECTION	FY23 PROJECTION	FY24 PROJECTION
Beginning Fund Balance	\$ 10,008,998	\$ 6,524,890	\$ 7,877,605	\$ 7,838,704	\$ 7,804,863
Total Revenues	82,509,893	85,030,565	87,768,651	90,546,928	93,424,617
Transfers In	201,719	143,703	143,703	143,703	143,703
Total Sources	92,720,610	91,699,158	95,789,959	98,529,335	101,373,183
Total Expenditures	74,102,584	75,906,275	78,278,460	80,814,334	83,416,985
Contingency	500,000	500,000	500,000	500,000	500,000
CIP Funding	7,303,718	2,986,449	4,555,432	5,422,372	5,788,704
Fleet REU Impact	-	129,089	243,654	331,024	395,782
Transfers Out	4,289,418	4,299,740	4,373,708	3,656,743	3,664,332
Ending Fund Balance	6,524,890	7,877,605	7,838,704	7,804,863	7,607,380
Total Uses	\$ 92,720,610	\$ 91,699,158	\$ 95,789,959	\$ 98,529,335	\$ 101,373,183
Ending Fund Balance as a % of Expenditures	8.81%	10.38%	10.01%	9.66%	9.12%

FIGURE 2

6.2.3 RADIO INVENTORY

Inventory	Count of Radios
City Hall	1
Facility Maintenance	12
Parking Enforcement	2
Engineering	12
Fire Department	190
Fleet Services	9
Sheriff's Office	333
Parks and Recreation	70
Landfill	17
Alternative Sentencing	27
Code Enforcement	2
Fire Ambulance	9
Health and Human Services	20
Juvenile Services	32
Streets	87
Wastewater	45
Water	57
Grand Total	925

FIGURE 3

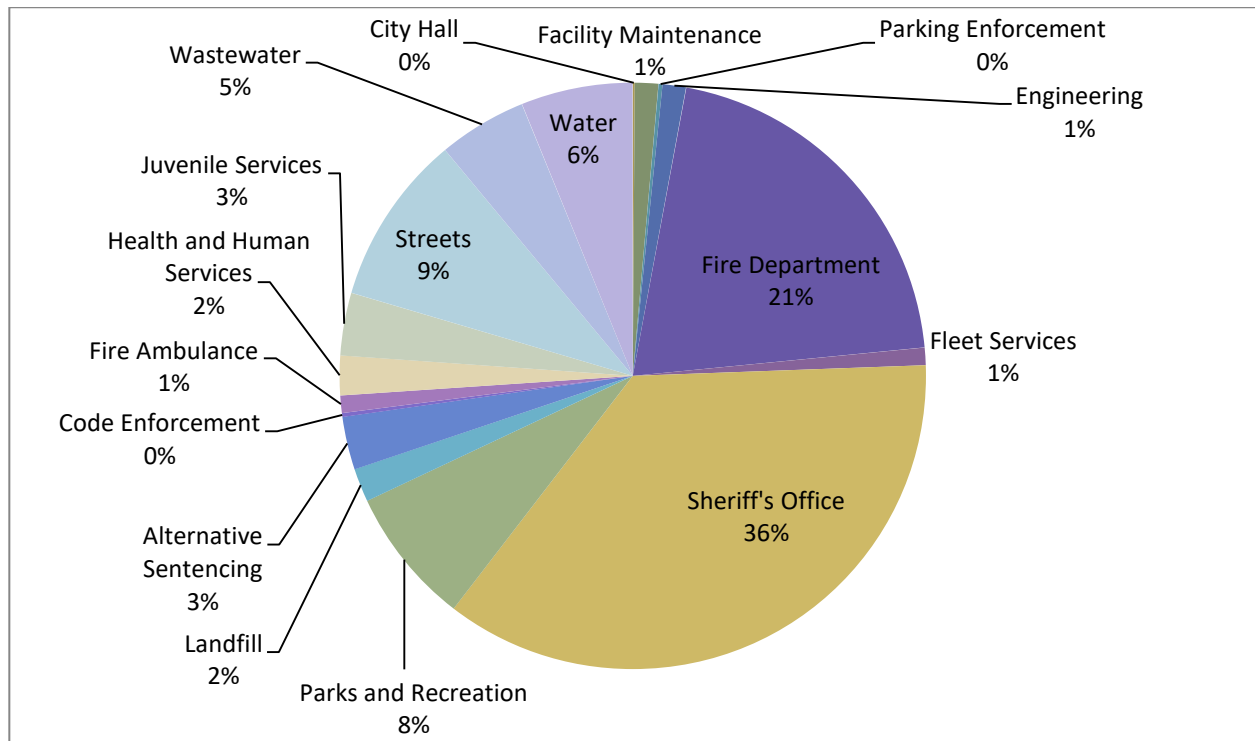


FIGURE 4

6.2.4 REU DISTRIBUTION

2024 Projected	Count of REUs
City Hall	4
Facility Maintenance	59
Parking Enforcement	9
Engineering	41
Fire Department	709
Fleet Services	31
Sheriff's Office	1419
Parks and Recreation	325
Landfill	84
Alternative Sentencing	114
Code Enforcement	9
Fire Ambulance	45
Health and Human Services	83
Juvenile Services	136
Streets	370
Wastewater	198
Water	259
Grand Total	3895

FIGURE 5

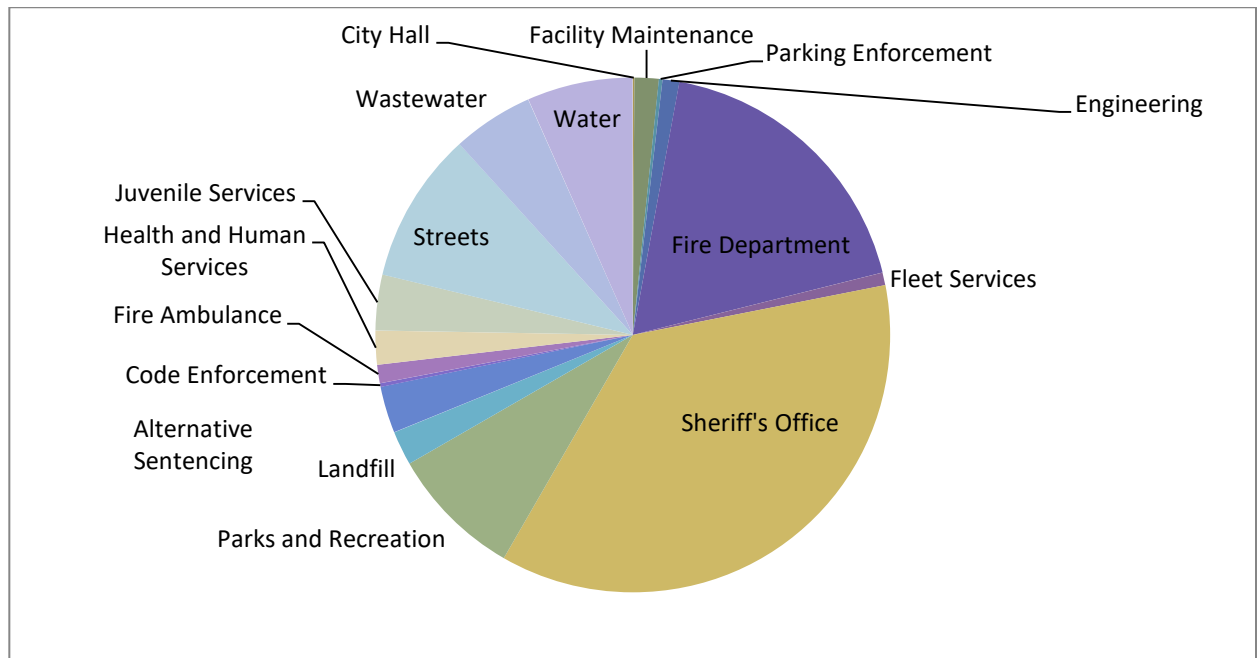


FIGURE 6

6.2.5 REU TEN YEAR DETAIL

REU Detail											
Department	REUs	FY2020 (Current Budget)	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
City Hall	4	533	676	830	947	1,034	1,043	1,054	1,064	1,073	1,339
Code Enforcement	9	1,065	1,521	1,867	2,130	2,326	2,348	2,371	2,395	2,414	3,012
Sheriff's Office	1419	162,487	239,818	294,316	335,877	366,682	370,150	373,796	377,630	380,568	474,966
Fire Department	709	103,885	119,824	147,054	167,820	183,212	184,945	186,766	188,682	190,150	237,316
Engineering	41	10,655	6,929	8,504	9,705	10,595	10,695	10,800	10,911	10,996	13,723
Juvenile Services	136	17,581	22,985	28,208	32,191	35,144	35,476	35,825	36,193	36,474	45,522
Alternative Sentencing	114	13,319	19,267	23,645	26,984	29,459	29,737	30,030	30,338	30,574	38,158
Parks and Recreation	325	41,021	54,927	67,409	76,928	83,983	84,777	85,612	86,490	87,163	108,784
Facility Maintenance	59	4,795	9,971	12,237	13,965	15,246	15,390	15,542	15,701	15,823	19,748
Health and Human Services	83	10,122	14,027	17,215	19,646	21,448	21,651	21,864	22,088	22,260	27,782
Landfill	84	9,589	14,196	17,423	19,883	21,706	21,912	22,127	22,354	22,528	28,116
General Fund Sub	2983	375,052	504,141	618,706	706,076	770,834	778,123	785,789	793,848	800,024	998,466
Parking Enforcement	9	1,065	1,521	1,867	2,130	2,326	2,348	2,371	2,395	2,414	3,012
Streets	370	44,218	62,532	76,742	87,579	95,611	96,515	97,466	98,466	99,232	123,846
Fire Ambulance	45	5,327	7,605	9,333	10,652	11,628	11,738	11,854	11,976	12,069	15,062
Wastewater	198	10,122	33,463	41,067	46,867	51,165	51,649	52,158	52,693	53,102	66,274
Water	259	15,450	43,772	53,719	61,305	66,928	67,561	68,226	68,926	69,462	86,692
Fleet Services	31	27,170	5,239	6,430	7,338	8,011	8,086	8,166	8,250	8,314	10,376
Enterprise Sub	912	103,352	154,132	189,159	215,871	235,669	237,898	240,241	242,705	244,593	305,264
Grand Total	3895	478,404	658,273	807,865	921,947	1,006,503	1,016,021	1,026,030	1,036,553	1,044,617	1,303,730
BUDGET AMOUNT			658,273	807,865	921,947	1,006,503	1,016,021	1,026,030	1,036,553	1,044,617	1,303,730
Cost per REU		122.83	169.00	207.41	236.70	258.41	260.85	263.42	266.12	268.19	334.72

FIGURE 7

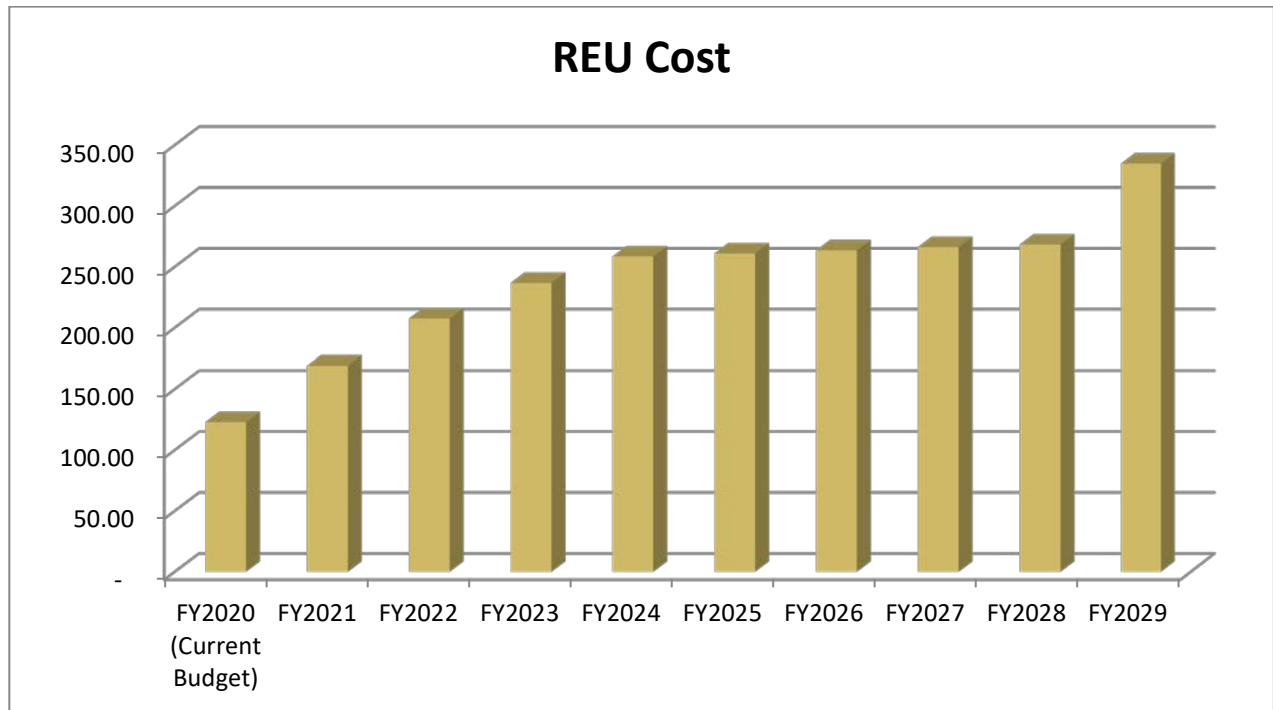


Figure 8

7 CONCLUSION

The public safety radio system users in Carson City have identified radio system deficiencies that exist today, which can and do adversely impact their ability to reliably communicate in both routine and mission-critical circumstances.

Staff executed a needs assessment to better understand the situation and to receive information regarding recommendations that would improve public safety communications capabilities in the city.

With the completion of this report, decisions can be made based on a much better understanding of the needs and proposed solutions.



STEVE SISOLAK
Governor

STATE OF NEVADA
DEPARTMENT OF TRANSPORTATION

1263 S. Stewart Street
Carson City, Nevada 89712

KRISTINA L. SWALLOW, P.E., Director

In Reply Refer to:

April 22, 2019

James Jacklett
Carson City Public Works
3505 Butti Way
Carson City, Nevada 89701

As a provider of public safety communications services, and in support of your mission, the State of Nevada, through the Department of Transportation, authorizes your organization to participate in the purchase of communications radios and related equipment from Harris Corporation at the negotiated contract prices.

To purchase your equipment and product from Harris Corporation, please contact David Fein, NV Account Manager at 775-233-4871 or via email dfein@harris.com or Jayne Leighton, Director - Strategic Initiatives on 505-414-8700 or via email sleigh01@harris.com. Purchase order must include the statement "Service Agreement Number P697-16-016 between Harris Corporation and Nevada Department of Transportation dated 9/13/2018" on the purchase document.

The Nevada Shared Radio System (NSRS) is a partnership between the Nevada Department of Transportation, Washoe County and NV Energy which combine infrastructure and services to provide Statewide land Mobile Radio (LMR) system. The NSRS recently entered into an agreement with the Harris Corporation to replace the current EDACS radio system with a P25 Phase 1 & 2 capable system. If your organization has additional radio equipment currently operating on the NSRS system this equipment will be replaced prior to the system implantation.

If you have any questions or require additional information, please feel free to contact Mr. Richard Brooks at 775-888-7886 or by email at rbrooks@dot.nv.gov.

Regards,



Jacob Grivette, ITM
Department of Transportation



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** July 21, 2022

Staff Contact: Carol Akers, Purchasing & Contract Administrator and Frank Abella, Chief Information Officer

Agenda Title: For Possible Action: Discussion and possible action regarding authorization for the Carson City Information Technology Department (“IT”) to purchase hardware components, software and related services to support the capital and operational needs of Carson City’s various offices and departments during Fiscal Year (“FY”) 2023, for a total aggregate amount not to exceed \$1,209,200.11 through the following eight joinder contracts: (1) 4400006644 between Insight Public Sector, Inc. and Fairfax County, Virginia; (2) AR3227 between Cisco Systems, Inc. and the State of Utah; (3) MNWNC-108 between Dell Marketing LP and the State of Minnesota; (4) R210401 between CDW Government LLC and Texas’ Region 4 Education Service Center; (5) MNWNC-119 between Microsoft Corporation and the State of Minnesota; (6) ADSPO16-130651 between SHI International Corp. and the State of Arizona; (7) 47QSWA18D0050 between Genetec, Inc. and the United States General Services Administration; and (8) AR3232 between Juniper Networks (US) Inc. and the State of Utah. (Carol Akers, cakers@carson.org and Frank Abella, fabella@carson.org)

Staff Summary: IT relies on joinder contracts with vendors to purchase hardware, software and related services to meet the needs of the City’s various departments and offices. Each FY, IT seeks authority from the Board of Supervisors (“Board”) to utilize purchases under appropriate joinder contracts to meet the City’s technological needs. While many of the individual purchases and projects are not significant, when aggregated over the course of the year, they are substantial. The amount to be expended under these joinder contracts will be funded through the approved FY 2023 budgets of various City departments and offices, as has been the case in prior years.

Agenda Action: Formal Action / Motion **Time Requested:** Consent

Proposed Motion

I move to approve the purchase authority as requested.

Board's Strategic Goal

Efficient Government

Previous Action

N/A

Background/Issues & Analysis

IT anticipates the need to purchase approximately \$1,209,200.11 in software, hardware and services through the vendors and contracts identified below during FY 2023. This amount was derived by looking at the City's history of yearly purchases and considering the CIP projects that were approved for FY 2023.

Through the FY 2023 budget process, the Board approved \$588,000 for IT's Capital Improvement Projects ("CIP") and \$995,000 was budgeted across various City departments and offices for hardware, software and services. There is also \$17,747 that will be rolled forward from FY 2022 for the printer refresh program for a total amount of \$1,600,747.

A contract with Trace3 for \$391,546.89 will be brought to the Board as a separate agenda item in August 2022; therefore, the request for this agenda item is \$1,209,200.11.

Joinder contracts being utilized:

1. Contract No. 4400006644 (expires 4/30/23) between Insight Public Sector, Inc. and Fairfax County, Virginia
<https://public.omniapartners.com/suppliers/insight-public-sector-inc/contract-documentation>
2. Contract No. AR3227 (expires 9/30/24) between Cisco Systems, Inc. and the State of Utah (ConvergeOne is an authorized dealer)
<https://www.naspo.valuepoint.org/portfolio/data-communications-2019-2026/cisco-systems-inc/>
3. Contract No. MNWNC-108 (expires 2/28/23) between Dell Marketing LP and the State of Minnesota
The new joinder contract will be brought back to this Board for approval.
<https://www.naspo.valuepoint.org/portfolio/computer-equipment-peripherals-related-services-2015-2021/dell-marketing-lp/>
4. Contract No. R210401 (expires 5/31/24) between CDW Government LLC and Texas' Region 4 Education Service Center
<https://public.omniapartners.com/suppliers/cdw-g/contract-documentation>
5. Contract No. MNWNC-119 (expires 2/28/23) between Microsoft Corporation and the State of Minnesota
The new joinder contract will be brought back to this Board for approval.
<https://www.naspo.valuepoint.org/portfolio/computer-equipment-peripherals-related-services-2015-2021/microsoft/>
6. Contract No. ADSPO16-130651 (expires 9/30/22) between SHI International Corp. and the State of Arizona
The new joinder contract will be brought back to this Board for approval.
<https://www.naspo.valuepoint.org/portfolio/software-var-2016-2022/shi-international-corp/>
7. Contract No. 47QSWA18D0050 (expires 5/21/2023) between Genetec, Inc. and the United States General Services Administration (PowerComm is an authorized dealer)
<https://www.gsa.eLibrary.gsa.gov/ElibMain/home.do>
<http://www.gsa.eLibrary.gov/ElibMain/pdf/contractorInfo.do?contractNumber=47QSWA18D0050&contractorName=GENETEC+INC&executeQuery=NO;>
https://www.gsa.advantage.gov/ref_text/47QSWA18D0050/0X8LED.3SYD2_47QSWA18D0050_GENETECTERMSMASPA0039MAY2022.PDF
8. Contract No. AR3232 (expires 9/30/2024) between Juniper Networks (US) Inc. and the State of Utah (ConvergeOne is an authorized dealer)
<https://www.naspo.valuepoint.org/portfolio/data-communications-2019-2026/juniper-networks-us-inc/>

Staff will return to this Board to seek new joinder contracts for the FY 2023 purchase authority if staff determines a replacement is necessary for any of the joinder contracts expiring during FY 2023.

This is an annual request. The purchase amount exceeds \$50,000 and therefore requires Board of Supervisors' approval.

Applicable Statute, Code, Policy, Rule or Regulation

NRS 332.115(1)(a)-(d), (g)-(i) and 332.195

Financial Information

Is there a fiscal impact? Yes

If yes, account name/number: Multiple citywide accounts that were approved in the FY 2023 budget.

Is it currently budgeted? Yes

Explanation of Fiscal Impact: The not to exceed amount of \$1,209,200.11 will be expended from various accounts in multiple City departments. See attached spreadsheet for more detailed information.

Alternatives

Do not approve the purchase authority and/or provide direction to staff.

Attachments:

[FY23 IT Joinder Estimated Breakdown Final.pdf](#)

Board Action Taken:

Motion: _____	1) _____	Aye/Nay
	2) _____	_____

(Vote Recorded By)

FY 22 Expenditures to date		
Insight Public Sector		\$ 51,530.00
ConvergeOne, Inc. (Cisco)		\$ 173,232.00
Dell		\$ 399,732.00
CDW Government LLC		\$ 229,217.00
SHI International Corporation		\$ 69,869.00
EyeP Solutions (Genetec)		\$ 9,237.35
	Total	\$ 932,817.35

FY 23 Available Budget		
Printer Refresh	2101002-507717	\$ 17,747.00
FY 23 Approved CIP	2101006-506506	\$ 588,000.00
Hardware Maintenance	1010710 500432	\$ 126,682.00
PC Refresh	1010710 500683	\$ 130,000.00
Operating Hardware / Software	1010710 500685	\$ 97,000.00
Citywide Software Accounts	Miscellaneous	\$ 1,798,000.00
Citywide Small Equipment Accounts	Miscellaneous	\$ 237,230.00
	Total	\$ 2,994,659.00

FY 23 Projects (Capital)		
Hardware Maintenance (Printer Refresh)		\$ 17,747.00
FY 23 Approved CIP		\$ 588,000.00
Trace3 Contract (will be brought as a separate agenda item)		\$ (391,546.89)
	Total	\$ 214,200.11

FY 23 Anticipated Operational Expenses		
Insight Public Sector		\$ 80,000.00
Cisco/Meraki		\$ 75,000.00
Dell (Hardware, Peripherals)		\$ 200,000.00
CDW Government LLC		\$ 125,000.00
Microsoft		\$ 165,000.00
SHI International Corporation		\$ 200,000.00
Genetec		\$ 100,000.00
Juniper Networks		\$ 50,000.00
	Total	\$ 995,000.00

FY 23 Estimated Grand Total	\$ 1,209,200.11
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STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** July 21, 2022

Staff Contact: Andrew Rasor, Carson City Treasurer (arasor@carson.org)

Agenda Title: For Possible Action: Discussion and possible action regarding the affidavit filed by Carson City Treasurer Andrew Rasor relating to the sale of one property to recover delinquent property taxes and the resulting excess proceeds. (Andrew Rasor, arasor@carson.org)

Staff Summary: Pursuant to NRS 361.595(2), on November 18, 2021, the Board of Supervisors ("Board") directed Mr. Rasor to sell five properties to recover delinquent property taxes owed to Carson City. Only one property went to public tax sale. NRS 361.595(9) requires the Carson City Treasurer to file an affidavit to the clerk of the Board showing the return of sale, posting and publication of the notice of sale and compliance with the order of the Board for the sale. The affidavit further identifies the amount of money received as a result of the sale, the amount of excess proceeds remaining following the payment of necessary taxes and obligations, and the pending status of these excess proceeds under state law.

Agenda Action: Formal Action / Motion **Time Requested:** Consent

Proposed Motion

I move to accept the affidavit.

Board's Strategic Goal

Efficient Government

Previous Action

N/A

Background/Issues & Analysis

On November 18, 2021, the Board ordered Carson City Treasurer Andrew Rasor to sell five parcels identified as being delinquent properties under NRS 361.595 for the purpose of recovering all delinquent real property taxes owed to Carson City. The Board further directed the Mr. Rasor to conduct this tax sale on April 27, 2022 from 8 a.m. to 8 p.m. Pacific Standard Time. Prior to April 27, 2022, the Treasurer's Office received the full payment of taxes owed for four of the five properties ordered for sale. The only remaining property which still owed delinquent property taxes that went to a public auction was the residence located at 4085 Quinn Drive in Carson City, Nevada, APN 008-874-15, which owed \$12,940.90. After making the appropriate public notices, the Treasurer's Office conducted the public tax sale on April 27, 2022 using Bid4assets.com to facilitate the an auction and, at the conclusion of the auction, the winning bid was in the amount of \$281,001.00. After the Treasurer's Office satisfied the delinquent tax amount of \$12,940.90 and paid \$1,300.00 to the Carson City General Fund as required by NRS 361.610, the remaining amount in excess proceeds from the sale was \$266,760.10. NRS 361.610(4) requires this amount of \$266,760.10 to remain in an interest-bearing account separate from other City money for one year. Per NRS 361.610(4), if no claim is made against these excess proceeds within one year after the deed given by the Treasurer is recorded, the Treasurer shall pay the money

into the General Fund and it must not thereafter be refunded to the former property owner or his or her successors in interest. All interest paid on money deposited in the General Fund becomes the property of the City.

Applicable Statute, Code, Policy, Rule or Regulation

NRS Chapter 361

Financial Information

Is there a fiscal impact? Yes

If yes, account name/number: General Fund - General Property Sales Payable 101-239054

Is it currently budgeted? No

Explanation of Fiscal Impact: The winning bid received was \$281,001.00. After the Treasurer satisfied the delinquent tax amount of \$12,940.90 and paid \$1,300.00 to the Carson City General Fund as required by NRS 361.610, the remaining amount in excess proceeds from this tax sale was \$266,760.10. NRS 361.610(4)(1) requires this amount of \$266,760.10 to remain in an interest-bearing account separate from other City money for one year. If no claim is made against these excess proceeds after one year, then the funds will become the property of the City.

Alternatives

Attachments:

[Affidavit of Carson City Treasurer re April 2022 Tax Sale.pdf](#)

Board Action Taken:

Motion: _____	1) _____	Aye/Nay
	2) _____	_____

(Vote Recorded By)



**In the Matter of a Tax Sale and Conveyance of Property
Held in Trust by the County Treasurer**

Affidavit of the Carson City Treasurer

As the duly-appointed Treasurer and Ex-Officio Tax Receiver for the Consolidated Municipality of Carson City, Nevada, hereinafter referred to as Carson City, Andrew Rasor makes the following statements in support of this affidavit:

1. That he is responsible for the collection of property taxes for Carson City per NRS 361, and that he is also responsible for the sale and conveyance of properties held in trust by the Carson City Treasurer's Office for any delinquent property taxes owed to Carson City;
2. That on November 18, 2021, during a regular public meeting, the Carson City Board of Supervisors ordered Treasurer Andrew Rasor to sell five (5) parcels identified as being delinquent properties per NRS 361.595 in order to recover all real property taxes owed to Carson City. Furthermore, the Carson City Board of Supervisors further directed the Carson City Treasurer to conduct this tax sale on April 27, 2022 from 8 a.m. to 8 p.m. Pacific Standard Time; (Please refer to Attachment A.)
3. That in compliance with the order made by the Carson City Board of Supervisors (hereinafter referred to as Order) and NRS Chapter 361, the Carson City Treasurer's Office mailed the Notice of the Sale to the legal owners and interested parties of the five delinquent properties on December 31, 2021; (Please refer to Attachment B.)
4. That in compliance with the Order and NRS Chapter 361, the Carson City Treasurer's Office published the Notice of Sale for delinquent properties in the Nevada Appeal on March 26, 2022, April 4, 9, 16, and 24, 2022; (Please refer to Attachment C.)
5. That because two of the five properties had already paid the amount of taxes in full by April 1, 2022, Treasurer Andrew Rasor and Accountant Charline Duque-Jones still needed to post a Notice of Sale at three of the five properties for which real property taxes remained owed to Carson City. On April 1, 2022, in compliance with the Order and NRS 361.595(4)(a), Treasurer Andrew Rasor and Accountant Charline Duque-Jones posted a Notice of Sale at three of the five delinquent properties, more than 20 days before the day of the tax sale as required by NRS

OFFICE OF THE TREASURER
201 North Carson Street, Suite 5 • Carson City, NV 89701
Office: (775) 887-2092 • Fax: (775) 887-2102
Email: treasurer@carson.org

361.595(4)(a). The Carson City Treasurer's Office identified these three properties as:

- a. APN 008-222-16/ 2710 Mayflower Way
- b. APN 008-241-01/ 3449 Champion Street
- c. APN 008-874-15/ 4085 Quinn Drive

6. That on April 1, 2022, Treasurer Andrew Rasor and Accountant Charline Duque-Jones posted the Notice of Sale in compliance with NRS Chapter 361.595(3)(a) at three public places within Carson City, Nevada:

- a. Carson City Hall: 201 N. Carson Street, Carson City, Nevada
- b. Carson City Courthouse: 885 E. Musser Street, Carson City, Nevada
- c. Carson City Community Center: 851 E. William Street, Carson City, Nevada. (Please refer to Attachment D.)

7. That prior to the tax sale scheduled to take place on April 27, 2002, the Carson City Treasurer's Office received the full payment of taxes owed for four of the five properties ordered for tax sale by the Carson City Board of Supervisors, and as such, the Carson City Treasurer's Office removed the following four properties from the scheduled tax sale:

- Assessor's Parcel Number (APN) 002-622-06/ 2630 Wilma Way
 - Estimated Base Bid: \$18,785.60
 - Disposition: Taxes paid before the sale, no sale
- APN 008-222-16/ 2710 Mayflower Way
 - Estimated Base Bid: \$7,162.68
 - Disposition: Taxes paid before the sale, no sale
- APN 008-591-11/ 8 Kit Sierra Loop
 - Estimated Base Bid: \$830.45
 - Disposition: Taxes paid before the sale, no sale
- APN 008-241-01/ 3449 Champion Street
 - Estimated Base Bid: \$10,003.01
 - Disposition: Taxes paid before the sale, no sale

8. That consistent with the Order and NRS Chapter 361, an online auction was held on April 27, 2022, from 8 a.m. to 8 p.m. Pacific Standard Time for the one remaining property for which the Carson City Treasurer's Office did not receive the payment of delinquent taxes and fees prior to 5 p.m. on April 24, 2022. The

OFFICE OF THE TREASURER
201 North Carson Street, Suite 5 • Carson City, NV 89701
Office: (775) 887-2092 • Fax: (775) 887-2102
Email: treasurer@carson.org

Carson City Treasurer's Office identified this property as:

- APN 008-874-15/ 4085 Quinn Drive
 - Base Bid: \$12,940.90
 - Disposition: Sold for \$281,001.00
 - Successful Bidder: Michael Dale Lamborn and Leah Lamborn

9. That the Carson City Treasurer's Office conducted this tax sale as a public auction, and conducted this tax sale in conformance with the Order and NRS Chapter 361; and,
10. That from the total of \$281,001.00 received from the successful bidders, the Carson City Treasurer's Office had to first satisfy the following:

Delinquent property taxes/ penalties:	\$12,940.90
<u>Carson City General Fund (NRS 361.610):</u>	<u>\$ 1,300.00</u>
Total:	\$14,240.90

11. That after subtracting the amount owed for delinquent property taxes and the amount due to the Carson City General Fund as required by Nevada Revised Statutes, this left the following amount of excess proceeds:

Successful/final bid amount:	\$281,001.00
<u>Amount owed to Carson City:</u>	<u>\$ 14,240.90</u>
Excess Proceeds Amount:	\$266,760.10

12. That per NRS 361.610(4)(1), the amount of \$266,760.10 remaining after the county treasurer has paid the amounts required by subsection 3 of NRS 361.610 must be deposited in an interest-bearing account maintained for the purpose of holding excess proceeds separate from other money of the county. If no claim is made for the excess proceeds within 1 year after the deed given by the county treasurer is recorded, the county treasurer shall pay the money into the general fund of the county, and it must not thereafter be refunded to the former property owner or his or her successors in interest. All interest paid on money deposited in the account required by this subsection is the property of the county;
13. That as the Carson City Treasurer conducting this tax sale, Andrew Rasor did not have any private or individual interest with this sale.

As the Treasurer of the Consolidated Municipality of Carson City, Nevada, Andrew Rasor makes

OFFICE OF THE TREASURER
201 North Carson Street, Suite 5 • Carson City, NV 89701
Office: (775) 887-2092 • Fax: (775) 887-2102
Email: treasurer@carson.org

this affidavit for submission to the Clerk of the Carson City Board of Supervisors pursuant to NRS 361.595(9).

Andrew Rasor

Andrew Rasor, Treasurer and Ex-Officio Tax Receiver
Consolidated Municipality of Carson City, Nevada

TUESDAY, 6.28.22

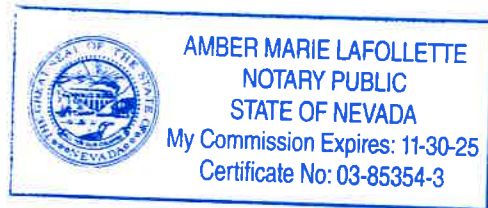
Date

State of Nevada)
) ss
County of Carson City)

Signed and affirmed to before me by
Andrew Rasor this 28th day of June 2022

Amber Marie Lafollette

Notary



OFFICE OF THE TREASURER
201 North Carson Street, Suite 5 • Carson City, NV 89701
Office: (775) 887-2092 • Fax: (775) 887-2102
Email: treasurer@carson.org



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** November 18, 2021

Staff Contact: Andrew Rasor, Treasurer and Charline Duque, Accountant

Agenda Title: For Possible Action: Discussion and possible action regarding whether to order and direct the Carson City Treasurer to sell, after giving notice of sale, for a total amount not less than the amount of taxes, costs, penalties, and interest legally chargeable against the properties, the following properties listed by Assessor Parcel Number ("APN"): APNs 002-662-06; 008-222-16; 008-591-11; 008-874-15; and 008-241-01. (Andrew Rasor, arasor@carson.org)

Staff Summary: Nevada Revised Statutes ("NRS") 361.595 (2) provides that if a "property is to be sold, the board of county commissioners may make an order to be entered on the record of its proceedings, directing the county treasurer to sell the property particularly described therein, after giving notice of sale, for a total amount not less than the amount of the taxes, costs, penalties and interest legally chargeable against the property as stated in the order."

Agenda Action: Formal Action / Motion **Time Requested:** 10 Minutes

Proposed Motion

I move to direct the Carson City Treasurer to sell each property described on the record in accordance with NRS 361.595.

Board's Strategic Goal

N/A

Previous Action

APNs 008-874-15 and 008-241-01 were scheduled for a tax sale on April 23, 2020, per an order by the Board of Supervisors dated October 3, 2019, but the sale was postponed due to the Covid-19 pandemic.

Background/Issues & Analysis

Taxes have been delinquent on each of the properties included on the list of properties submitted as supporting material for this agenda item. Pursuant to NRS 361.570, the owners of those properties had a two- year redemption period in which to pay all delinquent taxes, costs, penalties, and interest legally chargeable against the property. The period of redemption has expired, and Carson City recorded a deed on the properties as required by NRS 361.590 on June 7, 2021. The taxes on five properties remain delinquent. The total amount currently due is \$42,883.28. While this required step towards a tax sale is now being taken, some of these properties may be protected from sale under U.S. Bankruptcy laws.

Applicable Statute, Code, Policy, Rule or Regulation

NRS 361.595

Financial Information

Is there a fiscal impact? Yes

If yes, account name/number: Various citywide property tax revenue & receivable accounts.

Is it currently budgeted? No

Explanation of Fiscal Impact: Collection of Delinquent Taxes in the amount of \$42,883.28.

Alternatives

Delay or do not approve the tax sale.

Attachments:

NOTICE OF ORDER TO SELL.docx

List_of_Properties_for_Possible_Tax_Sale.pdf

Board Action Taken:

Motion: direct

- 1) SG
- 2) SJ

Aye/Nay

5/0/0

AK
(Vote Recorded By)

NOTICE OF ORDER TO SELL REAL PROPERTY

NOTICE IS HEREBY GIVEN that on **Thursday, November 18, 2021**, the Board of Supervisors of Carson City ORDERED the Carson City Treasurer, Andrew Rasor, to sell the real property shown on the attached List of Properties.


Pursuant to this order, Andrew Rasor, Treasurer for the Consolidated Municipality of Carson City, or his duly appointed Deputy Treasurer, shall conduct said sale by way of public auction on Wednesday, **April 27, 2022** commencing at 8:00 a.m. Pacific Standard Time and ending that same day at 8 p.m. Pacific Standard Time. The Treasurer has contracted with Bid-4-Assets (www.bid4assets.com), an online auction company that conducts online auctions for government entities, and those individuals wishing to make a bid will need to establish a user account with Bid-4-Assets and review the terms of conditions and instructions for this website.

This notice and order of sale shall be posted on our website and at least three public places in Carson City, including the Carson City Courthouse and on the property to be sold, not less than 20 days before **April 27, 2022** and shall be published at least once a week for four (4) consecutive weeks in the Nevada Appeal prior to **April 27, 2022**.

APPROVED THIS 18th of November 2021


AYES: Supervisor Stacey Giomi
 Supervisor Maurice White
 Supervisor Stan Jones
 Supervisor Lisa Schuette
 Mayor Lori Bagwell

NAYS: None
ABSENT: None



Lori Bagwell, Mayor
Carson City, Nevada

ATTEST:


Aubrey Rowlett
Clerk Recorder

CARSON CITY TRUSTEE DEEDS FILED ON 06/07/2021 BY CARSON CITY RECORDER'S OFFICE

APN	Property Owner	Property Location	FY 2021/2022 Net Assessed Value	Estimated Total Due
002-662-06	HICKOX, ROBERT JAMES	2630 WILMA WY	71,096	16,202.46
008-222-16	WOOD, PAUL A & JUDY	2710 MAYFLOWER WY	19,935	6,509.05
008-591-11	NUNEZ-PENA, ABEL & MARTINEZ ET AL	8 KIT SIERRA LOOP	24,038	830.45
* 008-874-15	* ALICE M GRAVES	4085 QUINN DR	62,507	10,828.56
* 008-241-01	* SHIRLEY BOX c/o GREGORY BOX	3449 CHAMPION ST	28,348	8,512.76
				42,883.28

* Scheduled for April 23, 2020 tax sale per an order by the Board of Supervisors dated October 3, 2019, but postponed due to the Covid-19.

Total Delinquent Amounts Includes Taxes, Costs, penalties, and Interest due as of November 3, 2021
 Additional taxes, cost, penalties, and interest will continue to accrue until paid in full

FINAL DELINQUENCY NOTICE – December 31, 2021

Certified Letter: «Certified_Letter»

«Last_Name» «First_Name»

APN: «APN»

«Name_2»

Property Owner: «Property_Owner»

«Mailing_Address»

Property Location: «Property_Location»

«City», «State» «ZIP»

Tax delinquencies and subsequent unpaid penalties and interest charges have caused the Carson City Treasurer to take a deed to the above noted parcel in compliance with Nevada Revised Statute (NRS) 361.590. This notice is to serve as a warning that in order to settle these outstanding obligations the parcel will be disposed of in one of the following two ways:

- SOLD AT AN ONLINE AUCTION ON APRIL 27, 2022 AS PER NRS 361.595
- TRANSFERRED FOR PUBLIC PURPOSE AS PROVIDED BY NRS 361.603

If the property is to be disposed of as per NRS 361.603, and not sold at auction, you have NO RIGHT TO REDEEM the property after 90 calendar days from the date of this notice. Your property will be transferred as provided under Nevada law. Upon receipt of this notice, it is your responsibility to contact the Carson City Treasurer to find out if your property is being considered for transfer.

If your property is not being considered for transfer under NRS 361.603 and you want to keep your title to or interest in the property and avoid the property going to sale at public auction, you MUST pay the delinquent taxes, penalties, interest and any applicable administrative costs. Payment must be made in full to the Carson City Treasurer and must be received in this office no later than **5:00 P.M. on March 31, 2022. Payment must be made in the form of cash or a cashier's check or payment can be made with an electronic check or credit card online at <https://carsoncitynv.devnetwedge.com/>. Additional fee will be charged if payment is made with a credit or debit card. **PRIOR TO PAYMENT, PLEASE CONTACT THIS OFFICE FOR THE EXACT AMOUNT TO REMIT.****

Whether you are the owner, beneficiary under a deed of trust, or a lien holder, you will lose all of your rights, title and interest in the property if you do not pay the delinquent amount **by March 31, 2022**. If you have filed for bankruptcy and are currently in bankruptcy, please send evidence of same to this office as soon as possible to stop any further action on this property. Please note all post-bankruptcy petition taxes must be kept current according to the bankruptcy laws. Failure to do so could force the conversion of your bankruptcy to Chapter 7 status.

Respectfully,

Andrew Rasor
Carson City Treasurer



PO Box 648, Carson City, NV 89702
580 Mallory Way, Suite 200, Carson City, NV 8
(775) 881-1201 FAX: (775) 887-2408

legals-carson city
legals-carson city
legals-carson city

Customer Account #: 2047

Legal Account

CARSON CITY TREASURER

201 N CARSON ST. STE: 5
CARSON CITY, NV 89701

Jodi Lynn Dark says:

That she is a legal clerk of the
Nevada Appeal a newspaper published
Wednesday and Saturday
at Carson City, in the State of Nevada.

Copy Line

3/26, 4/2, 9, 16, 23 NAP Notice of Sale

PO #:

AD #: 22846

of which a copy is hereto attached, was published
in said newspaper for the full required period of 5
time(s) commencing on 3/26/2022
and ending on, 4/23/2022
all days inclusive.

Signed:

Jodi Lynn Dark

Statement:

Table with 3 columns: Date, Amount, Balance. Row 1: 4/25/22, 2911.80

NOTICE OF SALE OF PROPERTY HELD IN TRUST BY THE CARSON CITY TREASURER

NOTICE IS HEREBY GIVEN, that pursuant to an order of the Carson City Board of Supervisors made on November 18, 2021, the undersigned, Treasurer of Carson City, Nevada, will sell at public auction to the highest bidder, for cash, legal money of the United States of America, on Wednesday, April 27, 2022, from 8 a.m. Pacific Standard Time until 8 p.m. Pacific Standard Time. This tax deed sale will take place online, and the Carson City Treasurer's Office has contracted with Bid4assets (www.bid4assets.com), an online auction company.

In accordance with the provisions of NRS 361.595, all the right, title, and interest of Carson City, Nevada in and to all that certain lot, piece or parcel of land lying and being in Carson City, State of Nevada, and particularly described as follows to wit:

PARCEL: 008-874-15: Address: 4085 Quinn Drive Lot 9 in Block J as set forth on the official plat of river knolls subdivision phase 4, filed for record in the Office of the Carson City Recorder on March 9, 1992, in Book 7 of Maps, page 1925, document No. 126001, Official Records. ESTIMATED BASE BID: \$12,940.90

PARCEL: 008-241-01: Address: 3449 Champion Drive Lot, Block D, as shown on the Map of Unit # 4, Eagle Valley Mobile Home Estates, filed in the Office of the County Recorder of Ormsby County, Nevada on October 11, 1967. ESTIMATED BASE BID: \$10,003.01

All bidders and prospective purchasers have the burden and responsibility to understand and accept the responsibilities, financial requirements and obligations, and process involved with this online tax sale. All bidders and prospective purchasers further have the burden and responsibility to research and examine any parcel for which the bidder wishes to bid prior to the auction and before submitting a bid. Neither the Carson City Treasurer's Office nor any entity of the Consolidated Municipality of Carson City make any representations or claims as to the fitness for purpose, conditions, covenants, or restrictions of any parcel scheduled for this tax sale. The sole interest of the Carson City Treasurer's Office is to recover any taxes, penalties, or fees amount owed toward any parcel to the Consolidated Municipality of Carson City.

No bid less than the amount of delinquent taxes, delinquent assessments, interest, penalties, and costs will be accepted. Carson City does not offer any type of financing for the sale of any parcel. All sales are final. Buyer is responsible for the real property transfer fees and recording fees.

All sales will be made subject to existing right of way and easements of Carson City, Nevada and the State of Nevada.

THE CARSON CITY TREASURER'S OFFICE RECOMMENDS THAT ALL PROSPECTIVE BUYERS OBTAIN A TITLE SEARCH ON THE PROPERTY OR PROPERTIES FOR WHICH THEY ARE INTERESTED AS THE CONSOLIDATED MUNICIPALITY OF CARSON CITY DOES NOT GUARANTEE TITLE.

Further information concerning the sale may be obtained from the Carson City Treasurer's Office at 775-887-2092 or on our website www.carson.org/treasurer or www.bid4assets.com by consulting the records of the Carson City Assessor's Office and the Carson City Recorder's Office. The Carson City Treasurer's Office reserves the right to withdraw from the sale any parcel for any legally valid reason. Please check our website for updates regarding the above-listed properties.

Dated at Carson City, Nevada
March 24, 2022

**NOTICE OF SALE OF PROPERTY
HELD IN TRUST BY
CARSON CITY TREASURER**

NOTICE IS HEREBY GIVEN, that pursuant to an order of the Carson City Board of Supervisors made on November 18, 2021, the undersigned, Treasurer of Carson City, Nevada, will sell at public auction to the highest bidder, for cash, legal money of the United States of America, on Wednesday, **April 27, 2022**, from 8 a.m. Pacific Standard Time. This tax deed sale will take place online, and the Carson City Treasurer's Office has contracted with Bid4assets (www.bid4assets.com), an online auction company.

In accordance with the provisions of NRS 361.595, all the right, title, and interest of Carson City, Nevada in and to all that certain lot, piece or parcel of land lying and being in Carson City, State of Nevada, and particularly described as follows to wit:

PARCEL: 008-222-16, Address: 2710 Mayflower Way: Lot 16 in Block B as shown on the map of Eagle Valley Mobile Home Estates Unit No.1, filed in the County Recorder of Carson City, Nevada on February 18, 1964. ESTIMATED BASE BID: \$7,000.00 Taxes paid in full, no longer available for tax sale

PARCEL: 008-874-15, Address: 4085 Quinn Drive: Lot 9 in Block J as set forth on the official plat of river knolls subdivision phase 4, filed for record in the office of the Carson City Recorder on March 9, 1992, in Book 7 of Maps, page 1925, document No. 126001, Official Records
ESTIMATED BASE BID: \$12,940.90

PARCEL: 008-241-01, Address: 3449 Champion Street: Lot, Block D, as shown on the Map of Unit # 4, Eagle Valley Mobile Home Estates, Filed in the Office of the County Recorder of Carson City, Nevada on October 11, 1967.
ESTIMATED BASE BID: \$10,003.01

All bidders and prospective purchasers have the burden and responsibility to understand and accept the responsibilities, financial requirements and obligations, and process involved with this online tax sale. All bidders and prospective purchasers further have the burden and responsibility to research and examine any parcel for which the bidder wishes to bid prior to the auction and before submitting a bid. Neither the Carson City Treasurer's Office nor any entity of the Consolidated Municipality of Carson City makes any representations or claims as to the fitness for purpose, conditions, covenants, or restrictions of any parcel scheduled for this tax sale. The sole interest of the Carson City Treasurer's Office is to recover any taxes, penalties, or fees amount owed toward any parcel to the Consolidated Municipality of Carson City.

No bid less than the amount of delinquent taxes, delinquent assessments, interest, penalties, and costs will be accepted. Carson City does not offer any type of financing on sale parcels. All sales are final. Buyer is responsible for the real property transfer fees and recording fees.

All sales will be made subject to the existing right of way and easements of Carson City, Nevada and the State of Nevada.

THE CARSON CITY TREASURER'S OFFICE RECOMMENDS THAT ALL PROSPECTIVE BUYERS OBTAIN A TITLE SEARCH ON THE PROPERTY OR PROPERTIES FOR WHICH THEY ARE INTERESTED AS THE CONSOLIDATED MUNICIPALITY OF CARSON CITY DOES NOT GUARANTEE TITLE.

Further information concerning the sale may be obtained from the Treasurer's office at 775-887-2092 or on our website www.carson.org/treasurer or www.bids4assets.com by consulting the records of the Carson City Assessor and the Carson City Recorder. The Carson City Treasurer reserves the right to withdraw from the sale of any parcel for any legally valid reason. Please check our website for updates regarding the above-listed properties.

Andrew Rasor
Carson City Treasurer

Published on March 26, April 2, 9, 16 and 23



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** July 21, 2022

Staff Contact: Andrew Rasor, Carson City Treasurer (arasor@carson.org)

Agenda Title: For Possible Action: Discussion and possible action regarding the Treasurer's monthly statement of all money on deposit, outstanding checks, and cash on hand for June 2022 submitted per Nevada Revised Statutes ("NRS") 354.280. (Andrew Rasor, arasor@carson.org)

Staff Summary: NRS 354.280 requires the Treasurer to keep a record of the source and amount of all receipts, apportionments to, payments from, and balances in all funds and to submit to the Board of Supervisors each month a statement containing that information for the previous month. The Treasurer must report the balance in each county, state, and special fund, together with a statement of all money on deposit, outstanding checks against that money and cash on hand.

Agenda Action: Formal Action / Motion **Time Requested:** Consent

Proposed Motion

I move to accept the report.

Board's Strategic Goal

Efficient Government

Previous Action

N/A

Background/Issues & Analysis

The monthly statement of the Treasurer is attached, containing a summary of all receipts, apportionments to, payments from and balances in all funds and separate accounts for the month of June 2022, as required by NRS 354.280. Detailed information is available at the Treasurer's Office or the Carson City Finance Department. It is important to note that there will always be timing differences with these balances. For example, while all departments take deposits to the bank on a daily basis, there is usually a delay between when the reports are prepared and when they are entered into the system.

Applicable Statute, Code, Policy, Rule or Regulation

NRS 354.280

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted?

Explanation of Fiscal Impact: N/A

Alternatives

N/A

Attachments:

[BOS Monthly Report June 1-30 2022.pdf](#)

Board Action Taken:

Motion: _____ 1) _____
2) _____

Aye/Nay

(Vote Recorded By)



CARSON CITY NEVADA

CONSOLIDATED MUNICIPALITY AND STATE CAPITAL

July 12, 2022

Carson City Board of Supervisors
201 N. Carson Street, Suite 2
Carson City, Nevada 89701

Re: Nevada Revised Statute 354.280
Monthly Statement of Carson City Treasurer: month ending June 30, 2022

Dear Mayor Bagwell, Supervisor Giomi, Supervisor White, Supervisor Jones, and Supervisor Schuette,

Pursuant to Nevada Revised Statutes 354.280, I hereby submit this summary record to you of the source and amount of all receipts, apportionments to, payments from, and balances in all funds and separate accounts for the Consolidated Municipality of Carson City:

CASH ON DEPOSIT	OUTSTANDING CHECKS	BOOK BALANCE
\$4,286,730.06	\$429,204.04	\$3,857,526.02

INVESTMENTS (Reported at Market Value)	
LOCAL GOVERNMENT INVESTMENT POOL	\$ 25,895,407.54
GPA/ ZION'S BANK	\$ 68,127,490.67
FHN/ ZION'S BANK	\$ 57,654,750.11

UNAPPORTIONED FUNDS		
SECURED	UNSECURED	TOTAL
\$199,659.03	\$100,535.18	\$300,194.21

Please note that this report does not reflect timing differences which are comprised of cash deposits in transit, unsettled credit card transactions, and direct deposits such as amounts due from the State of Nevada which have not posted yet to our general ledger. Should you need more detailed information about these funds, please contact the Office of the Treasurer or the Carson City Finance Department, and we will make this information available to you.

Sincerely,

Andrew Rasor, Treasurer
Consolidated Municipality of Carson City

OFFICE OF THE TREASURER
201 North Carson Street, Suite 5 • Carson City, NV 89701
Office: (775) 887-2092 • Fax: (775) 887-2102
Email: treasurer@carson.org



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** July 21, 2022

Staff Contact: Nancy Paulson, City Manager

Agenda Title: For Possible Action: Discussion and possible action regarding the appointment of two members to the Advisory Board to Manage Wildlife, one to fill a position reserved for a hunter, trapper or angler or a person engaged in ranching or farming in Carson City, for a two-year term that will expire in July 2024, and one to fill an at-large position to represent the general public of the City, for a term that will expire in July 2024. (Nancy Paulson, npaulson@carson.org)

Staff Summary: NRS 501.260 establishes a three or five-member county advisory board to manage wildlife, with qualified persons appointed by the Board of Supervisors. The Carson City Advisory Board to Manage Wildlife is comprised of five members and there are two positions open; one is due to the resignation of a member and the other is due to an expiration of term. A reappointment request was received from Corbett Fleming to fill the position reserved for a hunter, trapper or angler or a person engaged in ranching or farming in Carson City. A new application was received from Tim Wilson to fill the at-large position.

Agenda Action: Formal Action / Motion **Time Requested:** 15 mins

Proposed Motion

I move to reappoint Corbett Fleming to the "sportsman/rancher" position for a term that will expire in July 2024, and _____ to the citizen-at- large position for a term that will expire in July 2024.

Board's Strategic Goal

Quality of Life

Previous Action

N/A

Background/Issues & Analysis

Applicable Statute, Code, Policy, Rule or Regulation

NRS 501.260 and 501.265

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted?

Explanation of Fiscal Impact:

Alternatives

Re-open the position for additional applicants.

Attachments:

[Board Facts.pdf](#)

Board Action Taken:

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)




Carson City, NV

Advisory Board to Manage Wildlife

Board Details

The Advisory Board to Manage Wildlife solicits and evaluates local opinion and advises the Nevada Division of Wildlife Commission on matters pertaining to wildlife and fish.

Overview

 **Size** 5 Seats

 **Term Length** 3 Years

 **Term Limit** 12 Years

Additional

Meetings

•4:00 p.m. •Location varies •Before those meetings of the Commission at which seasons, bag limits or hours are to be established and at such other times as the chairman may call or the Commission may request.

Powers & Duties

Typical duties are listed below: •Meet with the Nevada Division of Wildlife at public meetings to set season dates and quotas for big game, upland game, migratory birds and fishing seasons and limits. •Provide a public forum for the discussion of the Nevada Wildlife recommendations. •Make recommendations to the Nevada Division of Wildlife Commissioners on dates, quotas, season, and limits for wildlife and fish. •Provide a public forum for the discussion of legislation affecting wildlife and other policy matters affecting the Nevada Division of Wildlife. •Attend Nevada Division of Wildlife Commission meetings to report on the Advisory Board's recommendations.

Additional Information

[NRS 501.260-303.pdf](#)



Carson City, NV

Advisory Board to Manage Wildlife

Board Roster



Corbett G Fleming

1st Term Feb 06, 2020 - Jul 31, 2022

Position Sportsman, Rancher, Farmer

Office/Role Vice Chair



Martin "gene" E Green

2nd Term Jul 06, 2017 - Jul 31, 2022

Position Citizen at Large



Daniel T Thompson

2nd Term Aug 16, 2018 - Jul 31, 2024

Position Sportsman, Rancher, Farmer

Office/Role Chair



Stephen "kirk" Stewart

2nd Term Dec 21, 2017 - Jul 31, 2024

Appointing Authority Board of Supervisors

Position Sportsman, Rancher, Farmer



Robert Boehmer

3rd Term Jul 16, 2015 - Jul 31, 2024

Appointing Authority Board of Supervisors

Position Sportsman, Rancher, Farmer

Profile

Corbett

First Name

G

Middle Initial

Fleming

Last Name

flemingcorbett@outlook.com

Email Address

1214 N. Roop St

Street Address

Suite or Apt

Carson City

City

NV

State

89706

Postal Code

Mobile: (702) 265-9401

Primary Phone

Alternate Phone

Which Boards would you like to apply for?

Advisory Board to Manage Wildlife: Submitted

Question applies to multiple boards

Why would you like to serve on this Board/Committee/Commission?

I would like to serve on this board to take my enthusiasm for the outdoors to a formal level and help give back to the outdoors. Avid sportsman and Corbett Fleming seem to go hand in hand. The wilderness I've encountered through my journey goes beyond Nevada, having periodically hunted and fished in multiple states. However, my love for Nevada's unique wildlife cannot be questioned. Whether its running mtn lions in remote places of Nevada, wading through water for the perfect duck spot/fishing hole or just simply hiking to get a break from the hustle and bustle. It's safe to say I feel comfortable around wildlife. I believe great things happen when rubber meets the road, providing a strong public voice for the next generation of ranchers, farmers and sportsmen from someone who has immersed them self within the community is why I would make a positive impact to the Advisory Board to Manage Wildlife.

Question applies to multiple boards

Are you currently a registered voter in Carson City? Yes No

Question applies to multiple boards

Are you currently a member on any other Carson City Board, Committee or Commission? Yes No

Question applies to multiple boards

If yes, please list:

N/A

Question applies to multiple boards

Term expiration:

N/A

Conflict of Interest

Question applies to multiple boards

Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?

Yes No

Question applies to multiple boards

Do you currently have a contract with Carson City for services/good?

Yes No

Question applies to multiple boards

If yes, please provide contract details:

N/A

Question applies to multiple boards

Have you been convicted of a felony, domestic violence or gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?

Yes No

Education

College, Professional, Vocational or Other Schools attended:

University of Nevada Reno

Major Subject:

Bachelor of Science in Mechanical Engineering

Degree Conferred:

December 2017

Briefly describe the qualifications you possess which you feel would be an asset to this Board/Committee/Commission:

a. Avid hunter, fisherman, and outdoorsman: Outdoorsman is not limited to only the conventional sportsman activities; hunting, fishing etc. Any chance I get to be in the wilderness I take. Planning multi-day back packing trips, skiing over 30 days a year and numerous other activities is how I embody the outdoors. b. Leadership: Team Leader of multi-talented groups on a daily and monthly basis to execute a business plan, contractual commitments and expectations. c. Teamwork: Actively engaged in teamwork, through leadership of multi-discipline staff with supporting roles, to best achieve short term and long-term goals. d. Work ethic: Understand work ethic is a foundation to success. e. Ability to Learn: Through the ability to learn I have been able to grow, adapt and achieve multiple milestones. f. Communication Skills: Have adapted and overcome various obstacles throughout my career by being able to properly listen and successfully communicate through an issue.

List the community organizations in which you have participated and describe participation:

a. Associate Justice (ASUN – The Associated Students of the University of Nevada) i. Worked within a multi-talented group to uphold the standards and regulations of the universities government system. Also, developed new legislative documents and amendments to the governing doctrine.

List your affiliation with professional or technical societies: *if required for the position.

a. Elks Lodge b. ASME (The American Society of Mechanical Engineers) c. Order of the Engineer d. Professional Engineer (State of Nevada)

Upload a Resume

Declaration to Accept Terms & Conditions

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

I have read and understand the Carson City's Boards, Committees and Commissions Policies and Procedures.

I Agree *

CORBETT GRAHAM FLEMING, P.E

EDUCATION

University of Nevada Reno Mechanical Engineering	Fall 2017
Professional Engineer	March 2022
Continuing Education Courses Introduction to HVAC Systems for Buildings HVAC System Validation Simulation	2021
Western Nevada College Machine Shop – Lathe, Mill, and CNC	2018 - 2019
Lean Six Sigma – Green Belt	2019
ICS Certified (100, 200, 300, 700, 800)	2022

EXPERIENCE

Project Manager – NV Energy <ul style="list-style-type: none">• Manage Projects Involving:<ul style="list-style-type: none">○ Brining Larger Generators onto the Grid○ Critical Substation Upgrades○ Transmission and Distribution Line Upgrades	9/21 – Present
Manufacturing Engineer - Bently Nevada a Baker Hughes Company <ul style="list-style-type: none">• Project Manager of Multiple Capital Asset Projects• Project Lead of Numerous New Product Implementation to Manufacturing Floor• Successfully Directed Numerous Multi-Discipline Teams through Variable Cost Saving Projects.	1/18 – 9/21
Associate Justice – University of Nevada <ul style="list-style-type: none">• Managed a Multi Person Team with Report Outs to the Senate and Upper Management.	9/16 – 12/17
Mechanical Engineering Intern - Barrick Gold Corporation <ul style="list-style-type: none">• Team Leader of a Successful Intern Competition – Report Out to Company Executives.• Supervised a Remote Warehouse Audit.	6/17 – 8/17

Computer Skills: SAP, NX, Pilz, IAI – XSEL, Visual Basic, MATLAB, SolidWorks, CNC–G Code, Oracle, 3D Printing, and Microsoft Office Products

HONORS & ACTIVITIES

Advisory Board of Wildlife Management	2020 - Present
SigEp Board of Standards – University of Nevada	2016 - 2017
Order of Omega Leadership Honor Society	2016 - 2017
College Baseball Athlete, Shasta College	2013 - 2015

Profile

Tim

First Name

E

Middle Initial

Wilson

Last Name

gaffer2615@sbcglobal.net

Email Address

1720 La Mirada St

Street Address

Suite or Apt

Carson City

City

NV

State

89703

Postal Code

Mobile: (775) 297-1619

Primary Phone

Alternate Phone

Which Boards would you like to apply for?

Advisory Board to Manage Wildlife: Submitted

Question applies to multiple boards

Why would you like to serve on this Board/Committee/Commission?

My family settled in Nevada in the Mason Valley area in 1863, so I have long-standing roots in Nevada. I was born in Carson City, Nevada in 1966, and have spent my entire life in Carson City. I have hunted as long as I can remember and have participated in the tag draw process since I was 12 years old. I have closely followed wildlife management and have attended and watched many CAB and NDOW meetings. I believe I can be an asset to the Board as either the Sportsman or Citizen at large member. I retired in December of 2020 and can easily accommodate the time commitment required of the position.

Question applies to multiple boards

Are you currently a registered voter in Carson City? Yes No

Question applies to multiple boards

Are you currently a member on any other Carson City Board, Committee or Commission? Yes No

Question applies to multiple boards

If yes, please list:

Question applies to multiple boards

Term expiration:

Conflict of Interest

Question applies to multiple boards

Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?

Yes No

Question applies to multiple boards

Do you currently have a contract with Carson City for services/good?

Yes No

Question applies to multiple boards

If yes, please provide contract details:

Question applies to multiple boards

Have you been convicted of a felony, domestic violence or gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?

Yes No

Education

College, Professional, Vocational or Other Schools attended:

Master of Science Civil Engineering - University of Nevada Reno

Major Subject:

Engineering

Degree Conferred:

B.S. Chemical Engineering M.S. Civil Engineering - Environmental emphasis

Briefly describe the qualifications you possess which you feel would be an asset to this Board/Committee/Commission:

Retired from the State of Nevada after 25-year career with the Nevada Division of Water Resources. Retired as the Nevada State Engineer.

List the community organizations in which you have participated and describe participation:

Elks Lodge #2177 - Various charitable causes. Nevada Water Resources Association - Volunteer to teach water right classes to the public.

List your affiliation with professional or technical societies: *if required for the position.

Registered Professional Engineer

Upload a Resume

Declaration to Accept Terms & Conditions

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

I have read and understand the Carson City's Boards, Committees and Commissions Policies and Procedures.

I Agree *

COUNTY ADVISORY BOARD TO MANAGE WILDLIFE

NRS 501.260 Creation; number of members; officers.

1. There is hereby created a county advisory board to manage wildlife in each of the several counties.

2. In a county whose population:

(a) Is less than 700,000, each board consists of three or five members, at the discretion of the board of county commissioners.

(b) Is 700,000 or more, each board consists of five or seven members, at the discretion of the board of county commissioners.

3. A chair and vice chair must be selected by each board.

[Part 13:101:1947; A 1949, 292; R 1953, 676; added 1953, 676] — (NRS A [1969, 1554](#); [1977, 1230](#); [1985, 1350](#); [1989, 2192](#); [2005, 457](#); [2011, 1293](#))

NRS 501.265 Appointment of members; vacancies.

1. The board of county commissioners shall appoint qualified persons to the board who are residents of the county and are:

(a) Hunters, trappers or anglers; or

(b) Engaged in ranching or farming in the county.

2. In addition to the members appointed pursuant to subsection 1, the board of county commissioners shall appoint one qualified person to the board who represents the interests of the general public of the county. The person appointed pursuant to this subsection must be a resident of the county from which he or she is appointed.

3. Within 60 days after a vacancy occurs, the board of county commissioners shall, if the vacant member was appointed:

(a) Pursuant to subsection 1, appoint a member to the board upon the recommendation of:

(1) Organizations that represent hunters, trappers or anglers in the county; and

(2) Persons who are engaged in ranching or farming in the county.

(b) Pursuant to subsection 2, appoint a member to the board pursuant to the provisions of that subsection.

4. Within 90 days after a vacancy occurs, the board of county commissioners shall report to the Commission the name and address of each member appointed.

[Part 13:101:1947; A 1949, 292; R 1953, 676; added 1953, 676] — (NRS A 1961, 473; [1969, 1554](#); [1971, 856](#); [1977, 1231](#); [1985, 1350](#); [1989, 2192](#); [2013, 445](#))

NRS 501.270 Qualifications of members. The members of the board must be citizens of Nevada and bona fide residents of the county from which appointed.

[Part 13:101:1947; A 1949, 292; R 1953, 676; added 1953, 676] — (NRS A [1969, 1555](#); [1985, 1351](#))

NRS 501.275 Appointment and terms of members.

1. The boards of county commissioners shall appoint members to the boards of their respective counties.

2. Each member appointed shall serve a term of 3 years.

[Part 13:101:1947; A 1949, 292; R 1953, 676; added 1953, 676] — (NRS A 1961, 474; [1969, 1555](#); [1977, 1231](#); [1985, 1351](#))

NRS 501.285 Compensation of members. Members of the board shall serve without salary or compensation.

[Part 13:101:1947; A 1949, 292; R 1953, 676; added 1953, 676] — (NRS A [1985, 1351](#))

NRS 501.290 Meetings. The board shall meet before each meeting of the Commission and at such other times as the chair may call or the Commission may request.

[Part 13:101:1947; A 1949, 292; R 1953, 676; added 1953, 676] — (NRS A [1969, 1556](#); [1985, 1351](#); [2015, 958](#))

NRS 501.293 Removal of member. Members of boards may be removed by the boards of county commissioners of the counties served for cause, including, but not limited to, absences from three consecutive, duly called board meetings, unless excused by their respective board chairs.

(Added to NRS by [1969, 1559](#); A [1977, 1231](#); [1985, 1351](#))

NRS 501.297 Duties: Evaluating local opinion and advising Commission. The boards shall solicit and evaluate local opinion and advise the Commission on matters relating to the management of wildlife.

(Added to NRS by [1969, 1560](#); A [1985, 1351](#); [2015, 958](#))

NRS 501.303 Duties: Submission of recommendations; attendance of chair or other members at meetings of Commission.

1. The boards shall submit recommendations for the management of wildlife and setting seasons for fishing, hunting and trapping, which must be considered by the Commission in its deliberation on and establishment of regulations.

2. The chair or vice chair, or members of the board appointed by them:

(a) Shall attend the meetings of the Commission; and

(b) Are entitled to receive such travel and per diem expenses as are allowed by law.

(Added to NRS by [1969, 1560](#); A [1979, 893](#); [1985, 1351](#); [1989, 2192](#); [2015, 958](#))



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** July 21, 2022

Staff Contact: Stephanie Hicks, Deputy City Manager

Agenda Title: For Discussion Only: Discussion and presentation on a status report and overview of the work of the Charter Review Committee. (Jason Woodbury, jwoodbury@carson.org and Stephanie Hicks, shicks@carson.org)

Staff Summary: Pursuant to section 1.090 of Article 1 of the Carson City Charter, the Charter Committee is required to meet at least once every two years and advise the Board of Supervisors on any recommendations of the Charter Committee concerning necessary amendments to the City Charter. Charter Committee Chairman Richard Staub will present information to the Board of Supervisors.

Agenda Action: Other / Presentation **Time Requested:** 15 min

Proposed Motion

N/A

Board's Strategic Goal

Efficient Government

Previous Action

July 19, 2018 - Previous status report presented to the Board of Supervisors.

Background/Issues & Analysis

Section 1.090 of the Carson City Charter requires proposed amendments to the Carson City Charter to be heard and debated by the Charter Review Committee, after which the Charter Review Committee then advises the Board of Supervisors on recommendations that concern necessary amendments to the City Charter. The Charter Review Committee convened on February 24, 2022. Public input for proposed amendments was solicited from February 24 through March 31, 2022.

Over the course of the next two meetings, held on April 12 and May 17, 2022, the Charter Review Committee reviewed nine proposals for amendments to the City Charter, five of which were proposed by staff and the District Attorney's Office.

Applicable Statute, Code, Policy, Rule or Regulation

Carson City Charter Article 1, Sec. 1.080-1.100

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted?

Explanation of Fiscal Impact:

Alternatives

Attachments:

[2022_CRC_Matrix.xlsx](#)

Board Action Taken:

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)

2022 Charter Review Committee

Meeting Date	Agenda Item	Action Taken
April 12, 2022	For Possible Action: Discussion and possible action regarding a recommendation to the Board of Supervisors to amend subsection 1.060(3) of the Carson City Charter to remove the deadline for realignment of ward boundaries.	I move to recommend to the Board of Supervisors an amendment to the Carson City Charter to remove the January 1 redistricting deadline in subsection 1.060(3). (Approved 6-0-0)
April 12, 2022	For Possible Action: Discussion and possible action regarding a recommendation to the Board of Supervisors to amend subsection 2.010 of the Carson City Charter to clarify when the term of office for members of the Board of Supervisors and Mayor begin and end.	I move to recommend to the Board of Supervisors an amendment to the Carson City Charter to include language in subsection 2.010 that defines the term of office as beginning on the first Monday in January succeeding their election and ending at 11:59 pm on the day preceding the first Monday in January following a general election. (Approved 6-0-0)
April 12, 2022	For Possible Action: Discussion and possible action regarding a recommendation to the Board of Supervisors that subsection 2.100(1) of the Carson City Charter amend the required style of ordinances from The Board of Supervisors of Carson City do ordain to The Board of Supervisors of Carson City does ordain.	I move to recommend to the Board of Supervisors an amendment to subsection 2.100(1) to change the word do to does. (Approved 6-0-0)
April 12, 2022	For Possible Action: Discussion and possible action regarding a recommendation to the Board of Supervisors to amend subsection 3.015 of the Carson City Charter to have the Mayor Pro Tempore assume the Office of Mayor and establish the process of filling the vacancy left by the Mayor Pro Tempore in the event of a vacancy in the Office of Mayor.	I move to recommend to the Board of Supervisors an amendment to subsection 3.015 of the Carson City Charter to establish the process for filling the vacancy on the Board of Supervisors left by the Mayor Pro Tempore in the event of a vacancy in the Office of Mayor. (Approved 6-0-0)

2022 Charter Review Committee

Meeting Date	Agenda Item	Action Taken
April 12, 2022	For Possible Action: Discussion and possible action regarding a recommendation to the Board of Supervisors to amend subsection 1.060 of the Carson City Charter to create two new wards within Carson City and an amendment to subsection 2.010 of the Carson City Charter to change the election of Supervisors from at large to being elected by registered voters within the ward that they represent.	I move not to recommend to the Board of Supervisors an amendment to Subsection 1.060 of the Carson City Charter to create two new wards within Carson City. (Approved 6-0-0) I move not to recommend to the Board of Supervisors an amendment to Subsection 2.010 of the Carson City Charter that would require members of the Board of Supervisors to be elected by the registered voters within the boundaries of the ward they represent. (Approved 6-0-0)
April 12, 2022	For Possible Action: Discussion and possible action regarding a recommendation to the Board of Supervisors to amend subsection 2.090(1) of the Carson City Charter to replace "not repugnant to the Constitution" with "not in conflict with the Constitution."	I move not to recommend to the Board of Supervisors an amendment to subsection 2.090(1) of the Carson City Charter to change "not repugnant to the Constitution" to "not in conflict with the Constitution." (Approved 6-0-0)
April 12, 2022	For Possible Action: Discussion and possible action regarding a recommendation to the Board of Supervisors to amend the Carson City Charter to require the Board of Supervisors to adopt an ordinance to assess an annual vehicle registration fee.	I move not to make a recommendation to the Board of Supervisors for or against the item due to the fact that it is not within the purview of this Committee. (Approved 6-0-0)

2022 Charter Review Committee

Meeting Date	Agenda Item	Action Taken
<p>April 12, 2022 and May 17, 2022</p>	<p>For Possible Action: Discussion and possible action regarding a recommendation to the Board of Supervisors that section 2.110 of the Carson City Charter be amended: (1) to require the Board to adopt or reject a proposed ordinance or amendment thereto within 60 days after the publication required by subsection 2.110(1); (2) to require the Carson City Clerk to complete publication required by subsection 2.110(4) not later than 14 days after adoption of the ordinance; and (3) to remove the requirement of Section 2.110(4) requiring publication of an approved ordinance prior to its effective date.</p>	<p><u>April meeting:</u> Item was continued.</p> <p><u>May meeting:</u> I move to recommend to the Board of Supervisors that section 2.110 of the Carson City Charter be amended to change the number 45 in subsection (1) to 60 and to replace the phrase, before the ordinance becomes effective in subsection (4) with the phrase not later than 14 days after adoption. (Approved 6-1-0)</p>
<p>April 12, 2022 and May 17, 2022</p>	<p>For Possible Action: Discussion and possible action regarding a recommendation to the Board of Supervisors to amend subsection 3.010(1)(c) of the Carson City Charter to limit the time during which the Mayor may exercise emergency powers.</p>	<p><u>April Meeting:</u> Item was continued.</p> <p><u>May Meeting:</u> I move not to recommend to the Board of Supervisors an amendment to subsection 3.010(1)(c) of the Carson City Charter to limit the time during which the Mayor may exercise emergency powers to a designated number of days before such emergency powers must be approved by the Board of Supervisors. (Approved 7-0-0)</p>



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** July 21, 2022

Staff Contact: Stephanie Hicks, Deputy City Manager

Agenda Title: For Possible Action: Discussion and possible action regarding a recommendation of the Charter Review Committee that section 2.100(1) of the Carson City Charter amend the required style of ordinances from “The Board of Supervisors of Carson City do ordain” to “The Board of Supervisors of Carson City does ordain.” (Jason Woodbury, jwoodbury@carson.org and Stephanie Hicks, shicks@carson.org)

Staff Summary: The language of section 2.100(1) of the Carson City Charter includes a grammatical error. The proposed amendment would correct the error.

Agenda Action: Formal Action / Motion **Time Requested:** 5 min

Proposed Motion

I move to accept the recommendation as presented and direct staff to include the amendment in a bill draft request for the 2023 Nevada Legislative Session.

Board's Strategic Goal

Efficient Government

Previous Action

N/A

Background/Issues & Analysis

The language of section 2.100(1) of the Carson City Charter includes a grammatical error. The proposed amendment would correct the error.

Applicable Statute, Code, Policy, Rule or Regulation

Carson City Charter §1.090

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted?

Explanation of Fiscal Impact:

Alternatives

Do not accept the proposed amendment as recommended by the Charter Review Committee.

Attachments:

[Section 2.100 Amendment.pdf](#)

Board Action Taken:

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)

Sec. 2.100 Ordinances: Passage by bill; amendments; subject matter; title requirements.

1. No ordinance may be passed except by bill and by a majority vote of the whole Board of Supervisors. The style of all ordinances shall be as follows: "The Board of Supervisors of Carson City [~~de~~] **does** ordain."

2. No ordinance shall contain more than one subject, which shall be briefly indicated in the title. Where the subject of the ordinance is not so expressed in the title, the ordinance is void as to the matter not expressed in the title.

3. Any ordinance which amends an existing ordinance shall set out in full the ordinance or sections thereof to be amended, and shall indicate matter to be omitted by enclosing it in brackets and shall indicate new matter by underscoring or by italics.



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** July 21, 2022

Staff Contact: Stephanie Hicks, Deputy City Manager

Agenda Title: For Possible Action: Discussion and possible action regarding a recommendation of the Charter Review Committee that section 2.110 of the Carson City Charter be amended: (1) to require the Board of Supervisors to adopt or reject a proposed ordinance or amendment thereto within 60 days after the publication required by section 2.110(1); (2) to require the Carson City Clerk to complete publication required by section 2.110(4) not later than 14 days after adoption of the ordinance; and (3) to remove the requirement of section 2.110(4) requiring publication of an approved ordinance prior to its effective date. (Jason Woodbury, jwoodbury@carson.org and Stephanie Hicks, Deputy City Manager)

Staff Summary: Under certain circumstances, the publication timing requirements established by the Carson City Charter create impracticalities which are disruptive to the ordinance review process. The proposed amendments would allow greater flexibility in the timing requirements for the Board of Supervisors to complete its review and ultimate adoption or rejection of a proposed ordinance, and allow the Board of Supervisors to establish an effective date in advance of publication of the ordinance by title if circumstances necessitate.

Agenda Action: Formal Action / Motion **Time Requested:** 5 min

Proposed Motion

I move to accept the recommendation as presented and direct staff to include the amendment in a bill draft request for the 2023 Nevada Legislative Session.

Board's Strategic Goal

Efficient Government

Previous Action

N/A

Background/Issues & Analysis

The Carson City Charter requires publication of a notice in the Nevada Appeal after an ordinance has been proposed and filed with the Carson City Clerk indicating that the proposed ordinance has been filed. Section 2.110(1) of the Charter requires adoption or rejection of the ordinance within 45 days of the publication. The Nevada Appeal's publication schedule and submission deadlines periodically misalign with the Board of Supervisors' regular meeting schedule in a way as to make the 45 day deadline impractical. Staff recommends extending the current 45 day deadline to 60 days.

Similarly, section 2.110(4) of the Carson City Charter requires publication of an ordinance by title in the Nevada Appeal following passage. The current provision prohibits the ordinance from becoming effective until after such publication. On occasion, this can delay the effective date for a time sensitive ordinance or create confusion

about when the ordinance actually becomes effective. Staff recommends removing this prohibition from section 2.110(4) which would give the Board of Supervisors discretion over an ordinance's effective date. The Charter's requirement for publication of an adopted ordinance by title would be undisturbed by this amendment.

Additionally, the amendment would expressly require publication of an ordinance not later than 14 days after its adoption.

Applicable Statute, Code, Policy, Rule or Regulation

Carson City Charter §2.110

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted?

Explanation of Fiscal Impact:

Alternatives

Do not accept the proposed amendment as recommended by the Charter Review Committee.

Attachments:

[Section 2.110 Proposed Amendment \(FINAL\) as revised 20220510.pdf](#)

Board Action Taken:

Motion: _____	1) _____	Aye/Nay
	2) _____	_____

(Vote Recorded By)

Sec. 2.110 Ordinances: Enactment procedure; emergency ordinances.

1. All proposed ordinances when first proposed must be read to the Board by title, after which an adequate number of copies of the proposed ordinance must be filed with the Clerk for public distribution. Except as otherwise provided in subsection 3, notice of the filing must be published once in a newspaper qualified pursuant to the provisions of chapter 238 of NRS and published in Carson City at least 10 days before the adoption of the ordinance. The Board shall adopt or reject the ordinance or an amendment thereto, within [45] **60** days after the date of publication.
2. At a regular meeting or adjourned meeting of the Board following the proposal of an ordinance it must be read as first introduced, or as amended, and thereupon the proposed ordinance must be finally voted upon or action thereon postponed.
3. In cases of emergency or where the ordinance is of a kind specified in section 7.030, by unanimous consent of the Board, final action may be taken immediately or at a special meeting called for that purpose, and no notice of the filing of copies of the proposed ordinance with the Clerk need be published.
4. All ordinances must be signed by the Mayor, attested by the Clerk and published by title, together with the names of the Supervisors voting for or against passage, in a newspaper qualified pursuant to the provisions of chapter 238 of NRS and published in Carson City for at least one publication[~~, before the ordinance becomes effective~~] **not later than 14 days after adoption**. The Board may, by majority vote, order the publication of the ordinance in full in lieu of publication by title only.
5. The Clerk shall record all ordinances in a book kept for that purpose together with the affidavits of publication by the publisher.



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** July 21, 2022

Staff Contact: Stephanie Hicks, Deputy City Manager

Agenda Title: For Possible Action: Discussion and possible action regarding a recommendation of the Charter Review Committee to amend section 3.015 of the Carson City Charter to have the Mayor Pro Tempore assume the Office of Mayor and to establish the process of filling the vacancy left by the Mayor Pro Tempore in the event of a vacancy in the Office of Mayor. (Jason Woodbury, jwoodbury@carson.org and Stephanie Hicks, shicks@carson.org)

Staff Summary: Pursuant to section 3.015 of the Carson City Charter, the Mayor Pro Tempore performs the duties of Mayor during the absence or disability of the Mayor; however, the Mayor Pro Tempore does not assume the Office of Mayor and no mechanism exists for the filling of the vacancy left by the Mayor Pro Tempore in the event of a vacancy in the Office of Mayor. This amendment to the Carson City Charter seeks to have the Mayor Pro Tempore assume the Office of Mayor in the event of a vacancy in that office and establish the process by which the vacancy left by the Mayor Pro Tempore on the Board of Supervisors can be filled.

Agenda Action: Formal Action / Motion **Time Requested:** 5 min

Proposed Motion

I move to accept the recommendation as presented and direct staff to include the amendment in a bill draft request for the 2023 Nevada Legislative Session.

Board's Strategic Goal

Efficient Government

Previous Action

N/A

Background/Issues & Analysis

Under existing provisions of the Carson City Charter, in the event of a vacancy in the office of Mayor, the Supervisor who has been elected by the Board of Supervisors as Mayor Pro Tempore is automatically designated to "act as Mayor until the next general election." Despite "acting" as Mayor, the Mayor Pro Tempore continues to occupy the legal status of a Supervisor. Consequently, there is no vacancy in the office of Supervisor, and the Board of Supervisors has no authority to install a replacement to serve as Supervisor while the Mayor Pro Tempore is acting as Mayor. As a result, the Board of Supervisors must operate with only four members until the office of Mayor is filled at the next general election. This could be a period of up to two years. It is the opinion of staff that an extended period in which the Board of Supervisors must function with a de facto vacancy is problematic.

Staff recommends that the provisions at issue be amended so that the Mayor Pro Tempore actually assumes the office of Mayor in the event of a vacancy. This results in a vacancy in the Mayor Pro Tempore's former office which the governing body is authorized to fill. The suggested amendatory language is attached.

Applicable Statute, Code, Policy, Rule or Regulation

Carson City Charter §3.015

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted?

Explanation of Fiscal Impact:

Alternatives

Do not accept the proposed amendment as recommended by the Charter Review Committee.

Attachments:

[Section 2.030 3.015 Proposed Amendment.pdf](#)

Board Action Taken:

Motion: _____	1) _____	Aye/Nay
	2) _____	_____

(Vote Recorded By)

Sec. 2.030 Board of Supervisors: Vacancies.

Except as otherwise provided in section 3.015 and NRS 268.325:

1. A vacancy in the office of Supervisor must be filled by appointment by a majority of the members of the Board within 30 days after the occurrence of the vacancy or after three regular or special meetings, whichever is the shorter period of time. A person may be selected to fill a prospective vacancy in the Board before the vacancy occurs. In such a case, each member of the Board, except any member whose term of office expires before the occurrence of the vacancy, may participate in any action taken by the Board pursuant to this section. The appointee must have the qualifications required by section 2.010.

2. No such appointment extends beyond the first Monday in January after the next general election, at which election a new Supervisor must be elected to fill the unexpired term.

Sec. 3.015 Mayor Pro Tempore: Selection; duties.

The Board shall elect one of its members, for such term as the Board determines, to be Mayor Pro Tempore. He or she shall:

1. Hold the office and title at all times during the term for which he or she was elected without additional compensation.

2. Perform the duties of Mayor during the absence or disability of the Mayor.

3. ~~Act as~~ **Assume the office of** Mayor until the next general election if the ~~Office~~ **office** of Mayor becomes vacant. **The resulting vacancy in the office of Supervisor must be filled as provided in section 2.030.**



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** July 21, 2022

Staff Contact: Stephanie Hicks, Deputy City Manager

Agenda Title: For Possible Action: Discussion and possible action regarding a recommendation of the Charter Review Committee to amend section 2.010 of the Carson City Charter to clarify when the term of office for members of the Board of Supervisors and Mayor begin and end. (Jason Woodbury, jwoodbury@carson.org and Stephanie Hicks, shicks@carson.org)

Staff Summary: Section 2.010 of the Carson City Charter defines the term of office for members of the Board of Supervisors and Mayor. This amendment seeks to further define the term of office by including a specific date and time in the subsection for the end of one term and the beginning of the next.

Agenda Action: Formal Action / Motion **Time Requested:** 5 min

Proposed Motion

I move to accept the recommendation as presented and direct staff to include the amendment in a bill draft request for the 2023 Nevada Legislative Session.

Board's Strategic Goal

Efficient Government

Previous Action

N/A

Background/Issues & Analysis

Section 2.010 of the Carson City Charter stipulates the term of office for the members of the Board of Supervisors and the Mayor. This amendment seeks to include detailed language to eliminate confusion about the start and end time for those terms of office. The amendment will define the end of a term as being 11:59 p.m. on the day before the first Monday in January following a general election, and the beginning of a term as starting on the first Monday in January succeeding their election.

Applicable Statute, Code, Policy, Rule or Regulation

Carson City Charter §2.010

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted?

Explanation of Fiscal Impact:

Alternatives

Do not accept the proposed amendment as recommended by the Charter Review Committee.

Attachments:

[Section 2.010 Proposed Amendment \(FINAL\).pdf](#)

Board Action Taken:

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)

Sec. 2.010 Board of Supervisors: Qualifications; election; term of office.

1. The legislative power of Carson City is vested in a Board of Supervisors consisting of five Supervisors, including the Mayor.
2. The Mayor must be:
 - (a) An actual and bona fide resident of Carson City for at least 6 months immediately preceding his or her election.
 - (b) A qualified elector within Carson City.
3. Each Supervisor must be:
 - (a) An actual and bona fide resident of Carson City for at least 6 months immediately preceding his or her election.
 - (b) A qualified elector within the ward which he or she represents.
 - (c) A resident of the ward which he or she represents, except that changes effected in the boundaries of a ward pursuant to the provisions of section 1.060 do not affect the right of any elected Supervisor to continue in office for the term for which he or she was elected.
4. All Supervisors, including the Mayor, must be voted upon by the registered voters of Carson City at large and shall serve for terms of 4 years, **and each term of office must:**
 - (a) **Begin on the first Monday in January succeeding their election.**
 - (b) **Expire at 11:59 p.m. on the day preceding the first Monday in January following a general election.**



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** July 21, 2022

Staff Contact: Stephanie Hicks, Deputy City Manager

Agenda Title: For Possible Action: Discussion and possible action regarding a recommendation of the Charter Review Committee to amend section 1.060(3) of the Carson City Charter to remove the deadline for realignment of ward boundaries. (Jason Woodbury, jwoodbury@carson.org and Stephanie Hicks, shicks@carson.org)

Staff Summary: Section 1.060(3) of the Carson City Charter sets the deadline for the realignment of ward boundaries for January 1 preceding the next general election after a significant change in the population of a ward has taken place or after the receipt of decennial US Census Bureau data. This amendment seeks to remove that deadline to allow for more flexibility in the ward realignment process.

Agenda Action: Formal Action / Motion **Time Requested:** 5 min

Proposed Motion

I move to accept the recommendation as presented and direct staff to include the amendment in a bill draft request for the 2023 Nevada Legislative Session.

Board's Strategic Goal

Efficient Government

Previous Action

N/A

Background/Issues & Analysis

Section 1.060(3) of the Carson City Charter stipulates that the Board of Supervisors shall realign ward boundaries on or before January 1 preceding the next general election after receipt of national decennial census data or if the population of a ward has changed significantly in relation to the other wards. This amendment seeks to remove the January 1 requirement, which does not exist anywhere else in statute, to give the Board of Supervisors more flexibility in the redistricting process.

Applicable Statute, Code, Policy, Rule or Regulation

Carson City Charter §1.060(3)

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted?

Explanation of Fiscal Impact:

Alternatives

Do not accept the proposed amendment as recommended by the Charter Review Committee.

Attachments:

[Section_1.060_Proposed_Amendment__FINAL_.pdf](#)

Board Action Taken:

Motion: _____

- 1) _____
- 2) _____

Aye/Nay

(Vote Recorded By)

Sec. 1.060 Wards: Creation; boundaries.

1. Carson City must be divided into four wards~~[, which]~~. **Each ward** must be as nearly equal in population as can be conveniently provided, and the territory comprising each ward must be contiguous.

2. The boundaries of wards must be established and realigned, if necessary, by ordinance, passed by a vote of at least three-fifths of the Board of Supervisors.

3. ~~[The]~~ **Subject to the limitation set forth in subsection 4, the** Board shall realign ~~[any such]~~ **the** boundaries ~~[on or before January 1 preceding the next general election at which Supervisors are to be elected, if reliable]~~ **of wards whenever:**

(a) Reliable evidence indicates that the population in any ward exceeds the population in any other ward by more than 5 ~~[percent. In any case, the Board shall reconsider the boundaries of the wards upon the receipt of the necessary information from the]~~ **percent; or**

(b) The population in any ward exceeds the population in any other ward by more than 5 percent, as determined by the preceding national decennial census conducted by the Bureau of the Census of the United States Department of Commerce.

4. In any year in which a general election is held, the Board:

(a) May not realign the boundaries of wards during the period beginning 30 days immediately preceding the first day for filing a declaration of candidacy by a candidate for nonjudicial office and ending on the date of the general election.

(b) May realign the boundaries of wards at any time before the first day for filing a declaration of candidacy by a candidate for nonjudicial office if any circumstance causes the realignment of boundaries of wards in the time prescribed by paragraph (a) to be impossible or impracticable.



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** July 21, 2022

Staff Contact: Nancy Paulson, City Manager

Agenda Title: For Possible Action: Discussion and possible action regarding proposed revisions to the Carson City Boards, Committees, and Commissions Policies and Procedures ("Policies and Procedures"). (Nancy Paulson, npaulson@carson.org)

Staff Summary: The Board of Supervisors previously adopted this comprehensive set of Policies and Procedures which establishes administrative and procedural guidelines concerning the various boards, committees and commissions of Carson City. From time to time, these Policies and Procedures are reviewed by the Board of Supervisors to consider appropriate updates.

Agenda Action: Formal Action / Motion **Time Requested:** 15 minutes

Proposed Motion

I move to approve the proposed revisions as presented.

Board's Strategic Goal

Efficient Government

Previous Action

July 18, 2019 - The Board of Supervisors approved the last amendment to the Policies and Procedures.

Background/Issues & Analysis

The Policies and Procedures set forth various administrative and procedural guidelines which relate to boards, committees and commissions that may be established by the Board of Supervisors, including their creation, criteria for member appointments, member code of conduct, term limits, attendance policy and member responsibilities. The proposed revisions are made pursuant to discussions between the Mayor and the City Manager, prepared after consultation with the District Attorney's Office, and are intended to increase the efficiency and transparency in public body meetings and to improve clarity in the Policies and Procedures by amending:

- (1) the Conflicts provision relating to Criteria for Appointment by removing language specifically precluding the appointment of a person under certain circumstances where the prospective member has an existing contract with the City, and replacing that language to provide that the ethical conduct of any member is governed by relevant state and local laws and the Carson City Charter;
- (2) the Term Limits provision by specifying that the provision became effective on September 5, 2012;
- (3) the Attendance Policy by requiring staff liaison to inform the City Manager any time a member of a board, committee or commission is in violation of the policy;

(4) the Lobbying provision by referencing the most recent resolution on lobbying that was adopted by the Board of Supervisors;

(5) the Operation Procedures and Committee Member Responsibilities provision by requiring the use of Robert's Rules of Order as the default rules of parliamentary procedure for all boards, committees and commissions, and the Board of Supervisors;

(6) the Organization provision by establishing procedures for the presiding over of a meeting in the absence of the Chairperson or Vice-chairperson, or the Mayor or Mayor Pro-Tempore, as applicable;

(7) the Preparation of Agendas provision by requiring all boards, committees and commissions to conform agenda templates for consistency with the agenda template that is used by the Board of Supervisors; and

(8) various other provisions for minor clerical revisions.

Applicable Statute, Code, Policy, Rule or Regulation

N/A

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted?

Explanation of Fiscal Impact:

Alternatives

Do not approve the proposed revisions as presented and/or modify the proposed revisions.

Attachments:

[FINAL ADOPTED BCC POLICY_2022_proposed edits_V2 \(003\).pdf](#)

Board Action Taken:

Motion: _____	1) _____	Aye/Nay
	2) _____	_____

(Vote Recorded By)

Carson City, Nevada
Boards, Committees, and Commissions

Policies and Procedures

Approved September 5, 2012

Amended February 4, 2016

Amended February 15, 2018

Amended July 18, 2019

Amended _____, 2022

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Boards, Committees, and Commissions

PREFACE

Carson City is blessed with a citizenry that believes in the value and benefits of community service and active public engagement. The men and women who serve the City as volunteers and as members of its boards, committees, and commissions are critical to Carson City's mission of providing quality services to its residents and to ensuring government processes are open, transparent and inclusive and that our superior quality of life is preserved for present and future generations.

PURPOSE AND AUTHORITY

Boards, committees, and commissions are created under the authority of the Carson City Charter, Chapter 2.320. They are intended to gather and parse information for the purpose of presenting options and recommendations to the Carson City Board of Supervisors. Unless otherwise directed by the Nevada Revised Statutes, Carson City Charter, Carson City ordinance, resolution of the Board of Supervisors or by order of law such entities are advisory in nature and retain no official independent authority or responsibility.

EQUAL OPPORTUNITY

The goal of Carson City is to encourage a diverse membership and participation on its boards, committees, and commissions. Equal opportunity is good business and applies to all areas of citizen involvement. Carson City does not discriminate in its selection decisions based on race, religion, color, national origin, gender, gender identity or expression of a person, sexual orientation, age, political affiliation, pregnancy, military status, disability, genetic information, or any other basis. The selection of members of a board, committee, or commission is based solely on merit and fitness.

CODE OF CONDUCT

It is expected that appointees to all City boards, committees and commissions shall conduct themselves in a manner befitting their position. Courtesy, honesty and respect for others are important attributes for all public servants whether appointed, elected or employed. Everyone who serves the City should treat others in a professional manner being mindful of the fact that they are expected to represent and be accountable to the people they serve.

APPLICATION

This policy applies to all appointed boards, committees, and commissions, Carson City offices/departments and to all elected officials, department directors and their employees except as stated below.

~~This~~ Except as otherwise specifically provided herein, this policy does not apply to the Carson City Board of Supervisors, the Carson City Liquor and Entertainment Board, the Carson City Board of Health, the Carson City Redevelopment Authority, nor any non-

City board, committee, or commission created by state or federal law on which a member of the Board of Supervisors sits or where the Carson City Board of Supervisors is required to appoint a portion of the membership but not a majority of the membership.

This policy does not apply to internal committees established by department directors for informal processes such as the Human Resources' Director's Insurance Committee, the City's Risk Management Committee, or the City Manager's Internal Finance Committee. These committees exist at the discretion of the Directors and do not involve non-city members.

TYPES

Boards, committees, and commissions are created by state law, Carson City Charter, or ordinance or resolution of the Board of Supervisors.

Each committee is unique in its purpose, mission, and role. It is especially important that members be familiar with their committee's governing statutes, ordinances, or controlling resolutions and other authorizing documents so they understand the framework within which the committee must operate. The City's executive department advisory bodies may in some cases not be a public body under the Open Meeting Law.

There are four main types of committees (See Appendix A.):

Advisory Boards, Committees, and Commissions

The Board of Supervisors, elected executive officials, the City Manager, and department directors may create these. The members serve as advisors on policy and/or operational matters to the City's executive department or to the Board of Supervisors. Advisory bodies may study existing policy and/or operational procedures for changes or implementation. Advisory bodies do not have authority to enforce policy or create rules, but their ~~analysis~~ analyses and recommendations can play an important role in furthering the effective operation of City government. Examples of advisory bodies are the Parks and Recreation Commission and the Redevelopment Authority Citizen's Committee which are also public bodies under the Open Meeting Law

Legislative Boards, Committees, and Commissions

Legislative boards, committees, and commissions are created by state law with the membership appointed by the Carson City Board of Supervisors, or, in the case of the Board of Supervisors, elected to the board by the community. Boards, committees or commissions with legislative authority have the ability to make, amend or repeal ordinances and regulations. An example of this legislative authority is the Carson City Redevelopment Authority's ability to zone or rezone property in a redevelopment area.

Regulatory Boards, Committees and Commissions

Usually, these types of bodies are created by statute or ordinance and perform rule-making or administrative hearing functions. In fulfilling these functions, they operate as a review and appeals body. As an appeals body, they hear individual cases and rule on them; their decisions, however, are usually subject to further appeals, which might

include a hearing officer, or the Board of Supervisors or a State board, or judicial review. Examples of regulatory bodies are the Board of Equalization and the Carson City Board of Health.

Member of a Non-City Board, Committee, or Commission

The boards, committees, and commissions listed under this heading are created by other governments or agencies and the City has been asked (or mandated by state or federal law) to supply a member(s). An example of a board that's not created by the Carson City Board of Supervisors but to which the Board appoints members is the Nevada Association of Counties (which is a nonprofit corporation) or the Tahoe Regional Planning Agency Governing Board (which is a bi-state government public body).

APPOINTMENT AUTHORITY

Members are appointed by resolution or minute order to the various boards, committees, and commissions by a majority vote of the Carson City Board of Supervisors or by the Mayor of Carson City as set out in the particular state law, ordinance, or resolution of the Board of Supervisors.

APPOINTMENT PROCEDURES

The methods by which non-elected citizen members are to be appointed to certain City public bodies are:

Vacancies to be Advertised

Carson City Executive Office staff publicizes vacancies on the City's boards, committees, and commissions and solicits and reviews applications for membership from interested citizens. Notice is published in the local newspaper and/or is posted on the City's website by means of an announcement naming the type of vacancy, where to obtain an application and the closing date for accepting applications. Applications may be accepted between application periods and held until the next vacancy occurs.

The notice is generally made at least four weeks in advance of the end of the term and the application period generally remains open for a minimum of two weeks. Prior to the time an incumbent's term expires, he or she may apply for reappointment if eligible.

Commissioners, existing board and committee members, and others are encouraged to recruit citizens to apply for vacancies if they believe they would serve the city well. If no applications are received by the expiration of the application period, or if applicants fail to receive majority support from the Board of Supervisors, the individual members of the Board of Supervisors may privately solicit, or collectively take public action to solicit, individuals to serve and may appoint members without another open application period.

Qualification and Residency Requirements

Section 2.320 of the Carson City Charter requires that a person sitting on an advisory board that only serves Carson City must be a resident of Carson City and registered to vote in Carson City.

Methods of Appointment

- A. When a board, committee, or commission is first created, the members shall be appointed by the Board of Supervisors after review of the applications and interviewing the candidates either in person or electronically.
- B. After the initial formation of the board, committee, or commission, any vacancy occurring for any reason shall be filled by appointment by the Board of Supervisors after reviewing the submitted applications and interviewing the prospective members either in person or electronically, unless an appearance is waived in the discretion of the City Manager.

Filling Mid-Term Vacancies

Should a mid-term vacancy occur on a board, committee, or commission, the Board of Supervisors may appoint a replacement member to complete the remainder of the term, as provided by this policy and state law. If applications for the original appointment are less than one year old, the Board may appoint a replacement from the original pool of applicants.

Nominations by Individual Members of the Board of Supervisors

Where an individual member of the Board of Supervisors is authorized to appoint an individual to a board, committee or commission, such as the Charter Review Committee, the appointment(s) shall be made no later than the first Board of Supervisors' meeting in February of each year for those committees having annual terms or the February following a General Election for newly elected Board of Supervisors for those board, committee, or commission members whose terms are co-terminus with the appointment member of the Board of Supervisors. NOTE: For the Charter Review Committee, the appointment of nominees by Nevada Legislators representing Carson City shall also be made by the first Board of Supervisor meeting in February following a General Election.

Criteria for Appointment

- A. *Application.* All applicants for appointment or re-appointment must provide to the City Manager a completed application on a form to be provided by the City Manager.
- B. *Residency.* Appointment to certain boards, committees or commissions must, by state law, ordinance, resolution or City requirements, be limited to residents of Carson City. Persons residing outside the City may be considered and appointed to positions not legally restricted to City residents when determined appropriate by the Board of Supervisors.
- C. *Criminal Record.* A person convicted of a felony, domestic violence or a gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals) is not eligible to serve on a City board, committee, or commission. The application form shall contain a provision for a statement under oath that the candidate is eligible to serve on a board, commission, or committee under the criteria set forth in this paragraph.

D. *Conflicts.* ~~Except as otherwise provided in this paragraph or as otherwise required or expressly authorized by law, a person is not eligible for appointment to any City board, committee or commission if he or she is a party, beneficiary or employee of a party to a contract with the City for the provision of services or goods if the contract is subject to the supervision, control, jurisdiction or advisory power of the board, committee or commission to which the person will be appointed. The ethical conduct of any person appointed to a board, committee or commission is governed by the provisions set forth herein and any other applicable provision of state law and any regulations adopted thereto, the Carson City Charter and the Carson City Municipal Code (“CCMC”).~~ In addition, an applicant for appointment who:

1. Is a City employee will not be appointed to any board, committee or commission that governs matters over which one department of the City has exclusive or primary jurisdiction with regard to related day-to-day operational authority, duties and obligations if the employee works in that department.
2. Is a City employee and is appointed will be placed in unpaid status for the duration of the employee’s attendance at any meeting or use of any time spent on matters related to his or her official capacity as a member of the board, committee or commission during the employee’s regularly scheduled work hours.
3. Is a City employee and is appointed will not be compensated for the duration of the employee’s attendance at any meeting or use of any time spent on matters related to his or her official capacity as a member of the board, committee or commission outside the employee’s regularly scheduled work hours.
4. Is not a City employee will be given preference over an applicant who is a City employee.

As used in this paragraph, “employee” includes any person who is employed by the City on a full-time equivalent basis or part-time basis, and any elected City official.

E. *Contributive Potential.* The Board of Supervisors shall evaluate the potential contribution that each applicant may make if appointed to a board, committee, or commission. Guiding factors include:

1. Desire and ability to perform the service.
2. Ability to express ideas, concepts, and philosophies.
3. Experience in the community.
4. Special knowledge important to a particular board, committee, or commission, yet with the ability to represent the interests of the community as a whole and not a special interest.
5. Ability to work collaboratively with other members, staff, and officials.

6. An assurance of sufficient time available to devote to the duties of the board, committee, or commission.
- F. *Reappointments.* Incumbents who wish to be reappointed and who are eligible for reappointment shall submit an application during the application period. In addition to the criteria above, the Board of Supervisors will also evaluate incumbents using the following criteria:
1. Attendance. The expected minimum standard of attendance at all meetings is 75%, regardless of whether absences are excused or unexcused.
 2. Understanding the function of the board, committee, or commission.
 3. Contribution to the efforts of the board, committee, or commission.
 4. Effectiveness as a participating member of the body.
 5. Number of terms served.

Nominations of Planning Commission members by Individual Members of the Board of Supervisors

Notwithstanding any other provision of these policies and procedures, each member of the Board of Supervisors shall recommend one person from Carson City at large for consideration and approval, by majority vote, of the Board for appointment by the Mayor to the Planning Commission. Recommendations and appointments must be made during the first meeting of the year in which new or re-elected members of the Board are sworn in. If the recommendation of a Board member is not approved for appointment by the Mayor, the recommending Board member may make successive recommendations of other persons until approval and appointment.

The Mayor shall recommend one person from Carson City at large for consideration and approval, by a majority vote, of the Board for appointment by the Mayor to the Planning Commission in the first year after the new or re-elected Mayor is sworn in.

In accordance with NRS 278.040 and Title 18 of CCMC, the term of each member appointed to the Planning Commission is four years. Vacancies occurring before the expiration of an appointed member's term and vacancies occurring in years between elections for the Board of Supervisors must be filled by the Mayor from the City at large, with the approval of the Board, through the acceptance and consideration of applications submitted by interested applicants in the same manner provided for in these policies and procedures.

Background Check

The Board of Supervisors may require a pre-appointment background check for any position if deemed warranted. The cost of the background check will be borne by the City.

Advance Review of Qualifications

Prior to presenting applicants by the Board of Supervisors, the City Manager shall determine whether each applicant is eligible for appointment to the position for which the applicant has applied.

Timely Submission of Information

It is the Board of Supervisors' aspirational goal to ensure all information relating to appointments to boards, committees, and commissions is received by Board members and made available to the public in a timely fashion. The late submission of information should be avoided when possible.

TERMS

Whenever possible, terms will be set to expire at either yearend or mid-year. The same expiration date may apply to all terms of the board, committee, or commission. Terms may be adjusted as necessary to maintain staggered expiration dates.

TERM LIMITS

~~Except~~ Effective September 5, 2012, and except as otherwise provided by law or specifically authorized herein, no person shall serve on the same board, committee, or commission for more than twelve (12) consecutive years.

Where maximum terms of service are specified, appointees:

1. serving a two (2) year term may be reappointed five times for a maximum of six (6) terms;
2. serving in a three (3) year term may be reappointed three times ~~of for~~ a maximum of four (4) terms;
3. serving a four (4) year term may be reappointed twice for a maximum of three (3) terms; and
4. serving a five (5) year or greater term may be reappointed once for a maximum of (2) two terms.

For a term of two (2) years or less, appointments of less than one (1) year made to fill an unexpired term shall not be considered as a full term. Appointments of one (1) year or more shall be considered a full term.

For a term greater than two (2) years, appointments of less than two (2) years made to fill an unexpired term shall not be considered as a full term. Appointments of two (2) years or more shall be considered a full term.

Members shall continue to serve after the expiration of their term until a new appointment or reappointment is made, or the member resigns in writing.

Anything to the contrary herein notwithstanding, an incumbent who is made ineligible to serve a term by this provision may be reappointed for the term if: (1) the incumbent applies for

Commented [JDY2]: These Policies and Procedures were first adopted on September 5, 2012 and implemented the 12-year term limits. As originally adopted, the Board of Supervisors was authorized to waive the 12-year term limitations. On February 4, 2016, the Board of Supervisors removed that waiver authorization via amendment. The inclusion of the 2012 date in this draft is to provide a clear point of reference as to when the term limits became effective. However, because it is now 2022, it is unlikely that there is any member of a BCC that would exceed the term limits established here but who received a waiver of the term limit by a previous Board of Supervisors.

reappointment; (2) the incumbent is otherwise eligible for reappointment; and (3) no other qualified individual submits an application.

ATTENDANCE POLICY

All board, ~~commission~~ ~~committee~~ and ~~committee~~ ~~commission~~ members shall attend at least seventy-five percent (75%) of all meetings in the preceding twelve (12) month period. No differentiation is made between excused or unexcused absences of members. A violation of this provision must be promptly reported to the City Manager by staff liaison assigned to the board, committee or commission.

MULTIPLE APPOINTMENTS

No non-elected person is eligible to apply to or serve on more than one board, committee, or commission at any one time. The prohibition does not apply to appointments made by individual members of the Board of Supervisors.

CONFLICT OF INTEREST

All members of boards, committees, or commissions must avoid any conflict of interest. No individual may use an official position to gain personal advantage. If a member of a board, committee, or commission concludes that the member has a conflict of interest with respect to a matter pending before the board, committee, or commission, the member shall disclose the conflict of interest and abstain from voting and/or recuse himself or herself as required by Nevada's Ethics in Government Law (NRS 281A.010 – 281A.550) from participating in the deliberations and decision-making process for the matter under consideration. A member so disqualifying himself or herself shall have no personal presence before or direct communication with the other members regarding the matter at issue. Failure of a member to disclose that he or she has a conflict of interest on a matter under consideration by the particular board, committee, or commission may be cause for removal from the board, committee, or commission.

A member convicted of a felony, domestic violence or gross misdemeanor involving moral turpitude shall resign from the board, committee or commission within 30 days of the conviction.

PUBLIC PROCESS (OPEN MEETING LAW)

In enacting NRS Chapter 241, the Nevada Legislature found and declared that all public bodies exist to aid in the conduct of the people's business. It is the intent of the law that public body actions be taken openly and that their deliberations be conducted openly. Generally a public body means any administrative, advisory, executive or legislative body of a local government which expends or disburses or is supported in whole or in part by tax revenue or which advises or makes recommendations to any entity which expends or disburses or is supported in whole or in part by tax revenue, including, but not limited to, any board, commission, committee, subcommittee or other subsidiary thereof.

It is the responsibility of every member of a board, committee, or commission to understand the requirements of the Open Meeting Law and to assure that they individually and the board, committee, or commission as a whole operates within the

letter and spirit of the law. The City, through the District Attorney's Office, provides annual training on the Open Meeting Law and the Nevada Ethics requirements to assist the members of a board, commission, or committee in understanding the requirements of the law. Additionally, the District Attorney, on his or her own, or at the request of the committee chair may provide a short course on the Open Meeting Law at any scheduled meeting of the board, commission, or committee. Chair persons are encouraged to request a presentation on the Open Meeting Law at least annually or more often if the circumstances warrant (e.g. turnover in members). Members are required to attend either the annual training course or the short course at the committee level within twelve (12) months of appointment.

LOBBYING

Lobbying on legislative or political matters shall be conducted in accordance with Resolution 2015-R-1 adopted by the Carson City Board of Supervisors January 5, 2015, as may be amended from time to ~~time~~time, and as last amended on November 5, 2020, as Resolution 2020-R-23.

REMOVAL OF MEMBERS

Except as otherwise limited by applicable law or ordinance, the Board of Supervisors may, by majority vote, remove any of the appointed members of a City board, commission, or committee for cause based on the Board of Supervisor's reasonable discretion. Members removed by the Board shall be so notified. If the member was appointed by and represents another organization or government jurisdiction, the agency shall be notified of the Board's desire that the member be lawfully removed.

ASSIGNMENT OF STAFF SUPPORT

Carson City has a number of established boards, committees, and commissions that are assigned to City departments. When boards, committees or commissions deal primarily with issues of a single department, they are typically assigned to that department for staff support. These boards, committees, and commissions are listed in Appendix B. Elected executive officials and department directors are responsible to provide liaison, leadership, facilitation, and/or administrative support to the boards, committees, and commissions assigned to them.

OPERATION PROCEDURES AND COMMITTEE MEMBER RESPONSIBILITIES

Rules of Parliamentary Procedure

State law requirements governing meetings of public bodies include, without limitation, the Open Meeting Law, and those provisions must be satisfied for the lawful conduct of any meeting of a board, committee or commission. For the purposes of facilitating the orderly and efficient conduct of meetings by public bodies of the City, including the Board of Supervisors, Robert's Rules of Order, as may be amended, are established as the parliamentary rules used to govern internal procedures of boards, committees, and commissions. These rules are procedural and are not substantive or required by any provision of state law, the City Charter or local ordinance. Parliamentary rules assist boards, committees, and commissions with conducting affairs in an orderly fashion.

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While all boards, committees, and commissions are encouraged to comply with these parliamentary rules, the failure to observe a rule does not invalidate action that is otherwise in conformity with law.

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Organization

Except as otherwise provided by law, ordinance or resolution, there shall be an annual election of a chairperson and vice-chairperson held by all boards, committees, and commissions created by the Board of Supervisors. The Chairperson is the hub of the committee process and is key to the operation and effectiveness of the board, committee or commission. The chairperson must make every attempt to run the meeting by the rules of procedure while at the same time ensuring that a fair democratic process is provided to all members of the group and to the public at large. The chairperson should take care to ensure the committee deliberations and discussion stay focused on the issue at hand. The most important part of being chairperson lies in the ability to find common ground and to achieve compromise, if appropriate. The chairperson must be able to represent the entire group to the BOS and community groups. Unless otherwise provided by law, ordinance or resolution, a Board of Supervisor member appointed to a board, committee, or commission shall not serve as chairperson or vice-chairperson.

If a Chairperson is absent or abstains from a meeting, the vice-chairperson presides over the meeting. If both the Chairperson and the vice-chairperson are absent or abstain from a meeting, the remaining quorum of the public body should elect a member to preside during that portion of the meeting where the regularly-elected or appointed presiding officers are not present.

If the Mayor of the Board of Supervisors is absent or abstains from a meeting, the Mayor Pro-Tempore presides over the meeting in accordance with the City Charter. If both the Mayor and the Mayor Pro-Tempore are absent or abstain from a meeting, the remaining quorum of the Board of Supervisors should elect a Supervisor to preside during that portion of the meeting where the Mayor and the Mayor Pro-Tempore are not present.

Preparation of Agendas

Matters within the scope of the body's authority which are desired to be heard by a board, committee, or commission member, the department director, the City manager or a Board of Supervisors member shall be placed on the agenda on or before the time of agenda signing by using the appropriate board, committee, or commission agenda form and shall be attributed to the requestor.

Matters within the scope of the body's authority desired to be heard by an individual citizen or outside entity shall be submitted by said individual citizen or outside entity in the form of a letter of request to appear before the board, committee, or commission no less than fourteen (14) days prior to the next scheduled board, committee, or commission meeting. The letter should be addressed to the liaison department (See Appendix B) and should describe the item to be considered, whether it is a discussion or action item and the approximate time needed. Any supporting documents must be submitted no less than seven (7) working days prior to the meeting date. The liaison department will submit the

request to the chairperson who will timely advise the liaison department whether to place the matter on the agenda or otherwise advise the requester that the chairperson will not place the matter on the agenda unless requested to do so by another member, the department director, the City manager or any member of the Board of Supervisors.

The Chairperson will work with the staff liaison to review agendas for appropriate timing and placement of items. Except as otherwise provided above, the chairperson does not have the authority to remove items from the agenda or to prevent placement of items on an agenda.

Boards, committees, and commissions must, to the greatest extent possible, conform agenda templates for consistency with the agenda template used by the Board of Supervisors. Consistency in agenda notice formatting and language helps to avoid public confusion on how public meetings are conducted and encourages civic participation.

Records

Boards, committees, and commissions are covered under the public records statutes of Nevada. Procedural compliance with the law is a function of staff liaison support in most instances. However, from time to time, members of boards, committees, and commissions will receive communications regarding matters within their scope of activities. All types of communications, including email, constitute a public record and the City is obligated to retain it in accordance with guidelines and policies prescribed by law. Similarly, communications to members, to citizens, officials and staff are public records as well. Members of boards, committees, and commissions should provide a copy of all communications to their respective staff liaison for inclusion in the public record.

Communication with Board of Supervisors

Expressions of a board, committee, or commission's position, recommendation or request for any action shall be in the form of a resolution, motion or other written communication, setting forth the reasons, facts, policies, and/or findings of the body supporting the communication and shall be directed to the Board of Supervisors and the City Manager. It should be emphasized that when a member who is present at a Board of Supervisor's meeting is asked to address the Board of Supervisors on a matter, the member should take care to represent the viewpoint of the particular board, committee, or commission as a whole and to avoid expressing his or her personal opinion unless clearly stated as such.

Meeting Location and Time

The City Manager shall designate meeting locations for the City's boards, committees, and commissions. It is the policy of the Board of Supervisors that meetings:

- (1) Should be televised if feasible;
- (2) Should be held at a time and location designed to facilitate public attendance and participation;

- (3) Should be held at a time and location reasonably convenient to the membership of the board, committee, or commission;
- (4) Should be scheduled on a reasonably consistent basis in regard to the time and location for meetings of a particular board, committee, or commission; and
- (5) Should be scheduled in a manner that conserves City resources when possible.

Compensation

Members of boards, committees, and commissions serve without compensation unless authorized by statute, ordinance or resolution adopted by the Board of Supervisors. Members may be reimbursed for authorized travel expenses incidental to their service.

Rules of Procedure (Bylaws)

Boards, committees, and commissions operating under the auspices of the Board of Supervisors may, depending on the nature of the group, adopt rules to address procedural considerations. Such rules of procedure shall not become effective until reviewed and confirmed by the Board of Supervisors.

Every board, committee, and commission should have a set of bylaws to direct and clarify its actions, procedures and organization. Bylaws are the guidelines by which a board, committee, or commission functions internally. Each board, committee, or commission may either develop its own set of bylaws or choose to adopt the meeting guidelines outlined below as their bylaws.

According to *Robert’s Rules of Order*, bylaws define the primary characteristics of an organization, prescribe how it should function, and include rules that are so important that they may not be changed without prior notice to members and a formal vote and agreement by a majority of the members appointed to the board, commission or committee. Ordinarily, bylaws may only be changed by a two-thirds majority of the members appointed to the board, commission or committee.

If a board, committee, or commission chooses to adopt its own bylaws, they will generally include a number of articles such as the following:

- Name of the board, committee, or commission
- Mission statement
- Membership
- Officers
- Meetings
- Committees, subcommittees
- ~~Parliamentary procedure — often including the name of the manual of parliamentary procedure the board, committee, or commission will follow~~
- Amendment procedures for making changes in the bylaws

Commented [JDY3]: This provisions to be removed because Robert’s Rules will be the default rules of parliamentary procedure per proposed edits.

Bylaws should include expectations as well as guidelines for members. Issues such as attendance, responsibilities, and discipline should be addressed in the bylaws. Board, committee, and commission members are expected to adhere to bylaws and all relevant statutes.

Meeting Guidelines

Quorum Required

In the absence of any super majority required by law or ordinance, a quorum consisting of at least fifty one percent (51%) of the board, committee, or commission is required to have a meeting and transact any business. The quorum requirement protects against unrepresentative deliberations or actions by a small number of individuals. In some cases, the governing law or document will establish what the quorum will be.

The law does not expressly address what to do in circumstances when a noticed meeting fails to obtain or retain a quorum at or during the scheduled meeting time, therefore it is the policy of the City that:

When No Quorum Is Possible. If the chairperson or liaison department staff is aware that a quorum will not be present at any time during the scheduled public meeting, then the meeting shall be cancelled. When possible it shall be cancelled by providing email notice to any applicable notification list and posting the cancellation notice at the door of the noticed meeting location.

If There Will Be a Late Quorum. If it is reasonably believed that one or more members will arrive late to complete the quorum, the meeting may begin at its scheduled time, but the chair may call for only non-action informational agenda items and public comment to be heard by the public body until a quorum is present. At any time after call to order and roll call, the chairperson may call a recess until the quorum is present, or call an adjournment (without a vote) after providing for public comment if the quorum does not timely appear.

If There Is a Loss of Quorum. If for any reason during a public meeting that has been convened the public body loses its quorum, the chairperson may call for only non-action informational agenda items and public comment to be heard until a quorum is present. At any time after losing a quorum, the chairperson may call a recess until the quorum is present, or call an adjournment (without a vote) after providing for public comment if the quorum does not timely reappear.

Officers and Minutes

Unless otherwise provided by law, ordinance or resolution, at the first meeting of each calendar year, the board, committee, or commission shall pursuant to a noticed agenda item elect a chairperson who shall preside at meetings. The board, committee, or commission shall then choose a vice-chairperson. ~~The vice-chairperson shall preside in the absence of the chairperson.~~ All meetings must be recorded on an electronic media that can be copied and written minutes of all meetings shall be forwarded to the assigned City department, City Manager and Board of Supervisors consistent with the Open Meeting Law.

Commented [JDY4]: This provision to be removed because it will be redundant if the proposed revisions above are adopted.

Terms for Chairperson

It is the aspirational goal of the Board of Supervisors that leadership will regularly rotate among the members of the boards, committees and commissions. As such, a member should only serve as chairperson for two consecutive years and should be nominated for chairperson only when two or more years have passed since the member last served as chairperson. A board, committee or commission may deviate from this aspirational goal if it determines that compliance would be detrimental to its purpose or function.

Legal Counsel

The District Attorney's Office serves as legal counsel to the boards, committees, and commissions created by the Board of Supervisors and for those where state statute identifies the District Attorney as legal counsel. The District Attorney advises and represents the City departments and employees as they fulfill their official duties, expresses legal opinions, and defends city officials and employees for actions performed in good faith in their official capacities.

The District Attorney can provide valuable information and advice regarding statutes, ordinances and legal issues. A board, committee, or commission that follows the advice of the District Attorney increases its defenses from liability and is more likely to avoid legal problems. Members may request the following kinds of information from the District Attorney:

- Assurance that the board, committee, or commission's decisions and actions fall within statutory authority.
- Input about conflicts of interest.
- Input about compliance with the Nevada Open Meeting Law requirements.

Requests for formal legal opinions must be directed through the appropriate department director for review and to the City Manager or appropriate elected official for approval prior to sending the request to the District Attorney's Office.

Staff Liaisons

As liaisons to boards, committees, and commissions, City staff members provide a variety of professional assistance and administrative functions; these include preparing and distributing meeting notices, record keeping, providing professional guidance and analysis, and serving as the communication link between boards, committees, and commissions or counsel. Staff liaisons will consult with board, committee, or commission chairperson on the preparation of agendas.

The liaisons are staff professionals with significant responsibilities in addition to their liaison activities. The liaison role is one of communications to assist boards, committees, and commissions in their work. It is important for the orderly working of the City to be sensitive to the fact that they are not "committee staff" and do not work "for" or "at the direction" of a board, committee, or commission. They are professionals who work to develop information and recommendations for consideration by the Board of Supervisors.

Staff Reports to Board of Supervisors

There will be occasions when the City staff will be required to prepare an agenda report on a board, committee, or commission action or appeal for the Board of Supervisors' review. In preparation of such a report, the staff member should present both the staff position and the board, committee, or commission's position. The position of members not voting in the majority on an item should also be presented in the staff report if so requested by the member. Nothing in this provision is intended or shall be interpreted to prohibit or discourage a member, usually the chair or vice-chair, from presenting or participating in staff's presentation of the board, committee, or commission's position on the action or appeal.

Subcommittees

Boards, committees, and commissions are authorized to create subcommittees for purposes related to their purview with the approval of the City Manager.

PROCEDURE FOR ESTABLISHING A NEW BOARD, COMMITTEE OR COMMISSION

New boards, committees, and commissions may be established in two ways:

By Proposal of Citizens or City Departments

With the consent of the City Manager, citizen or City department, proposals for establishing new boards, committees, and commissions will be submitted to the Board of Supervisors for consideration. If approved, the originating department will prepare a resolution establishing the new board, committee, or commission, including the purpose and duration of the board, commission or committee and submit it to the Board of Supervisors for approval. Upon approval, the originating department will work with the City Manager's office to prepare application forms and advertise for applicants for the new board, committee, or commission.

By Board of Supervisors' Action

The Board of Supervisors may propose the formation of a new board, committee, or commission and assign it to a department. The assigned department will assist in the preparation of applications and advertising as described above.

PROCEDURE FOR ELIMINATION OF A BOARD, COMMITTEE, OR COMMISSION

At least annually, the City Manager shall evaluate the usefulness and necessity of each board, committee, and commission not required by State or Federal law. If the City Manager determines that one or more is no longer useful or necessary, the City Manager shall place an item on an agenda for a Board of Supervisors' meeting to consider elimination of the boards, committees, or commissions at issue.

Appendix A - Types of Committees

*** Boards, committees and commissions that are included in this Appendix A are for ease of reference only. This Appendix A will be revised from time to time. To verify whether a board, committee or commission has been removed, refer to the applicable provisions of the Carson City Municipal Code.*

Commented [JDY5]: Formatting and spacing in this document will be updated after finalization.

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Advisory

Advisory Board to Manage Wildlife	Standing	City	NRS 501.260 – 501.325; Resolutions 1993-R-58; 1994-R-7
Carson City Audit Committee	Standing	City	CCMC 2.14.010 – 2.14.060
Carson City Building Permit Enterprise Fund Advisory Committee	Standing	City	NRS 354.59893; CCMC 2.42.010 – 2.42.090
Carson City Charter Review Committee	Standing	City	Carson City Charter, art. I, §§ 1.080 – 1.100
Carson City Cultural Commission	Standing	City	CCMC 2.41.010 – 2.41.090
Carson City Debt Management Commission	Standing	City	NRS 350.011 – 350.0165
Carson City Open Space Advisory Committee	Standing	City	CCMC 13.06.010 – 13.06.150; Committee Bylaws
Carson City Parks and Recreation Commission	Standing	City	NRS 244.0371 – 244.30792; CCMC 2.16.010 – 2.16.060
Carson City Redevelopment Authority Citizens Committee	Standing	RDA	Resolutions 2003-R-37; 2003-RAR-2; 2011-R-41; 2011-RA-R-3
Carson City Shade Tree Council	Standing	City	CCMC 2.18.010 – 2.18.030
Carson City Television Commission	Standing	City	CCMC 5.20.010 – 5.20.130

Commented [JDY6]: The Carson City Shade Tree Council was previously removed by repeal of the CCMC provisions.

Carson City Utility Finance Oversight Committee	Interim	City	Resolution 2013-R-45
Local Emergency Planning Committee	Standing	City	42 U.S.C. §11001

Legislative*

Carson City Airport Authority	Standing	City	1989 Nev. Stat. 2025
Carson City Board of Supervisors	Standing	Electorate	NRS Chapter 244; Carson City Charter, art. II, §§2.010 – 2.320; CCMC 2.02.010 – 2.02.040
Carson City Liquor and Entertainment Board	Standing	State	NRS 244.345, 244.350; CCMC 4.13.010 – 4.13.210
Carson City Redevelopment Authority	Standing	City	NRS 279.426 – 279.514
Carson City Regional Transportation Commission	Standing	City	NRS 277A.010 – 277A.380; CCMC 11.20.010 – 11.20.200

Regulatory*

9-1-1 Surcharge Advisory Committee	Standing	City	NRS 244A.7645; CCMC 4.05.010 – 4.05.110; Committee Bylaws
Carson City Board of Appeals (Building Code)	Standing	City	CCMC 15.05.020, §§ 113.1 – 113.4
Carson Area Metropolitan Planning Organization	Standing	City/Federal	23 U.S.C. §134; 23 CFR 450.300; Governor Kenny C. Guinn letter to Bill Kappus (Feb. 26, 2003)
Carson City Board of Equalization	Standing	City	NRS 361.334 – 361.365
Carson City Board of Health	Standing	City	NRS 439.280 – 439.360; CCMC 9.01.010 – 9.01.110; Board Bylaws
Carson City Convention and Visitors Bureau <u>Culture & Tourism Authority</u>	Standing	City	NRS 244A.597- 244A.655
Carson City Historic Resources Commission	Standing	City	CCMC 18.06.020 – 18.06.145; Commission Policies and Procedures
Carson City Library Board of Trustees	Standing	City	NRS 379.020, 379.025; Board Bylaws
Carson City Other Post Employment Benefits Trust Fund Board of Trustees	Standing	City	NRS 287.017; Resolution 2015-R-21; Trust Agreement
Carson City Planning Commission	Standing	City	NRS 278.030 – 278.265; CCMC 18.020.010 – 18.02.120
Carson City Stormwater Appeal Board	Standing	City	CCMC 12.06.110 – 12.06.130

Member**

Carson City Municipal Golf Course	Standing	Other	Non-profit corporation
Carson City Senior Center Advisory Committee	Standing	Other	
Carson Water Subconservancy District	Standing	Other	1989 Nev. Stat. 1408
Land Use Planning Advisory Council	Standing	Other	NRS 321.740 – 321.750
Nevada Association of Counties (NACO)	Standing	Other	Non-profit corporation
Nevada Commission on the V&T	Standing	Other	1993 Nev. Stat. 2326; 1995 Nev. Stat. 2589; 1999 Nev. Stat. 2970
Nevada State Prison Preservation Society	Standing	Other	Non-profit corporation
Nevada Tahoe Conservation District	Standing	Other	NRS 548.185 – 548.510
Tahoe Regional Planning Agency Governing Board	Standing	Other	NRS 278.792 – 278.806
Tahoe Regional Planning Agency Advisory Planning Commission	Standing	Other	NRS 278.808
Tahoe Transportation Commission	Standing	Other	NRS 277.200
Tahoe Transportation District	Standing	Other	NRS 277.200
Western Nevada Development District	Standing	Other	Non-profit corporation
Western Nevada Home Consortium	Standing	Other	

Western Nevada Resource Conservation District	Standing	Other	
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*- Some may be both Legislative and Regulatory

** - Not all are Public Bodies

Appendix B – Department Assignments

*** Boards, committees and commissions that are included in this Appendix B are for ease of reference only. This Appendix B will be revised from time to time. To verify whether a board, committee or commission has been removed, refer to the applicable provisions of the Carson City Municipal Code.*

Board, Committee, or Commission	Department
9-1-1 Surcharge Advisory Committee	Fire
Advisory Board to Manage Wildlife	Clerk/Recorder
Carson Area Metropolitan Planning Organization	Public Works /Transportation
Carson City Audit Committee	Finance
Carson City Board of Appeals (Building Code)	Public Works/Building
Carson City Board of Equalization	Assessor
Carson City Board of Health	City Manager
Carson City Board of Supervisors	City Manager
Carson City Building Permit Enterprise Fund Advisory Committee	Public Works/Building
Carson City Charter Review Committee	City Manager
Carson City Cultural Commission	Parks and Recreation
Carson City Debt Management Commission	Finance
Carson City Historic Resources Commission	Public Works/Planning
Carson City Liquor and Entertainment Board	City Manager
Carson City Open Space Advisory Committee	Parks and Recreation
Carson City Other Post Employment Benefits Trust Fund Board of Trustees	Finance
Carson City Parks and Recreation Commission	Parks and Recreation
Carson City Planning Commission	Public Works/Planning
Carson City Redevelopment Authority	City Manager
Carson City Redevelopment Authority Citizens Committee	Public Works/Planning
Carson City Regional Transportation Commission	Public Works/Transportation
Carson City Shade Tree Council	Parks and Recreation
Carson City Stormwater Appeal Board	Public Works/Engineering
Carson City Television Commission	City Manager
Carson City Utility Finance Oversight Committee	Public Works/Finance
Carson River Advisory Committee	Parks and Recreation
Local Emergency Planning Committee	Fire



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** July 21, 2022

Staff Contact: Heather Ferris, Planning Manager

Agenda Title: For Possible Action: Discussion and possible action to adopt, on second reading, Bill No. 109, an ordinance amending Section 18.04.135 of the Carson City Municipal Code ("CCMC") to include watchman's quarters in the list of accessory uses for the General Commercial use district. (Heather Ferris, hferris@carson.org)

Staff Summary: The applicant is proposing to amend CCMC 18.04.135 to allow for watchman's quarters as an accessory use in a General Commercial use district. If approved, the watchman's quarters would be required to meet the requirements outlined in CCMC 18.05.035. Pursuant to Nevada Revised Statutes ("NRS") Chapter 237, a business impact statement is not required to be prepared with this ordinance.

Agenda Action: Ordinance - Second Reading **Time Requested:** 5 minutes

Proposed Motion

I move to adopt, on second reading, Bill No. 109, Ordinance No. _____.

Board's Strategic Goal

Quality of Life

Previous Action

May 25, 2022: The Planning Commission recommended approval by a vote of 5 - 2, 2 absent.

June 16, 2022: The Board of Supervisors introduced the ordinance by a vote of 4 - 1.

Background/Issues & Analysis

At its meeting of June 16, 2022, the Board considered the proposed ordinance as recommended by the Planning Commission and introduced the ordinance as recommended.

Reference the attached May 25, 2022 staff report to the Planning Commission for additional background and analysis.

Applicable Statute, Code, Policy, Rule or Regulation

NRS Chapter 237 and 244; NRS 278.260; Article 2 of the Carson City Charter; CCMC 18.02.075.

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted? No

Explanation of Fiscal Impact:

Alternatives

Do not adopt the proposed ordinance on second reading, modify the proposed ordinance and/or provide alternative direction.

Attachments:

[ZA-2022-0179__Watchman_s_Quarters__Final.docx](#)

[PC_SR_ZA-2022-0179 \(Watchman's Quarters in GC\).docx](#)

Board Action Taken:

Motion: _____

- 1) _____
- 2) _____

Aye/Nay

(Vote Recorded By)

Summary: Revises various provisions to include watchman’s quarters as an accessory use in a General Commercial use district.

BILL NO. 109

ORDINANCE NO. 2022 - _____

AN ORDINANCE RELATING TO ZONING; REVISING VARIOUS PROVISIONS ESTABLISHING ACCESSORY USES IN A GENERAL COMMERCIAL USE DISTRICT TO INCLUDE WATCHMAN’S QUARTERS; AND PROVIDING OTHER MATTERS PROPERLY RELATING THERETO.

The Board of Supervisors of Carson City do ordain:

SECTION I:

That Title 18 (ZONING), Chapter 18.04 (USE DISTRICTS), Section 18.04.135 (GENERAL COMMERCIAL (GC)), is hereby amended (**bold, underlined** text is added, ~~stricken~~ text is deleted) as follows:

18.04.135 - General commercial (“GC”). (NRS 278.250)

The purpose of the GC District is to preserve a commercial district limited primarily to retail and wholesale sales of new and used material, repair and service ~~facilities,~~ **facilities** and offices. Temporary unscreened outdoor display and sale of merchandise for a period not to exceed 30 days within a calendar year may be authorized by the Director pursuant to subsection 8 of CCMC 18.02.115, which establishes provisions relating to outdoor sales and activities.

1. The Primary Permitted Uses in the GC District are retail and wholesale ~~uses,~~ **uses** and other uses of a similar nature. Except for any use described in subsection 3 of CCMC 18.04.135 that is a general commercial conditional use which requires a Special Use Permit, retail commercial uses as described in CCMC 18.04.130 are allowed in addition to the following:

- Animal hospital;
- Appliance repair shop;
- Archery range;
- Assayer;
- Assembly (of product incidental to sales use and limited to ~~thirty percent (30%)~~ **30 percent** of the primary uses floor area);
- Auction sales;
- Automobile repair;
- Ballroom;
- Billiard or pool hall;
- Bookbindery;

Diaper service;
Display designer;
Express office;
Facial cosmetic shading, permanent;
Lithographer, screen printer;
Nightclub;
Parcel delivery service, branch (off-street loading only);
Pawn shop;
Personal storage within an enclosed building (no storage of paints or chemicals);
Plumbing and heating equipment and supplies;
Second hand business;
Sign painting and lettering;
Sport playing field;
Sports arena;
Taxidermist;
Thrift store;
Tire sales, repair and mounting;
Upholstery (wholesale, retail, installation and incidental manufacturing);
Warehouse.

2. The accessory permitted uses incidental to primary permitted uses in the GC District are:

Automobile pawn (accessory to automobile sales);
Home occupation;
Outside storage (subject to Division 1 and 1.12 ~~{Outside Storage}~~ **Outside Storage** of the Development ~~{Standards}~~ **Standards**);
Temporary outdoor sales ~~{subject}~~ **(subject** to Title 18.02.115.8 (Outdoor Sales and ~~{Activities}~~ **Activities)**);
Watchman's quarters.

3. The Conditional Uses in the GC District which require approval of a Special Use Permit are:

Ambulance service and garage;
Armored car service and garage;
Automobile body repair, painting, towing service and garage (vehicles must be stored within enclosed sight-obscured area). The following conditions shall apply to auto body repair in addition to all other requirements in this chapter.

a. Required minimum land area in the GC District for auto body repair shall be ~~{twelve thousand (12,000)}~~ 12,000 square feet.

b. All outside storage containers or other similar enclosures shall be screened to public rights-of-way by a maintained ~~{one hundred percent (100%)}~~ **100 percent** sight obscuring fence or wall permanently installed and maintained at a minimum height of six ~~{(6)}~~ feet.

Automobile pawn (not accessory to automobile sales);
Bus line office, service and storage garage;
Cabinet shop (manufacturing);

Cemetery, mausoleum, sarcophagus, crypt;
 Child care facility;
 Community/regional commercial or office center;
 Congregate care housing/senior citizen home;
 Crematorium;
 Equipment rental (outside storage);
 Farmers market;
 Flea market (indoor);
 Golf course and driving range;
 Hospital;
 Hotel, residence;
 Medical Marijuana Dispensary or Marijuana Retail Store (subject to the provisions of Title 18 Appendix (Carson City Development Standards), Division 1.20 (Medical Marijuana Establishments and Marijuana ~~Establishments~~), **Establishments**), limited to those areas zoned General Commercial within Sections 29 through 32 of Township 15 N., Range 20 E., south of Moses Street (South Carson Street vicinity) and within Sections 1, 2, 9, 10, 11 and 12 of Township 15 N., Range 20 E., and Section 36 of Township 16 N., Range 20 E., east of the I-580 freeway (Highway 50 East ~~vicinity~~), **vicinity**);
 Mobilehome park;
 Municipal well facility;
 Permanent outdoor sales subject to Title 18.02.115.8 (Outdoor Sales and Activities);
 Recreational vehicle park;
 Recycling collection center;
 Schools, K—12, college or university;
 Single-family two-family and multi-family dwelling;
 Utility substation;
 Welding supplies and gases (retail and wholesale sales) (no filling or repair of cylinders);
 Youth recreation facility.

SECTION II:

That no other provisions of Title 18 of the Carson City Municipal Code are affected by this ordinance.

SECTION III:

This ordinance shall be in force and effect from and after the first day of the month of August of the year 2022.

PROPOSED on _____, 2022.

PROPOSED by _____.

PASSED _____, 2022.

VOTE:

AYES: _____

NAYS: _____

ABSENT: _____

LORI BAGWELL, Mayor

ATTEST:

AUBREY ROWLATT, Clerk-Recorder

STAFF REPORT FOR PLANNING COMMISSION MEETING OF MAY 25, 2022

FILE NO: ZA-2022-0179

AGENDA ITEM: 6.B

STAFF CONTACT: Heather Ferris, Planning Manager

AGENDA TITLE: For Possible Action: Discussion and possible action regarding a recommendation to the Carson City Board of Supervisors (“Board”) to amend Title 18 (Zoning), Section 18.04.135 (General Commercial (GC)) of the Carson City Municipal Code (“CCMC”) to include watchman’s quarters in the list of accessory uses for the General Commercial zoning district. (Heather Ferris, hferris@carson.org)

Summary: The applicant is proposing to amend CCMC 18.04.135 to allow for watchman’s quarters as an accessory use in a General Commercial zoning district. If approved, the watchman’s quarters would be required to meet the requirements outlined in CCMC 18.05.035 (Watchman’s quarters).

PROPOSED MOTION: “I move to recommend to the Board of Supervisors approval of an ordinance amending CCMC 18.04.135 to include watchman’s quarters in the list of accessory uses.”

LEGAL REQUIREMENTS: NRS 278.260; CCMC 18.02.050 (Review); CCMC 18.02.075 (Zoning map amendments and zoning code amendments).

KEY ISSUES: Is allowing watchman’s quarters in the General Commercial zoning district as an accessory use appropriate?

DISCUSSION:

The applicant is requesting an amendment to the zoning code to allow watchman’s quarters as an accessory use in the General Commercial zoning district.

Per CCMC 18.03.010 a watchman’s quarters is defined as a “*habitable unit ancillary to the primary use and used solely for security purposes, not to be rented.*” Currently, watchman’s quarters are allowed as an accessory use in the Tourist Commercial, Limited Industrial, General Industrial, General Industrial Airport, Air Industrial Park, Agriculture, and Conservation Reserve zoning districts, subject to compliance with CCMC 18.05.035. CCMC 18.05.035 requires the unit to be clearly accessory to the main use of the property; prohibit payment of rent by the occupants; limit the use of the quarters to 1 family; and requires compliance review by staff every 2 years. Additionally, CCMC 18.05.035 prohibits the use of recreational vehicles for watchman’s quarters. Watchman’s quarters can be a site constructed home or a manufactured home.

Allowing watchman’s quarters as an accessory use in the General Commercial zoning district can be beneficial in providing an option for business and property owners to provide on-site security.

PUBLIC COMMENTS:

As of the writing of this staff report, no public comments were received. Any comments that are received after this report is complete will be submitted prior to or at the Carson City Planning Commission (“Commission”) meeting, depending on their submittal date to the Carson City Planning Division (“Planning”).

OTHER CITY DEPARTMENTS OR OUTSIDE AGENCY COMMENTS:

The application was routed to commenting agencies. No comments were received.

FINDINGS:

The Commission, in making a recommendation to the Board for approval of a zoning code amendment, must make the findings of fact found in CCMC 18.02.075(5). The following findings are recommended by staff:

1. That the proposed amendment is in substantial compliance with and supports the goals and policies of the Master Plan.

The proposed amendment to allow for watchman's quarters as an accessory use in the General Commercial zoning district does not conflict with any goals or policies of the Master Plan. The guiding principles of the Master Plan call for encouraging infill and redevelopment within the City's existing urbanized area; maintaining a compact development footprint; and providing a citywide mix of land uses to accommodate future housing, jobs, recreation, and retail services.

2. That the proposed amendment will provide for land uses compatible with existing adjacent land uses and will not have detrimental impacts to other properties in the vicinity.

The proposed amendment to allow for watchman's quarters as an accessory use in the General Commercial zoning district will not change the type of land use permitted per the zoning ordinance, therefore it will not create incompatible land uses. The watchman's quarters are required to comply with CCMC 18.05.035 will only be allowed for the purposes of providing security.

3. That the proposed amendment will not negatively impact existing or planned public services or facilities and will not adversely impact the public health, safety and welfare.

The proposed amendment to allow for watchman's quarters as an accessory use in the General Commercial zoning district will not negatively impact existing or planned public services or facilities and will not adversely impact the public health, safety, and welfare. The construction of a watchman's quarters will require a building permit and will therefore be reviewed for compliance with all applicable requirements.

Attachments:

- 1) Draft ordinance
- 2) Application packet



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** July 21, 2022

Staff Contact: Heather Ferris, Planning Manager

Agenda Title: For Possible Action: Discussion and possible action to adopt, on second reading, Bill No. 110, an ordinance approving a zoning map amendment to change the zoning from Single-family 6,000 ("SF6") to Public Neighborhood ("PN") for Assessor's Parcel Number ("APN") 008-852-28 and a portion of 008-754-28; and from Single-family 1 acre ("SF1A") to PN for APNs 008-052-24, 008-051-23, 008-051-24, 008-051-25, 008-754-29 and a portion of 008-754-28, parcels located on the east side of Imus Road between Arrowhead Drive and Genoa Lane. (Heather Ferris, hferris@carson.org)

Staff Summary: As part of the 2021 Master Plan Annual Report, staff inventoried City owned-parks and recreational facilities to ensure the zoning and Master Plan designations are appropriate. The subject property is vacant park property owned by the City. The requested zoning map amendment was made concurrently with a request for a Master Plan map amendment (MPA-2022-0219), which the Board of Supervisors approved on June 16, 2022. To create consistency with the Master Plan designation, the property should be zoned Public Neighborhood ("PN"). The Board of Supervisors is authorized to approve a zoning map amendment.

Agenda Action: Ordinance - Second Reading **Time Requested:** 5 minutes

Proposed Motion

I move to adopt, on second reading, Bill No. 110, Ordinance No. _____.

Board's Strategic Goal

Quality of Life

Previous Action

May 25, 2022: The Planning Commission recommended approval by a vote of 5 - 0, 2 absent.

June 16, 2022: The Board of Supervisors introduced the ordinance on first reading by a vote of 5 - 0.

Background/Issues & Analysis

Please reference the attached May 25, 2022 staff report to the Planning Commission for additional information.

Applicable Statute, Code, Policy, Rule or Regulation

NRS Chapter 244; Article 2 of the Carson City Charter; CCMC 18.02.075

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted? No

Explanation of Fiscal Impact:

Alternatives

Do not adopt the proposed ordinance on second reading, modify the proposed ordinance and/or provide alternative direction.

Attachments:

[ZA-2022-0217_Ord.-_2nd_reading.doc](#)

[PC_SR_ZA-2022-0217 & MPA-2022-0219 \(Imus Park\).docx](#)

Board Action Taken:

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)

SUMMARY – Amends the Carson City zoning map.

BILL NO. 110
ORDINANCE NO. 2022-__

AN ORDINANCE RELATING TO ZONING; ESTABLISHING VARIOUS PROVISIONS TO CHANGE THE ZONING FROM SINGLE-FAMILY 6,000 (“SF6”) TO PUBLIC NEIGHBORHOOD (“PN”) FOR APN 008-852-28 AND A PORTION OF 008-754-28; AND FROM SINGLE-FAMILY 1 ACRE (“SF1A”) TO PUBLIC NEIGHBORHOOD FOR APNS 008-052-24, 008-051-23; 008-051-24; 008-051-25; 008-754-29; AND A PORTION OF 008-754-28; LOCATED ON THE EAST SIDE OF IMUS ROAD BETWEEN ARROWHEAD DRIVE AND GENOA LANE.

The Board of Supervisors of Carson City do ordain:

SECTION I:

An application for a zoning map amendment affecting Assessor’s Parcel Numbers (“APNs”) 008-852-28; 008-754-28; 008-052-24; 008-051-23; 008-051-24; 008-051-25; and 008-754-29; located on the east side of Imus Road between Arrowhead Drive and Genoa Lane, Carson City, Nevada, was duly submitted to the Planning Division of the Carson City Community Development Department in accordance with section 18.02.075 of the Carson City Municipal Code (“CCMC”) to revise the existing zoning designation from Single-family 6,000 (“SF6”) to Public Neighborhood (“PN”) for APN 008-852-28 and a portion of 008-754-28; and from Single-family 1 acre (“SF1A”) to Public Neighborhood for APNs 008-052-24, 008-051-23; 008-051-24; 008-051-25; 008-754-29; and a portion of 008-754-28. After proper noticing in accordance with Chapter 278 of the Nevada Revised Statutes and CCMC Title 18, on May 25, 2022, the Planning Commission, during a public hearing, reviewed the staff report of the Planning Division, received public comment and voted 5 ayes, 0 nays, and 2 absent to recommend to the Board of Supervisors approval of the application for the zoning map amendment.

SECTION II:

The zoning map of Carson City is hereby amended to change the zoning from Single-family 6,000 (“SF6”) to Public Neighborhood (“PN”) for APN 008-852-28 and a portion of 008-754-28; and from Single-family 1 acre (“SF1A”) to Public Neighborhood for APNs 008-052-24, 008-051-23; 008-051-24; 008-051-25; 008-754-29; and a portion of 008-754-28, as depicted in Attachment A, based on the findings that the zoning map amendment:

1. Is in substantial compliance with the goals, policies and action programs of the Carson City master plan.
2. Will provide for land uses that are compatible with existing adjacent land uses.
3. Will not have a detrimental impact on other properties within the vicinity.
4. Will not negatively impact existing or planned public services or facilities.
5. Will not adversely impact the health, safety or welfare of the public.
6. Satisfies all other required findings of fact as set forth in CCMC 18.02.075(5).

PROPOSED this _____ day of _____ 2022.

PROPOSED BY Supervisor _____

PASSED on the _____ day of _____ 2022.

VOTE: AYES: _____

NAYS: _____

ABSENT: _____

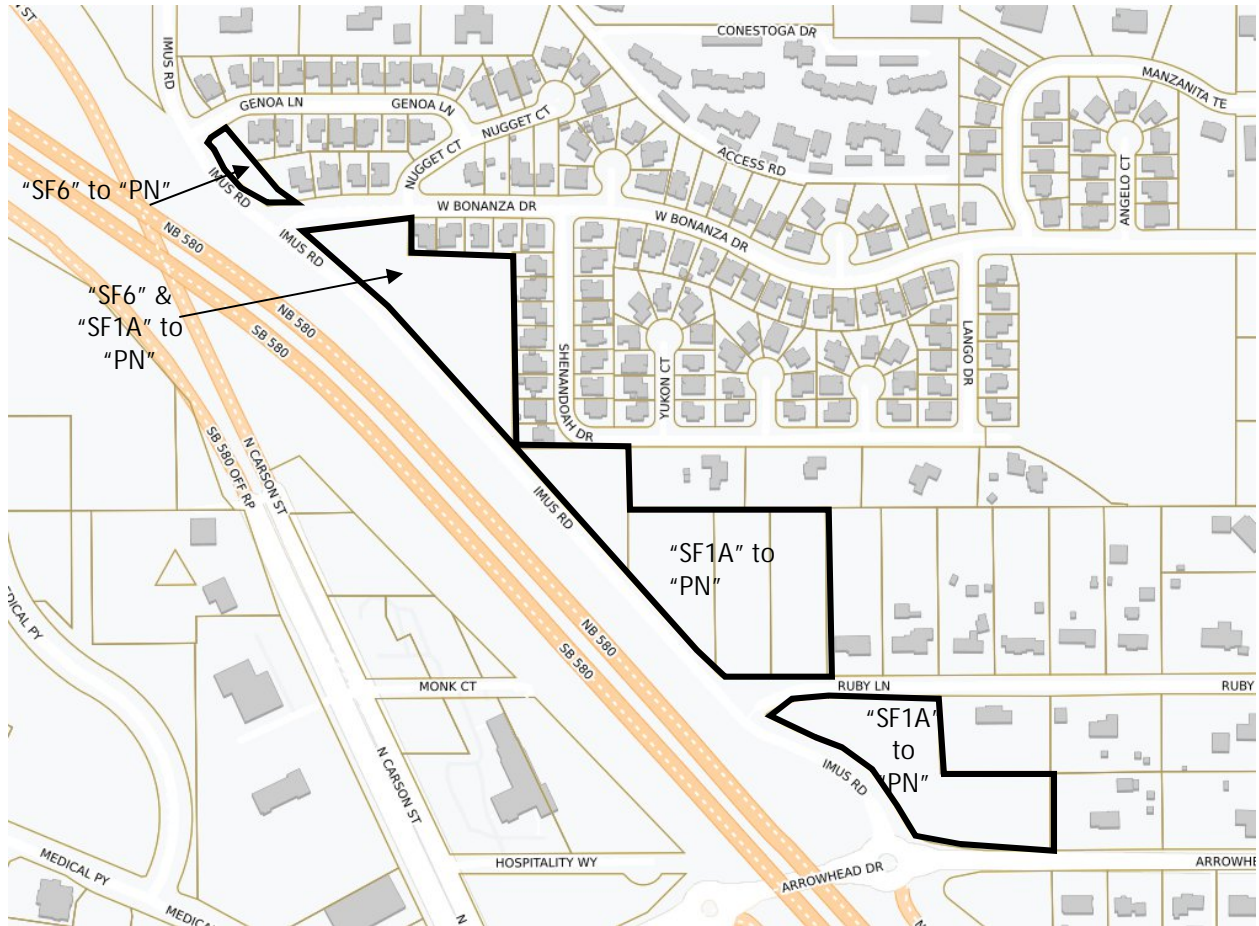
LORI BAGWELL, Mayor

ATTEST:

AUBREY ROWLATT, Clerk-Recorder

This ordinance shall be in force and effect from and after the _____ of _____, 2022.

Attachment A



STAFF REPORT FOR PLANNING COMMISSION MEETING OF MAY 25, 2022

FILE: MPA-2022-0219 & ZA-2022-0217

AGENDA ITEM: 6.H & 6.I

STAFF CONTACT: Heather Ferris, Planning Manager

AGENDA TITLE:

MPA-2022-0219 For Possible Action: Discussion and possible action regarding a recommendation to the Board of Supervisors regarding a master plan amendment to change the master plan designation from Medium Density Residential (“MDR”) to Parks and Recreation (“PR”) for APNs 008-852-28, 008-754-28, and 008-754-29 and Low Density Residential (“LDR”) to Parks and Recreation (“PR”) for APNs 008-052-24, 008-051-23, 008-051-24, and 008-051-25, parcels located on the east side of Imus Road between Arrowhead Drive and Genoa Lane. (Heather Ferris, hferris@carson.org)

Staff Summary: As part of the 2021 Master Plan Annual Report staff inventoried City owned parks and recreational facilities to ensure the zoning and master plan designations are appropriate. The subject property is vacant park property owned by the City. To create consistency with the land use and ownership, the Master Plan designation should be Parks and Recreation. The requested master plan amendment is being made concurrently with a request for a zoning map amendment (ZA-2022-0217). The Planning Commission makes a recommendation to the Board of Supervisors.

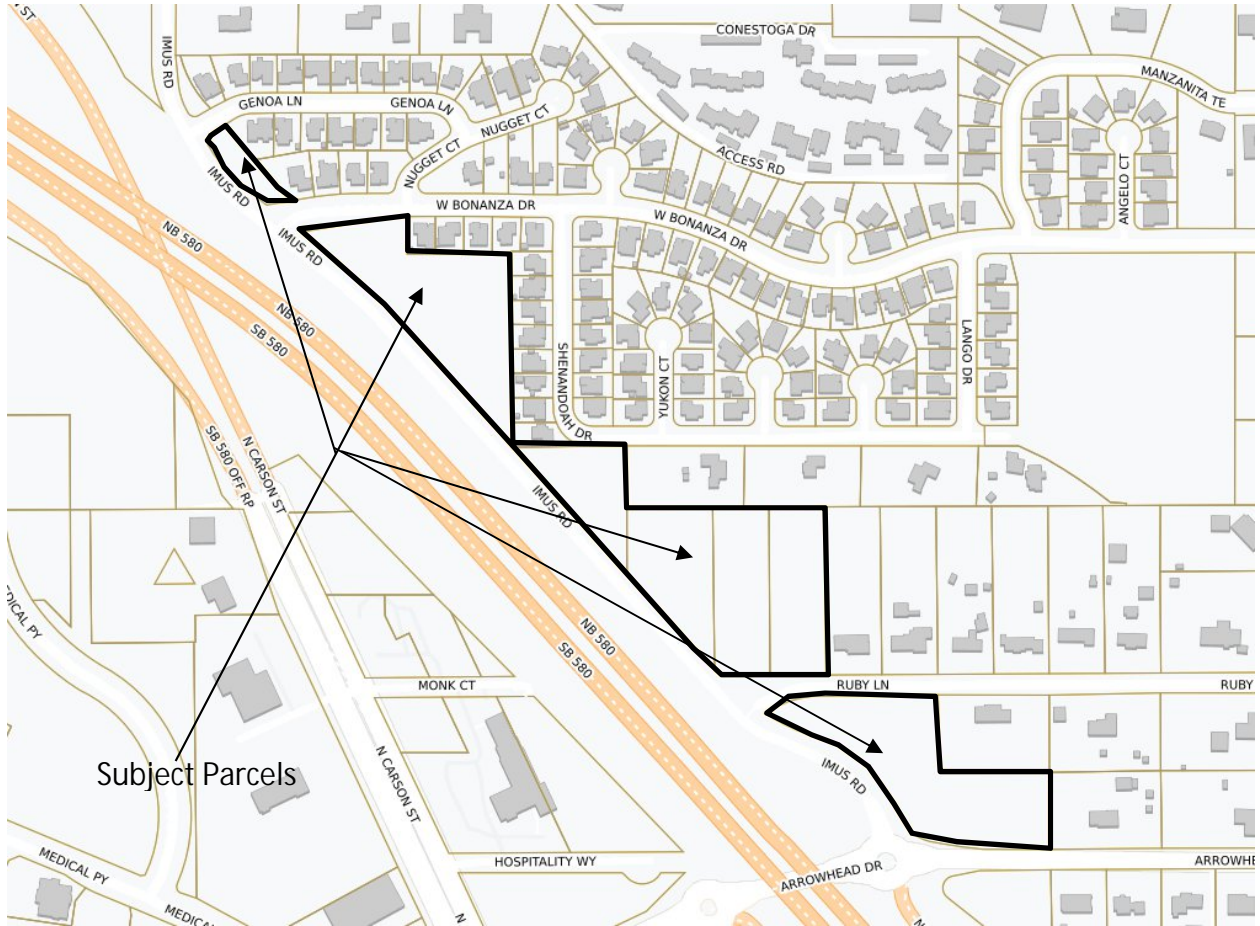
ZA-2022-0217 For Possible Action: Discussion and possible action regarding a recommendation to the Board of Supervisors regarding a zoning map amendment to change the zoning designation from Single-family 6,000 (“SF6”) to Public Neighborhood (“PN”) for APN 008-852-28 and a portion of 008-754-28; and from Single-family 1 acre (“SF1A”) to Public Neighborhood for APNs 008-052-24, 008-051-23; 008-051-24; 008-051-25; 008-754-29; and a portion of 008-754-28, parcels located on the east side of Imus Road between Arrowhead Drive and Genoa Lane. (Heather Ferris, hferris@carson.org)

Staff Summary: As part of the 2021 Master Plan Annual Report staff inventoried City owned parks and recreational facilities to ensure the zoning and master plan designations are appropriate. The subject property is vacant park property owned by the City. To create consistency with the proposed master plan designation, the zoning should be Public Neighborhood. The requested zoning map amendment is being made concurrently with a request for a master plan amendment (MPA-2022-0219). The Planning Commission makes a recommendation to the Board of Supervisors.

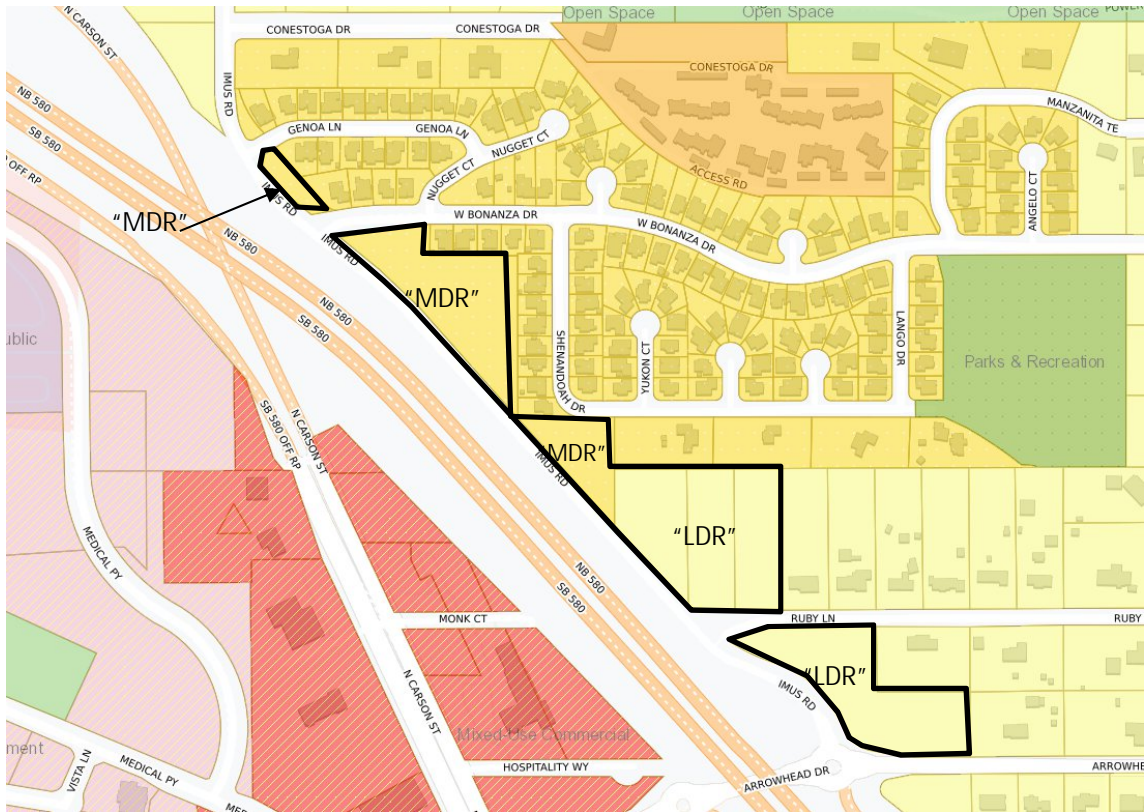
MASTER PLAN AMENDMENT RECOMMENDED MOTION: “I move to adopt resolution number 2022-PC-R-1.”

ZONING MAP AMENDMENT RECOMMENDED MOTION: “I move to recommend to the Board of Supervisors approval of the zoning map amendment ZA-2022-0217 as presented.”

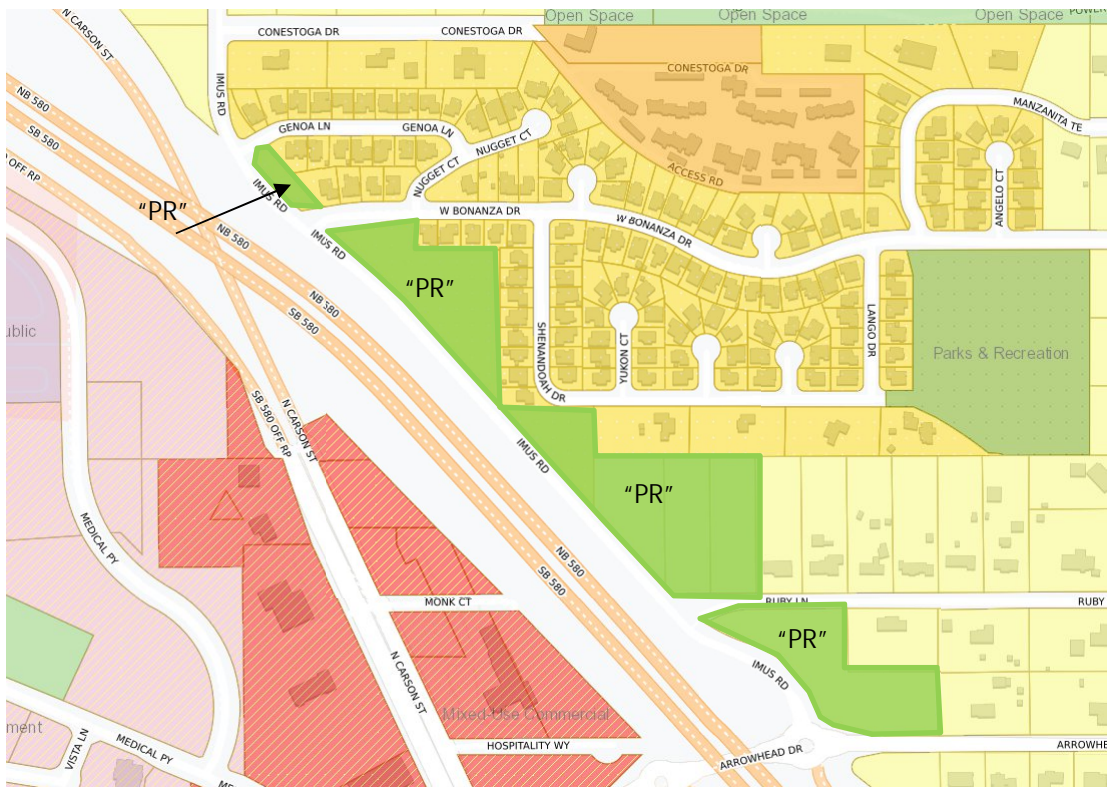
VICINITY MAP:



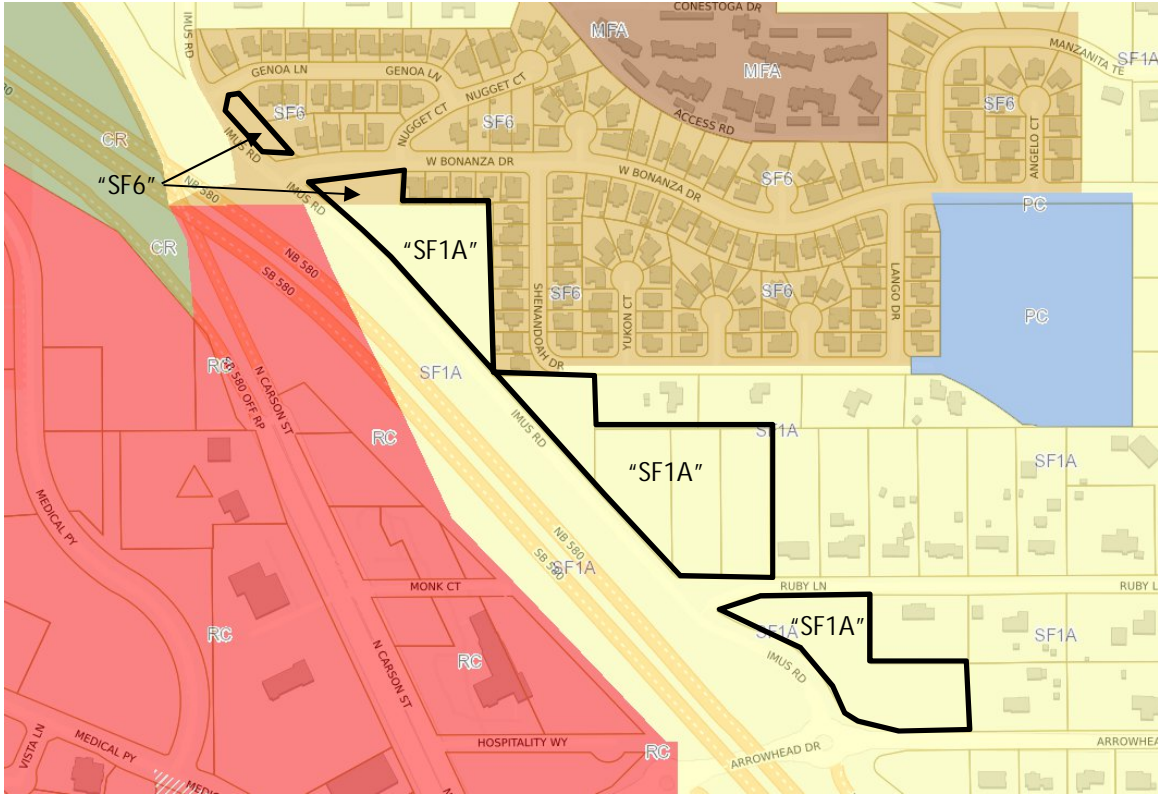
EXISTING MASTER PLAN



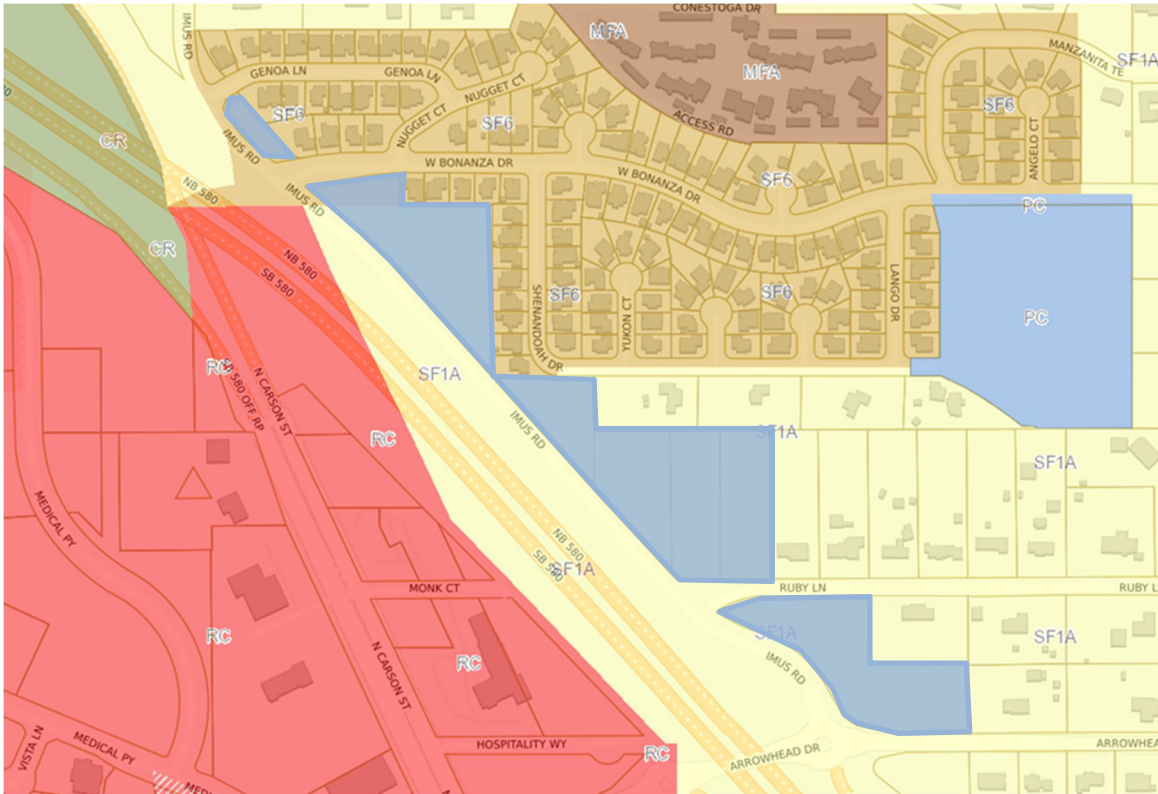
PROPOSED MASTER PLAN



EXISTING ZONING



PROPOSED ZONING



LEGAL REQUIREMENTS: Carson City Municipal Code (“CCMC”) 18.02.050 (Review); 18.02.070 (Master Plan) 18.02.075 (Zoning Map Amendments and Zoning Code Amendments)

EXISTING MASTER PLAN DESIGNATION: Medium Density Residential (“MDR”) and Low Density Residential (“LDR”)

PROPOSED MASTER PLAN DESIGNATION: Parks & Recreation (“PR”)

EXISTING ZONING: Single-family 6,000 (“SF6”) and Single-family 1 acres (“SF-1A”)

PROPOSED ZONING: Public Neighborhood (“PN”)

SURROUNDING ZONING AND LAND USE INFORMATION:

NORTH: Single-family 6,000 / single-family residences
SOUTH: Single-family 1 acres / single-family residences
EAST: Single-family 6,000 & Single-family 1 acres / single-family residences
WEST: Single-family 1 acre / Imus Road

BACKGROUND AND DISCUSSION:

At its meeting of December 15, 2021, the Planning Commission was provided with an update on the Master Plan implementation activities and reviewed and made a recommendation to the Board of Supervisors on the Master Plan Action Plan and other Master Plan related matters. At its meeting of January 20, 2022, the Board of Supervisors accepted the 2021 Master Plan report from the Planning Commission.

As part of the 2021 Master Plan Annual Report staff inventoried City owned parks and recreational facilities to ensure the zoning and master plan designations are appropriate for their use. The subject property vacant park property and is owned by the City. To create consistency with the land use and ownership, the Master Plan designation should be Parks and Recreation. Likewise, to create consistency with the proposed master plan designation, the zoning should be Public Neighborhood. The Planning Commission makes a recommendation to the Board of Supervisors. The Board of Supervisors may amend the Zoning and Master Plan Maps, following a recommendation from the Planning Commission.

PUBLIC COMMENTS: On May 11, 2022, public hearing notices were mailed to 151 property owners within 600 feet of the subject properties in accordance with the provisions of NRS and CCMC 18.02.045. At the time of the writing of this report staff has not received any public comment. Any comments that are received after this report is completed will be provided to the Planning Commission either prior to or at the May 25, 2022 meeting depending on their submittal date to the Planning Division.

OTHER CITY DEPARTMENT OR OUTSIDE AGENCY COMMENTS:

The requests were routed to other departments for review and comment. All indicated they had no comments or concerns with the proposed amendments.

FINDINGS: Staff recommends the following findings for approval of the Master Plan Amendment and Zoning Map Amendment pursuant to the CCMC 18.02.070 and 18.02.075, Zoning Map Amendments and Zoning Code Amendments.

MASTER PLAN AMENDMENT FINDINGS: Per the provisions of CCMC 18.02.070.

1. The proposed amendment is in substantial compliance with the goals, policies and action programs of the Master Plan.

The proposed amendment is in substantial compliance with the goals, policies, and action programs of the Master Plan. There are currently two different master plan designations applied to the subject parcels—Medium Density Residential and Low Density Residential. Neither of these designations are consistent with the ownership or use of the land. The property is currently vacant City owned land. The proposed designation of Parks & Recreation is consistent with the ownership and would allow for uses such as parks, pathways, and recreational facilities. The proposal is to apply the Parks and Recreation master plan across all parcels will make it consistent with the land use and ownership.

2. The proposed amendment will provide for land uses compatible with existing adjacent land uses and will not have detrimental impacts to other properties in the vicinity.

The proposed amendment will provide for land uses compatible with the residential uses in the area. The proposed designation will make the master plan designation consistent with the land use and ownership of the parcel. Currently the parcel is vacant city owned park property.

3. The proposed amendment is in response to changed conditions that have occurred since the plan was adopted and the requested amendment represents a more desirable use of land.

The proposed amendment will provide for consistency with the land use and ownership of the parcels. Currently the parcel is vacant city owned park property.

4. The requested amendment will promote the desired pattern of orderly physical growth and guides development based on the projected population growth with the least amount of natural resource impairment and the efficient expenditure of funds for public services.

The proposed amendment will provide for consistency with the land use and ownership. The Parks and Recreation master plan designation allows for parks, pathways, and recreational facilities. Currently there are no plans to improve these vacant parcels.

ZONING MAP AMENDMENT FINDINGS:

1. That the proposed amendment is in substantial compliance with and supports the goals and policies of the master plan.

Chapter 3 of the Master Plan identifies the land use designations and identifies what zoning districts corresponds to the land use designation. If the Master Plan is amended to designate the parcels as Parks and Recreation, the proposed Public Neighborhood zoning district would be a corresponding zoning district that will implement the Master Plan.

2. That the proposed amendment will provide for land uses compatible with existing adjacent land uses and will not have detrimental impacts to other properties in the vicinity.

The proposed amendment will provide for land uses compatible with the residential uses in the area. The proposed designation will make the master plan designation consistent with the land

use and ownership of the parcel. Currently the parcel is vacant city owned park property and there are no plans for improvements.

3. That the proposed amendment will not negatively impact existing or planned public services or facilities and will not adversely impact the public health, safety and welfare.

The proposed zoning map amendment will not negatively impact existing or planned public services or facilities and will not adversely impact the public health, safety and welfare. The proposed Public Neighborhood zoning will be consistent with the proposed master plan designation of Parks and Recreation. Both the master plan amendment and zoning map amendment will result in consistency with the existing land use and ownership of the subject parcels.

Attachments:

Resolution 2022-PC-R-1

Draft zoning map amendment ordinance



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** July 21, 2022

Staff Contact: Heather Ferris, Planning Manager

Agenda Title: For Possible Action: Discussion and possible action to adopt, on second reading, Bill No. 111, an ordinance approving a zoning map amendment to change the zoning from Single-family 12,000 Planned Unit Development ("SF12-P") to Public Neighborhood Planned Unit Development ("PN-P") for the parcel located on the east side of Oak Ridge Drive, approximately 300 feet south of W. College Parkway, Assessor's Parcel Number ("APN") 007-462-13. (Heather Ferris, hferris@carson.org)

Staff Summary: As part of the 2021 Master Plan Annual Report, staff inventoried City-owned parks and recreational facilities to ensure the zoning and Master Plan designations are appropriate. The subject property is known as John Mankins Park and is owned by the City. To create consistency with the existing Parks and Recreation Master Plan map designation, the property should be zoned PN-P. The Board of Supervisors is authorized to approve a zoning map amendment.

Agenda Action: Ordinance - Second Reading **Time Requested:** 5 minutes

Proposed Motion

I move to adopt, on second reading, Bill No. 111, Ordinance No. _____.

Board's Strategic Goal

Quality of Life

Previous Action

May 25, 2022: The Planning Commission recommended approval by a vote of 5 - 0, 2 absent.

June 16, 2022: The Board of Supervisors introduced the ordinance by a vote of 5 - 0.

Background/Issues & Analysis

See attached May 25, 2022 staff report to the Planning Commission for additional information.

Applicable Statute, Code, Policy, Rule or Regulation

NRS Chapter 244; Article 2 of the Carson City Charter; CCMC 18.02.075

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted? No

Explanation of Fiscal Impact:

Alternatives

Do not adopt the proposed ordinance on second reading, modify the proposed ordinance and/or provide alternative direction.

Attachments:

[ZA-2022-0220_Ord.-_2nd_reading.doc](#)

[PC_SR_ZA-2022-0220 \(John Mankins Park\).docx](#)

Board Action Taken:

Motion: _____	1) _____	Aye/Nay
	2) _____	_____

(Vote Recorded By)

SUMMARY – Amends the Carson City zoning map.

BILL NO. 111
ORDINANCE NO. 2022-__

AN ORDINANCE RELATING TO ZONING; ESTABLISHING VARIOUS PROVISIONS TO CHANGE THE ZONING FROM SINGLE-FAMILY 12,000 PLANNED UNIT DEVELOPMENT (“SF12-P”) TO PUBLIC NEIGHBORHOOD PLANNED UNIT DEVELOPMENT (“PN-P”) FOR THE PARCEL LOCATED ON THE EAST SIDE OF OAK RIDGE DRIVE, APPROXIMATELY 300 FEET SOUTH OF W. COLLEGE PARKWAY, APN 007-462-13

The Board of Supervisors of Carson City do ordain:

SECTION I:

An application for a zoning map amendment affecting Assessor’s Parcel Number (“APN”) 007-462-13, located on the east side of Oak Ridge Drive, approximately 300 feet south of W. College Parkway, Carson City, Nevada, was duly submitted to the Planning Division of the Carson City Community Development Department in accordance with section 18.02.075 of the Carson City Municipal Code (“CCMC”) to revise the existing zoning designation of APN 007-462-13 from Single-Family 12,000 Planned Unit Development (“SF-12-P”) to Public Neighborhood Planned Unit Development (“PN-P”). After proper noticing in accordance with Chapter 278 of the Nevada Revised Statutes and CCMC Title 18, on May 25, 2022, the Planning Commission, during a public hearing, reviewed the staff report of the Planning Division, received public comment and voted 5 ayes, 0 nays, and 2 absent to recommend to the Board of Supervisors approval of the application for the zoning map amendment.

SECTION II:

The zoning map of Carson City is hereby amended to change the zoning of APN 007-462-13 from Single-family 12,000 Planned Unit Development (SF-12-P) to Public Neighborhood Planned Unit Development (PN-P), as depicted in Attachment A, based on the findings that the zoning map amendment:

1. Is in substantial compliance with the goals, policies and action programs of the Carson City master plan.
2. Will provide for land uses that are compatible with existing adjacent land uses.
3. Will not have a detrimental impact on other properties within the vicinity.
4. Will not negatively impact existing or planned public services or facilities.
5. Will not adversely impact the health, safety or welfare of the public.
6. Satisfies all other required findings of fact as set forth in CCMC 18.02.075(5).

PROPOSED this ____ day of _____ 2022.

PROPOSED BY Supervisor _____

PASSED on the ____ day of _____ 2022.

VOTE:

AYES: _____

NAYS: _____

ABSENT: _____

Lori Bagwell, Mayor

ATTEST:

Aubrey Rowlett, Clerk-Recorder

This ordinance shall be in force and effect from and after the ____ of _____,
2022.

Attachment A



STAFF REPORT FOR PLANNING COMMISSION MEETING OF MAY 25, 2022

FILE: ZA-2022-0220

AGENDA ITEM: 6.C

STAFF CONTACT: Heather Ferris, Planning Manager

AGENDA TITLE: For Possible Action: Discussion and possible action regarding a recommendation to the Board of Supervisors regarding a zoning map amendment to change the zoning from Single-family 12,000 Planned Unit Development (“SF12-P”) to Public Neighborhood Planned Unit Development (“PN-P”) for the parcel located on the east side of Oak Ridge Drive, approximately 300 feet south of W. College Parkway, APN 007-462-13. (Heather Ferris, hferris@carson.org)

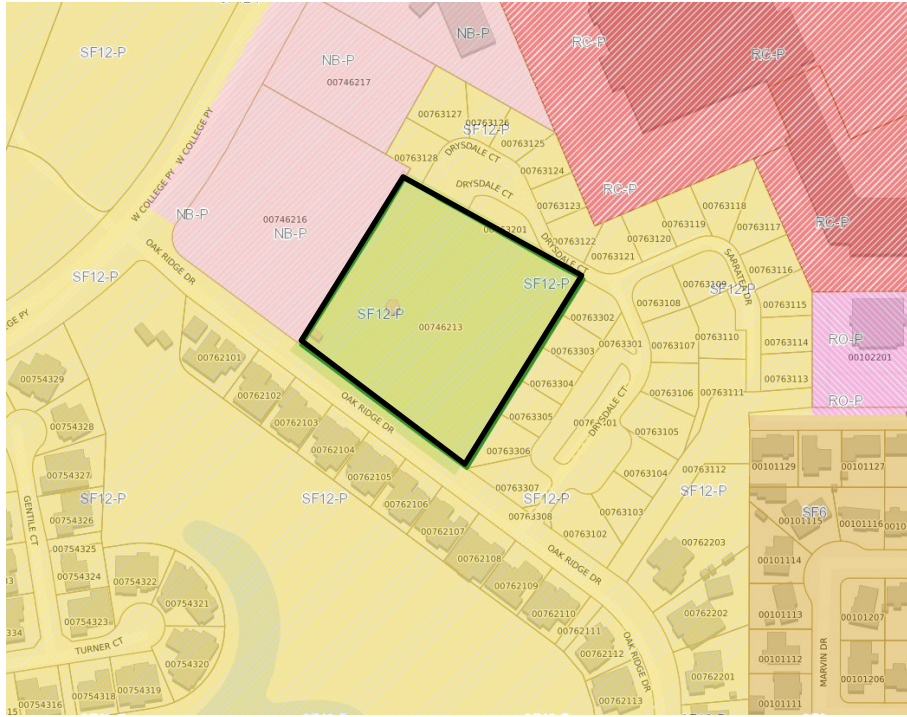
Staff Summary: As part of the 2021 Master Plan Annual Report staff inventoried City owned parks and recreational facilities to ensure the zoning and master plan designations are appropriate. The subject property is known as John Mankins Park and is owned by the City. To create consistency with the existing Parks and Recreation master plan designation the property should be zoned Public Neighborhood Planned Unit Development. The Planning Commission makes a recommendation to the Board of Supervisors.

RECOMMENDED MOTION: “I move to recommend to the Board of Supervisors approval of the zoning map amendment ZA-2022-0220 as presented.”

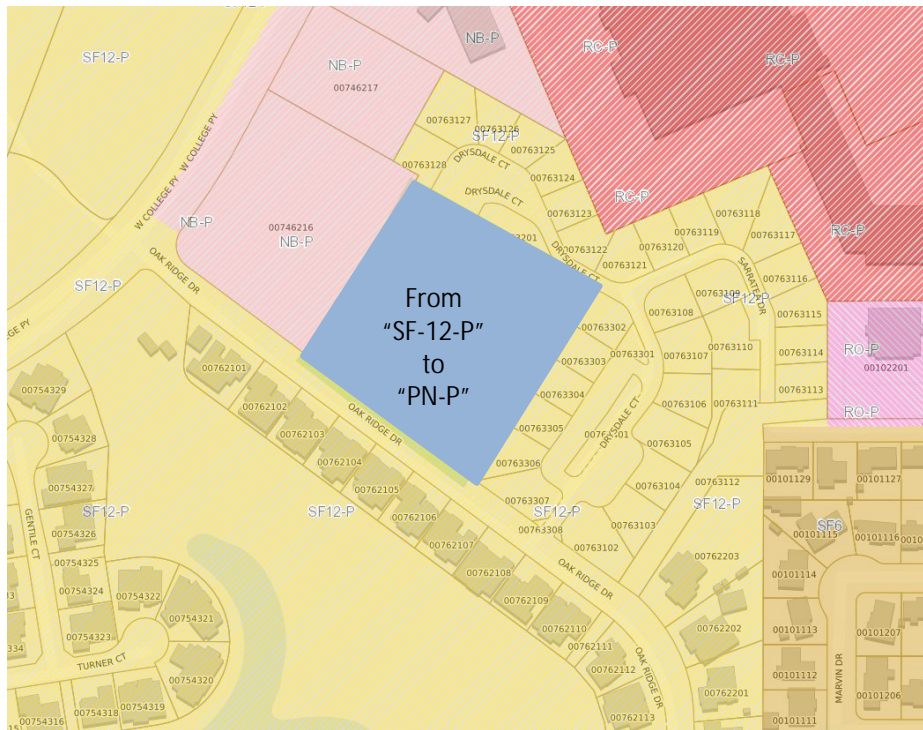
VICINITY MAP:



EXISTING ZONING



PROPOSED ZONING



LEGAL REQUIREMENTS: Carson City Municipal Code (“CCMC”) 18.02.050 (Review); (Zoning Map Amendments and Zoning Code Amendments)

EXISTING MASTER PLAN DESIGNATION: Parks and Recreation

EXISTING ZONING: Single-family 12,000 Planned Unit Development (“SF-12-P”)

PROPOSED ZONING: Public Neighborhood Planned Unit Development (“PN-P”)

SURROUNDING ZONING AND LAND USE INFORMATION:

NORTH: Neighborhood Business Planned Unit Development/ approved townhome project

SOUTH: Single-family 12,000 Planned Unit Development / single family residences

EAST: Single-family 12,000 Planned Unit Development / single family residences

WEST: Single-family 12,000 Planned Unit Development / single family residences

BACKGROUND AND DISCUSSION:

At its meeting of December 15, 2021, the Planning Commission was provided with an update on the Master Plan implementation activities and reviewed and made a recommendation to the Board of Supervisors on the Master Plan Action Plan and other Master Plan related matters. At its meeting of January 20, 2022, the Board of Supervisors accepted the 2021 Master Plan report from the Planning Commission.

As part of the 2021 Master Plan Annual Report staff inventoried City owned parks and recreational facilities to ensure the zoning and master plan designations are appropriate for their use. The subject property is known as John Mankins Park and is owned by the City. To create consistency with the existing Parks and Recreation master plan designation the property should be zoned Public Neighborhood Planned Unit Development. The Board of Supervisors may amend the Zoning Map, following a recommendation from the Planning Commission.

PUBLIC COMMENTS: On May 11, 2022, public hearing notices were mailed to 83 property owners within 600 feet of the subject property in accordance with the provisions of NRS and CCMC 18.02.045. At the time of the writing of this report staff has not received any public comment. Any comments that are received after this report is completed will be provided to the Planning Commission either prior to or at the May 25, 2022 meeting depending on their submittal date to the Planning Division.

OTHER CITY DEPARTMENT OR OUTSIDE AGENCY COMMENTS:

The requests were routed to other departments for review and comment. All indicated they had no comments or concerns with the proposed amendment.

FINDINGS: Staff recommends the following findings for approval of the Zoning Map Amendment pursuant to CCMC 18.02.075, Zoning Map Amendments and Zoning Code Amendments.

- 1. That the proposed amendment is in substantial compliance with and supports the goals and policies of the master plan.**

The proposed amendment is consistent with the Master Plan. Chapter 3 of the Master Plan identifies the land use designations and identifies what zoning districts corresponds to the land use designation. The Parks & Recreation master plan designation allows parks, pathways, and recreational facilities as the primary use. The area has been improved as a park with recreational facilities. The proposed amendment will create consistency with the use of the land, the master plan designation, and the ownership.

2. **That the proposed amendment will provide for land uses compatible with existing adjacent land uses and will not have detrimental impacts to other properties in the vicinity.**

The proposed amendment will create consistency with the actual use of the land, the master plan designation, and the ownership. There are no proposed modifications to the existing use of the property. The property is currently developed as a park with recreational facilities.

3. **That the proposed amendment will not negatively impact existing or planned public services or facilities and will not adversely impact the public health, safety and welfare.**

The proposed zoning map amendment will not negatively impact existing or planned public services or facilities and will not adversely impact the public health, safety and welfare. The subject parcel has been developed into a park to serve the existing neighborhood and the larger public. There are no proposed modifications to the existing use of the property.

Attachments:

Draft ordinance



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** July 21, 2022

Staff Contact: Heather Ferris, Planning Manager

Agenda Title: For Possible Action: Discussion and possible action to adopt, on second reading, Bill No. 112, an ordinance approving a zoning map amendment to change the zoning from Single Family 5 acre ("SF5A") to Public Community ("PC") for parcels located on both sides of Sierra Vista Lane, approximately 1 mile south of Carson River Road, Assessor's Parcel Numbers ("APNs") 010-121-08, 010-121-18 and 010-121-20. (Heather Ferris, hferris@carson.org)

Staff Summary: As part of the 2021 Master Plan Annual Report, staff inventoried City-owned parks and recreational facilities to ensure the zoning and master plan designations are appropriate. The subject property is known as Silver Saddle Ranch and is owned by the City. To create consistency with the existing Public Conservation Master Plan map designation, the property should be zoned Public Community ("PC"). The Board of Supervisors is authorized to approve a zoning map amendment.

Agenda Action: Ordinance - Second Reading **Time Requested:** 5 minutes

Proposed Motion

I move to adopt, on second reading, Bill No. 112, Ordinance No. _____.

Board's Strategic Goal

Quality of Life

Previous Action

May 25, 2022: The Planning Commission recommended approval by a vote of 5 - 0, 2 absent.

June 16, 2022: The Board of Supervisors introduced the ordinance by a vote of 5 - 0.

Background/Issues & Analysis

See attached May 25, 2022 staff report to the Planning Commission for additional information.

Applicable Statute, Code, Policy, Rule or Regulation

NRS Chapter 244; Article 2 of the Carson City Charter; CCMC 18.02.075

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted? No

Explanation of Fiscal Impact:

Alternatives

Do not adopt the proposed ordinance on second reading, modify the proposed ordinance and/or provide alternative direction.

Attachments:

[ZA-2022-0221_Ord.-_2nd_reading.doc](#)

[PC_SR_ZA-2022-0221 \(Silver Saddle Ranch\).docx](#)

Board Action Taken:

Motion: _____	1) _____	Aye/Nay
	2) _____	_____

(Vote Recorded By)

SUMMARY – Amends the Carson City zoning map.

BILL NO. 112
ORDINANCE NO. 2022-__

AN ORDINANCE RELATING TO ZONING; ESTABLISHING VARIOUS PROVISIONS TO CHANGE THE ZONING FROM SINGLE FAMILY 5 ACRE (“SF5A”) TO PUBLIC COMMUNITY (“PC”) FOR PARCELS LOCATED ON BOTH SIDES OF SIERRA VISTA LANE APPROXIMATELY 1 MILE SOUTH OF CARSON RIVER ROAD, APNS 010-121-08; 010-121-18; AND 010-121-20.

The Board of Supervisors of Carson City do ordain:

SECTION I:

An application for a zoning map amendment affecting Assessor’s Parcel Numbers (“APNs”) 010-121-08; 010-121-18; AND 010-121-20, on both sides of Sierra Vista Lane approximately 1 mile south of Carson River Road, Carson City, Nevada, was duly submitted to the Planning Division of the Carson City Community Development Department in accordance with section 18.02.075 of the Carson City Municipal Code (“CCMC”) to revise the existing zoning designation of APNs 010-121-08; 010-121-18; AND 010-121-20 from Single-Family 5 acre (“SF5A”) to Public Community (“PC”). After proper noticing in accordance with Chapter 278 of the Nevada Revised Statutes and CCMC Title 18, on May 25, 2022, the Planning Commission, during a public hearing, reviewed the staff report of the Planning Division, received public comment, and voted 5 ayes, 0 nays, and 2 absent to recommend to the Board of Supervisors approval of the application for the zoning map amendment.

SECTION II:

The zoning map of Carson City is hereby amended to change the zoning of APNs 010-121-08; 010-121-18; AND 010-121-20 from Single-family 5 acres (“SF5A”) to Public Community (“PC”), as depicted in Attachment A, based on the findings that the zoning map amendment:

1. Is in substantial compliance with the goals, policies and action programs of the Carson City master plan.
2. Will provide for land uses that are compatible with existing adjacent land uses.
3. Will not have a detrimental impact on other properties within the vicinity.
4. Will not negatively impact existing or planned public services or facilities.
5. Will not adversely impact the health, safety or welfare of the public.
6. Satisfies all other required findings of fact as set forth in CCMC 18.02.075(5).

PROPOSED this ____ day of _____ 2022.

PROPOSED BY Supervisor _____

PASSED on the ____ day of _____ 2022.

VOTE: AYES: _____

NAYS: _____

ABSENT: _____

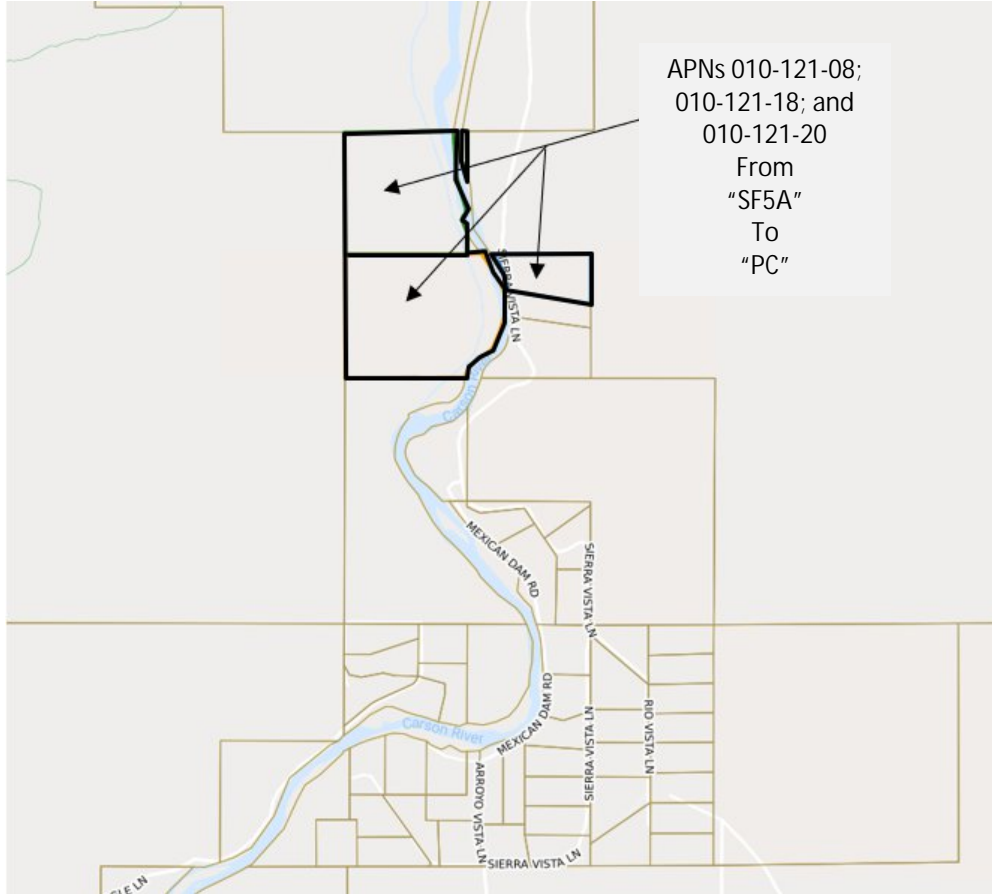
LORI BAGWELL, Mayor

ATTEST:

AUBREY ROWLATT, Clerk-Recorder

This ordinance shall be in force and effect from and after the ____ of _____,
2022.

Attachment A



STAFF REPORT FOR PLANNING COMMISSION MEETING OF MAY 25, 2022

FILE: ZA-2022-0221

AGENDA ITEM: 6.J

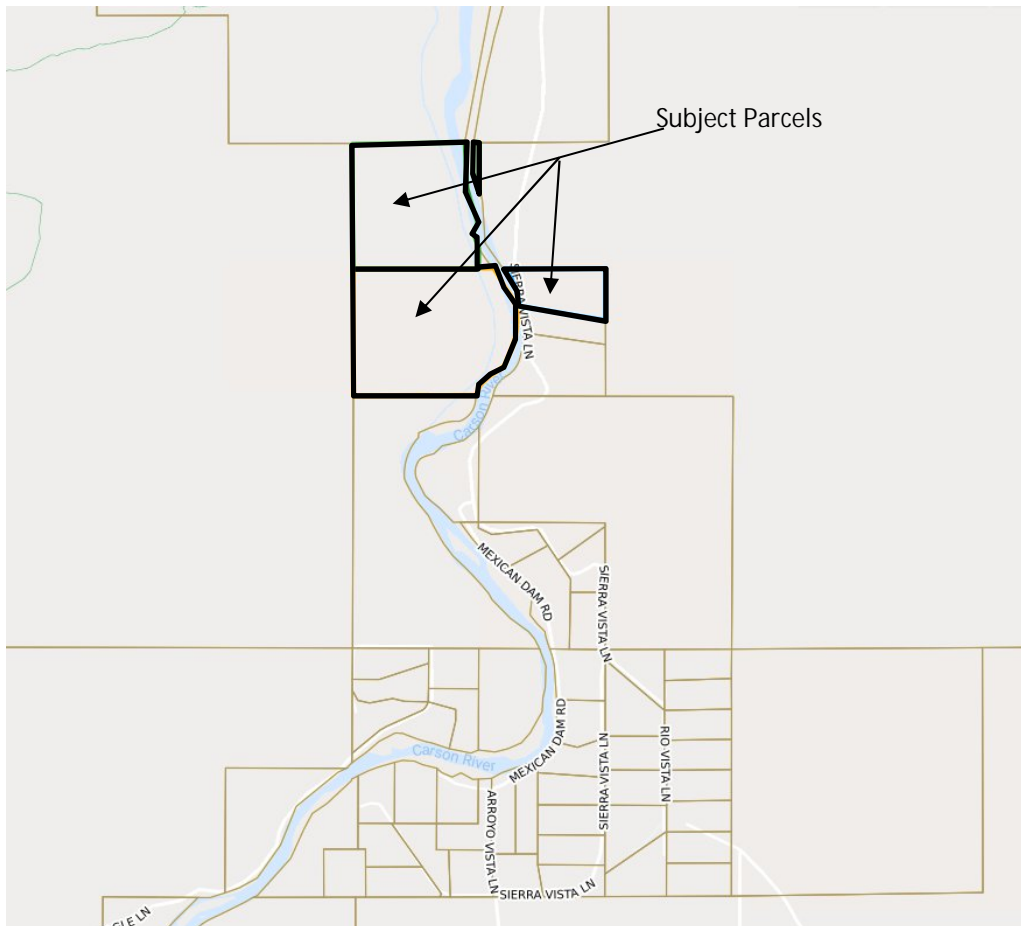
STAFF CONTACT: Heather Ferris, Planning Manager

AGENDA TITLE: For Possible Action: Discussion and possible action regarding a recommendation to the Board of Supervisors regarding a zoning map amendment to change the zoning designation from Single Family 5 acre (“SF5A”) to Public Community (“PC”) for parcels located on both sides of Sierra Vista Lane approximately 1 mile south of Carson River Road, APNs 010-121-08; 010-121-18; and 010-121-20. (Heather Ferris, hferris@carson.org)

Staff Summary: As part of the 2021 Master Plan Annual Report staff inventoried City owned parks and recreational facilities to ensure the zoning and master plan designations are appropriate. The subject property is known as Silver Saddle Ranch and is owned by the City. To create consistency with the existing Public Conservation master plan designation the property should be zoned Public Community. The Planning Commission makes a recommendation to the Board of Supervisors.

RECOMMENDED MOTION: “I move to recommend to the Board of Supervisors approval of the zoning map amendment ZA-2022-0221 as presented.”

VICINITY MAP:



EXISTING ZONING



PROPOSED ZONING



LEGAL REQUIREMENTS: Carson City Municipal Code (“CCMC”) 18.02.050 (Review); (Zoning Map Amendments and Zoning Code Amendments)

EXISTING MASTER PLAN DESIGNATION: Public Conservation

EXISTING ZONING: Single-family 5 acres (“SF5A”)

PROPOSED ZONING: Public Community (“PC”)

SURROUNDING ZONING AND LAND USE INFORMATION:

NORTH: Public Regional/ Carson City open space

SOUTH: Public Community / portion of Silver Saddle Ranch

EAST: Public Regional, Conservation Reserve, & Single-family 5 acre / vacant BLM and BIA parcels and single-family residences

WEST: Public Regional/ Carson City open space

BACKGROUND AND DISCUSSION:

At its meeting of December 15, 2021, the Planning Commission was provided with an update on the Master Plan implementation activities and reviewed and made a recommendation to the Board of Supervisors on the Master Plan Action Plan and other Master Plan related matters. At its meeting of January 20, 2022, the Board of Supervisors accepted the 2021 Master Plan report from the Planning Commission.

As part of the 2021 Master Plan Annual Report staff inventoried City owned parks and recreational facilities to ensure the zoning and master plan designations are appropriate for their use. The subject property is known as Silver Saddle Ranch and is owned by the City. To create consistency with the existing Public Conservation master plan designation the property should be zoned Public Community. The Planning Commission makes a recommendation to the Board of Supervisors. The Board of Supervisors may amend the Zoning Map, following a recommendation from the Planning Commission.

PUBLIC COMMENTS: On May 11, 2022, public hearing notices were mailed to 42 property owners within 4,000 feet of the subject property in accordance with the provisions of NRS and CCMC 18.02.045. At the time of the writing of this report staff has not received any public comment. Any comments that are received after this report is completed will be provided to the Planning Commission either prior to or at the May 25, 2022 meeting depending on their submittal date to the Planning Division.

OTHER CITY DEPARTMENT OR OUTSIDE AGENCY COMMENTS:

The requests were routed to other departments for review and comment. All indicated they had no comments or concerns with the proposed amendment.

FINDINGS: Staff recommends the following findings for approval of the Zoning Map Amendment pursuant to CCMC 18.02.075, Zoning Map Amendments and Zoning Code Amendments.

- 1. That the proposed amendment is in substantial compliance with and supports the goals and policies of the master plan.**

The proposed amendment is consistent with the Master Plan. Chapter 3 of the Master Plan identifies the land use designations and identifies what zoning districts corresponds to the land use designation. The Public Conservation master plan designation anticipates primary uses such

as publicly owned and accessible lands preserved for conservation and protection of resource. The subject parcels are part of the Carson City Silver Saddle Ranch. The proposed amendment will create consistency with the use of the land, the master plan designation, and the ownership.

2. **That the proposed amendment will provide for land uses compatible with existing adjacent land uses and will not have detrimental impacts to other properties in the vicinity.**

The proposed amendment will create consistency with the actual use of the land, the master plan designation, and the ownership. There are no proposed modifications to the existing use of the property. The subject parcels are part of the Silver Saddle Ranch.

3. **That the proposed amendment will not negatively impact existing or planned public services or facilities and will not adversely impact the public health, safety and welfare.**

The proposed zoning map amendment will not negatively impact existing or planned public services or facilities and will not adversely impact the public health, safety and welfare. The subject parcel is part of the Silver Saddle Ranch and provides for open space and recreational opportunities for the public. There are no proposed modifications to the existing use of the property.

Attachments:

Draft zoning map amendment ordinance



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** July 21, 2022

Staff Contact: Heather Ferris, Planning Manager

Agenda Title: For Possible Action: Discussion and possible action to adopt, on second reading, Bill No. 113, an ordinance approving a zoning map amendment to change the zoning from Single-family 12,000 ("SF12") and Conservation Reserve ("CR") to Public Community ("PC") for Assessor's Parcel Number ("APN") 007-061-18; and from Single-family 21,000 Planned Unit Development ("SF21-P") to Public Community ("PC") for APNs 007-322-32, 007-381-17, 007-382-27, 007-382-28, 007-383-07, 007-384-13, 007-385-09, 007-392-39, 007-394-16, 007-394-17, 007-401-06, 007-401-21, 007-401-36, 007-401-52, 007-401-68 and 007-402-26, parcels located on both sides of Kings Canyon Road and Longview Way, within and adjacent to the Long Ranch Estates Planned Unit Development. (Heather Ferris, hferris@carson.org)

Staff Summary: As part of the 2021 Master Plan Annual Report, staff inventoried City-owned parks and recreational facilities to ensure the zoning and Master Plan designations are appropriate. The subject properties are owned by the City and part of the Long Ranch Estate Open Space and City trail system. To create consistency with the existing Open Space Master Plan designation, the property should be zoned Public Community ("PC"). The Board of Supervisors is authorized to approve a zoning map amendment.

Agenda Action: Ordinance - Second Reading **Time Requested:** 5 minutes

Proposed Motion

I move to adopt, on second reading, Bill No. 113, Ordinance No. _____.

Board's Strategic Goal

Quality of Life

Previous Action

May 25, 2022: The Planning Commission recommended approval by a vote of 5 - 0, 2 absent.

June 16, 2022: The Board of Supervisors introduced the ordinance on first reading by a vote of 5 - 0.

Background/Issues & Analysis

Please reference the attached May 25, 2022 staff report to the Planning Commission for additional information.

Applicable Statute, Code, Policy, Rule or Regulation

NRS Chapter 244; Article 2 of the Carson City Charter; CCMC 18.02.075

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted? No

Explanation of Fiscal Impact:

Alternatives

Do not adopt the proposed ordinance on second reading, modify the proposed ordinance and/or provide alternative direction.

Attachments:

[ZA-2022-0231_Ord.-_2nd_reading.doc](#)

[ZA-2022-0231 \(Long Ranch Open Space\).docx](#)

Board Action Taken:

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)

SUMMARY – Amends the Carson City zoning map.

BILL NO. 113
ORDINANCE NO. 2022-__

AN ORDINANCE RELATING TO ZONING; ESTABLISHING VARIOUS PROVISIONS TO CHANGE THE ZONING FROM SINGLE-FAMILY 12,000 (“SF12”) AND CONSERVATION RESERVE (“CR”) TO PUBLIC COMMUNITY (“PC”) FOR APN 007-061-18; AND FROM SINGLE-FAMILY 21,000 PLANNED UNIT DEVELOPMENT (“SF21-P”) TO PUBLIC COMMUNITY (“PC”) FOR APNS 007-322-32; 007-381-17; 007-382-27; 007-382-28; 007-383-07; 007-384-13; 007-385-09; 007-392-39; 007-394-16; 007-394-17; 007-401-06; 007-401-21; 007-401-36; 007-401-52; 007-401-68; 007-402-26, PARCELS LOCATED ON BOTH SIDES OF KINGS CANYON ROAD AND LONGVIEW WAY, WITHIN AND ADJACENT TO THE LONG RANCH ESTATES PLANNED UNIT DEVELOPMENT.

The Board of Supervisors of Carson City do ordain:

SECTION I:

An application for a zoning map amendment affecting Assessor’s Parcel Numbers (“APNs”) 007-061-18; 007-322-32; 007-381-17; 007-382-27; 007-382-28; 007-383-07; 007-384-13; 007-385-09; 007-392-39; 007-394-16; 007-394-17; 007-401-06; 007-401-21; 007-401-36; 007-401-52; 007-401-68; 007-402-26., located on both sides of Kings Canyon Road and Longview Way, within and adjacent to the Long Ranch Estates Planned Unit Development, Carson City, Nevada, was duly submitted to the Planning Division of the Carson City Community Development Department in accordance with section 18.02.075 of the Carson City Municipal Code (“CCMC”) to revise the existing zoning designation of APN 007-061-18 from Single-family 12,000 (“SF-12”) and Conservation Reserve (“CR”) to Public Community (“PC”) and for APNs 007-322-32; 007-381-17; 007-382-27; 007-382-28; 007-383-07; 007-384-13; 007-385-09; 007-392-39; 007-394-16; 007-394-17; 007-401-06; 007-401-21; 007-401-36; 007-401-52; 007-401-68; 007-402-26 from Single-family 21,000 Planned Unit Development (“SF-21- P”) to Public Community (“PC”). After proper noticing in accordance with Chapter 278 of the Nevada Revised Statutes and CCMC Title 18, on May 25, 2022, the Planning Commission, during a public hearing, reviewed the staff report of the Planning Division, received public comment and voted 5 ayes, 0 nays, and 2 absent to recommend to the Board of Supervisors approval of the application for the zoning map amendment.

SECTION II:

The zoning map of Carson City is hereby amended to change the zoning of the zoning designation from Single-family 12,000 (“SF12”) and Conservation Reserve (“CR”) to Public Community (“PC”) for APN 007-061-18; and from Single-family 21,000 Planned Unit Development (“SF21-P”) to Public Community (“PC”) for APNs 007-322-32; 007-381-17; 007-382-27; 007-382-28; 007-383-07; 007-384-13; 007-385-09; 007-392-39; 007-394-16; 007-394-17; 007-401-06; 007-401-21; 007-401-36; 007-401-52; 007-401-68; 007-402-26., as depicted in Attachment A, based on the findings that the zoning map amendment:

1. Is in substantial compliance with the goals, policies and action programs of the Carson City master plan.
2. Will provide for land uses that are compatible with existing adjacent land uses.
3. Will not have a detrimental impact on other properties within the vicinity.
4. Will not negatively impact existing or planned public services or facilities.
5. Will not adversely impact the health, safety or welfare of the public.
6. Satisfies all other required findings of fact as set forth in CCMC 18.02.075(5).

PROPOSED this _____ day of _____ 2022.

PROPOSED BY Supervisor _____

PASSED on the _____ day of _____ 2022.

VOTE: AYES: _____

NAYS: _____

ABSENT: _____

LORI BAGWELL, Mayor

ATTEST:

AUBREY ROWLATT, Clerk-Recorder

This ordinance shall be in force and effect from and after the _____ of _____, 2022.

STAFF REPORT FOR PLANNING COMMISSION MEETING OF MAY 25, 2022

FILE: ZA-2022-0231

AGENDA ITEM: 6.M

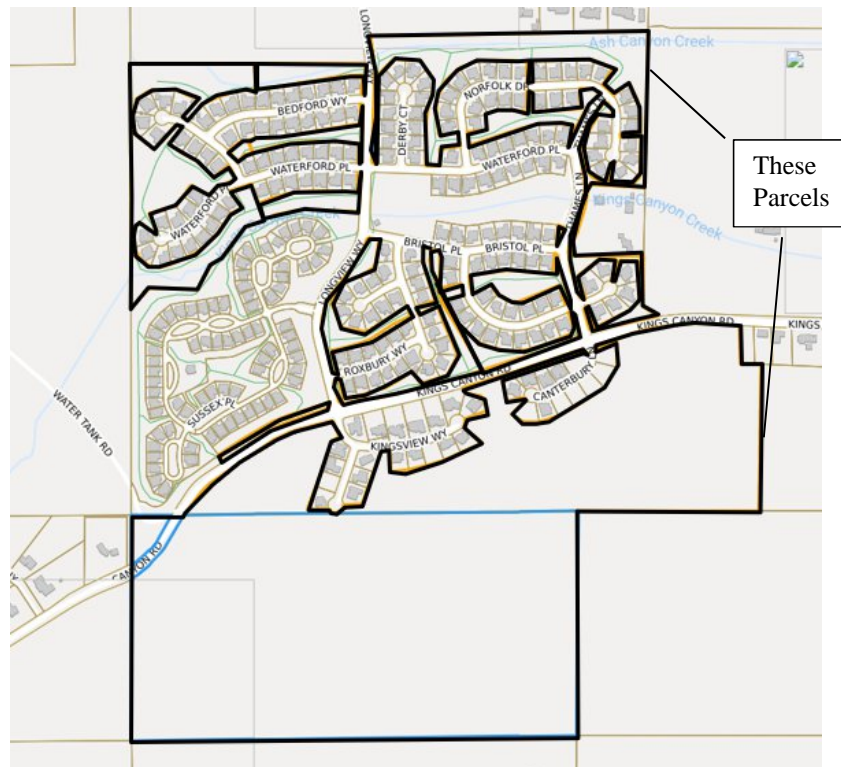
STAFF CONTACT: Heather Ferris, Planning Manager

AGENDA TITLE: For Possible Action: Discussion and possible action regarding a recommendation to the Board of Supervisors regarding a zoning map amendment to change the zoning designation from Single-family 12,000 (“SF12”) and Conservation Reserve (“CR”) to Public Community (“PC”) for APN 007-061-18; and from Single-family 21,000 Planned Unit Development (“SF21-P”) to Public Community (“PC”) for APNs 007-322-32; 007-381-17; 007-382-27; 007-382-28; 007-383-07; 007-384-13; 007-385-09; 007-392-39; 007-394-16; 007-394-17; 007-401-06; 007-401-21; 007-401-36; 007-401-52; 007-401-68; 007-402-26, parcels located on both sides of Kings Canyon Road and Longview Way, within and adjacent to the Long Ranch Estates Planned Unit Development. (Heather Ferris, hferris@carson.org)

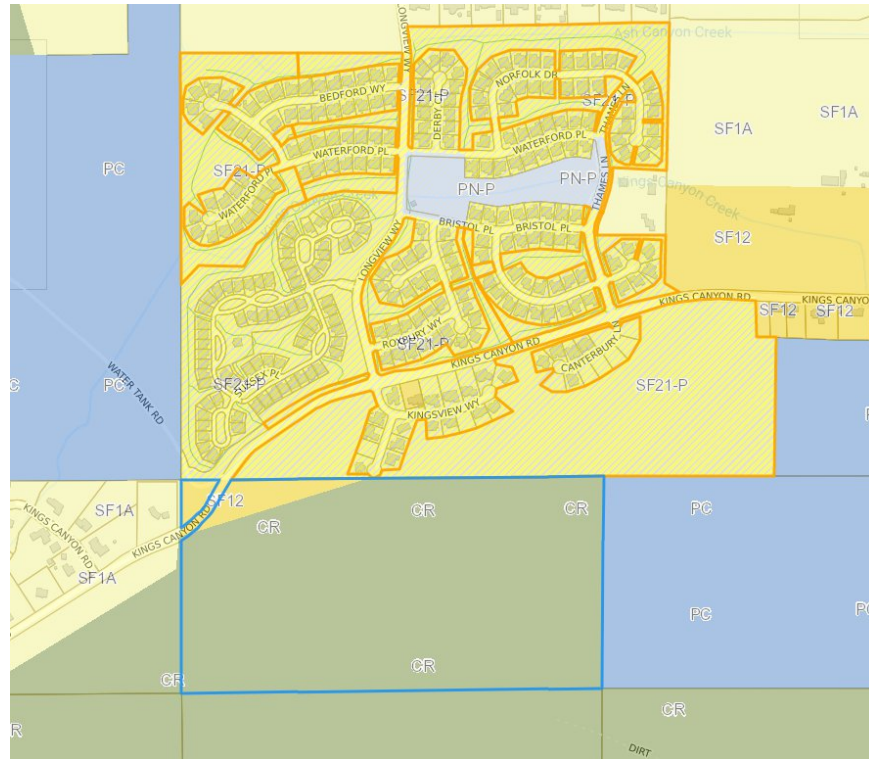
Staff Summary: As part of the 2021 Master Plan Annual Report staff inventoried City owned parks and recreational facilities to ensure the zoning and master plan designations are appropriate. The subject properties are owned by the City and part of the Long Ranch Estate Open Space and City trail system. To create consistency with the existing Open Space master plan designation the property should be zoned Public Community. The Planning Commission makes a recommendation to the Board of Supervisors

RECOMMENDED MOTION: “I move to recommend to the Board of Supervisors approval of the zoning map amendment ZA-2022-0231 as presented.”

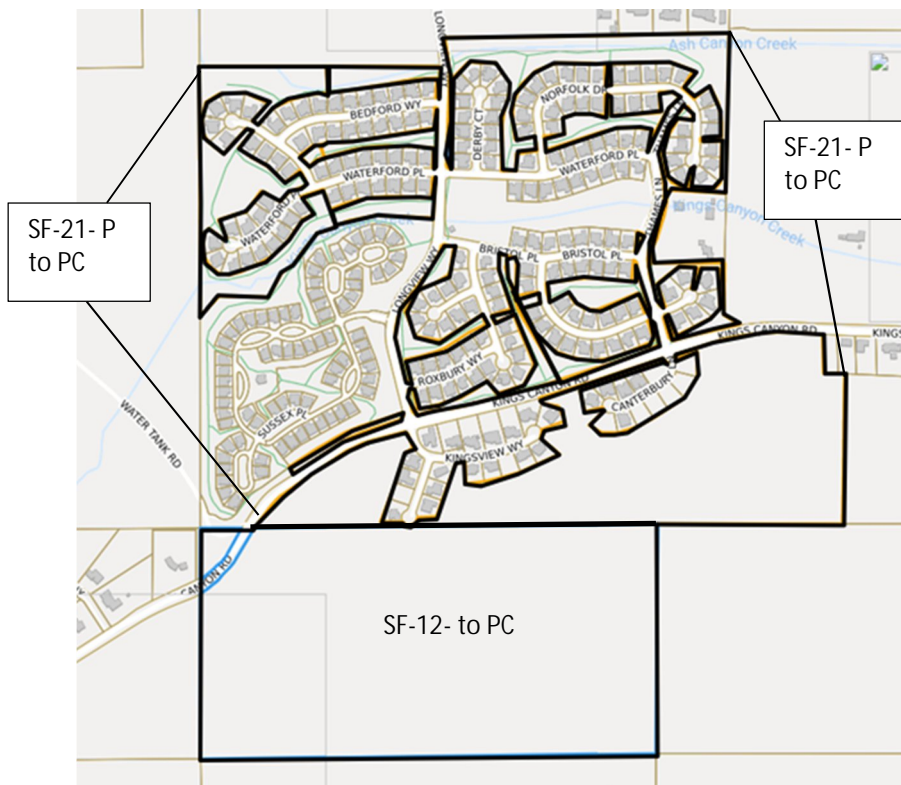
VICINITY MAP:



EXISTING ZONING



PROPOSED ZONING



LEGAL REQUIREMENTS: Carson City Municipal Code (“CCMC”) 18.02.050 (Review); (Zoning Map Amendments and Zoning Code Amendments)

EXISTING MASTER PLAN DESIGNATION: Open Space

EXISTING ZONING: Single-family 12,000 (“SF-12”); Conservation Reserve (“CR”); and Single-family 21,000 Planned Unit Development (“SF-21- P”).

PROPOSED ZONING: Public Community (“PC”)

SURROUNDING ZONING AND LAND USE INFORMATION:

NORTH: Single Family 1 acre / vacant and single family residences

SOUTH: Conservation Reserve and Public Community/ vacant publicly owned

EAST: Single Family 1 acre and Single Family 12,000 / single family residences and agriculture

WEST: Public Community, Single Family 1 acre, and Conservation Reserve / Public Works water treatment facility, single family residences, and vacant land.

BACKGROUND AND DISCUSSION:

At its meeting of December 15, 2021, the Planning Commission was provided with an update on the Master Plan implementation activities and reviewed and made a recommendation to the Board of Supervisors on the Master Plan Action Plan and other Master Plan related matters. At its meeting of January 20, 2022, the Board of Supervisors accepted the 2021 Master Plan report from the Planning Commission.

As part of the 2021 Master Plan Annual Report staff inventoried City owned parks and recreational facilities to ensure the zoning and master plan designations are appropriate for their use. The subject properties are owned by the City and part of the Long Ranch Estate Open Space and City trail system. To create consistency with the existing Open Space master plan designation the property should be zoned Public Community. The Planning Commission makes a recommendation to the Board of Supervisors. The Board of Supervisors may amend the Zoning Map, following a recommendation from the Planning Commission.

PUBLIC COMMENTS: On May 12, 2022, public hearing notices were mailed to 83 property owners within 900 feet of the subject property in accordance with the provisions of NRS and CCMC 18.02.045. At the time of the writing of this report staff has not received any public comment. Any comments that are received after this report is completed will be provided to the Planning Commission either prior to or at the May 25, 2022 meeting depending on their submittal date to the Planning Division.

OTHER CITY DEPARTMENT OR OUTSIDE AGENCY COMMENTS:

The requests were routed to other departments for review and comment. All indicated they had no comments or concerns with the proposed amendment.

FINDINGS: Staff recommends the following findings for approval of the Zoning Map Amendment pursuant to CCMC 18.02.075, Zoning Map Amendments and Zoning Code Amendments.

- 1. That the proposed amendment is in substantial compliance with and supports the goals and policies of the master plan.**

The proposed amendment is consistent with the Master Plan. Chapter 3 of the Master Plan identifies the land use designations and identifies what zoning districts corresponds to the land use designation. The Open Space master plan designation allows publicly owned and accessible lands preserved by the city and other government agencies. The parcels are owned by the City and have been improved with a trail system. The proposed amendment will create consistency with the use of the land, the master plan designation, and the ownership.

- 2. That the proposed amendment will provide for land uses compatible with existing adjacent land uses and will not have detrimental impacts to other properties in the vicinity.**

The proposed amendment will create consistency with the actual use of the land, the master plan designation, and the ownership. There are no proposed modifications to the existing use of the subject parcels. The parcels are currently developed with a trail system.

- 3. That the proposed amendment will not negatively impact existing or planned public services or facilities and will not adversely impact the public health, safety and welfare.**

The proposed zoning map amendment will not negatively impact existing or planned public services or facilities and will not adversely impact the public health, safety and welfare. The subject parcels have been developed with a trail system which is accessible to the public. There are no proposed modifications to the existing use of the property.

Attachments:

Draft zoning map amendment ordinance



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** July 21, 2022

Staff Contact: Heather Ferris, Planning Manager

Agenda Title: For Possible Action: Discussion and possible action to adopt, on second reading, Bill No. 114, an ordinance approving a zoning map amendment to change the zoning from Single-family 6,000 Specific Plan Area ("SF6-SPA") to Public Neighborhood Specific Plan Area ("PN-SPA") for the parcel located at 1205 Race Track Rd., Assessor's Parcel Number ("APN") 010-732-05. (Heather Ferris, hferris@carson.org)

Staff Summary: As part of the 2021 Master Plan Annual Report, staff inventoried City-owned parks and recreational facilities to ensure the zoning and Master Plan designations are appropriate for their use. The subject property is known as Schulz Ranch Park and is owned by the City. The requested zoning map amendment was made concurrently with a request for a Master Plan map amendment (MPA-2022-0223), which the Board of Supervisors approved on June 16, 2022. To create consistency with the Master Plan designation, the property should be zoned Public Neighborhood Specific Plan Area ("PN-SPA"). The Board of Supervisors is authorized to approve a zoning map amendment.

Agenda Action: Ordinance - Second Reading **Time Requested:** 5 minutes

Proposed Motion

I move to adopt, on second reading, Bill No. 114, Ordinance No. _____.

Board's Strategic Goal

Quality of Life

Previous Action

May 25, 2022: The Planning Commission recommended approval by a vote of 5 - 0, 2 absent.

June 16, 2022: The Board of Supervisors introduced the ordinance on first reading by a vote of 5 - 0

Background/Issues & Analysis

Please reference the attached May 25, 2022 staff report to the Planning Commission for additional information.

Applicable Statute, Code, Policy, Rule or Regulation

NRS Chapter 244; Article 2 of the Carson City Charter; CCMC 18.02.075

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted? No

Explanation of Fiscal Impact:

Alternatives

Do not adopt the proposed ordinance on second reading, modify the proposed ordinance and/or provide alternative direction.

Attachments:

[ZA-2022-0222_Ord.-_2nd_reading.doc](#)

[PC_SR_ZA-2022-0222 & MPA-2022-0223 \(Schulz Ranch Park\).docx](#)

Board Action Taken:

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)

SUMMARY – Amends the Carson City zoning map.

BILL NO. 114
ORDINANCE NO. 2022-__

AN ORDINANCE RELATING TO ZONING; ESTABLISHING VARIOUS PROVISIONS TO CHANGE THE ZONING FROM SINGLE-FAMILY 6,000 SPA (“SF6-SPA”) TO PUBLIC NEIGHBORHOOD SPA (“PN-SPA”) FOR THE PARCEL LOCATED AT 1205 RACE TRACK RD, APN 010-732-05.

The Board of Supervisors of Carson City do ordain:

SECTION I:

An application for a zoning map amendment affecting Assessor’s Parcel Number (“APN”) 010-732-05, located at 1205 Race Track Rd., Carson City, Nevada, was duly submitted to the Planning Division of the Carson City Community Development Department in accordance with section 18.02.075 of the Carson City Municipal Code (“CCMC”) to revise the existing zoning designation of APN 010-732-05 from Single-family 6,000 (“SF-6-SPA”) to Public Neighborhood (“PN-SPA”). After proper noticing in accordance with Chapter 278 of the Nevada Revised Statutes and CCMC Title 18, on May 25, 2022, the Planning Commission, during a public hearing, reviewed the staff report of the Planning Division, received public comment and voted 5 ayes, 0 nays, and 2 absent to recommend to the Board of Supervisors approval of the application for the zoning map amendment.

SECTION II:

The zoning map of Carson City is hereby amended to change the zoning of APN 010-732-05 from Single-family 6,000 (“SF-6-SPA”) to Public Neighborhood (“PN-SPA”), as depicted in Attachment A, based on the findings that the zoning map amendment:

1. Is in substantial compliance with the goals, policies and action programs of the Carson City master plan.
2. Will provide for land uses that are compatible with existing adjacent land uses.
3. Will not have a detrimental impact on other properties within the vicinity.
4. Will not negatively impact existing or planned public services or facilities.
5. Will not adversely impact the health, safety or welfare of the public.
6. Satisfies all other required findings of fact as set forth in CCMC 18.02.075(5).

PROPOSED this ____ day of _____2022.

PROPOSED BY Supervisor _____

PASSED on the ____ day of _____ 2022.

VOTE: AYES: _____

NAYS: _____

ABSENT: _____

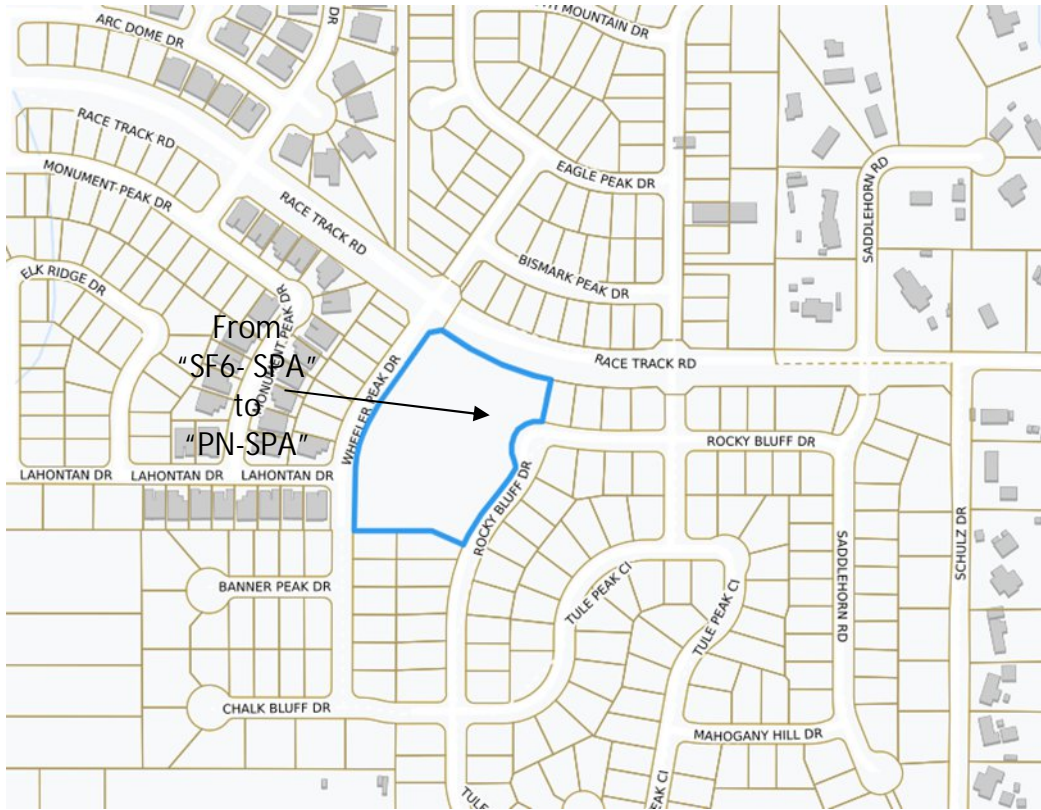
LORI BAGWELL, Mayor

ATTEST:

AUBREY ROWLATT, Clerk-Recorder

This ordinance shall be in force and effect from and after the ____ of _____, 2022.

Attachment A



STAFF REPORT FOR PLANNING COMMISSION MEETING OF MAY 25, 2022

FILE: MPA-2022-0223 & ZA-2022-0222

AGENDA ITEM: 6.D & 6.E

STAFF CONTACT: Heather Ferris, Planning Manager

AGENDA TITLE:

MPA-2022-0223 For Possible Action: Discussion and possible action regarding a recommendation to the Board of Supervisors regarding a master plan amendment to change the master plan designation from Medium Density Residential (“MDR”) to Parks & Recreation (“PR”) for the parcel located at 1205 Race Track Rd., APN 010-732-05. (Heather Ferris, hferris@carson.org)

Staff Summary: . As part of the 2021 Master Plan Annual Report staff inventoried City owned parks and recreational facilities to ensure the zoning and master plan designations are appropriate. The subject property is known as Schulz Ranch Park and is owned by the City. To create consistency with the land use and ownership, the Master Plan designation should be Parks and Recreation. The request the master plan amendment is being made concurrently with a request for a zoning map amendment (ZA-2022-0222). The Planning Commission makes a recommendation to the Board of Supervisors.

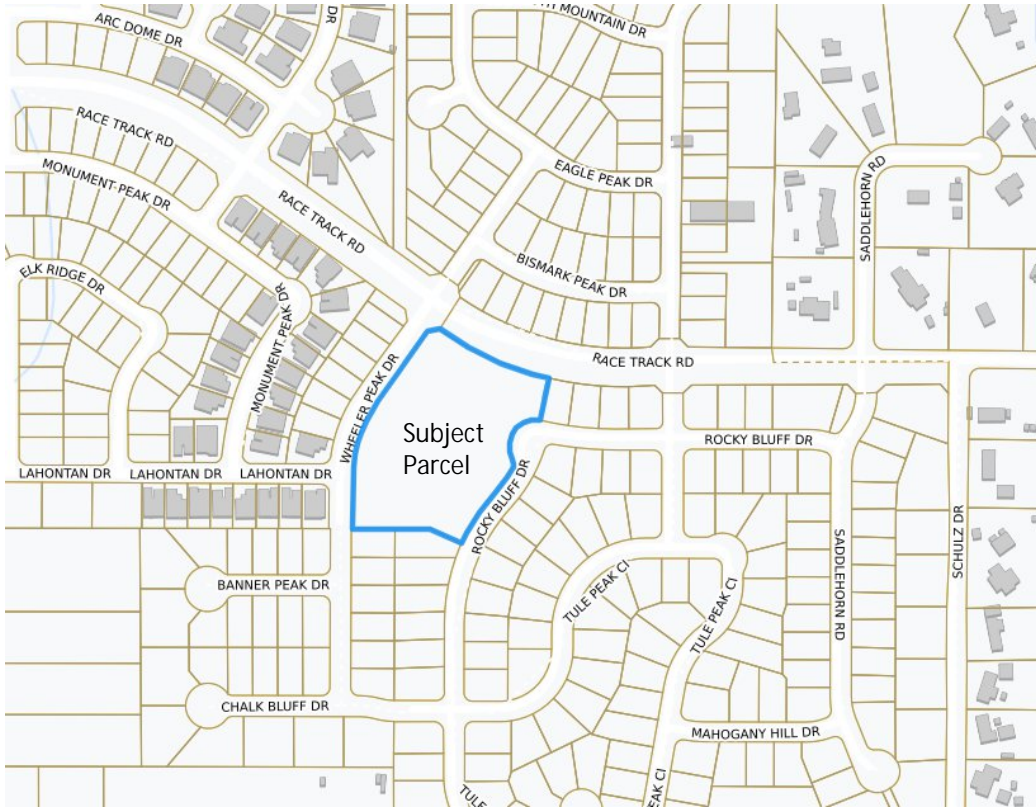
ZA-2022-0222 For Possible Action: Discussion and possible action regarding a recommendation to the Board of Supervisors regarding a zoning map amendment to change the zoning from Single-family 6,000 SPA (“SF6-SPA”) to Public Neighborhood SPA (“PN-SPA”) for the parcel located at 1205 Race Track Rd, APN 010-732-05. (Heather Ferris, hferris@carson.org)

Staff Summary: As part of the 2021 Master Plan Annual Report staff inventoried City owned parks and recreational facilities to ensure the zoning and master plan designations are appropriate for their use. The subject property is known as Schulz Ranch Park and is owned by the City. To create master plan consistency, the property should be zoned Public Neighborhood. The request for the zoning map amendment is being made concurrently with a master plan amendment (MPA-2022-0223). The Planning Commission makes a recommendation to the Board of Supervisors.

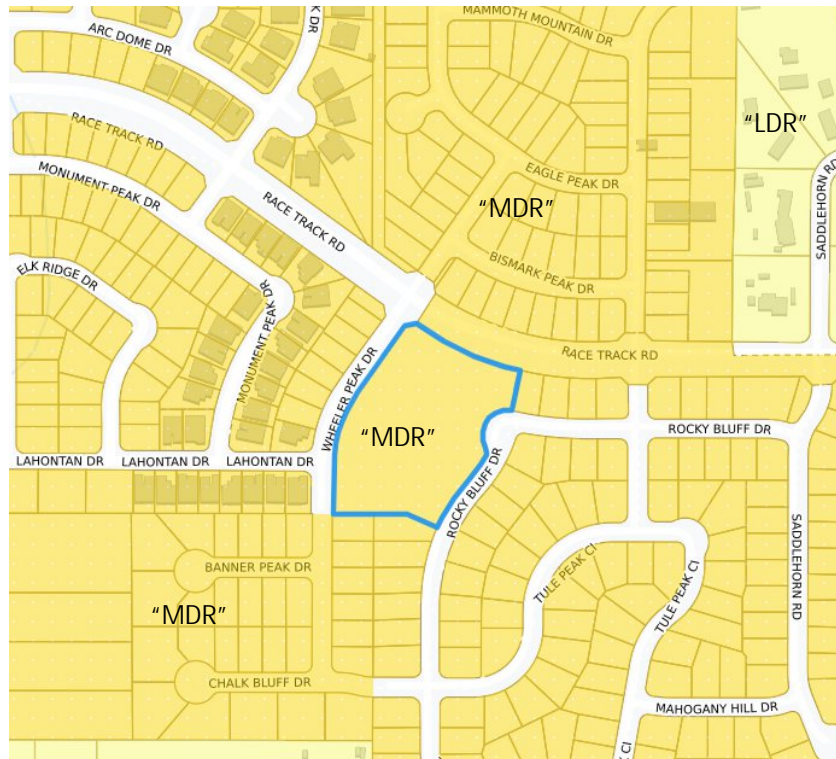
MASTER PLAN AMENDMENT RECOMMENDED MOTION: “I move to adopt resolution number 2022-PC-R-2.”

ZONING MAP AMENDMENT RECOMMENDED MOTION: “I move to recommend to the Board of Supervisors approval of the zoning map amendment ZA-2022-0222 as presented.”

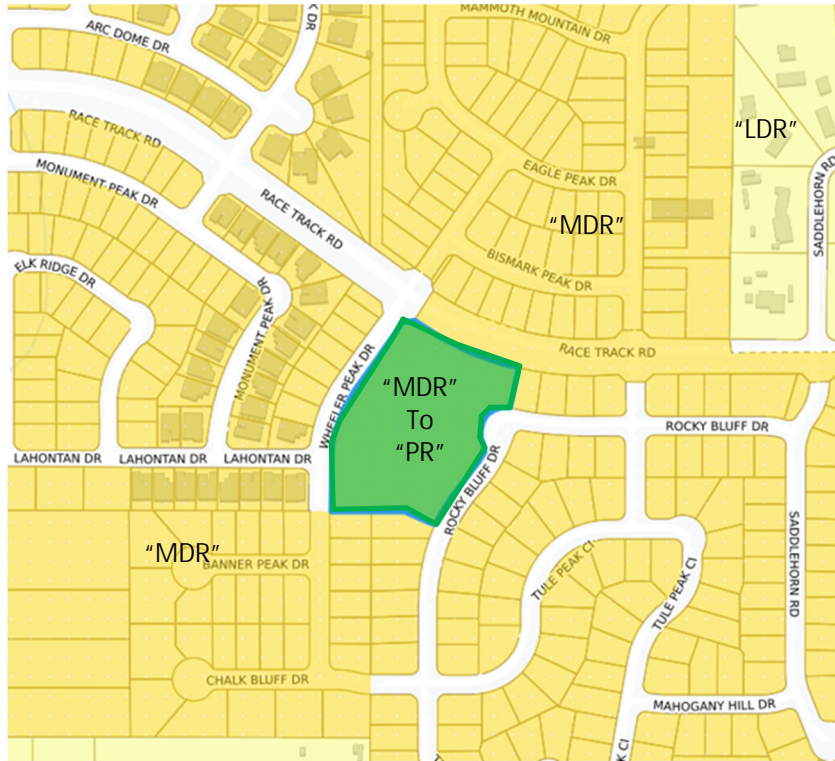
VICINITY MAP:



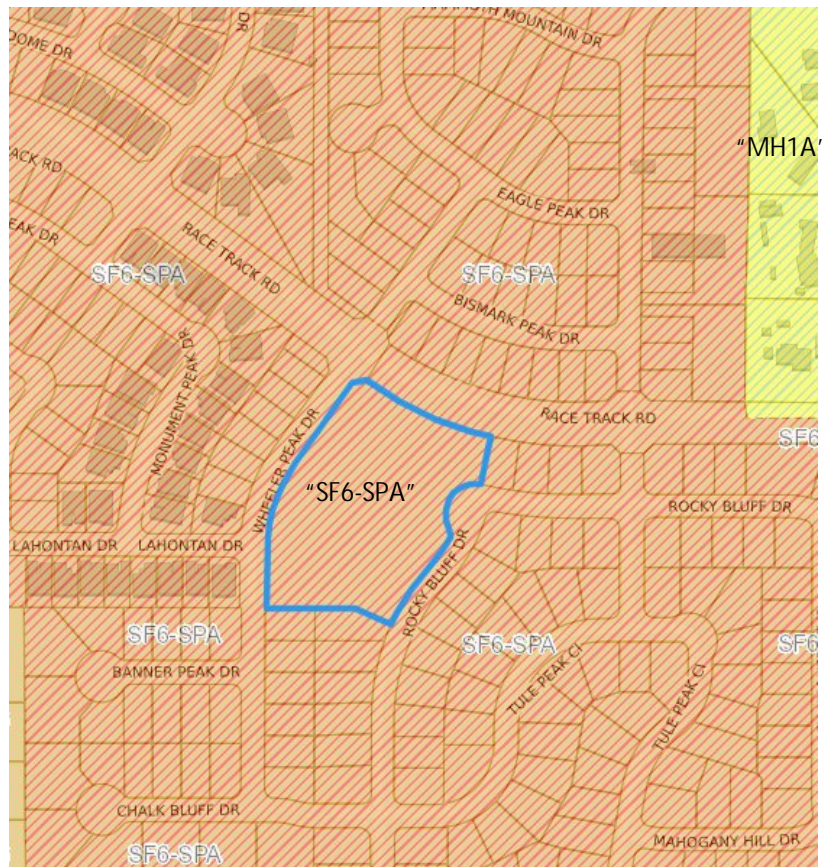
EXISTING MASTER PLAN



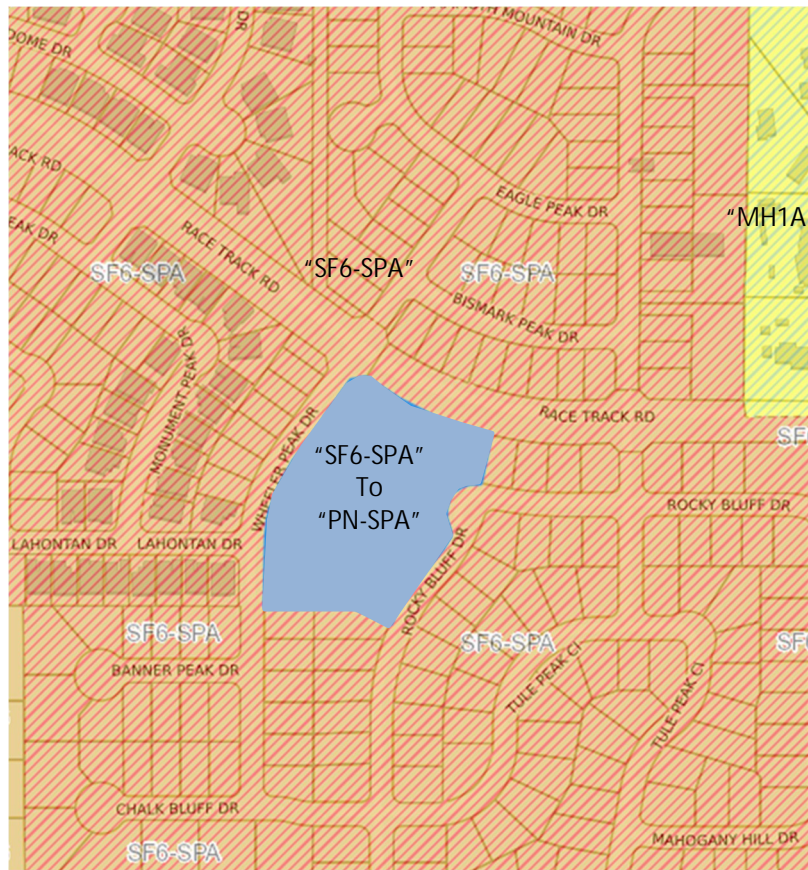
PROPOSED MASTER PLAN



EXISTING ZONING



PROPOSED ZONING



LEGAL REQUIREMENTS: Carson City Municipal Code (“CCMC”) 18.02.050 (Review); 18.02.070 (Master Plan) 18.02.075 (Zoning Map Amendments and Zoning Code Amendments)

EXISTING MASTER PLAN DESIGNATION: Medium Density Residential

PROPOSED MASTER PLAN DESIGNATION: Parks and Recreation (“PR”)

EXISTING ZONING: Single-family 6,000- Specific Plan Area (“SF6-SPA”)

PROPOSED ZONING: Public Neighborhood- Specific Plan Area (“PN-SPA”)

SURROUNDING ZONING AND LAND USE INFORMATION:

NORTH: Single-family 6,000 SPA / single-family residences

SOUTH: Single-family 6,000 SPA / single-family residences

EAST: Single-family 6,000 SPA / single-family residences

WEST: Single-family 6,000 SPA / single-family residences

BACKGROUND AND DISCUSSION:

At its meeting of December 15, 2021, the Planning Commission was provided with an update on the Master Plan implementation activities and reviewed and made a recommendation to the Board of Supervisors on the Master Plan Action Plan and other Master Plan related matters. At its

meeting of January 20, 2022, the Board of Supervisors accepted the 2021 Master Plan report from the Planning Commission.

As part of the 2021 Master Plan Annual Report staff inventoried City owned parks and recreational facilities to ensure the zoning and master plan designations are appropriate for their use. The subject property is known as Schulz Ranch Park and is owned by the City. To create consistency with the land use and ownership, the Master Plan designation should be Parks and Recreation.. Likewise, to create consistency with the proposed master plan designation, the zoning should be Public Neighborhood. The Planning Commission makes a recommendation to the Board of Supervisors. The Board of Supervisors may amend the Zoning and Master Plan Maps, following a recommendation from the Planning Commission.

PUBLIC COMMENTS: On May 11, 2022, public hearing notices were mailed to 182 property owners within 600 feet of the subject properties in accordance with the provisions of NRS and CCMC 18.02.045. At the time of the writing of this report staff has not received any public comment. Any comments that are received after this report is completed will be provided to the Planning Commission either prior to or at the May 25, 2022 meeting depending on their submittal date to the Planning Division.

OTHER CITY DEPARTMENT OR OUTSIDE AGENCY COMMENTS:

The requests were routed to other departments for review and comment. All indicated they had no comments or concerns with the proposed amendments.

FINDINGS: Staff recommends the following findings for approval of the Master Plan Amendment and Zoning Map Amendment pursuant to the CCMC 18.02.070 and 18.02.075, Zoning Map Amendments and Zoning Code Amendments.

MASTER PLAN AMENDMENT FINDINGS: Per the provisions of CCMC 18.02.070:

1. The proposed amendment is in substantial compliance with the goals, policies and action programs of the Master Plan.

The proposed amendment is in substantial compliance with the goals, policies, and action programs of the Master Plan. The property is the site of a city owned park within the Schulz Ranch development. The property has a master plan designation of Medium Density Residential. This designation is not consistent with the use of the land. Since this is a publicly owned park the more appropriate designation would be Parks & Recreation.

2. The proposed amendment will provide for land uses compatible with existing adjacent land uses and will not have detrimental impacts to other properties in the vicinity.

Properties in the area are zoned for residential uses. The park serves the public. The proposed amendment will make the master plan designation consistent with the land use and ownership of the parcel.

3. The proposed amendment is in response to changed conditions that have occurred since the plan was adopted and the requested amendment represents a more desirable use of land.

The proposed amendment will provide for consistency with the land use and ownership of the parcel. The park serves the public and is owned by the City. The proposed amendment will make the master plan designation consistent with the land use and ownership of the parcel.

- 4. The requested amendment will promote the desired pattern of orderly physical growth and guides development based on the projected population growth with the least amount of natural resource impairment and the efficient expenditure of funds for public services.**

This is the site of a park within the Schulz Ranch development. The proposed amendment will make the master plan designation consistent with the land use and ownership.

ZONING MAP AMENDMENT FINDINGS:

- 1. That the proposed amendment is in substantial compliance with and supports the goals and policies of the master plan.**

Chapter 3 of the Master Plan identifies the land use designations and identifies what zoning districts corresponds to the land use designation. If the Master Plan is amended to designate the parcel as Parks & Recreation, the proposed Public Neighborhood zoning district would be a corresponding zoning district that will implement the Master Plan.

- 2. That the proposed amendment will provide for land uses compatible with existing adjacent land uses and will not have detrimental impacts to other properties in the vicinity.**

Properties in the area are zoned for residential uses. The park serves the public and is owned by the City. The proposed amendment will make the zoning and master plan designations consistent with the land use and ownership of the parcel.

- 3. That the proposed amendment will not negatively impact existing or planned public services or facilities and will not adversely impact the public health, safety and welfare.**

The proposed zoning map amendment will not negatively impact existing or planned public services or facilities and will not adversely impact the public health, safety and welfare. The proposed Public Neighborhood zoning will be consistent with the proposed master plan designation of Parks & Recreation. Both the master plan amendment and zoning map amendment will result in consistency with the existing land use and ownership of the parcel.

Attachments:

Resolution 2022-PC-R-2

Draft zoning map amendment ordinance



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** July 21, 2022

Staff Contact: Heather Ferris, Planning Manager

Agenda Title: For Possible Action: Discussion and possible action to adopt, on second reading, Bill No. 115, an ordinance approving a zoning map amendment to change the zoning from Single-family 6,000 Specific Plan Area ("SF-6-SPA") to Public Neighborhood Specific Plan Area ("PN-SPA") for the parcel located at 1640 Tule Peak Circle, Assessor's Parcel Number ("APN") 010-733-03. (Heather Ferris, hferris@carson.org)

Staff Summary: As part of the 2021 Master Plan Annual Report, staff inventoried City-owned parks and recreational facilities to ensure the zoning and Master Plan designations are appropriate. The subject property is a detention basin within the Schulz Ranch subdivision and is owned by the City. The requested zoning map amendment was made concurrently with a request for a Master Plan map amendment (MPA-2022-0215), which the Board of Supervisors approved on June 16, 2022. To create consistency with the Master Plan designation, the property should be zoned Public Neighborhood Specific Plan Area ("PN-SPA"). The Board of Supervisors is authorized to approve a zoning map amendment.

Agenda Action: Ordinance - Second Reading **Time Requested:** 5 minutes

Proposed Motion

I move to adopt, on second reading, Bill No. 115, Ordinance No. _____.

Board's Strategic Goal

Quality of Life

Previous Action

May 25, 2022: The Planning Commission recommended approval by a vote of 5 - 0, 2 absent.

June 16, 2022: The Board of Supervisors introduced the ordinance on first reading by a vote of 5 - 0.

Background/Issues & Analysis

Please reference the attached May 25, 2022 staff report to the Planning Commission for additional information.

Applicable Statute, Code, Policy, Rule or Regulation

NRS Chapter 244; Article 2 of the Carson City Charter; CCMC 18.02.075

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted? No

Explanation of Fiscal Impact:

Alternatives

Do not adopt the proposed ordinance on second reading, modify the proposed ordinance and/or provide alternative direction.

Attachments:

[ZA-2022-0224_Ord.-_2nd_reading.doc](#)

[ZA-2022-0224 & MPA-2022-0215 \(Schulz Ranch Detention\).docx](#)

Board Action Taken:

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)

SUMMARY – Amends the Carson City zoning map.

BILL NO. 115
ORDINANCE NO. 2022-__

AN ORDINANCE RELATING TO ZONING; ESTABLISHING VARIOUS PROVISIONS TO CHANGE THE ZONING FROM SINGLE-FAMILY 6,000 (“SF-6-SPA”) TO PUBLIC NEIGHBORHOOD (“PN-SPA”) FOR THE PARCEL LOCATED AT 1640 TULE PEAK CIRCLE, APN 010-733-03.

The Board of Supervisors of Carson City do ordain:

SECTION I:

An application for a zoning map amendment affecting Assessor’s Parcel Number (“APN”) 010-733-03, located at 1640 Tule Peak Circle, Carson City, Nevada, was duly submitted to the Planning Division of the Carson City Community Development Department in accordance with section 18.02.075 of the Carson City Municipal Code (“CCMC”) to revise the existing zoning designation of APN 010-733-03 from Single-family 6,000 (“SF-6-SPA”) to Public Neighborhood (“PN-SPA”). After proper noticing in accordance with Chapter 278 of the Nevada Revised Statutes and CCMC Title 18, on May 25, 2022, the Planning Commission, during a public hearing, reviewed the staff report of the Planning Division, received public comment and voted 5 ayes, 0 nays and 2 absent to recommend to the Board of Supervisors approval of the application for the zoning map amendment.

SECTION II:

The zoning map of Carson City is hereby amended to change the zoning of APN 010-733-03 from Single-family 6,000 (“SF-6-SPA”) to Public Neighborhood (“PN-SPA”), as depicted in Attachment A, based on the findings that the zoning map amendment:

1. Is in substantial compliance with the goals, policies and action programs of the Carson City master plan.
2. Will provide for land uses that are compatible with existing adjacent land uses.
3. Will not have a detrimental impact on other properties within the vicinity.
4. Will not negatively impact existing or planned public services or facilities.
5. Will not adversely impact the health, safety or welfare of the public.
6. Satisfies all other required findings of fact as set forth in CCMC 18.02.075(5).

PROPOSED this ____ day of _____ 2022.

PROPOSED BY Supervisor _____

PASSED on the ____ day of _____ 2022.

VOTE: AYES: _____

NAYS: _____

ABSENT: _____

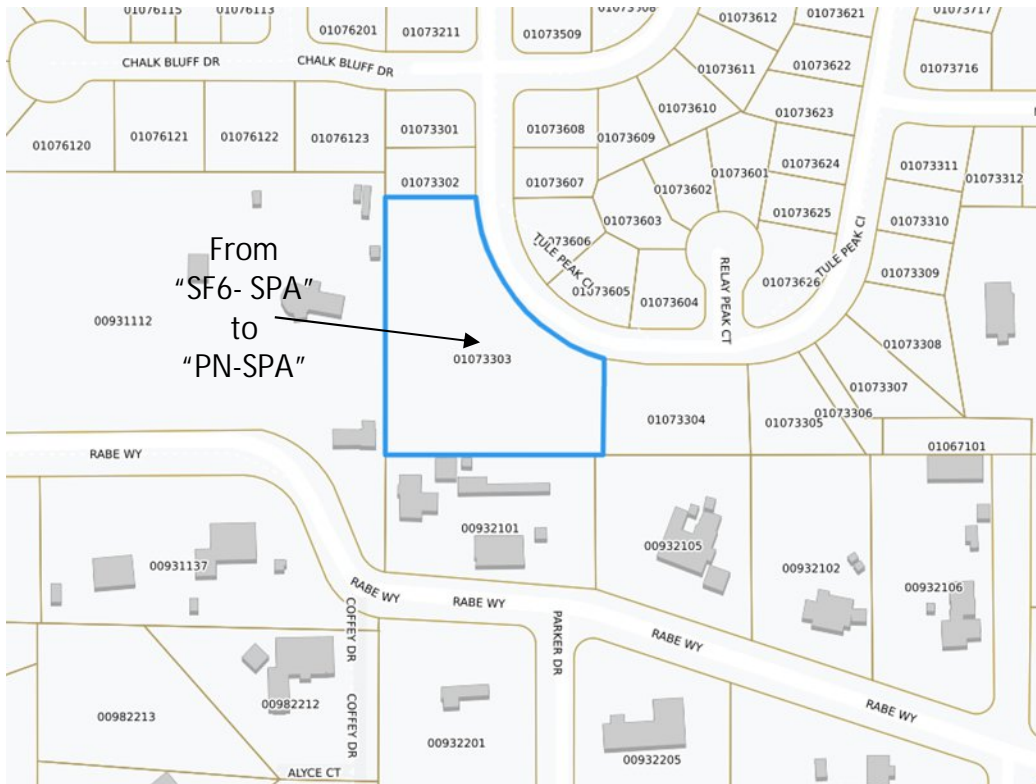
Lori Bagwell, Mayor

ATTEST:

Aubrey Rowlett, Clerk-Recorder

This ordinance shall be in force and effect from and after the ____ of _____,
2022.

Attachment A



STAFF REPORT FOR PLANNING COMMISSION MEETING OF MAY 25, 2022

FILE: MPA-2022-0215 & ZA-2022-0224

AGENDA ITEM: 6.F & 6.G

STAFF CONTACT: Heather Ferris, Planning Manager

AGENDA TITLE:

MPA-2022-0215 For Possible Action: Discussion and possible action regarding a recommendation to the Board of Supervisors regarding a master plan amendment to change the master plan designation from Medium Density Residential (“MDR”) to Open Space (“OS”) for the parcel located at 1640 Tule Peak Circle, APN 010-733-03. (Heather Ferris, hferris@carson.org)

Staff Summary: As part of the 2021 Master Plan Annual Report staff inventoried City owned parks and recreational facilities to ensure the zoning and master plan designations are appropriate. The subject property is a detention basin within the Schulz Ranch subdivision and is owned by the City. To create consistency with the land use and ownership, the Master Plan designation should be Open Space. The requested the master plan amendment is being made concurrently with a request for a zoning map amendment (ZA-2022-0224). The Planning Commission makes a recommendation to the Board of Supervisors.

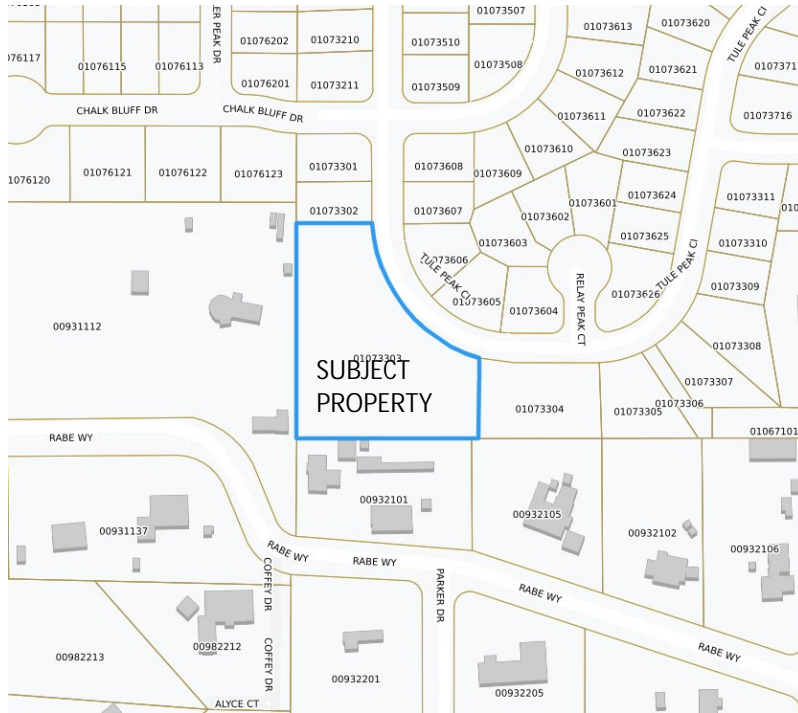
ZA-2022-0224 For Possible Action: Discussion and possible action regarding a recommendation to the Board of Supervisors regarding a zoning map amendment to change the zoning from Single-family 6,000 (“SF-6-SPA”) to Public Neighborhood (“PN-SPA”) for the parcel located at 1640 Tule Peak Circle, APN 010-733-03. (Heather Ferris, hferris@carson.org)

Staff Summary: As part of the 2021 Master Plan Annual Report staff inventoried City owned parks and recreational facilities to ensure the zoning and master plan designations are appropriate. The subject property is a detention basin within the Schulz Ranch subdivision and is owned by the City. To create consistency proposed master plan, the property should be zoned Public Neighborhood. The requested the zoning map amendment is being made concurrently with a request for a master plan map amendment (MPA-2022-0215). The Planning Commission makes a recommendation to the Board of Supervisors.

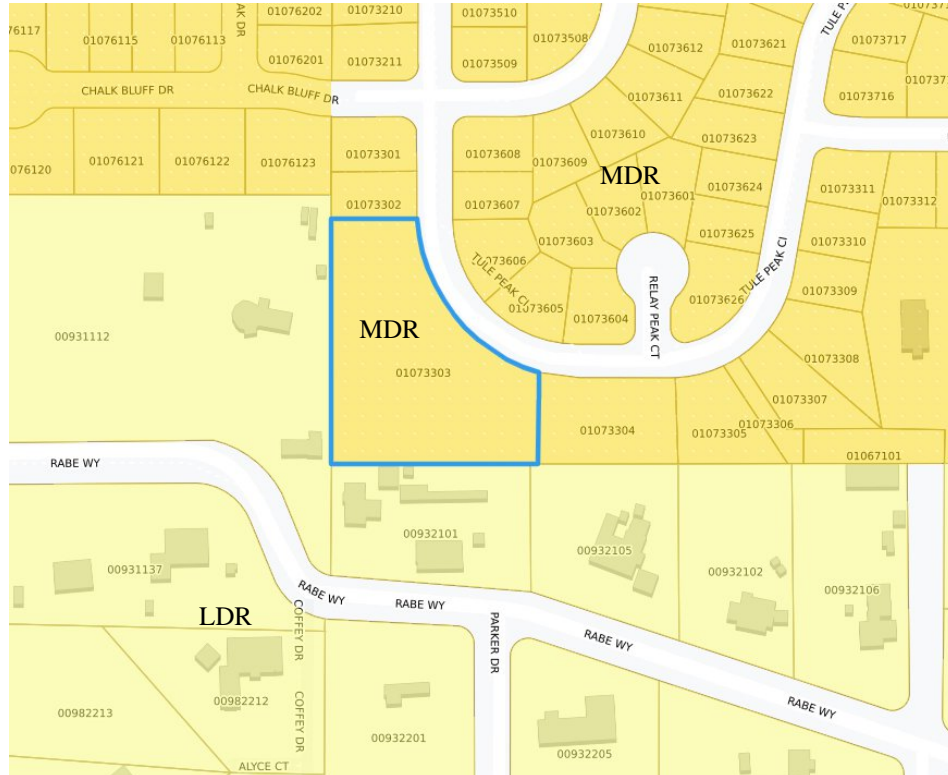
MASTER PLAN AMENDMENT RECOMMENDED MOTION: “I move to adopt resolution number 2022-PC-R-3.”

ZONING MAP AMENDMENT RECOMMENDED MOTION: “I move to recommend to the Board of Supervisors approval of the zoning map amendment ZA-2022-0224 as presented.”

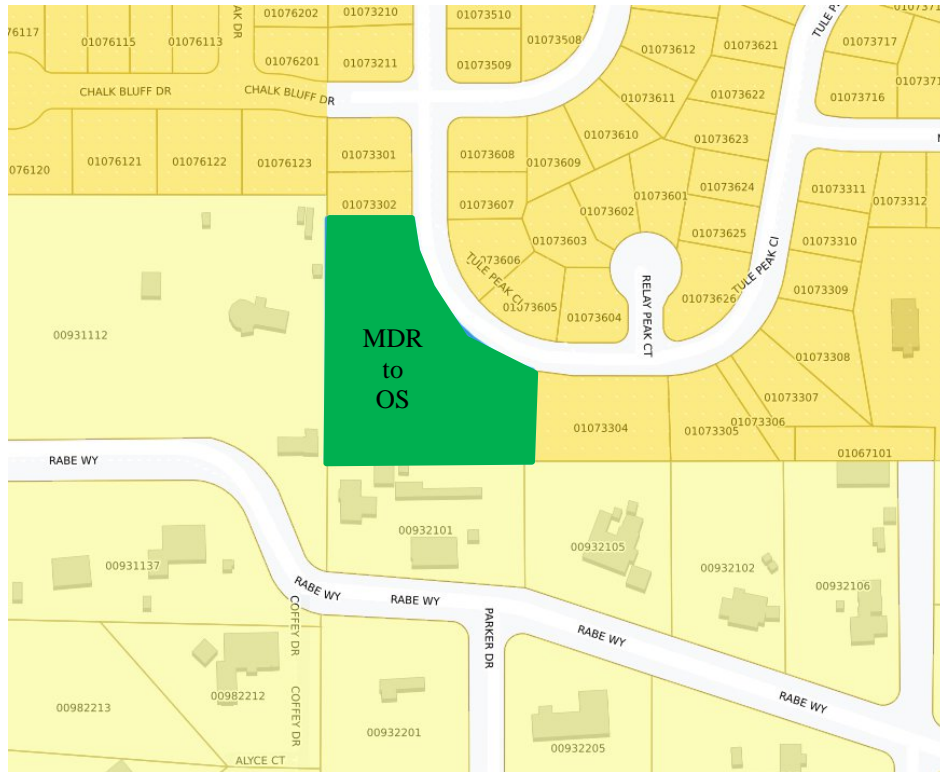
VICINITY MAP:



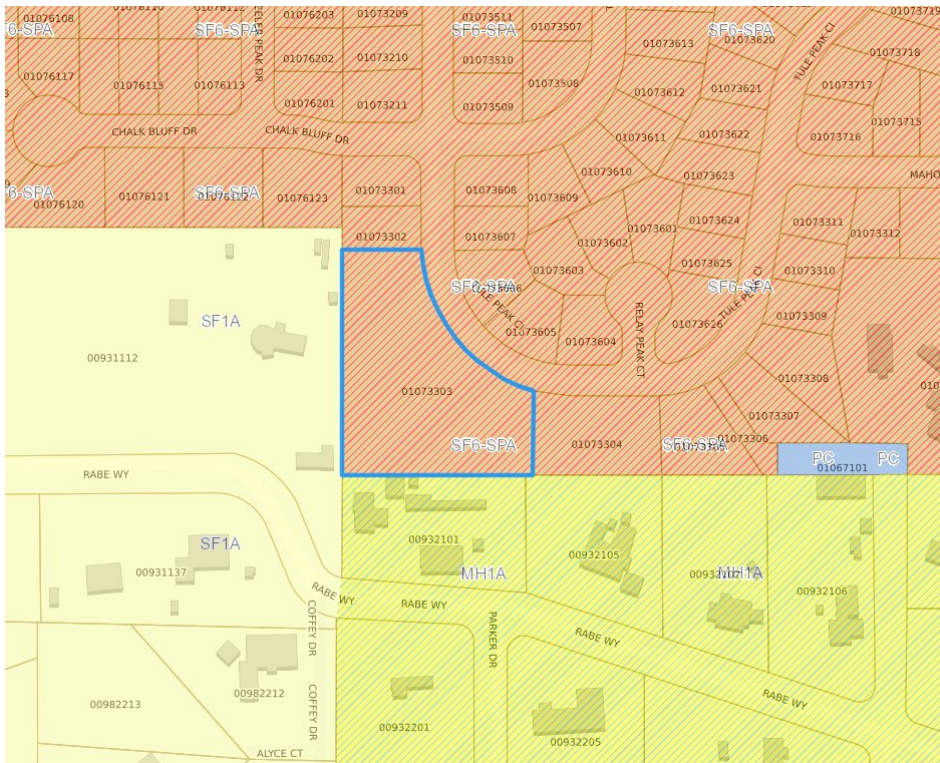
EXISTING MASTER PLAN



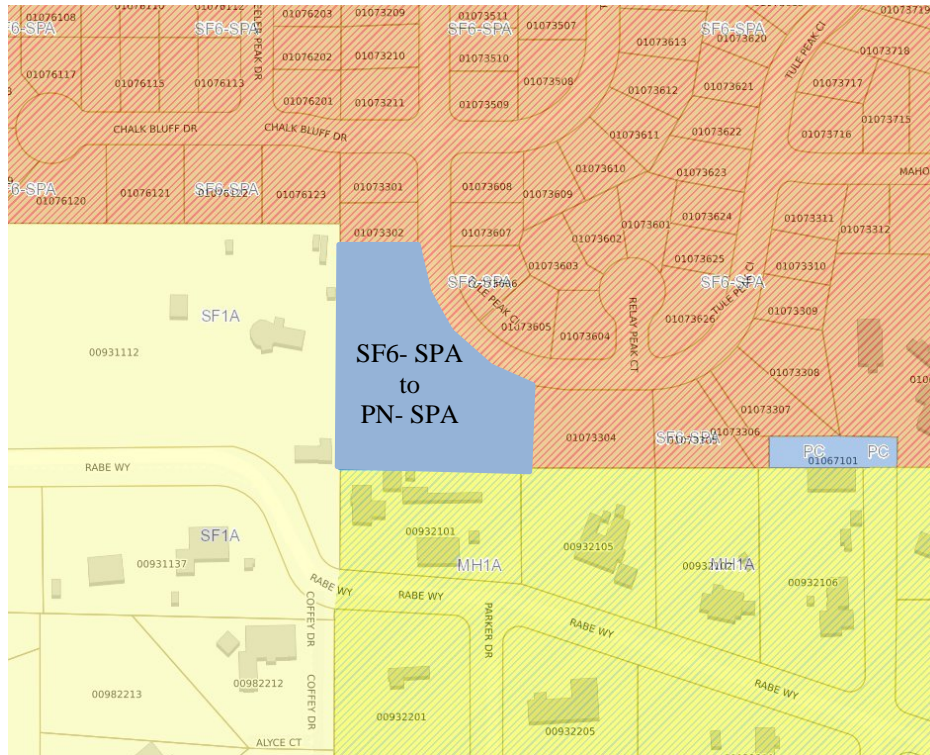
PROPOSED MASTER PLAN



EXISTING ZONING



PROPOSED ZONING



LEGAL REQUIREMENTS: Carson City Municipal Code (“CCMC”) 18.02.050 (Review); 18.02.070 (Master Plan) 18.02.075 (Zoning Map Amendments and Zoning Code Amendments)

EXISTING MASTER PLAN DESIGNATION: Medium Density Residential

PROPOSED MASTER PLAN DESIGNATION: Open Space (“OS”)

EXISTING ZONING: Single-family 6,000- Specific Plan Area (“SF6-SPA”)

PROPOSED ZONING: Public Neighborhood- Specific Plan Area (“PN-SPA”)

SURROUNDING ZONING AND LAND USE INFORMATION:

NORTH: Single-family 6,000 SPA / single-family residences

SOUTH: Mobile home 1 acre / single-family residences

EAST: Single-family 6,000 SPA / single-family residences

WEST: Single-family 1 acre / single-family residences

BACKGROUND AND DISCUSSION:

At its meeting of December 15, 2021, the Planning Commission was provided with an update on the Master Plan implementation activities and reviewed and made a recommendation to the Board of Supervisors on the Master Plan Action Plan and other Master Plan related matters. At its meeting of January 20, 2022, the Board of Supervisors accepted the 2021 Master Plan report from the Planning Commission.

As part of the 2021 Master Plan Annual Report staff inventoried City owned parks and recreational facilities to ensure the zoning and master plan designations are appropriate for their use. The subject property is known as Schulz Ranch detention basin and is owned by the City. To create

consistency with the land use and ownership, the Master Plan designation should be Open Space. Likewise, to create consistency with the proposed master plan designation, the zoning should be Public Neighborhood. The Planning Commission makes a recommendation to the Board of Supervisors. The Board of Supervisors may amend the Zoning and Master Plan Maps, following a recommendation from the Planning Commission.

PUBLIC COMMENTS: On May 11, 2022, public hearing notices were mailed to 87 property owners within 600 feet of the subject properties in accordance with the provisions of NRS and CCMC 18.02.045. At the time of the writing of this report staff has not received any public comment. Any comments that are received after this report is completed will be provided to the Planning Commission either prior to or at the May 25, 2022 meeting depending on their submittal date to the Planning Division.

OTHER CITY DEPARTMENT OR OUTSIDE AGENCY COMMENTS:

The requests were routed to other departments for review and comment. All indicated they had no comments or concerns with the proposed amendments.

FINDINGS: Staff recommends the following findings for approval of the Master Plan Amendment and Zoning Map Amendment pursuant to the CCMC 18.02.070 and 18.02.075, Zoning Map Amendments and Zoning Code Amendments.

MASTER PLAN AMENDMENT FINDINGS: Per the provisions of CCMC 18.02.070

1. The proposed amendment is in substantial compliance with the goals, policies and action programs of the Master Plan.

The proposed amendment is in substantial compliance with the goals, policies, and action programs of the Master Plan. The property is the site of a city owned detention basin within the Schulz Ranch development. The property has a master plan designation of Medium Density Residential. This designation is not consistent with the use of the land. Since this is a publicly owned detention basin the more appropriate designation would be Open Space.

2. The proposed amendment will provide for land uses compatible with existing adjacent land uses and will not have detrimental impacts to other properties in the vicinity.

Properties in the area are zoned for residential uses. The detention basin serves the neighborhood. The proposed amendment will make the master plan designation consistent with the land use and ownership of the parcel.

3. The proposed amendment is in response to changed conditions that have occurred since the plan was adopted and the requested amendment represents a more desirable use of land.

The proposed amendment will provide for consistency with the land use and ownership of the parcel. The detention basin serves the neighborhood and is owned by the City. The proposed amendment will make the master plan designation consistent with the land use and ownership of the parcel.

4. The requested amendment will promote the desired pattern of orderly physical growth and guides development based on the projected population growth with the

least amount of natural resource impairment and the efficient expenditure of funds for public services.

This is the site of a detention basin within the Schulz Ranch development. The proposed amendment will make the master plan designation consistent with the land use and ownership.

ZONING MAP AMENDMENT FINDINGS:

- 1. That the proposed amendment is in substantial compliance with and supports the goals and policies of the master plan.**

Chapter 3 of the Master Plan identifies the land use designations and identifies what zoning districts corresponds to the land use designation. If the Master Plan is amended to designate the parcel as Open Space, the proposed Public Neighborhood zoning district would be a corresponding zoning district that will implement the Master Plan.

- 2. That the proposed amendment will provide for land uses compatible with existing adjacent land uses and will not have detrimental impacts to other properties in the vicinity.**

Properties in the area are zoned for residential uses. The detention basin serves the neighborhood and is owned by the City. The proposed amendment will make the zoning and master plan designations consistent with the land use and ownership of the parcel.

- 3. That the proposed amendment will not negatively impact existing or planned public services or facilities and will not adversely impact the public health, safety and welfare.**

The proposed zoning map amendment will not negatively impact existing or planned public services or facilities and will not adversely impact the public health, safety and welfare. The proposed Public Neighborhood zoning will be consistent with the proposed master plan designation of Open Space. Both the master plan amendment and zoning map amendment will result in consistency with the existing land use and ownership of the parcel.

Attachments:

Resolution 2022-PC-R-3

Draft zoning map amendment ordinance



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** July 21, 2022

Staff Contact: Heather Ferris, Planning Manager

Agenda Title: For Possible Action: Discussion and possible action to adopt, on second reading, Bill No. 116, an ordinance approving a zoning map amendment to change the zoning from General Industrial (“GI”) to Conservation Reserve (“CR”) for a parcel located at 5480 Morgan Mill Road, Assessor’s Parcel Number (“APN”) 008-371-31. (Heather Ferris, hferris@carson.org)

Staff Summary: As part of the 2021 Master Plan Annual Report, staff inventoried City-owned parks and recreational facilities to ensure the zoning and Master Plan designations are appropriate. The subject property is the site of the Empire Cemetery and is maintained by the City. The requested zoning map amendment was made concurrently with a request for a Master Plan map amendment (MPA-2022-0234), which the Board of Supervisors approved on June 16, 2022. To create consistency with the Master Plan designation, the property should be zoned CR. The Board of Supervisors is authorized to approve a zoning map amendment.

Agenda Action: Ordinance - Second Reading **Time Requested:** 5 minutes

Proposed Motion

I move to adopt, on second reading, Bill No. 116, Ordinance No. _____.

Board's Strategic Goal

Quality of Life

Previous Action

May 25, 2022: The Planning Commission recommended approval by a vote of 5 - 0, 2 absent.

June 16, 2022: The Board of Supervisors introduced the ordinance on first reading by a vote of 5 - 0.

Background/Issues & Analysis

Please reference the attached May 25, 2022 staff report to the Planning Commission for additional information.

Applicable Statute, Code, Policy, Rule or Regulation

NRS Chapter 244; Article 2 of the Carson City Charter; CCMC 18.02.075

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted? No

Explanation of Fiscal Impact:

Alternatives

Do not adopt the proposed ordinance on second reading, modify the proposed ordinance and/or provide alternative direction.

Attachments:

[ZA-2022-0233_Ord.-_2nd_reading.doc](#)

[PC_SR_ZA-2022-0233 & MPA-2022-0234 \(Empire Cemetery\).docx](#)

Board Action Taken:

Motion: _____	1) _____	Aye/Nay
	2) _____	_____

(Vote Recorded By)

SUMMARY – Amends the Carson City zoning map.

BILL NO. 116
ORDINANCE NO. 2022-__

AN ORDINANCE RELATING TO ZONING; ESTABLISHING VARIOUS PROVISIONS TO CHANGE THE ZONING FROM GENERAL INDUSTRIAL (“GI”) TO CONSERVATION RESERVE (“CR”) FOR A PARCEL LOCATED AT 5480 MORGAN MILL ROAD, APN 008-371-31.

The Board of Supervisors of Carson City do ordain:

SECTION I:

An application for a zoning map amendment affecting Assessor’s Parcel Number (“APN”) 008-371-31, located at 5480 Morgan Mill Road, Carson City, Nevada, was duly submitted to the Planning Division of the Carson City Community Development Department in accordance with section 18.02.075 of the Carson City Municipal Code (“CCMC”) to revise the existing zoning designation of APN 008-371-31 from General Industrial (“GI”) to Conservation Reserve (“CR”). After proper noticing in accordance with Chapter 278 of the Nevada Revised Statutes and CCMC Title 18, on May 25, 2022, the Planning Commission, during a public hearing, reviewed the staff report of the Planning Division, received public comment and voted 5 ayes, 0 nays, and 2 absent to recommend to the Board of Supervisors approval of the application for the zoning map amendment.

SECTION II:

The zoning map of Carson City is hereby amended to change the zoning of APN 008-371-31 from General Industrial (“GI”) to Conservation Reserve (“CR”), as depicted in Attachment A, based on the findings that the zoning map amendment:

1. Is in substantial compliance with the goals, policies and action programs of the Carson City master plan.
2. Will provide for land uses that are compatible with existing adjacent land uses.
3. Will not have a detrimental impact on other properties within the vicinity.
4. Will not negatively impact existing or planned public services or facilities.
5. Will not adversely impact the health, safety or welfare of the public.
6. Satisfies all other required findings of fact as set forth in CCMC 18.02.075(5).

PROPOSED this ____ day of _____ 2022.

PROPOSED BY Supervisor _____

PASSED on the ____ day of _____ 2022.

VOTE: AYES: _____

NAYS: _____

ABSENT: _____

LORI BAGWELL, Mayor

ATTEST:

AUBREY ROWLATT, Clerk-Recorder

This ordinance shall be in force and effect from and after the ____ of _____, 2022.

Attachment A



STAFF REPORT FOR PLANNING COMMISSION MEETING OF MAY 25, 2022

FILE: MPA-2022-0234 & ZA-2022-0233

AGENDA ITEM: 6.K & 6.L

STAFF CONTACT: Heather Ferris, Planning Manager

AGENDA TITLE:

MPA-2022-0234 For Possible Action: For Possible Action: Discussion and possible action regarding a recommendation to the Board of Supervisors regarding a master plan amendment to change the master plan designation from Community / Regional Commercial (“C/RC”) to Open Space (“OS”) for a parcel located at 5480 Morgan Mill Road, APN 008-371-31 (Heather Ferris, hferris@carson.org)

Staff Summary: As part of the 2021 Master Plan Annual Report staff inventoried City owned parks and recreational facilities to ensure the zoning and master plan designations are appropriate. The subject property is the site of the Empire Cemetery and is maintained by the City. To create consistency with the land use and ownership, the Master Plan designation should be Open Space. The requested master plan amendment is being made concurrently with a request for a zoning map amendment (ZA-2022-0233). The Planning Commission makes a recommendation to the Board of Supervisors.

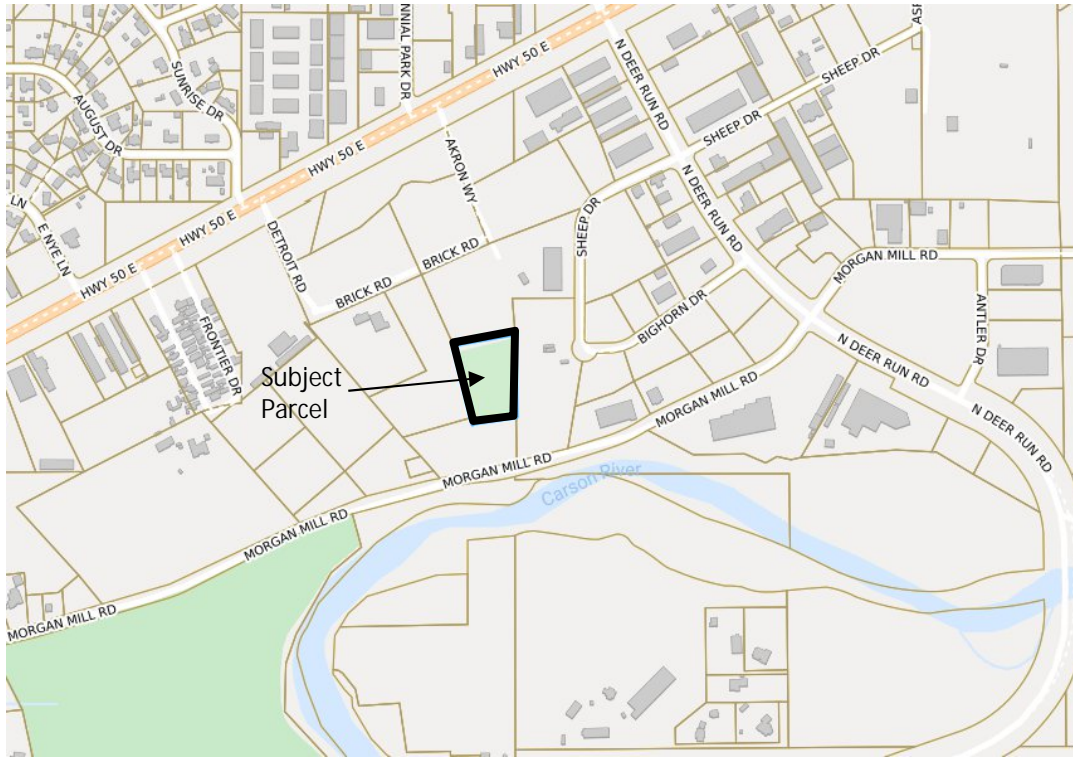
ZA-2022-0233 For Possible Action: Discussion and possible action regarding a recommendation to the Board of Supervisors regarding a zoning map amendment to change the zoning designation from General Industrial (“GI”) to Conservation Reserve (“CR”) for a parcel located at 5480 Morgan Mill Road, APN 008-371-31. (Heather Ferris, hferris@carson.org)

Staff Summary: As part of the 2021 Master Plan Annual Report staff inventoried City owned parks and recreational facilities to ensure the zoning and master plan designations are appropriate. The subject property is the site of the Empire Cemetery and is maintained by the City. To create consistency with the proposed master plan designation, the zoning should be Conservation Reserve. The requested zoning map amendment is being made concurrently with a request for a master plan amendment (MPA-2022-234). The Planning Commission makes a recommendation to the Board of Supervisors.

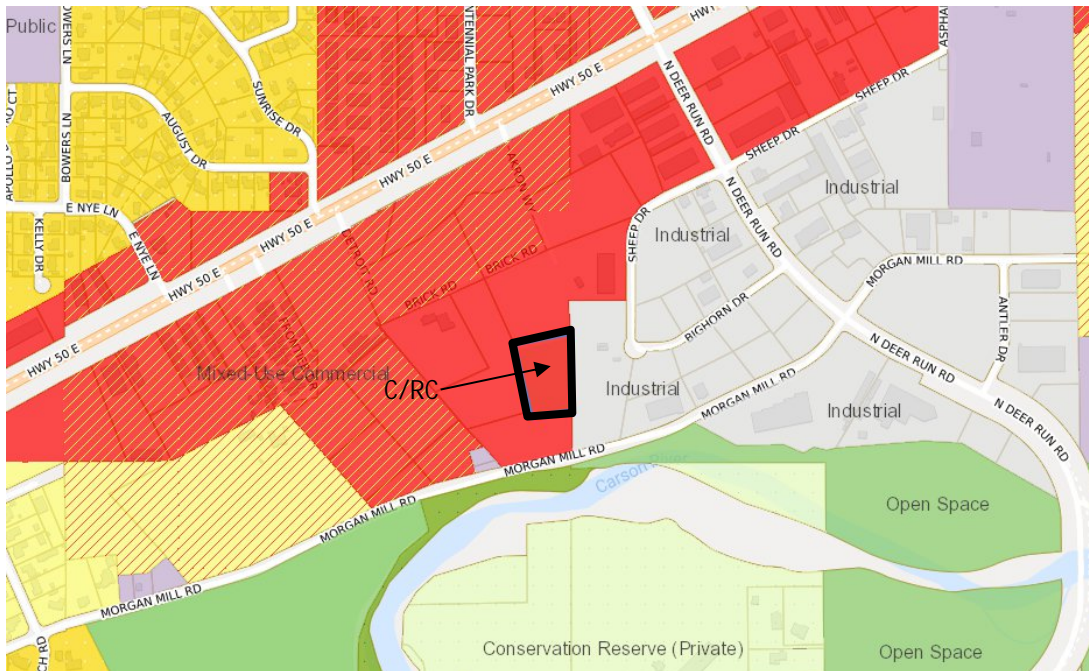
MASTER PLAN AMENDMENT RECOMMENDED MOTION: “I move to adopt resolution number 2022-PC-R-4.”

ZONING MAP AMENDMENT RECOMMENDED MOTION: “I move to recommend to the Board of Supervisors approval of the zoning map amendment ZA-2022-0233 as presented.”

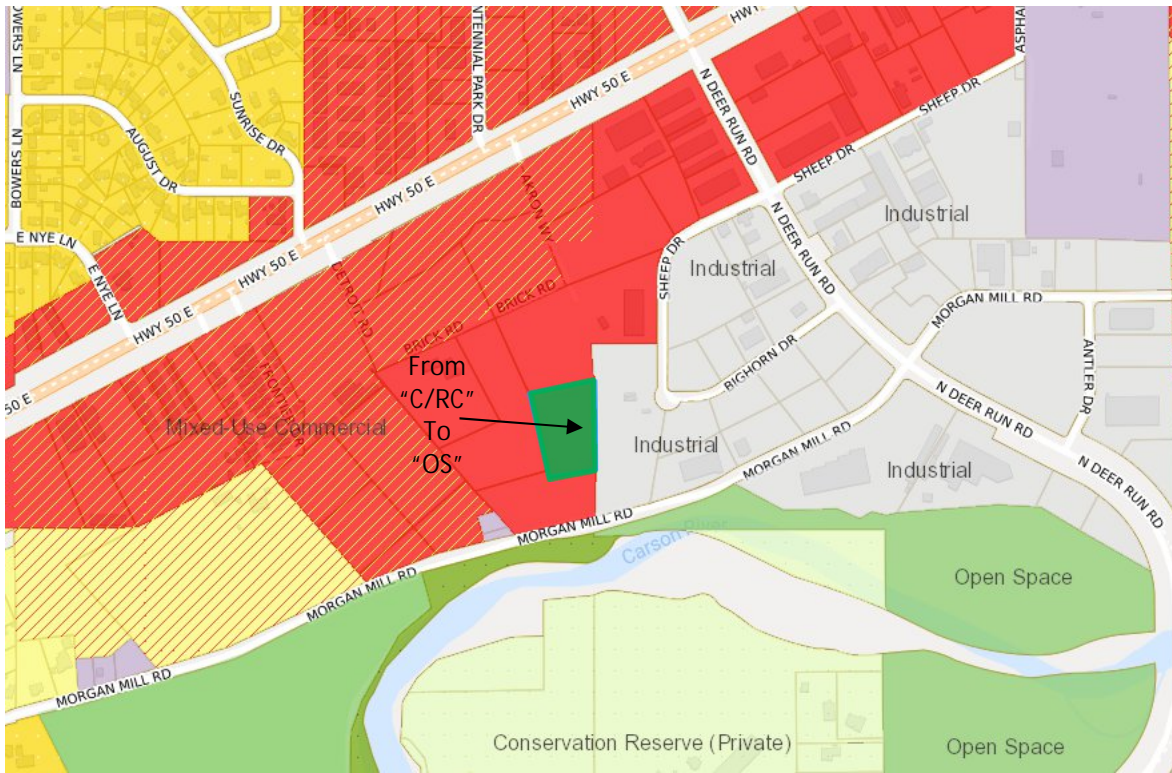
VICINITY MAP:



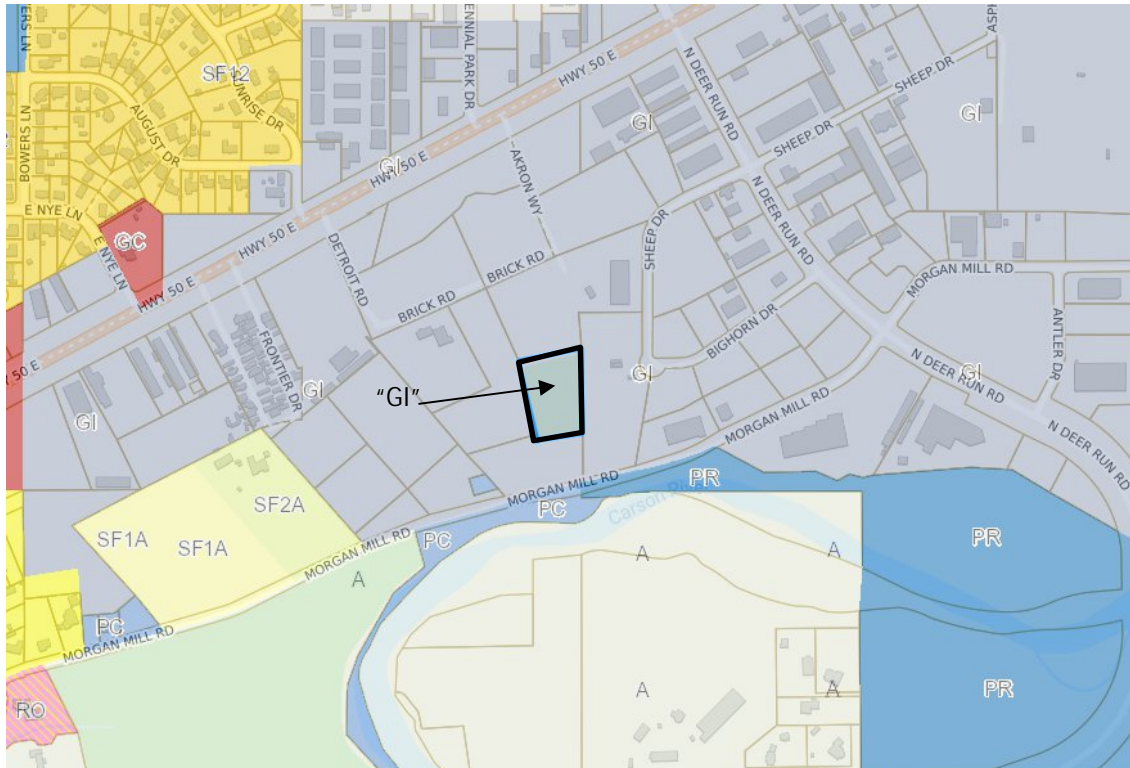
EXISTING MASTER PLAN



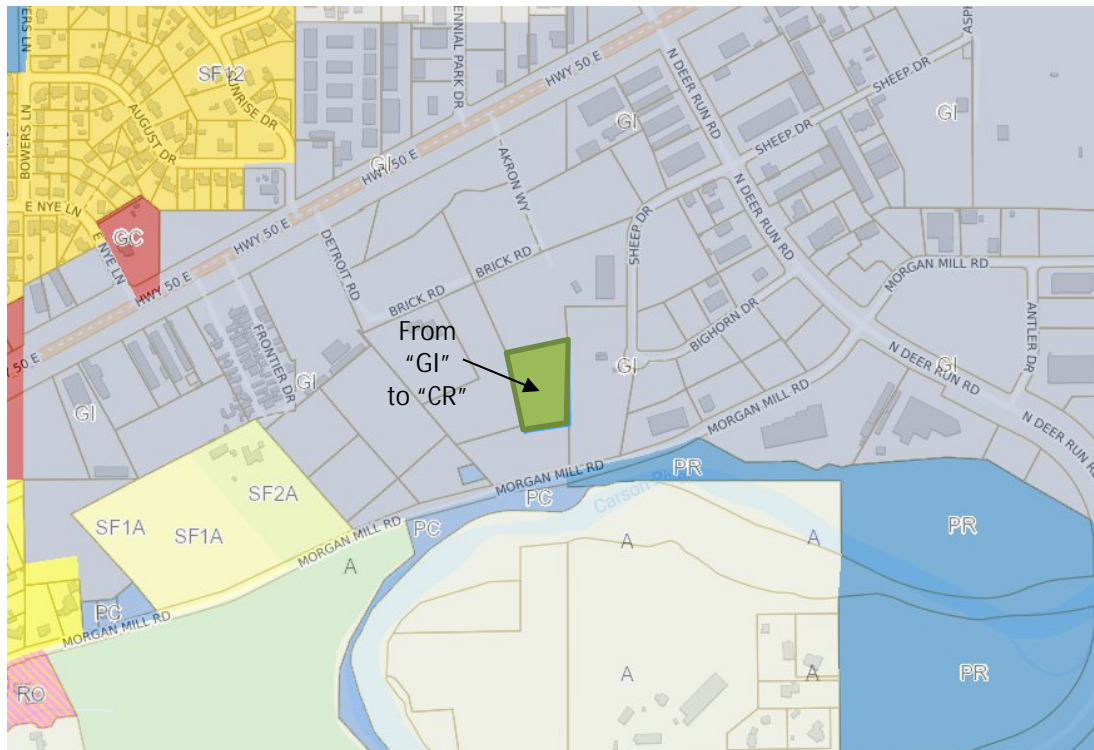
PROPOSED MASTER PLAN



EXISTING ZONING



PROPOSED ZONING



LEGAL REQUIREMENTS: Carson City Municipal Code (“CCMC”) 18.02.050 (Review); 18.02.070 (Master Plan) 18.02.075 (Zoning Map Amendments and Zoning Code Amendments)

EXISTING MASTER PLAN DESIGNATION: Community/ Regional Commercial (“C/RC”)

PROPOSED MASTER PLAN DESIGNATION: Open Space (“OS”)

EXISTING ZONING: General Industrial (“GI”)

PROPOSED ZONING: Conservation Reserve (“CR”)

SURROUNDING ZONING AND LAND USE INFORMATION:

NORTH: General Industrial / sanitation company

SOUTH: General Industrial / vacant

EAST: General Industrial / concrete plant

WEST: General Industrial / vacant

BACKGROUND AND DISCUSSION:

At its meeting of December 15, 2021, the Planning Commission was provided with an update on the Master Plan implementation activities and reviewed and made a recommendation to the Board of Supervisors on the Master Plan Action Plan and other Master Plan related matters. At its meeting of January 20, 2022, the Board of Supervisors accepted the 2021 Master Plan report from the Planning Commission.

As part of the 2021 Master Plan Annual Report staff inventoried City owned parks and recreational facilities to ensure the zoning and master plan designations are appropriate for their use. The subject property is the site of the Empire Cemetery and is maintained by the City. To create

consistency with the land use and ownership, the Master Plan designation should be Open Space. Likewise, to create consistency with the proposed master plan designation, the zoning should be Conservation Reserve. The Planning Commission makes a recommendation to the Board of Supervisors. The Board of Supervisors may amend the Zoning and Master Plan Maps, following a recommendation from the Planning Commission.

PUBLIC COMMENTS: On May 11, 2022, public hearing notices were mailed to 32 property owners within 1,000 feet of the subject properties in accordance with the provisions of NRS and CCMC 18.02.045. At the time of the writing of this report staff has received on public comment email (attached). Any comments that are received after this report is completed will be provided to the Planning Commission either prior to or at the May 25, 2022 meeting depending on their submittal date to the Planning Division.

OTHER CITY DEPARTMENT OR OUTSIDE AGENCY COMMENTS:

The requests were routed to other departments for review and comment. All indicated they had no comments or concerns with the proposed amendments.

FINDINGS: Staff recommends the following findings for approval of the Master Plan Amendment and Zoning Map Amendment pursuant to the CCMC 18.02.070 and 18.02.075, Zoning Map Amendments and Zoning Code Amendments.

MASTER PLAN AMENDMENT FINDINGS: Per the provisions of CCMC 18.02.070

1. The proposed amendment is in substantial compliance with the goals, policies and action programs of the Master Plan.

The proposed amendment is in substantial compliance with the goals, policies, and action programs of the Master Plan. The property is the site of the retired Empire Cemetery. The property has a master plan designation of Community/Regional Commercial ("C/RC"). This designation is not consistent with the use of the land. Since this is a cemetery the master plan designation should be consistent with the use and provide appropriate protections, thus the proposed designation of Open Space.

2. The proposed amendment will provide for land uses compatible with existing adjacent land uses and will not have detrimental impacts to other properties in the vicinity.

Properties in the area are zoned for General Industrial type uses. The cemetery use is existing. The proposed amendment will make the master plan designation consistent with the land use and provide appropriate protections for the cemetery.

3. The proposed amendment is in response to changed conditions that have occurred since the plan was adopted and the requested amendment represents a more desirable use of land.

The proposed amendment will provide for consistency with the land use of the parcel. This is the site of the retired Empire Cemetery. The proposed amendment will make the master plan designation consistent with the land use and provide appropriate protections for the cemetery.

4. The requested amendment will promote the desired pattern of orderly physical growth and guides development based on the projected population growth with the

least amount of natural resource impairment and the efficient expenditure of funds for public services.

This is the site of the retired Empire Cemetery. The proposed amendment will make the master plan designation consistent with the land use and provide appropriate protections for the cemetery.

ZONING MAP AMENDMENT FINDINGS:

- 1. That the proposed amendment is in substantial compliance with and supports the goals and policies of the master plan.**

Chapter 3 of the Master Plan identifies the land use designations and identifies what zoning districts corresponds to the land use designation. If the Master Plan is amended to designate the parcel as Open Space, the proposed Conservation Reserve zoning district would be a corresponding zoning district that will implement the Master Plan.

- 2. That the proposed amendment will provide for land uses compatible with existing adjacent land uses and will not have detrimental impacts to other properties in the vicinity.**

Properties in the area are zoned for General Industrial type uses. The cemetery use is existing. The proposed amendment will make the master plan designation consistent with the land use and provide appropriate protections for the cemetery.

- 3. That the proposed amendment will not negatively impact existing or planned public services or facilities and will not adversely impact the public health, safety and welfare.**

The proposed zoning map amendment will not negatively impact existing or planned public services or facilities and will not adversely impact the public health, safety and welfare. The proposed Conservation Reserve zoning will be consistent with the proposed master plan designation of Open Space. Both the master plan amendment and zoning map amendment will result in consistency with the existing land use of the subject parcels.

Attachments:

Resolution 2022-PC-R-4

Draft zoning map amendment ordinance

Public comment



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** July 21, 2022

Staff Contact: Hope Sullivan, Community Development Director

Agenda Title: For Possible Action: Discussion and possible action regarding a proposed resolution establishing the maximum number of residential building permit allocations under Chapter 18.12 (the “Growth Management Ordinance”) of the Carson City Municipal Code (“CCMC”) for the years 2023 and 2024, estimating the maximum number of residential building permit allocations for the years 2025 and 2026, establishing the number of residential building permit allocations available within the development project and general property owner categories, establishing a maximum average daily water usage for commercial and industrial building permits as a threshold for Growth Management Commission review, establishing criteria to apply when making decisions regarding commercial and industrial projects seeking to exceed the threshold and directing staff to forward the growth management report to Nevada State legislators pursuant to the provisions of Assembly Bill 240 (2019). (Hope Sullivan, hsullivan@carson.org)

Staff Summary: The Board of Supervisors is required to annually establish the number of residential permits that will be available for the following calendar year pursuant to the Growth Management Ordinance. This has historically been based upon a maximum growth rate of 3%. A total of 744 residential allocations are proposed to be made available for 2023. The commercial and industrial daily water usage threshold is 15,000 gallons per day annual average currently and is recommended to continue in 2023, above which Growth Management Commission approval is required. Assembly Bill 240 requires the City to annually provide a growth management report to the state legislators representing its jurisdiction by December 31 each year through the year 2022. This report will serve to meet that requirement.

Agenda Action: Resolution

Time Requested: 10 minutes

Proposed Motion

I move to adopt Resolution No. 2022-R-_____.

Board's Strategic Goal

Sustainable Infrastructure

Previous Action

June 29, 2022 - The Growth Management Commission recommended approval of the proposed resolution by a vote of 7 - 0.

Background/Issues & Analysis

Refer to the attached staff report to the Growth Management Commission for the meeting of June 29, 2022, for a complete discussion regarding the background, issues and analysis of the proposed action.

Applicable Statute, Code, Policy, Rule or Regulation

Assembly Bill 240 (2019); CCMC Chapter 18.12

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted? No

Explanation of Fiscal Impact:

Alternatives

Modify the number of residential allocations or commercial/industrial water usage threshold and/or provide alternative direction.

Attachments:

[GM.2022.Resolution.3%BOS.docx](#)

[GM-2022-0273 Annual Report \(6.29.2022\) - final.docx](#)

[AGENCY COMMENTS.pdf](#)

[GM.Methodology.2022 Attachment D.pdf](#)

Board Action Taken:

Motion: _____

- 1) _____
- 2) _____

Aye/Nay

(Vote Recorded By)

RESOLUTION NO. 2022-R-___

A RESOLUTION AMENDING THE MAXIMUM NUMBER OF RESIDENTIAL BUILDING PERMIT ALLOCATIONS UNDER THE CARSON CITY GROWTH MANAGEMENT ORDINANCE FOR THE YEARS 2023 AND 2024, ESTIMATING THE MAXIMUM NUMBER OF RESIDENTIAL BUILDING PERMIT ALLOCATIONS FOR THE YEARS 2025 AND 2026, ESTABLISHING THE NUMBER OF RESIDENTIAL BUILDING PERMIT ALLOCATIONS AVAILABLE WITHIN THE DEVELOPMENT PROJECT AND GENERAL PROPERTY OWNER CATEGORIES, ESTABLISHING A MAXIMUM AVERAGE DAILY WATER USAGE AND CRITERIA FOR DECISION MAKING FOR COMMERCIAL AND INDUSTRIAL BUILDING PERMITS AS A THRESHOLD FOR GROWTH MANAGEMENT COMMISSION REVIEW; AND DIRECTING STAFF TO FORWARD THE GROWTH MANAGEMENT REPORT TO NEVADA STATE LEGISLATORS PURSUANT TO THE PROVISIONS OF ASSEMBLY BILL 240 (2019).

WHEREAS, Carson City Municipal Code Section 18.12 requires the Carson City Board of Supervisors to establish a fixed number of residential building permit allocations on a two-year rolling basis, to establish the number of residential building permit allocations available within the Development Project and General Property Owner categories, and to establish a maximum average daily water usage for commercial and industrial building permits as a threshold for Growth Management Commission review in order to manage growth within Carson City; and

WHEREAS, pursuant to Carson City Municipal Code Section 18.12 the Growth Management Commission met in a duly noticed public hearing on June 25, 2022 and recommended the maximum number of residential building permits to be made available for calendar years 2023 and 2024, and the Commission estimated the maximum number of residential building permits for calendar years 2025 and 2026; and

WHEREAS, the Carson City Board of Supervisors finds and declares pursuant to Carson City Municipal Code Section 18.12 that city water and wastewater treatment capacity, as well as other resources identified in Section 18.12.050(2), are essential resources that limit the available residential building permits authorized by this resolution.

NOW, THEREFORE, the Carson City Board of Supervisors hereby resolves that:

1. Beginning on the first city working day in January 2023, the Building Division shall make available a total of **744** residential Growth Management allocations for building permits. The 2022 year-end balance of unused allocations shall be voided and returned to the utility manager. The allocations for residential building permits shall be disbursed as follows:

(a) For the general property owner category, a subtotal of **320** residential permits (43% of total residential building permit allocation). A property owner may apply for a maximum of 30 residential building permits in Period 1 (January through March 2022) subject to the availability of building permits.

(b) For the development project category, a subtotal of **424** residential building permits (57% of total residential building permit allocation). Individual development projects qualified

for inclusion on the project list shall be entitled to apply for an equal share of building permits during Period 1 based on the number of qualified development projects that have applied to the Building Division for development project status as of the first City working day in January 2023. Where a development project has less lots or units than the total share of building permits allocated to it, the remaining building permits shall be distributed equally among the remaining development projects. Additional development projects may be added to the list during Period 1 and use any remaining building permits. If no additional permits are available in Period 1 in this category, development projects not on the list at the beginning of Period 1 may only apply for building permits from the general property owner category during Period 1 in accordance with the limitations set forth above and may be added to the development category anytime during Period 2 (April through June).

(c) Any residential building permits remaining from Period 1 shall be made available in Period 2 (April through June) and Period 3 (July through December) in accordance with Carson City Municipal Code Section 18.12.055.

2. Beginning on the first city working day in January 2024, the Building Division may upon Board of Supervisors' approval make available pursuant to Carson City Municipal Code Section 18.12 a maximum total of **766** residential building permits, assuming three percent growth occurs in 2023. The building permits shall be disbursed as follows:

(a) For the general property owner category, a subtotal of **330** residential building permits may be made available. General property owners shall be entitled to apply for a maximum of 30 residential building permits in Period 1 subject to the availability of building permits.

(b) For the development project category, a subtotal of **436** residential building permits may be made available. Development projects qualified for inclusion on the project list shall be entitled to apply for building permits in accordance with paragraph 1(b), above.

(c) Any building permits remaining from Period 1 shall be made available for Periods 2 and 3 in accordance with Carson City Municipal Code Section 18.12.

3. For calendar year 2025, it is estimated that the Board of Supervisors may make available a maximum of **789** residential building permits, assuming continued three percent growth.

4. For calendar year 2026, it is estimated that the Board of Supervisors may make available a maximum of **813** residential building permits, assuming continued three percent growth.

5. Pursuant to Carson City Municipal Code Section 18.12, prior to issuance of building permits, any commercial or industrial projects proposed in 2023 that exceed the threshold of **15,000** gallons per day water usage must have the Growth Management Commission's review and approval to assure water availability.

6. In considering applications in response to subsection 5, the Growth Management Commission must first find that the use utilizes water conservation measures and techniques.

If that finding is made, the Growth Management Commission must consider if the use will promote health, welfare, safety or quality of life; or create quality jobs; or promote recreation and tourism. If both such findings are made, an application under subsection 5 can be granted.

7. Any building permits made available by this resolution shall be subject to all of the requirements of Carson City Municipal Code Chapter 18.12 (Carson City Growth Management Ordinance).

8. This resolution supersedes all prior resolutions establishing growth management allocations and shall have the full force and effect of law and be incorporated by this reference into Carson City Municipal Code Chapter 18.12.

9. This Resolution and the Growth Management staff report to the Board of Supervisors from the meeting of July __, 2022, shall be forwarded to the State legislators representing the City in accordance with Assembly Bill 240 (2019).

ADOPTED this ____ day of _____ 2022.

AYES: Supervisors _____

NAYES: Supervisors _____

ABSENT: Supervisors _____

LORI BAGWELL, Mayor

ATTEST:

AUBREY ROWLATT, Clerk-Recorder

**STAFF REPORT FOR THE GROWTH MANAGEMENT COMMISSION MEETING OF
JUNE 29, 2022**

FILE NO: GM-2022-0273

AGENDA ITEM: 6.A

STAFF CONTACT: Hope Sullivan, AICP, Community Development Director

AGENDA TITLE: For Possible Action: Discussion and possible action regarding a recommendation to the Board of Supervisors for a resolution establishing the maximum number of residential building permit allocations under Chapter 18.12 (the “Growth Management Ordinance”) of the Carson City Municipal Code (“CCMC”) for the years 2023 and 2024, estimating the maximum number of residential building permits for the years 2025 and 2026, establishing the number of building permit allocations within the development and general property owner categories, establishing a maximum average daily water usage for commercial and industrial building permits as a threshold for Growth Management Commission review, and identifying criteria to apply when making decisions regarding commercial and industrial projects seeking to exceed the threshold. (Hope Sullivan, hsullivan@carson.org).

STAFF SUMMARY: The Growth Management Commission is required to make annual recommendations to the Board of Supervisors to establish the number of residential permits that will be available for the following calendar year. This has historically been based upon a maximum growth rate of 3%. The commercial and industrial daily water usage threshold is proposed to remain at 15,000 gallons per day annual average in 2023, above which Growth Management Commission approval is required.

PROPOSED MOTION: “I move to recommend to the Board of Supervisors approval of the draft resolution.”

BACKGROUND:

The Planning Commission serves as the Growth Management Commission under the Growth Management Ordinance. The Growth Management Commission is responsible for annually reviewing the information provided by various City departments and outside agencies and for submitting a recommendation to the Board of Supervisors to:

1. Establish a fixed number of residential building permits to be made available in the following two calendar years (2023 and 2024, on a rolling calendar basis) and estimate the number to be made available in the third and fourth years (2025 and 2026).
2. Establish a distribution of the total building permit entitlements between the “general property owner” and “development project” (31 or more lots or units) categories.
3. Establish a maximum average daily water usage for commercial and industrial building permits as a threshold for Growth Management Commission review.

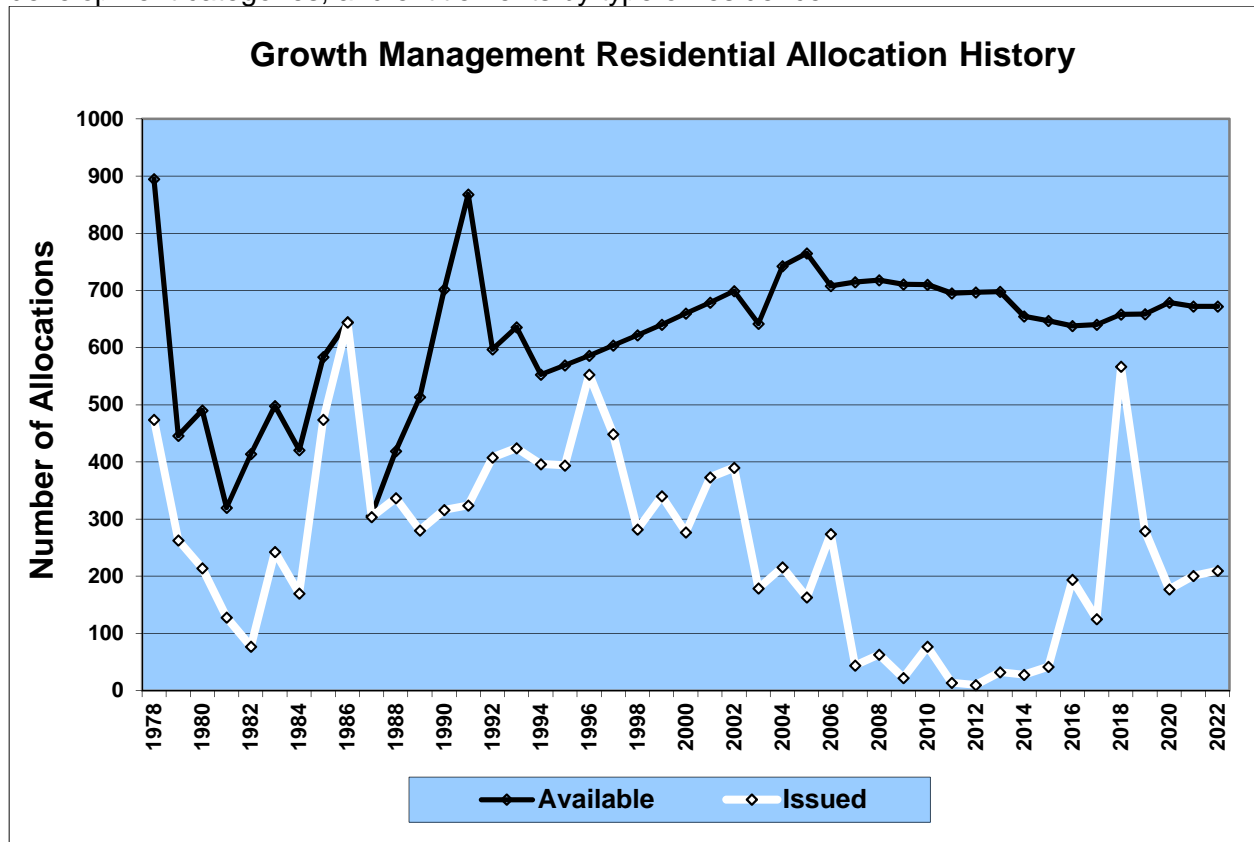
CCMC 18.12.015 (Purpose) states, in part:

2. *The board declares that the following essential resources shall be considered for the managed growth of Carson City:*
 - a. *City water: quantity, quality, supply, capacity, infrastructure;*

- b. *City sewer: treatment and disposal capacity; system or infrastructure ability to transport sewage from a residential dwelling unit of the treatment system;*
- c. *Sheriff protection services;*
- d. *Fire protection services;*
- e. *Traffic and circulation;*
- f. *Drainage and flooding;*
- g. *School enrollment and capacity;*
- h. *Parks and recreation; and*
- i. *Other resources or services as determined by the board.*

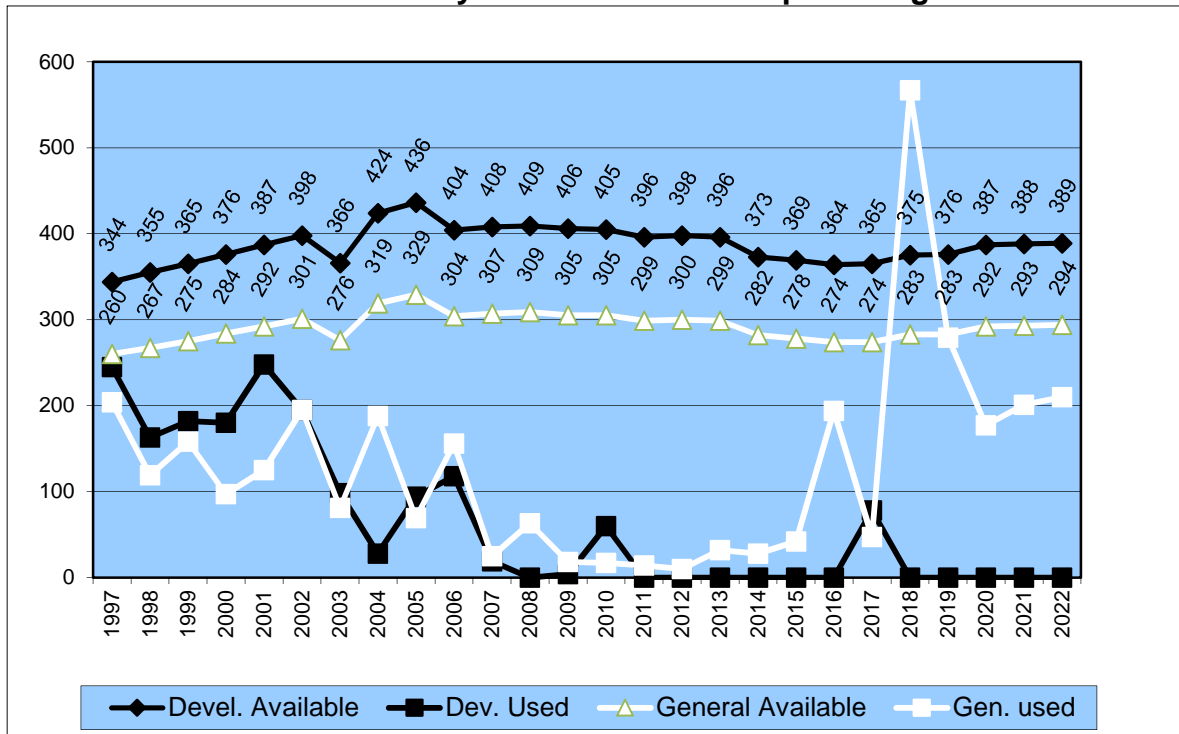
The Growth Management Ordinance was originally implemented in the late-1970's in response to a moratorium by the State Division of Water Resources on new subdivisions in Carson City due to wastewater and water capacity issues. The program was developed in cooperation with the State to address its concerns. Per CCMC 18.12.055, at the beginning of each calendar year, the residential allocations are put into two categories: the "general property owner" and "development project" (owners/developers with 31 or more lots/units) categories in a 43%-57% split. After the first quarter of the year, all allocations are combined into a single category and available on a first come first serve basis. For most of the Growth Management program's history, the total number of building permit allocations available each year has been based upon a maximum growth rate of 3%.

The following graphs provide historical data regarding the number of allocations available, the total number of permits used, the number of permits used by the general property owner and development categories, and entitlements by type of residence.



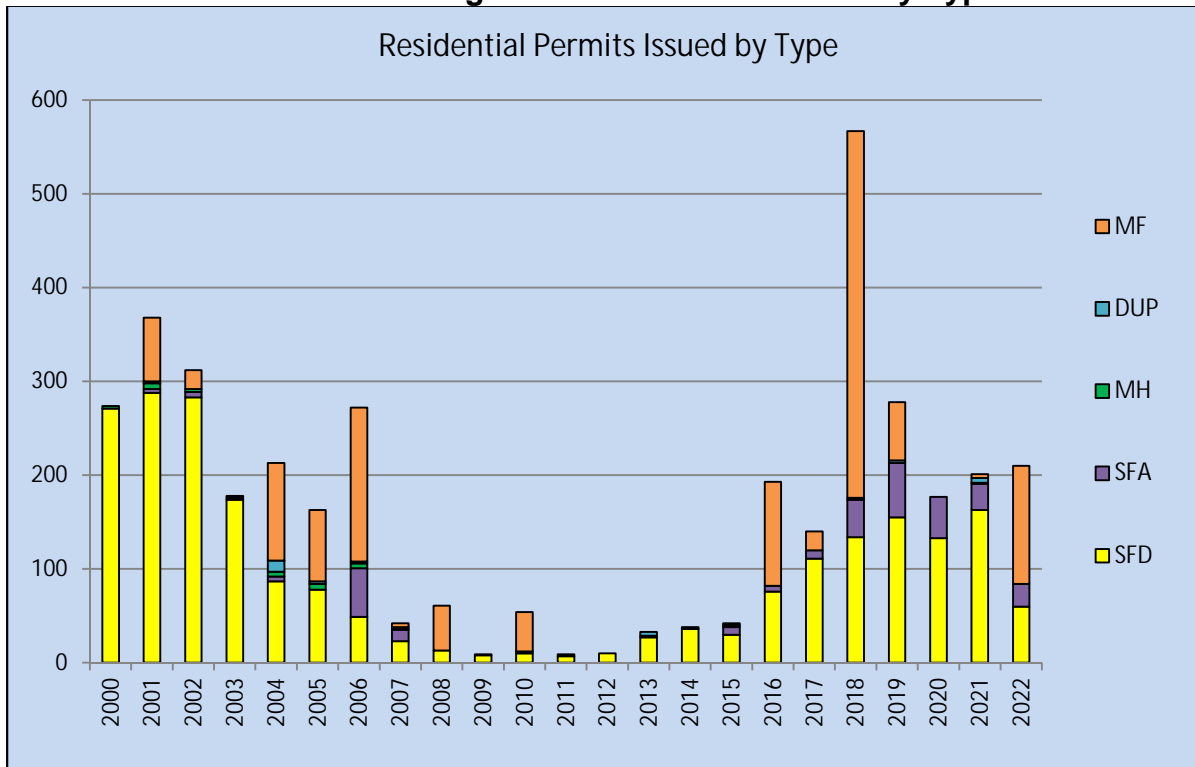
Through May 2022 (Source: Carson City Community Development)

Allocations by General and Developer Categories



Through May 2022 (Source: Carson City Community Development)

Growth Management Allocations Issued by Type



Through May 2022 (Source: Carson Community Development)

SFD – Single Family Detached DUP – Duplex MH – Manufactured Home
 SFA – Single Family Attached MF – Multi-family attached (3+ units, single ownership)

AB 240:

In addition to addressing annual growth management allocations, this report is intended to serve as the annual report for Carson City pursuant to paragraph 2 of Section 1 of Assembly Bill (“AB”) 240, adopted by the Nevada Legislature in 2019, which requires:

On or before December 31 of each calendar year during the period between July 1, 2019, and December 31, 2022, each county in the region, in consultation with any cities within each such county, shall prepare and submit to each Legislator who represents any portion of the county a separate report that:

(a) Identifies issues relating to the orderly management of growth in the county, including cities within the county, and the region, including, without limitation, issues in the following areas:

- (1) Conservation, including, without limitation, the use and protection of natural resources;*
- (2) Population, including, without limitation, projected population growth and the projected resources necessary to support that population;*
- (3) Land use and development;*
- (4) Transportation; and*
- (5) Public facilities and services, including, without limitation, roads, water and sewer service, flood control, police and fire protection, mass transit, libraries and parks.*

(b) Makes recommendations regarding those issues.

AB 240 applies to and requires cooperation between Carson City, Douglas County, Lyon County, Storey County, Washoe County and the cities of Reno and Sparks regarding regional growth. The bill requires these entities to submit a report to the State Legislators representing their jurisdictions by December 31 each year through 2022.

DISCUSSION

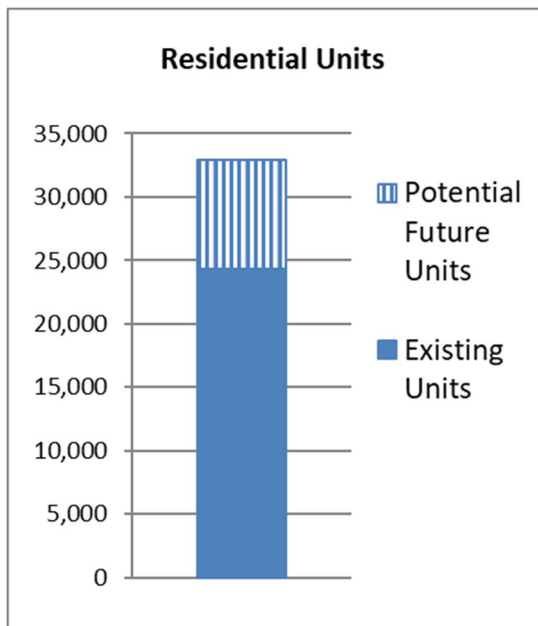
The annual growth management report and associated Growth Management Commission meeting is an opportunity to understand the capacity of and impact of growth on the City’s and Carson City School District’s resources. Based on its understanding of the capacity and impacts, the Growth Management Commission makes a recommendation to the Board of Supervisors relative to the provision of residential allocations and threshold water use for commercial and industrial building permits.

Comments have been received from the Carson City Public Works Department (“Public Works”), Carson City Sheriff’s Office, Carson City Fire Department, Carson City Health and Human Services Department, Carson City Parks, Recreation and Open Space Department and the Carson City School District. Although all agencies acknowledge that increased growth creates increased demand for services, no department or agency recommended a reduction in the number of residential permits to be made available in 2023.

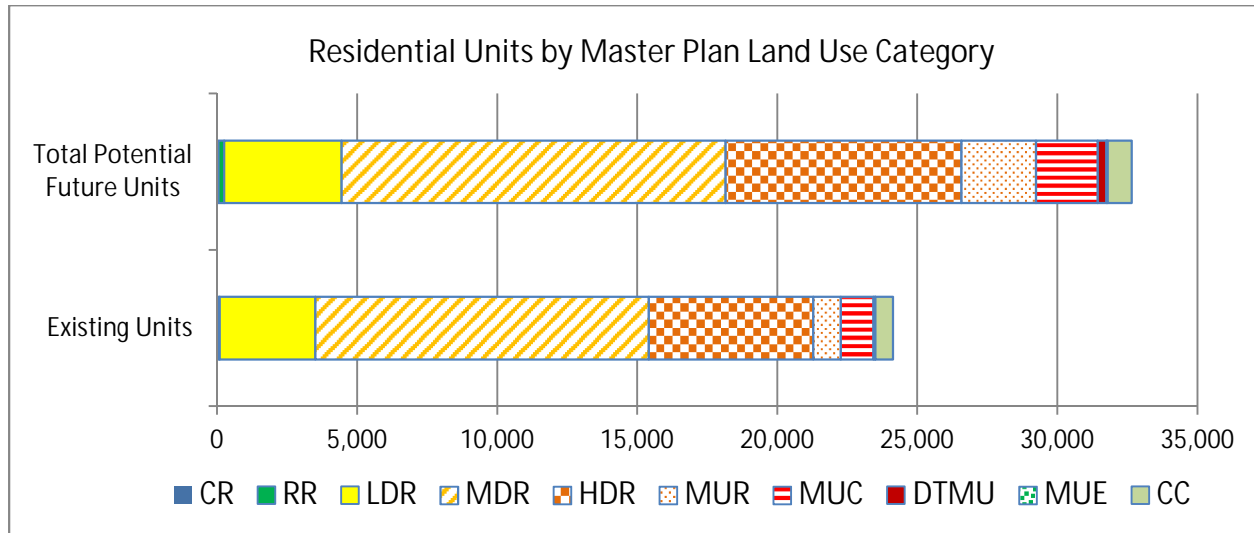
Since 2019, the Growth Management Commission has reviewed a parcel-based analysis of how much growth the City can accommodate while staying within its allocated water resources. Public Works annually conducts a water capacity analysis assuming the entire City is developed to its maximum capacity based on current Master Plan land use designations and zoning. It includes residentially designated parcels being developed to their maximum potential densities and commercial and industrial parcels being fully developed. This year’s analysis concludes that Carson City has the allocated water resources to accommodate buildout in accordance with

current Master Plan and zoning. This parcel-by-parcel analysis allows the City to continue to monitor how proposed changes in land use or actual water usage over time impacts the long-range forecast for water capacity.

Based on updated information, Carson City has approximately 24,361 existing residential units, an increase of 192 units from when this report was presented a year ago. Assuming all currently approved developments are completed at their proposed densities and all lands designated for residential uses are developed or redeveloped to the maximum densities, an additional 8,565 (last year was 8,767) residential units could be developed for a total of 32,926 (last year was 32,936) residential units. For example, for an existing 2-acre parcel zoned with a required 1-acre parcel size with one house currently on the parcel, it is assumed that an additional dwelling unit could be developed on that property. It is estimated that 32,926 residential units would result in a population of approximately 76,388 (using 2.32 residents per dwelling unit). Note the 2020 Census reports an average household size of 2.32 in Carson City whereas the 2010 Census reported an average household size of 2.54.



The following chart shows existing and total potential residential units by the Master Plan land use designation in which the properties are located.



Key:

CR – Conservation Reserve (private lands)
 RR – Rural Residential
 LDR – Low Density Residential
 MDR – Medium Density Residential
 HDR – High Density Residential

MUR – Mixed-Use Residential
 MUC – Mixed-Use Commercial
 DTMU – Downtown Mixed Use
 MUE – Mixed-Use Employment
 CC – Community Commercial

Per the State demographer, the City’s population as of July 1, 2021 was 57,073. The State demographer’s five year projection is on the table below.

	Total Population	Change Previous Year	Percentage Change
2021	57,073		
2022	57,429	357	0.6
2023	57,774	345	0.6
2024	58,086	312	0.5
2025	58,380	294	0.5
2026	58,670	290	0.5

Water Conservation

Water conservation measures are applied both inside and outside of buildings. The Uniform Plumbing Code addresses water consumption rates for toilets, sinks, and showers by limiting water usage per flush and flow rates. Division 3 of Title 18 Appendix of the CCMC (the “Carson City Development Standards” or “CCDS”) includes landscaping standards that encourage the utilization of water savings irrigation design, limitations on the use of turf in landscaping to conserve water by minimizing the need for irrigation, and the requirement for a three foot wide landscape buffer area between any turf areas and hardscape to capture irrigation overspray and runoff.

Additionally, per CCMC 12.01.120, as noted below, the waste of water is prohibited.

12.01.120 - Waste of water prohibited.

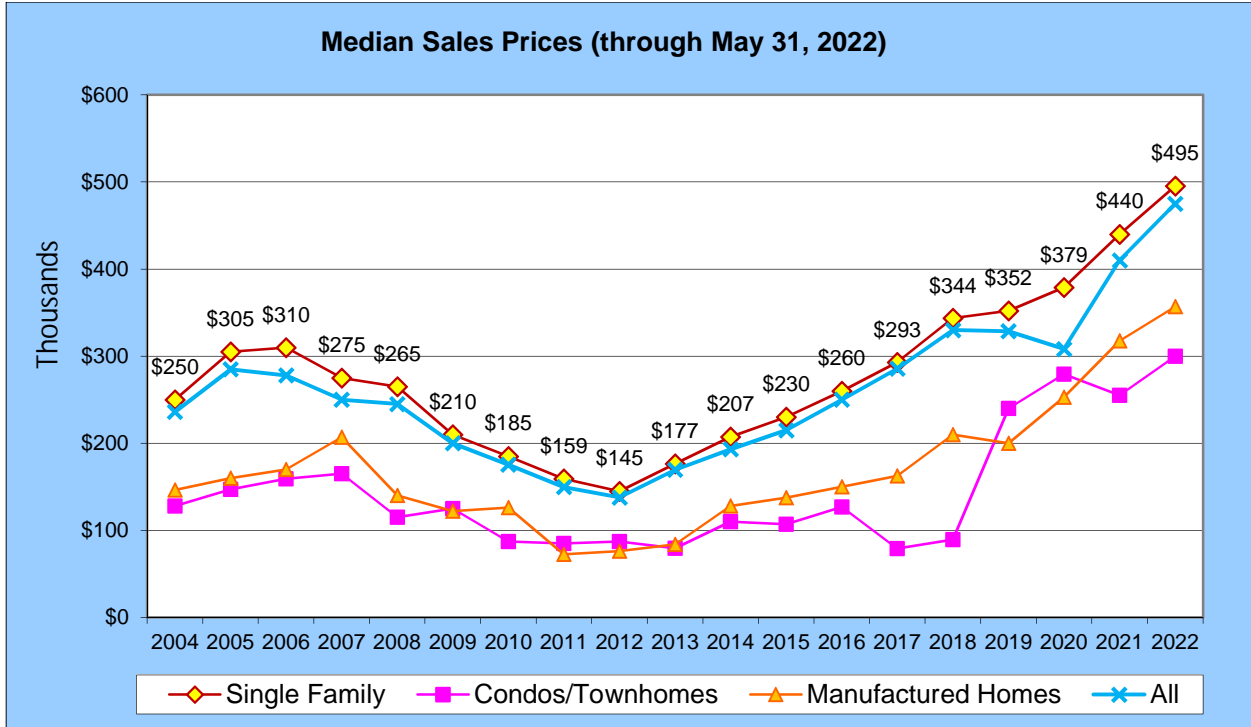
It is unlawful for anyone connected to the city water system to waste water. For the purpose of this section, "waste" means any excessive usage which causes water to run into or along any street, alley, storm drainage system, or into or upon another's property; provided nothing in this section shall be construed as to apply to the accidental breaking of any hose, water pipe, or other irrigation device unless same is not abated within 2 hours after personal notice of such break is given the person owning, controlling or maintaining the same or having any pecuniary interest therein. If such breaks are not repaired or the water turned off within the specified time, it shall be the duty of the utilities director or his/her designee to cause the water to be shut off, and it is unlawful for any person to again turn on such water until proper repairs have been made. If personal notice is unable to be given, the water shall be immediately shut off by the public works director or his/her designee and a notice shall be placed on the front door stating the reason(s) for said shutoff. Each and every request for the water to be turned on will require the payment of \$25.00 which the city will add to the monthly bill.

Exception: Car washing by civic or philanthropic groups may receive written approval from the public works director or his/her designee when it is determined that said usage will not be detrimental to the city's water situation.

This provision is enforced by the Water Division of Public Works throughout the year, and especially in the summertime. Staff works directly with property owners to correct the violation.

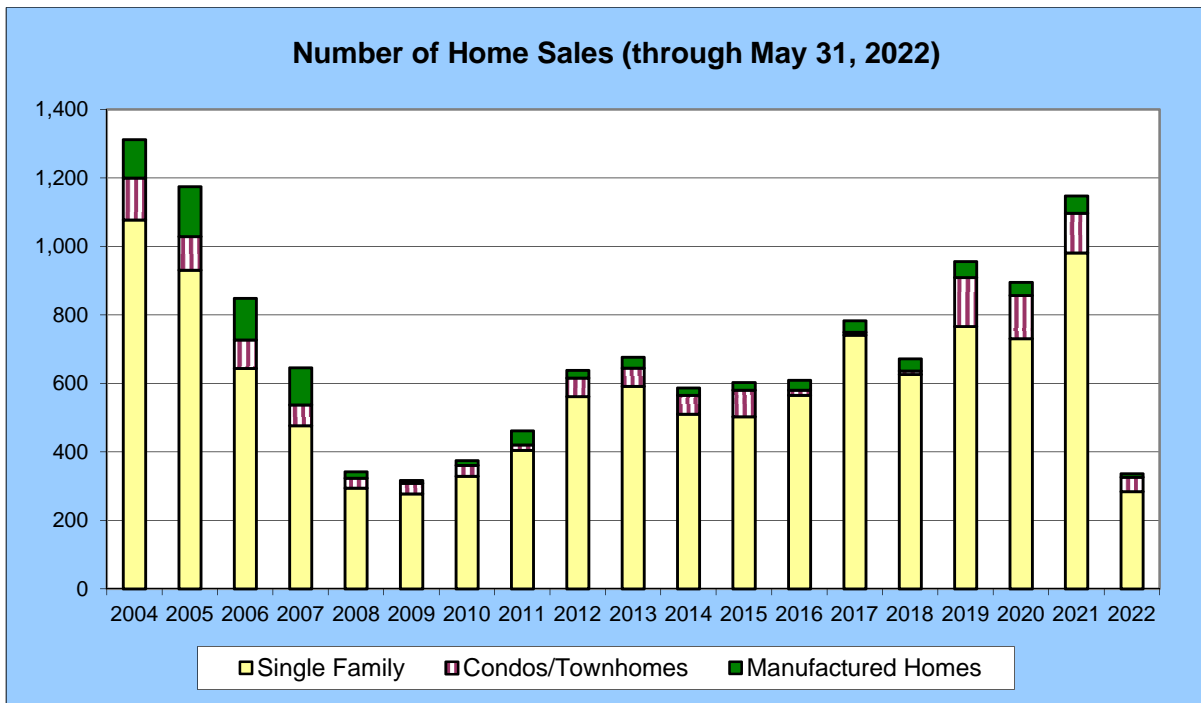
Housing sales trends

Traditionally, data regarding home sales and sale prices is provided as part of the growth management annual report. The number of home sales and sales price, as well as many other factors, can have an impact on the demand for construction of new homes. The following charts show median home sales price and sales volume trends.



Through May 2022. Source: Carson City Assessor

As the graph above shows, the median sales price of housing has continued to rise for the past ten years from a low in 2012 of \$145,000 to a current high of \$495,000.



Through May 2022. Source: Carson City Assessor

Calendar year 2021 sales included 981 single family homes, 116 condominiums or townhomes and 51 manufactured homes. Through May 2022, there have been 306 single family home sales, 52 condominium or townhomes sales, and 10 manufactured home sales.

Determination of annual number of available allocations

The Growth Management Ordinance does not specify how to determine the number of allocations that should be made available each year, only that “essential resources” must be considered in determining that number. For most of the Growth Management Ordinance’s history, a general rule of allowing up to 3% growth has been used.

Various methods of determining the exact number of allocations to be made available have been used over the program’s history, resulting in a wide range of allocation maximums over the years, particularly before 1992. Unused allocations were carried over to the following years during a certain period, with adjustments made every few years. During a period in the 1990’s, the available allocations were increased by 3% each year, even though actual population growth was occurring at a slower rate during that same period. The growth management files from prior to 2006 do not indicate the exact methodology used in determining the number of allocations.

In 2006, the current method of determining the number of allocations was established. This method uses the most recent available Nevada State Demographer population estimates for Carson City (57,073) as the base for establishing the number of permits that would, in theory, result in 3% growth. This method also uses the latest available Census data for the average number of persons per household (2.32) to calculate the allocations. Note that the 2010 Census indicated a household size of 2.54 persons per household. As there are fewer persons per household based on the 2020 Census than reported in the 2010 Census, the growth rate of 3% will allow for more residences to achieve the 3% increase. The details of the methodology used in determining the recommended allocations for 2023 are included in Attachment D. The methodology has been included in each report since 2006 to establish a consistent method that can be tracked through time.

While the Growth Management Ordinance requires establishing the number of allocations to be made available in the second year and estimating the number for the third and fourth years, the ordinance also requires that these numbers be evaluated and set annually. Therefore, if certain service capacity issues arise in any given year, the estimated number of allocations for future years can be adjusted. Also, the number of allocations can only approximate how much actual growth will occur in the City.

Commercial and Industrial Average Daily Water Usage Threshold

The Growth Management Commission is also required to establish the average daily water usage threshold for Growth Management Commission review. In considering commercial and industrial permits, CCMC 18.12.070 states, in part, that:

“A project which equals or exceeds the maximum average daily water usage threshold established by the board for water shall result in a consideration of the project before the commission prior to issuance of a building permit. The commission may approve the building permit, approve the permit with conditions, or deny the permit on the basis of the effect of the project on the city’s essential resources. The commission shall base its decision on the quantity of water consumed by the use for which the building is constructed compared to the

availability of water; the ability of the city to deliver water services to the structure; and other effects of water usage ...”

Since 2005, the Growth Management Commission has approved twelve requests for a building permit that exceeds the water usage threshold and denied none. The table below provides a description of the eleven approvals.

Project	Address	Request
GM-2021-0131: Car Wash	3390 S Carson Street	29,500 gpd
GM-19-141: RV Resort	1400 Old Hot Springs	33,793 gpd
GM-18-190: RV Resort	1400 Old Hot Springs	68,500 gpd
GM-16-161: RV Resort	1400 Old Hot Springs	59,700 gpd
GM-15-039: Capitol Mall Project	n/s Musser, s/s Robinson, w/s Stewart, e/s Curry	334,339 gpd
GM-15-025: Car Wash	1250 & 1300 E William St	8,139 gpd
GM-15-024: Car Wash	3555 S. Carson St.	8,139 gpd
GM-14-163: Congregate Care / Nursing Home	608 & 610 W Washington	19,280 gpd
GM-14-005: Car Wash	2651 Hwy 50 E	13,438 gpd
GM-10-093: Restaurant (Olive Garden)	S Carson St.	9,100 gpd
GM-07-114: Concrete Plant Operation	5855 Sheep Drive	8,700 gpd
GM-08-077: Casino and Hotel	2670 HWY 50 and Lompa	82,916 gpd

In 2016, the City changed the threshold from 7,500 gallons per day to 15,000 gallons per day. The modification was due to “recent and continued improvements to the water system and additional water resources being produced and delivered from the Carson Valley” In addition to the water infrastructure improvements, the City’s development standards and building codes have improved over the years to where water conservation measures, such as low-flow fixtures, are included as part of the standard requirements for new commercial and industrial development.”

At its meetings of May 26, 2021 and June 30, 2021, the Growth Management Commission discussed the benefit of the Board of Supervisors identifying policies relative to considering “other effects of water usage.” The objective was to have criteria for evaluating requests for building permits for uses that would exceed the threshold. The Board of Supervisors agreed and in adopting Resolution No. 2021-R-23, included wording that states:

“... the Growth Management Commission must first find that the use utilizes water conservation measures and techniques. If that finding is made, the Growth Management Commission must consider if the use will promote health, welfare, safety or quality of life; or create quality jobs; or promote recreation and tourism. If both such findings are made, an application under subsection 5 can be granted.”

This language is also present in the currently proposed resolution. No applications have been submitted since the effective date of Resolution 2021-R-23.

Per the memo of June 11, 2022, the Director of Public Works has advised that he is recommending keeping the threshold at 15,000 gallons per day. However, Public Works is currently analyzing water usage data for commercial and industrial properties across Carson City to determine if an adjustment needs to be made to the current threshold. Due to COVID, the analysis is taking longer than anticipated.

ALTERNATIVES AND CONCLUSION:

Per the Growth Management Ordinance, the Growth Management Commission must recommend the total number of available permits and the distribution between categories for the years 2023 and 2024 and recommend an estimated number of total permits available for 2025 and 2026. A distribution of 43% to the “general property owner” category and 57% to the “development project” category has historically been established and is recommended to continue. The table below shows allocation alternatives for various growth rates and how these rates would affect the number of available allocations.

Permit Allocation Alternatives

Rate	Category	2023	2024	2025	2026
3.0%	Total	744	766	789	813
	General	320 (43%)	330 (43%)	--	--
	Development	424 (57%)	436 (57%)	--	--
2.5%	Total	620	636	652	668
	General	267 (43%)	274 (43%)	--	--
	Development	353 (57%)	362 (57%)	--	--
2.0%	Total	496	506	516	526
	General	213(43%)	218 (43%)	--	--
	Development	283 (57%)	288 (57%)	--	--

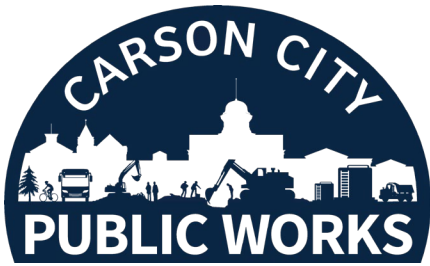
Carson City has historically based the number of available permits in a given year on allowing a maximum growth rate of 3%. Note that future allocation estimates assume a continued actual growth rate of 3% and are adjusted each year based on actual estimated population growth figures—i.e. actual growth of less than 3% would result in fewer allocations in future years.

Staff recommends continuing the allocation system based upon a maximum growth rate of 3%. Refer to Attachment C to see how the allocations would be distributed throughout the year per the requirements of the Growth Management ordinance. The recommended allocation would allow the maximum flexibility in providing building permits as new development occurs, though longer-term growth is expected to continue at a moderate pace. Unnecessarily limiting the number of building permits could have a negative impact on the ability of developers to obtain financing for proposed developments and have a generally suppressive effect on the Carson City economy. Should a lower limit actually limit developers’ ability to increase the housing supply to meet market demand, it could also reduce the affordability of housing in Carson City.

Please contact Hope Sullivan, Director of the Carson City Community Development Department, 283-7922 or hsullivan@carson.org if you have any questions regarding the Growth Management program.

Attachments:

- A) Agency comments
- B) Draft Resolution
- C) Building Permit Distribution Table for 2022 (3%)
- D) Methodology, Number of Available Permits



CARSON CITY NEVADA
Consolidated Municipality and
State Capital
PUBLIC WORKS

MEMORANDUM

TO: Carson City Planning Commission
FROM: Darren L. Schulz, PE – Carson City Public Works Director
DATE: June 11, 2022
SUBJECT: Growth Management Report 2022

Thank you for the opportunity to inform you of the status of our operations and our ability to serve Carson City at a projected growth rate up to 3% through 2023.

The operational reports are as follows:

WATER OPERATIONS:

Carson City's existing usable water rights are 18,648 acre-feet per year.

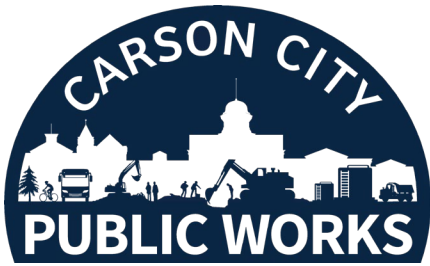
Carson City must allocate approximately 2,825 acre-feet to remaining approved undeveloped lots. As required by the State Engineer's Office, additional parceling is also being accounted for. In 2021, Carson City's usage was 10,472 acre-feet. This number is the total City, Residential, State, commercial and industrial metered customer usage.

Subtracting the 2021 water usage of 10,472 acre-feet and outstanding water commitments of 2,825 acre-feet from Carson City's usable water rights of 18,648, leaves a balance of approximately 5,351 acre-feet, which may be allocated towards new development.

Carson City continues to utilize conjunctive use water management. Carson City fulfills its annual water demands from approximately 75% groundwater and 25% surface water sources. Through conjunctive resource management, Public Works operates the water system, so Carson City's needs are met through a combination of groundwater and surface sources, making the best use of the water resources available. The goal of conjunctive management is to maximize surface water when available to allow the groundwater aquifers to rest.

Carson City will continue the outside water management program during the 2022 irrigation season, which includes a THREE-DAY-A-WEEK schedule where odd-numbered addresses water on Tuesday, Thursday and Saturday and even-numbered addresses water on Sunday, Wednesday and Friday, with no watering between the hours of 10:00 a.m. to 6:00 p.m. Watering on Mondays is prohibited. This allows time for resting of the system and filling of tanks.

State Engineer's Order 1140 allows Carson City to pump additional Eagle Valley groundwater during drought years. This allows Carson City to pump a maximum of 11,700 acre-feet from the Eagle Valley ground water



CARSON CITY NEVADA Consolidated Municipality and State Capital PUBLIC WORKS

basin for a one-year period provided that the average ground water pumped from Eagle Valley over a period of five consecutive drought years will not exceed 9,900 acre-feet annually.

Carson City has built up an additional water rights bank account not included in the total usable water rights number in the previous paragraphs since 2006, through its managed Aquifer Storage and Recovery program within Vicee Canyon recharge basins. The total number of water rights banked under the recharge permit is approximately 3,405 acre-feet, to be able to be used in an emergency basis.

Carson City has always used a drought as the design scenario to meet peak summer demands. Currently, there is approximately 26 million gallons per day (MGD) of production supply for a drought year. The average maximum-day demand from 2010 to 2021 is approximately 20 MGD. There is approximately 6 MGD of peak supply capability remaining, if all supply sources are functioning.

Carson City Public Works can accommodate the projected 3% growth through 2023, dependent on the completion of the planned capital improvement projects regarding storage, treatment, distribution and production facilities.

With regards to the threshold for Growth Management review, we recommend keeping the threshold at 15,000 gallons per day. However, Public Works is currently analyzing water usage data for commercial and industrial properties across Carson City to determine if an adjustment needs to be made to the current threshold. This analysis has taken longer than initially planned due to the significant impact the COVID-19 pandemic has had on both residential and non-residential water usage trends, thus requiring a multi-faceted approach to analyzing water usage to ensure accurate post-pandemic trends are captured.

WASTEWATER OPERATIONS:

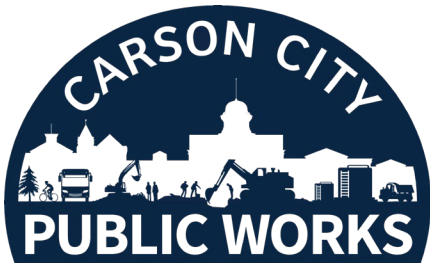
The Water Resource Recovery Facility (WRRF) is permitted to process a sewage flow of 6.9 million gallons per day (MGD) averaged over a 30-day (monthly) period. The 2021 maximum monthly average flow was 5.1 MGD. With respect to the planned growth, a potential development rate of 3% through 2023 could be accommodated by the WRRF and wastewater operations.

LANDFILL OPERATIONS:

The Landfill has a projected life expectancy of approximately 27 years. With respect to the planned growth, a potential development rate of 3% through 2023 could be accommodated by the Landfill.

TRANSPORTATION:

The Carson City Public Works Department is responsible for the construction and maintenance of the City's street network as well as bicycle and pedestrian facilities. Additionally, the City operates a public transit system. The City also works closely with the Nevada Department of Transportation, which owns and operates State highways in the City. The State-owned roads include the Carson City Freeway, which connects U.S. 395 at U.S. 50 (Spooner) to Reno.



CARSON CITY NEVADA Consolidated Municipality and State Capital PUBLIC WORKS

With respect to the planned growth of the City and how that may be expected to impact the City's transportation system, increased traffic volumes anticipated to result from the potential development rate of 3% through 2023 could be accommodated by the existing and planned transportation system. Although increased traffic volumes are expected to be accommodated with existing roadway capacity, roadway maintenance activities continue to operate in a deficit. Consequently, the long-term condition of the City's roadways will continue to deteriorate unless or until the funding gap is reduced.

Public Works' staff, who serve both the Carson City Regional Transportation Commission (CCRTC) and the Carson Area Metropolitan Planning Organization (CAMPO), are familiar with the current system, the improvements that are planned to be implemented by the year 2023, and the planned improvements through the year 2050. With this knowledge, we have determined that the current system is operating well with respect to capacity. As development occurs, staff must be mindful of development project impacts to the transportation system and ensure fair and appropriate mitigation measures are implemented. To that end, staff is completing a review of the Traffic Impact Study requirements provided within Carson City Municipal Code and plan to bring forward recommendations for amendments in Fiscal Year 2023. CAMPO staff will also be completing the Carson Area Transportation System Management Plan aimed at improving transportation operations in the region.

One of the important tools available for these evaluations is a travel demand model developed and maintained as part of CAMPO responsibilities. This model, based on existing and forecasted land use and socio-economic data developed in cooperation with the Carson City Planning Division, was updated in Fiscal Year 2021 to forecast traffic volumes to the year 2050. This update was completed during preparation of CAMPO's 2050 Regional Transportation Plan which was unanimously approved by CAMPO in January 2021. An update to the model is planned to begin in FY 2023. The Travel Demand Model allows for evaluations of the impacts of changes in land use, the transportation network, or both. The model is used to support subarea analyses and to identify long-term critical infrastructure needs.

DRAINAGE AND FLOODPLAIN:

Consistent with the current City code, the Regional Floodplain Management Plan, and Chapter 13.06 Open Space, open floodplains are a valuable asset to Carson City. As of December 29, 2021, there are 3,832.5 acres of Special Flood Hazard Area in Carson City. Of that area, 2,718.5 acres or 71% is considered open space. Carson City codes require higher regulatory standards for structures built in a floodplain. The Regional Floodplain Management Plan affirms the long-term vision of the Carson River Coalition which utilizes a "Living River Approach" that recognizes the importance of balancing the river's natural floodplain form and function with various land uses. Additionally, the City's own Master plan also aligns with the vision identified in the Regional Floodplain Management Plan by outlining specific goals that encourage smart land use planning and discourage development within the 100-year floodplain and other hazard areas. All of these goals, requirements and strategies are designed with the intent to safeguard waterway corridors, floodplains, wetlands, streams and the Carson River and protect floodplains.

If the vision of our Regional Floodplain Management Plan is upheld, with respect to planned growth, a potential development rate of 3% through 2023 could be accommodated by stormwater infrastructure. Additional studies, especially with respect to the Ash and Kings Canyon watersheds, are being performed to understand the risks and limitations of development in our region. Additional stormwater infrastructure, such as regional basins, and mindful development using Low Impact Development (LID) components will help assure those risks are well managed.



911 E. Musser St.
Carson City, NV
89701

775-887-2500
Fax: 775-887-2026

June 1, 2022

Ms. Hope Sullivan
Community Development Director
Carson City Planning Division

Ms. Sullivan,

The Sheriff's Office is providing input to the "Growth Management of 2023 Residential Permit Allocations and AB 240 (2019) Growth Management Report to State Legislators" as you've requested. The information below is provided based on approximately the last 10 years of data collected, except where otherwise noted.

General Staffing Conditions:

- Sheriff's Office Sworn Staff: 101 Sworn
- Patrol Division: 54 Deputies & 1 Civilian (2 Deputies in whole or part grant funded)
 - Includes 5 Deputies to Traffic Management, and 5 Deputies to Schools
- Detention Division: 31 Deputies & 8 Civilians
- Investigations Division: 13 Deputies & 4 Civilians (2 Deputies assigned to state or federal Task Forces, and 2 Deputy partially grant funded)
 - Unit includes 5 assigned to Special Enforcement/Gangs
- Communications Division: 20 Civilians
- Civil/Records Division: 7 Civilians

*Note: This list is not all inclusive of part time employees.
Significant manpower/labor shortages are existing in the Detention and
Communications Divisions.*

In response to department recommendations specific to your request, the below is provided:

1. *Does your department or agency have any extraordinary service capacity issues that would be negatively impacted by residential growth in 2023-2024? If so, identify the issues.* **RESPONSE: None for the period identified.**
 - a. **Manpower/Labor shortages resulting from unfunded external mandates in the Detention Center are being addressed within local budgetary allowances (Inmate pre-release program).**
 - b. **Critical Manpower/Labor shortages at the Public Safety Communications Center are being addressed within the local budgetary allowances.**
2. *Do you recommend limiting the number of residential building permits (new construction) that will be made available for the 2023 calendar year to address these issues? If so, what limit, and how will this limit on residential growth help resolve your service capacity problem?* **RESPONSE: None for the period identified.**

3. *What are your recommendations to solve any service capacity issues identified above? **RESPONSE: None for the period identified.***

In response to Growth Management, Purpose, of the Boards findings and declarations, the individual unit breakdowns concerning the overall conditions for Public Safety, Law Enforcement, in the community are provided for consideration:

Major Sheriff's Office Key Growth Indicators:

- **Overall Crime Index:** Continued crime reductions rates through 2021 (lowest over 10-year period).
- **Emergency Response Times:** This key indicator is holding steady at approximately 50% of the time capable of the goal of a 6-minute response time from initial ring at dispatch to the first patrol arriving on scene. In greater than 91% of calls, Deputies report on scene within 6 minutes, 46 seconds.
- **Traffic Management:** Rates were steady at 400 to 500 per year until approximately 2016 and peaking in 2019 at 650 per year (est. 30% increase in activity/labor). Bulk of accidents reports are non-injury accidents, which have increased steadily since 2014 from 200 to 500 annually.
- Accident occurrence rates increased in 2021, the highest rate of occurrence was July-Dec.
- **Sheriff Call Volume:** Call volume is steady after increasing over the most recent years. Call volume for 2021 increased compared to 2020 by nearly 5%.
- **Detention Bookings:** Total Bookings in the Detention Center are holding steady, both over the long and short-term periods.

Public Safety Communications Division:

- **Annual telephone call volume increasing at a rate of approximately 1407 calls per year. Staffing levels at the Communications Center has reached critical levels.**
- 911 Incoming Calls holding steady between 25,000 and 30,000 per year
- Computer Aided Dispatch labor distribution (law) holding steady at 100,000 to 125,000 per year. Significant increases are related to medical activity.

Sheriff's Patrol Division:

- **Calls for Service** have held steady over 10-year period at 15,000 to 20,000.
- **Traffic Accident** rates were steady at 400 to 500 per year until approximately 2016 and peaking in 2019 at 650 per year (est. 30% increase in activity/labor). In 2021 accident rates increased to 565 compared to 511 in 2020.
- **School Activities** rose slightly to 2,178 compared to 2,000 in 2020 but remained lower than the average of 2,250 to 2,500 calls for service annually in previous years. There is no indication of considerable student population growth in the near future, however, densely populated environments (Carson Middle School and Carson High School) continue to draw the heaviest volume of activities.
 - Note: School response calls for service have held steady at 200-300 per month since inception of the School Resource Officer program.

Coroner's Office:

- Coroner's Office continues to hold steady over the 10-year period recording 300 to 350 deaths per year.
- Deaths related to suicide rose 120% while drug related deaths did not show any remarkable change.

Detention Division:

- Total Bookings at the Detention Center increased in 2021 to just over 2,500, compared to 1,800 the year previous.
- Average Daily Population in 2021 (all inclusive) was estimated at 60% capacity. However, that includes during the period examined, the Sheriff's Office increased jail capacity of 22% implemented by the Sheriff's Office in previous years; therefore, ***the average daily population to Original Construction Capacity is at 80%. Capacity levels greater than 80% of original construction should be considered to exceed critical health, safety, welfare capabilities and necessitate additional staffing considerations.***

Civil/Records Division:

- No remarkable increases or decreases in overall workload indicators have been seen over the previous 10-year period.

Conclusion: Immediate and short-term abilities for the law enforcement sector to maintain quality services should be assessed to be "good". While the Officer to Population Ratio continues to be significantly below the statewide average, as well as the regional average, the department has done well at keeping up with the community demand. Concerns for long-term abilities rests in the more rural environments of the community, including the western Lake Tahoe (recreational) region, and the eastern housing growth areas along the Carson River front.

Additional long-term considerations must be given to specific groups that have an impact on growth & law enforcement services:

- Homeless & Transient Population growth
- Mental Health & Crisis Intervention, and Services growth
- Congested Population Affordable Apartment style housing construction

All three of these conditions are determined to be having significant impacts on law enforcement and public safety services. Continued growth of these conditions would easily overwhelm current staffing postures, resource availabilities, and could negatively impact current growth projections.



CARSON CITY FIRE DEPARTMENT

"Service with Pride. Commitment. Compassion"

June 15, 2022,

Hope Sullivan, Planning Director
Carson City Planning Division
Carson City Planning Commission
108 E. Proctor St.
Carson City, NV 89703

Dear Hope and Commission Members,

The Mission of the Carson City Fire Department is to serve the community with pride commitment and compassion.

The fire department does support growth and development in Carson City. However, in order to continue to provide the same excellent service levels our community currently receives we will need additional resources and staffing to meet the anticipated emergency call volume demands that typically accompanies population growth..

The fire department is currently experiencing an increase in emergency service calls of 3% to 5% per year. The call volume increase exceeds the population growth trends for Carson City. As Carson City continues to grow, I expect the fire department's call volume and demand for service will increase proportionally.

Sincerely,

Sean P Slamon
Fire Chief

777 S. Stewart Street, Carson City, Nevada 89701
Business Phone (775) 887-2210 • Fax (775) 887-2209 • Hearing Impaired use 711 • www.carsonfire.org



CARSON CITY, NEVADA
CONSOLIDATED MUNICIPALITY AND STATE CAPITAL

MEMORANDUM

TO: Hope Sullivan, Community Development Director
FROM: Nicki Aaker, Health and Human Services Director
DATE: June 15, 2022
SUBJECT: Growth Management for 2023 Residential Allocations and Commercial Average Daily Water Usage

- 1. Does your department or agency have any extraordinary service capacity issue that would be negatively impacted by residential growth in 2022-2023? If so, identify the issues.**

With growth in our residential population, within the Environmental Health Division, we would likely see a slight increase in workload and in the time needed to complete the building permit review process. Increased residential growth will also slightly increase the number of customer complaints regarding unsanitary conditions in their neighborhoods and commercial establishments in our community. Within the Human Services Division, there will be a percentage of the population that is low income so as population grows the needs of low-income residents will grow. In addition, with residents aging and on fixed incomes, the need increases as well when the price of goods increase (including housing costs).

- 2. Do you recommend limiting the number of residential building permits (new construction) that will be made available for the 2020 calendar year to address these issues? If so, what limit, and how will this limit on residential growth help resolve your service capacity problem?**

No, we do not recommend limiting the number of residential building permits.

- 3. What is needed by your department or agency to solve any service capacity issue identified above?**

Increase Environmental Health staff by a part time inspector may help solve any service capacity issues identified above. Either a part time or full time Human Services employee may help solve any service capacity issues, and possibly research funding opportunities to assist with assisting individuals in need.

Carson City Health & Human Services

900 E Long Street • Carson City, Nevada 89706

Clinical Services
(775) 887-2195
Fax: (775) 887-2192

Public Health Preparedness
(775) 887-2190
Fax: (775) 887-2248

Human Services
(775) 887-2110
Fax: (775) 887-2539

Disease Control &
Prevention
(775) 887-2190
Fax: (775) 887-2248

Chronic Disease Prevention
& Health Promotion
(775) 887-2190
Fax: (775) 887-2248



CARSON CITY, NEVADA
CONSOLIDATED MUNICIPALITY AND STATE CAPITOL

To: Hope Sullivan, Community Development Director
From: Jennifer Budge, CPRP, Parks and Recreation Director *JHB*
Subject: Growth Management Impacts on Parks and Recreation Services
Date: June 14, 2022

Thank you for providing the opportunity to provide feedback on the Growth Management Plan. With an anticipated population growth rate of 3%, there will be a need to increase service levels provided by the Parks, Recreation and Open Space Department (Department) for Carson City residents.

Public-Private Partnerships

As new subdivisions are constructed, additional parks will be contemplated consistent with the City's Park Master Plan, and additional trail connectivity, as outlined in the Unified Pathways Master Plan. While new neighborhood parks can be funded through Residential Construction Tax (RCT), RCT doesn't generate enough funds to adequately construct parks without a significant contribution from developers. Partnerships between the City and developers are critical to ensure creative outdoor recreation spaces and trails can be incorporated throughout the City. Unfortunately, RCT is not a sustainable funding source, as it does not contribute to deferred maintenance and infrastructure preservation needs. ***Efforts to update the City's Park Master Plan and limit the number of new parks within the City, while reinvesting/reimagining existing parks should be emphasized whenever possible, in cooperation with the development community.***

Infrastructure Preservation and Facility Needs

Increased growth will also contribute to the need for additional recreation facilities, especially athletic fields. The lack of athletic fields represents one of the Department's most serious service challenges. To accompany the demand for field use from local youth and adult sports, is an increasing trend in traveling sports tournaments, which positively contributes to the City's economic vitality. Creative partnerships with the Cultural and Tourism Authority, Youth Sports Association and others can help supplement City resources to meet the recreational demands of this growing community. There is also a need for additional recreation facility diversity such as dog parks. A large-scale interactive splash/spray park is desired and is a model for a financially self-sustaining operation, as demonstrated throughout other Northern Nevada park systems. ***Should the growth occur, it is encouraged to focus on buildout of existing parks such as Pete Livermore and Centennial Sports Complexes, while rehabilitating and reimagining aging facilities, like Mills Park, rather than acquire additional land inventory.***

Sustainable Maintenance Models

It is recommended to not limit residential permits, as it would be counterproductive toward continued economic growth. This is subject to a sustainable maintenance program for new parks and recreation facilities. Maintenance and infrastructure preservation should be 100% funded by Homeowners or Maintenance Associations (HOA), with a Landscape Maintenance District (LMD) as a secondary measure,



that does not require funding from the City's general fund. Maintenance endowments are also recommended for new projects that require wetland mitigation or labor-intensive natural resource management. While the City already has more parks per capita than the national average, the Department operates at approximately 80-acres of parkland per park maintenance worker. ***HOA's and LMD's are a creative, sustainable alternative to ensure maintenance of new facilities, while not further impacting existing staffing levels.***

Water Resources

Additional growth in parks and recreation will also have impacts to the community's water system. Efforts should be made to reduce turf, incorporate low impact development best management practices, utilize artificial turf, install recycled water systems, and utilize reclaimed/effluent water resources whenever possible. ***A diversified approach toward water use will reduce the demand on the community's drinking water, while still providing a first-rate park system that supports wildlife habitat and the natural environment.***

From: [Hope Sullivan](#)
To: [Christie Overlay](#)
Subject: FW: Growth Management
Date: Thursday, June 16, 2022 10:39:51 AM
Attachments: [image001.png](#)
[Outlook-1513096756.png](#)

Please put in energov growth management file - schools

Hope Sullivan, AICP
Community Development Director
Carson City, NV
775-283-7922 (direct)



From: Andrew Feuling <afeuling@carson.k12.nv.us>
Sent: Wednesday, June 1, 2022 2:02 PM
To: Hope Sullivan <HSullivan@carson.org>
Subject: Re: Growth Management

This message originated outside of Carson City's email system. Use caution if this message contains attachments, links, or requests for information.

Hi Hope,
We are still awaiting our final student population mapping for the current school year. That will give us really good numbers for how many kids have come out of the new construction so far. So tentatively, no concerns, but I'll let you know more when I do.
Thank you,
AJ

Andrew J. Feuling

Director of Fiscal Services : Carson City School District

1402 West King Street : Carson City, NV 89703

775.283.2023 office : 262.352.3154 cell



From: Hope Sullivan <HSullivan@carson.org>
Sent: Thursday, May 26, 2022 12:58 PM
To: Darren Schulz <DSchulz@carson.org>; Dan Stucky <DStucky@carson.org>; Sean Slamon <SSlamon@carson.org>; Michael Wilkinson <mwilkinson@carson.org>; kfurlong@carson.org <kfurlong@carson.org>; jtushbant@carson.org <jtushbant@carson.org>; jbudge@carson.org <jbudge@carson.org>; Andrew Feuling <afeuling@carson.k12.nv.us>; naaker@carson.org <naaker@carson.org>
Cc: Addison Gregory <agregory@carson.org>
Subject: Growth Management

WARNING: The sender of this email could not be validated and may not match the person in the "From" field.

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

All:

I'll be providing an annual growth management report to Planning Commission on June 29. Please advise of any concerns your agencies have relative to continued growth in the community and the ability of your agency to continue to provide services at the existing level of service when considering continued growth and development.

A response by COB June 15 would be great! Please advise if you need more time!

Thank you.

Hope Sullivan, AICP
Community Development Director
Carson City, NV
775-283-7922 (direct)



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Methodology for Determining Number of Residential Allocations

Assumptions:

- The 2021 certified Carson City population estimate is 57,073. (The most current State Demographer population estimate.)
- This certified 2021 population estimate is used as the “baseline” for establishing 2023 residential allocations
- 2.32 persons per household is assumed per 2020 US Census.
- 2021 Allocations Issued = 204

Methodology:

- 1) (2021 pop.) + (2021 allocations issued x 2.32) = 2022 pop. est.
- 2) (2022 pop. est.) x (% growth rate) = 2023 population estimate
- 3) (2023 pop.) – (2022 pop. est.) = 2023 pop. growth estimate
- 4) (2023 pop. growth) ÷ (2.32 pop./unit) = **Number of 2023 allocations**

2021 Population:

57,073

2021 Res. Permits Issued:

204

At 3.0% growth rate:

1)	57,073 +	473 =	57,546		<u>Estimated Subsequent Years</u>
2)	57,546 x 1.03 (3.0%)	=	59,273		2024 766 at 3%
3)	59,273 - 57,546	=	1,726 persons		2025 789 at 3%
4)	1,726 / 2.32	=	744 allocations		2026 813 at 3%

At 2.5% growth rate:

1)	57,073 +	473 =	57,546		<u>Estimated Subsequent Years</u>
2)	57,546 x 1.025 (2.5%)	=	58,985		2024 636 at 2.5%
3)	58,985 - 57,546	=	1,439 persons		2025 652 at 2.5%
4)	1,439 / 2.32	=	620 allocations		2026 668 at 2.5%

At 2.0% growth rate:

1)	57,073 +	473 =	57,546		<u>Estimated Subsequent Years</u>
2)	57,546 x 1.02 (2.0%)	=	58,697		2024 506 at 2%
3)	58,697 - 57,546	=	1,151 persons		2025 516 at 2%
4)	1,151 / 2.32	=	496 allocations		2026 526 at 2%